

**2023-2024 DREAM ACT Verification Worksheet Dependent Student**

Your 2023-2024 DREAM ACT application was selected for a review process called Verification. You and your parent(s), whose information is on the DREAM ACT application, must complete and sign this worksheet, attach any required documents, and submit the form along with any other additional information required by our office.

**A. STUDENT INFORMATION**

Student Name \_\_\_\_\_ SWC ID Number \_\_\_\_\_

**B. FAMILY INFORMATION**

Please indicate person(s) in your parent(s)' household for the period of 7/1/23 to 6/30/24. Include:

**PARENT(S)** (The parent/stepparent, even if you don't live with them)

Parent/Stepparent 1 Name \_\_\_\_\_ Age \_\_\_\_\_

Parent/Stepparent 2 Name \_\_\_\_\_ Age \_\_\_\_\_

**SIBLING(S)** [Any sibling(s) your parent(s) financially support more than 50%, and who would be required to provide parent information if they are completing a 2023-24 or DREAM ACT application or FAFSA]

*Full Name of College (if attending more than half time)*

*Only if attending SWC*

Name \_\_\_\_\_ Age \_\_\_\_\_ College \_\_\_\_\_ Student ID# \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ College \_\_\_\_\_ Student ID# \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ College \_\_\_\_\_ Student ID# \_\_\_\_\_

**OTHER(S)** [Other people that your parent(s) financially support more than 50%, e.g., girlfriend, cousin, grandparent]

Name \_\_\_\_\_ Age \_\_\_\_\_ College \_\_\_\_\_ Student ID# \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ College \_\_\_\_\_ Student ID# \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ College \_\_\_\_\_ Student ID# \_\_\_\_\_

*\*\*For additional household members, attach the Verification Supplemental Form*

**C. 2021 INCOME INFORMATION (Complete both the STUDENT and PARENT(S)' section)**

**STUDENT**

**PARENT(S)**

- Did you earn wages in 2021?  
 Yes, US wages earned (go to question 2)  
 Yes, foreign wages earned [indicate amount here converted to US dollars \$ \_\_\_\_\_ ; go to parent(s) section]  
 No [go to parent(s) section]
- Were you required to or did you file a 2021 tax return?  
 Yes (go to question 3)  
 No [please attach copies of ALL W-2's; go to parent(s) section]
- Did you use the IRS Data Retrieval Tool and were you able to transfer your 2021 tax information into your FAFSA?  
 Yes [copy of your IRS tax return transcript not required; go to parent(s) section]  
 No [please attach a copy of your IRS tax return transcript; go to parent(s) section]

- Did either one or both of your parent(s) earn wages in 2021?  
 Yes (go to question 2)  
 Yes, foreign wages earned (indicate amount here converted to US dollars \$ \_\_\_\_\_ ; go to section D)  
 No (please attach a copy of the IRS Verification of Non-Filing Letter for each parent; go to section D)
- Were your parent(s) required to or did they file a 2021 tax return?  
 Yes (go to question 3)  
 No (please attach a copy of the IRS Verification of Non-Filing Letter and ALL W-2's for each parent; go to section D)
- Did your parent(s) use the IRS Data Retrieval Tool and were they able to transfer their 2021 tax information into your FAFSA?  
 Yes (copy of their IRS tax return transcript not required)  
 No (please attach a copy of their IRS tax return transcript and ALL W-2's)

**D. SIGNATURES**

Signing this form certifies that the information reported is complete and correct and that any false statement or failure to provide proof when asked may be cause for delay, denial, reduction, or withdrawal of financial aid. Warning: purposely giving false and/or misleading information may be cause for a fine, sentence to jail, or both.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

## DREAM ACT VERIFICATION WORKSHEET DEPENDENT STUDENT INSTRUCTIONS

The DREAM ACT Verification Worksheet Dependent Student requests 2021 income information about the student and parent(s). If you or your parent(s) filed a 2021 Federal Tax Return, you will need to request a 2021 Tax Return Transcript from the IRS and provide a copy to the Southwestern College Financial Aid Office.

Students and parent(s) who earned wages, but DID NOT file a 2021 Federal Tax Return, must provide copies of all W-2's. For parent(s) **ONLY**, if wages were earned from the U.S. and not required to file a 2021 Federal Tax Return, you must also submit an IRS Verification of Non-filing Letter dated on or after 10/1/22, for each parent.

Below you will find instructions on how to request an IRS Tax Return Transcript or Verification of Non-filing Letter. Submit your worksheet along with all requested documents to the SWC Financial Aid Office.

### Tax Filers: How to request an IRS Tax Return Transcript

You are required to provide a copy of your and/or your parent(s) 2021 Tax Return Transcript and W-2's.

1. Contact the IRS at [www.irs.gov/Individuals/Get-Transcript](http://www.irs.gov/Individuals/Get-Transcript) or call 1-800-908-9946.
2. Be sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript."
3. You will need your and your parent Social Security Number, date of birth, and the address on file with the IRS. The address is the mailing address used when filing the tax return.
4. Alternatively, you and/or your parent can submit a completed paper 4506-T IRS Request for a Transcript of Tax Return that can be mailed or faxed to the IRS. You must check BOX 6a on the form to request a tax return transcript.

The transcript(s) requested, depending on the time of year, are generally received within 10 business days from the IRS's receipt of your request.

### Non-tax Filers: How to request an IRS "Verification of Non-filing Letter" (PARENT ONLY)

A parent who is a Non-tax filer must submit a 2021 W-2 form for each source of employment income earned in the U.S. **AND** a "Verification of Non-filing Letter" from the IRS dated on or after October 1, 2022 for EACH parent, as this attests that your parent(s) did not file a 2021 IRS Federal Tax Return.

1. Contact the IRS at [www.irs.gov/Individuals/Get-Transcript](http://www.irs.gov/Individuals/Get-Transcript) or call 1-800-908-9946.
2. Request the "Verification of Non-filing Letter."
3. Your parent can also submit a completed paper IRS Form 4506-T IRS Request for Transcript of Tax Return that can be mailed or faxed to the IRS. You must check BOX 7 on the form to request the "Verification of Non-filing Letter."