

**Southwestern Community College District
Procurement, Central Services & Risk Management
RFP 140R – On Call Electrical/Low Voltage/Security Design Consulting Services**

**Addendum No. 1
September 26, 2013**



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& Risk Management

9/27/2013

Date

Note

All documents remain unchanged except sections or parts added to, revised, deleted and clarified by this addendum. This addendum consists of the District's responses to the Request for Information (RFI):

1. Page 8, Under **Proposal Submission, Paragraph B. Mandatory Responses**, the first sentence should be stricken:

~~Provide answers to the questions A through I listed in section 1 of PROPOSAL FORM B~~

and replaced with:

Provide answers to the questions A through G listed in section 1 of PROPOSAL FORM B

2. **Question:** Appendix Forms C and D require a "Corporate Seal". We do not have one. What is acceptable instead of a corporate seal? We do have a State of California Registered Engineer Stamp – can that be used?

Answer: If you do not have a corporate seal, please fill out all remaining information on the page and note that you do not have a corporate seal.

3. **Question:** If the proposer is successful in winning this RFP, will it preclude that firm from participating as a team member on future projects at Southwestern College. ie: Once the A/E prequal firms have been selected and RFP's for those released, can the consultant be a part of a team pursuit?

Answer: Being selected for this on-call services contract will not preclude a firm from joining other A&E firms for future solicitations.

4. **Question:** Are we allowed to submit a proposal with a project team consisting of more than one firm?

Answer: Yes

5. **Question:** On page 19 of the RFQ, we are requested to submit descriptions of “very recent” similar projects that we have completed. What is the District’s definition of “very recent”?

Answer: We suggest using your "most" recent, relevant projects.

6. **Question:** Is it permissible to subcontract firms with professional design strengths that a pure electrical firm may not have in house? ie: Fire Alarm?

Answer: Yes, subcontract specialty firms are OK.

NO FURTHER CHANGES HAVE BEEN MADE