

Administration of Justice

School of Health, Exercise Science, Athletics and Applied Technology

Dean Terry Davis, M.H.A., Office 1000K, 619-482-6551

Faculty Paul Azevedo, J.D.; Gary Creason, A.S.; David Caspi, J.D.

Department Chair Gary Creason, A.S.

General Description

Administration of justice and Criminal Justice are the study of theories, concepts, statutes, laws, procedures, and methodologies governing the criminal justice system. These programs explore the historical development of criminal law, the interrelationship between criminal law and the criminal justice system, and its contemporary application in juvenile and adult crime.

Career Options

Below is a sample of the career options available for the administration of justice or criminal justice majors. Many require an associate degree, some require a bachelor's degree, and a few of these require a graduate-level degree: adjudicator/judge, arson investigator, bar examiner, border patrol officer/INS agent, correctional officer, crime laboratory/evidence technologist, customs agent, district attorney, lawyer/prosecutor/public defender, forensic scientist, FBI/Treasury/Secret Service agent, U.S. Marshal, fraud/forgery investigator, parole/probation officer, police officer, sheriff, postal inspector, and traffic officer.

Degree/Certificate Options

Associate in Arts Degree: Transfer Preparation

Criminal Justice	01250
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Associate in Science Degree: Career/Technical	
Administration of Justice—Corrections Emphasis	02521
Administration of Justice—Forensics Emphasis	02522
Administration of Justice—Law Enforcement Emphasis	02523
Crime Scene Investigator	B2705

Certificates of Achievement	
Administration of Justice: Corrections Emphasis	02700
Administration of Justice: Forensics Emphasis	02713
Administration of Justice: Law Enforcement Emphasis	02710
Crime Scene Investigator	B2706

Consult with a counselor to develop a Student Education Plan (SEP), which lists the courses necessary to achieve your academic goal.

ASSOCIATE IN ARTS DEGREE

Criminal Justice

Transfer Preparation * (Major Code: 01250)

Students who wish to major in the Administration of Justice program and plan to go on to a four-year institution are encouraged to pursue an associate in arts degree in criminal justice. The coursework is designed to offer the student a two-year degree program while preparing the student for typically required courses at a college offering a bachelor's or higher-degree program. Criminal Justice majors may complete all of their lower-division requirements at Southwestern College.

The associate in science degree in administration of justice and the associate in arts degree in criminal justice differ in that the A.S. is designed to offer those skills required for immediate employment in the areas of corrections and law enforcement, while the A.A. is intended to meet the needs of transferring students with long range educational goals in the criminal justice field.

AJ 111	Introduction to Administration of Justice	3
AJ 151	Concepts of Criminal Law	3
AJ 156	Legal Aspects of Evidence	3
AJ 188	Community Relations	3
AJ 161	Principles and Procedures of the Justice System	3
PS 102	Introduction to American Government and Politics	3
SOC 101	Introduction to Sociology	3
SOC 110	Contemporary Social Problems	3
MATH 119	Elementary Statistics (4)	
	OR	3-4
PSYC/SOC 270	Statistical Methods of Psychology (3)	

Total units 27-28

To earn an associate degree, additional general education and graduation requirements must be completed. See page 49.

* Students planning to transfer to a four-year college or university should complete courses specific to the transfer institution of choice. University requirements vary from institution to institution and are subject to change. Therefore, it is important to verify transfer major preparation and general education requirements through consultation with a counselor in either the Counseling Center or Transfer Center. See catalog TRANSFER COURSES INFORMATION section on page 32 for further information.

Note: For Police Academy, see Law Enforcement Training Academy, page 190.

ASSOCIATE IN SCIENCE DEGREE

Administration of Justice

Career/Technical

Students in administration of justice may obtain an associate in science degree in administration of justice and criminal justice programs. In addition, the student may obtain three certificates of achievement in law enforcement, corrections, and/or forensics. Degree candidates for the Administration of Justice degree must complete the courses required for the major and at least one emphasis listed as the "Corrections Emphasis," the "Law Enforcement Emphasis," or the "Forensics Emphasis." In addition, degree candidates must complete the requirements listed under graduation requirements in this catalog.

Common Core

AJ 110	Ethics and the Administration of Justice	3
AJ 111	Introduction to Administration of Justice	3
AJ 151	Concepts of Criminal Law	3
AJ 156	Legal Aspects of Evidence	3
AJ 161	Principles and Procedures of the Justice System	3
AJ 167	Written Communication in Administration of Justice	3
AJ 181	Juvenile Law and Procedures	3
AJ 188	Community Relations	3

Total units **24**

Plus at least one emphasis below.

Administration of Justice—Corrections Emphasis

Career/Technical (Major Code: 02521)

AJ 114	Fundamentals of Crime and Criminal Behavior	3
AJ 115	Adult Probation, Prison, and Parole	3
Plus Common Core courses for Administration of Justice		24

Total units **30**

Recommended Electives: MAS 141; PSYC 101 or SOC 101.

To earn an associate degree, additional general education and graduation requirements must be completed. See page 49.

Administration of Justice—Forensics Emphasis

Career/Technical (Major Code: 02522)

AJ 166	Principles of Investigation	4
AJ 171	Evidence Technology	4
Plus Common Core courses for Administration of Justice (*Excluding AJ 181.)		21

Total units **29**

Recommended Electives: ANTH 101; BIOL 260; CAD 220; PHIL 103.

To earn an associate degree, additional general education and graduation requirements must be completed. See page 49.

Note: Students pursuing the Administration of Justice degree with the Forensics Emphasis will take AJ 171 in lieu of AJ 181.

Administration of Justice—Law Enforcement Emphasis

Career/Technical (Major Code: 02523)

Students in administration of justice may obtain an associate in science degree in administration of justice and criminal justice programs. In addition, the student may obtain three certificates of achievement in law enforcement, corrections, and/or forensics. Degree candidates for the Administration of Justice degree must complete the courses required for the major and at least one emphasis listed as the "Corrections Emphasis," the "Law Enforcement Emphasis," or the "Forensics Emphasis."

AJ 166	Principles of Investigation	4
Plus Common Core courses for Administration of Justice		24

Total units **28**

Recommended Electives: AJ 216; BUS 210; MAS 141; PSYC/SOC 101.

To earn an associate degree, additional general education and graduation requirements must be completed. See page 49.

Note: There are recommended preparations for each course which the students are encouraged to complete. In addition, students should note that AJ 167 has a mandatory prerequisite of ENGL 71 or English assessment process. AJ 110, 111, 114, and 167 meet the general education and administration of justice requirements.



Crime Scene Investigator

Career/Technical (Major Code: B2705)

Students with an interest in the field of criminal justice, but with a particular interest in science and evidence collection, are encouraged to pursue the Crime Scene Investigator associate in science degree. This program was designed to prepare interested persons for careers as field evidence technicians. Persons engaged in this vocational area aid investigators at crime scenes. Specifically, they locate, collect, and analyze evidence. Typically, they work with field investigators in the course of criminal or civil investigations.

The Crime Scene Investigator associate in science degree satisfies entry-level job requirements in the area of forensics. Students interested in careers in this area should be aware that some practical experience is usually required prior to paid employment. This is a technical field requiring a combination of education and practical experience. Many students find it helpful, if not necessary, to volunteer at crime laboratories and police agencies in order to gain the requisite experience.

AJ 111	Introduction to Administration of Justice	3
AJ 151	Concepts of Criminal Law	3
AJ 156	Legal Aspects of Evidence	3
AJ 166	Principles of Investigation	4
AJ 167	Written Communication in Administration of Justice	3
AJ 171	Evidence Technology	4
AJ 216	Latent Fingerprint Examiner	4
AJ 222	Digital Forensic Photography	4
BIOL 100	Principles of Biology	3
BIOL 101	Principles of Biology Laboratory	1
CHEM 100	Introduction to General Chemistry	4

Total units **36**

Recommended Electives: ANTH 101; BIOL 260; CAD 220; PHIL 103; TELE 100.

To earn an associate degree, additional general education and graduation requirements must be completed. See page 49.

CERTIFICATES

Administration of Justice: Corrections Emphasis

Certificate of Achievement

Career/Technical (Major Code: 02700)

Designed for students seeking careers in parole, probation, correctional institutions, and community corrections.

AJ 114	Fundamentals of Crime and Criminal Behavior	3
AJ 115	Adult Probation, Prison, and Parole	3
Plus Common Core courses for Administration of Justice		24
Total units		30

Administration of Justice: Forensics Emphasis

Certificate of Achievement

Career/Technical (Major Code: 02713)

Designed for students interested in careers in the forensics and criminalistic fields.

AJ 166	Principles of Investigation	4
AJ 171	Evidence Technology	4
Plus Common Core courses for Administration of Justice (*Excluding AJ 181.)		21
Total units		29

* Students pursuing the Administration of Justice degree with the Forensics Emphasis will take AJ 171 in lieu of AJ 181.

Administration of Justice: Law Enforcement Emphasis

Certificate of Achievement

Career/Technical (Major Code: 02710)

Designed for students seeking careers with local, state, and federal enforcement agencies, and private security.

AJ 166	Principles of Investigation	4
Plus Common Core courses for Administration of Justice		24
Total units		28

Crime Scene Investigator

Certificate of Achievement

Career/Technical (Major Code: B2706)

Designed for students interested in careers as field evidence technicians/crime scene investigator.

AJ 111	Introduction to Administration of Justice	3
AJ 151	Concepts of Criminal Law	3
AJ 156	Legal Aspects of Evidence	3
AJ 166	Principles of Investigation	4
AJ 167	Written Communication in Administration of Justice	3
AJ 171	Evidence Technology	4
AJ 216	Latent Fingerprint Examiner	4
AJ 222	Digital Forensic Photography	4
BIOL 100	Principles of Biology	3
BIOL 101	Principles of Biology Laboratory	1
CHEM 100	Introduction to General Chemistry	4
Total units		36