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| Southwestern College Academic Senate Executive CommitteeSpecial Meeting |
|  | DATE: 5/1/2014 | 3:00 p.m. - 4:30 p.m. | Room 104B |
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| Facilitator | Randy Beach, AS President |
| Note taker | Caree Lesh, AS Communications and Research Officer |
| PLEASE READ |  |
| Attending | Rempty, Randy, Steve, Angie, Rebecca, Susie, Caree, Patti,  |

## **Agenda Items**

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|  | **TOPIC** | **PRESENTER** | **ITEM****TYPE** | **TIME ALLOTTED** | **notes** |
|  | Call to order; approval of agenda | Beach | Action | 0 minutes |  |
| Meeting was called to order at 3:10  |
|  | Compressed Calendar Discussion with SCEA Exec | All | Discussion | 30 minutes |  |
| Things are moving quickly on compressed calendar. There have been 4 forums so far, 3 at centers and at main campus. The consultant has already talked to Sacramento. The missing piece is negotiations. This will impact committee work. Pro’s and con’s of different senarios with flex and committee work were discussed.  |
|  | AnnouncementsBP 4000 Academic IntegrityAP 4350 Final ExamBP 4260 RequisitesAP 4260 Prerequisites BP 3570 Tobacco ProductsAP 3570 Tobacco Products | Beach | Discussion | 10 minutes |  |
| These are P&P that are still in limbo. 4000 was approved at senate so it will go to June Governing Board. Randy met with Donna today to discuss program discontinuance and integrity. Randy clarified that there are 2 docs for finals. Policy has been approved and we are working on procedures. If people are adamant that the deans should be out of this we will not finish it this year. Keeping the dean allows faculty to use them as the heavy hand. AP/BP will roll into next year. 3570 will be looked at by facilities.  |
|  | ATC Chair | Beach | Discussion/Action | 5 minutes |  |
| Reassigned time at 20% was posted and people were solicited and there was one nomination, Elisabeth Shapiro. We voted unanimously happily to have her serve.  |
|  | Curriculum Co-Chair | Beach | Discussion/Action  | 5 minutes |  |
| Veronica Burton was nominated for 50% co-chair. Concerns about some backfill for her articulation position were discussed. Mink noted he and Veronica will work it out.  |
|  | Common Assessment Project | Beach | Discussion | 5 minutes |  |
| SSTF said we need to have a common assessment tool and a few weeks ago they asked for campuses to pilot it. There is a time commitment from faculty. The deadline is 5/2/14. Randy is not sure what is going on, but wanted us to know about it. It might be nice to try but we need to know what the faculty commitment is, and see if reading, writing and math are willing and able to do it.  |
|  | Elections Update | Beach | Discussion | 5 minutes |  |
| Congrats Steve (part time rep for HECNC), Andrew (president elect), Caree (R&C&SD), Chris Hayashi as new Presiding Chair. Randy thanked everyone with a special nod to Susie for her calm influence at Chairs.  |
|  | [Vesting Resolution](https://portal.swccd.edu/Committees/ASExecCommittee/Standardized%20Document%20Library/2014%20part%20time%20SENATE%20resolution.doc) | Beach  | Discussion | 10 minutes |  |
| Mike Speyer put together a resolution on vesting and he has shared it and vetted it quite a bit. Resolutions do not need a first read so Randy is looking at it on the 5/13/14 agenda. We do need to walk the line on what is SCEA purview vs. Senate purview. Randy brought up the document and we edited. Randy sent it out to Senators during the meeting for review at department meetings next week.  |
|  | Retirement Recognition | Beach | Discussion | 10 minutes |  |
| Last year people were upset that senate did not plan a retirement recognition event. This year we will take a day during finals after the potluck at about 2:00 to present the crystal awards, and have a cake etc.  |
|  | [BP 4230 Grading](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/4230%20BP%20Grading%20and%20Academic%20Record%20Symbols.docx)[AP 4230 Grading](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/4230%20AP%20Grading%20and%20Academic%20Record%20Symbols.docx) | Beach | Discussion | 5 minutes |  |
| Policy was approved, but AP was held up with the % number. Mia noted this should read between 20-70% (which aligns with ed code) and go forward so we can talk about minute details later.  |
|  | [BP 7120 Min Quals, FSAs and Equivalency](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/7122%20AP%20Min%20Quals%20FSAs%20and%20Equivalency.doc)[AP 7120 Min Quals, FSAs and Equivalency](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/7122%20AP%20Min%20Quals%20FSAs%20and%20Equivalency.doc) | Beach | Discussion | 5 minutes |  |
| Randy went to Dean’s council yesterday and they discussed this for an hour. The Deans even wondered if FSA’s should be in there at all. Eric will be invited to the next meeting to discuss.  |
|  | Adjournment |  |  |  |  |
| The Leadership Institute is in June 12-13-14. Curriculum is July and Randy has identified a slate of people recommended to go to each. Randy is waiting for Patti to confirm names, but placeholder has been submitted for several folks.  |

GUESTS: Frank Post, Tinh Khuong

Next Academic Senate Executive Committee Meeting: Thursday, May 15, 3:00-4:30 PM