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| Academic Program Review CommitteeMinutes |
| March 4, 2014 | 1:00-2:00 pm | L 246 |
| Quorum = 5 members |
| note taker | Angie Arietti |
| Attendees | Susan Yonker, Chair AS Vice President | Thomas Murray, School of Social Sciences, Business & Humanities |
| ~~Andrew Rempt, AS President-Elect~~ | Mark Meadows-Representative, Deans’ Council  |
| Vacant-School of Arts & Communications | Vacant-HEC Representative |
| Vacant-School of Continuing Ed., Economic and Workforce Development | Arnold Josafat-Instructional Support Services |
| ~~Maya Bloch, School of Counseling and Personal Development~~ | ~~Nicolas De Meo-Part-Time Faculty~~ |
| Walt Justice, School of Health, Exercise Science, Athletics & Applied Technology | Randy Beach, Resource IPROC Coordinator |
| Lynn Pollock-School of Language & Literature | ~~Veronica Burton, Resource Articulations Officer~~ |
| Margie Stinson, School of Math, Science & Engineering | ~~Linda Hensley, Resource Office of Institutional Effectiveness~~ |
| GUEST/s | Patti Flores-Charter, Academic Senate President |  |
| **Call to Order/Approval of Agenda**  | Susan Yonker |
| Action | The Meeting was called to order at 1:00 p.m.  |
| **Public Comment**  | Susan Yonker |
| discussion | There was no public comment made. |
| **Approval of Minutes from 12/10/14 & 02/04/15**  | Susan Yonker |
| action | The minutes from 12/10/14 & 02/04/15 were approved. |
| **Updates: New Snapshot Form**  | Susan Yonker |
| discussion | **Update**: The IPRC has been working on a new snapshot form. Several years ago it was decided that we wanted to move towards an online based process for submitting program review. The IPRC has been talking about this for quite some time. The idea is to reconfigure the snapshot to make more sense as well. Randy showed the committee an example on screen with drop down menus. Goal: Review and revise our current Academic Program Review procedure. Simplify procedure to gather the data and information needed for program evaluation and improvement.1. Look at Standards to identify what it requires.
2. Compare with our current APR and Delta’s APR.

To Do: Ask Linda Hensley to contact Delta to send us a sample APR report from their CNET.Homework: Read Standard II (page 5) for Program Review requirements and Delta’s actual content.APR Content:1. Basic Info: Retention, Success, Completion data with evaluation for viability, scheduling, opportunity to complete in a timely manner.
2. Make sure we include data for programs, certificates, courses (by the cycle of offerings) with completion data (5 years).

At our next meeting: We are going to have a discussion of the completion of our timeline.  |
| **Adjournment** | Susan Yonker |
|  | The meeting was adjourned at 1:50 p.m.  |
| The next meeting will be March 18, 2014 from 1:00-1:50 p.m. in L 246. |