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| Academic Senate Committee Minutes | | | |
| march 24, 2015 | | 11:00-11:50 a.m. | L 238 N & S |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti | | |
| Attendees | Arredondo, Josue | ~~Hopkins, Kesa~~ | Rempt, Andrew |
| ~~Beach, Randy~~ | Lesh, Caree | Richison, Scott |
| Bloch, Maya | Lewis, John | ~~Salahuddin, Sheri~~ |
| ~~Brady, David~~ | Lynch Morissette, Emily | ~~Soto, Corina~~ |
| Burton, Veronica | Maag, Eric | Speyrer, Michael |
| Carberry, Ed | Martinez-Sanabria, Maria E. | Tolli, John |
| Caschetta, Todd | ~~McAneney, Danielle~~ | ~~Tyahla, Sandy~~ |
| Cuddy, Luke | ~~McDaniel, Cynthia~~ | Villegas, Val |
| Davis, J.D. | ~~McGee, Tony~~ | ~~Whitsett, Jessica~~ |
| Decker, Stephanie | Mossadeghi, Yasmin | Williams, Janelle |
| ~~Detsch, Steven~~ | ~~Ortiz, Luis~~ | Wolniewicz, Rebecca |
| Edwards-LiPera, Diane | Posey, Jessica | Yoder, Leslie |
| Flores-Charter, Patti | Post, Frank | Yonker, Susan |
| Garcia-Navarrete, Sylvia | Quan, Nghiep | ~~Zinola, Lauren~~ |
| Hayashi, Chris | Quintana, Pablo |  |
| GUEST/s |  |  |  |
| Names in red indicate AS Executive committee members. | | |  |
| **Call to order; Approval of Agenda (Action Item)** | | | patricia flores-charter |
| Discussion | A motion was made to approve the agenda and was seconded. | | |
| Approval of agenda. M/S/C. Unanimous. Patti requested that the Textbook Policy and Procedure be removed from the agenda along with the Academic Technology update. This will allow for 10 minutes for the Business/Legal/Technology Resolution that was requested by the Senate last week was put together last week and completed just after the agenda was sent out in time to meet the Brown Act requirements. A motion was made with the above changes, was seconded and approved. | | | |
| **Approval of Minutes from 03/17/15 (Action Item)** | | | patricia flores-charter |
| Discussion | A motion was made to approve the minutes and was seconded. | | |
| Approval of minutes from 03/10/15. A motion was made to approve the minutes and was seconded. Maria E. Martinez-Sanabria asked for several changes, so a motion was made to postpone the minutes, was seconded and passed. | | | |
| **Public Comment (Information Item)** | | | patricia flores-charter |
| Discussion | On 4/7/15 Dr. Dina Maramba will be here at 12:00 in L238 to discuss issues of students of color and Filipino students specifically.  The game of higher class will happen at 12:00 today, please come.  One of our SWC football offensive tackle students made first team all-state and earned a scholarship to Utah University and was named Pac 12 Football All Academic Team two years in a row.  Caree noted that the new part- time senators for 2015-16 are:  Arts and Comm Scott Richison  SSBH April Brenner  Counseling and PD Gabrielle Gosselin  Language and Lit Carol Stuardo  MSE Kimberly Puen  HESAT Mike Spreyer  ISS Vacant  HEC NC/Aquatics Vacant  HEC OM/SY Vacant  Full-time senators on cycle 1-A are due for elections, so please let us know whom you elect. Senators and their Chairs have been notified. Please let Caree and Angie know as soon as possible who your elected Senators are.  The Legal Department has an Honor Society now!! | | |
| **Presidents Report (Report)** | | | patricia flores-charter |
| Discussion | The President’s report link is imbedded at the end of the minutes. | | |
| **SCEA Report (Report)** | | | frank post |
| discusson | The contract ratification vote is happening now. Vote at [www.swcscea.org](http://www.swcscea.org). Your login is your swccd.edu email address. If you forgot your password click on forgot password and it will be sent to you. This Thursday at Rep Council, Gary Waayers will do a presentation on environmental issues and STRS. There is a growing movement to have STRS move away from petroleum based stocks and Professor Waayers will be discussing this at the meeting. | | |
| **Bus/Legal/Tech Resolution (1st Read)** | | | patricia Flores-charter |
| discusson | This was put together with the Executive Committee and input from the faculty in the involved areas. This is a request for a reinstatement of the School of Business, Legal and Technical Studies with a dedicated dean and staff. This includes a request for an update of progress on May 19, 2015.  The resolution was read. A motion was made to approve this as an emergency and was seconded. A friendly amendment was offered that if this is rejected that we bring it back for approval and was accepted.  A senator noted that there are concerns about the extra expenses by adding a dean and clerical support. It was noted that we lost two deans, but that was supposed to be temporary. It was stated that other areas are also in the same situation as Business/Legal and Technical. It was suggested that we need to look at a more comprehensive and logical reorganization of our current programs.  It was proposed that the resolution say a single dean, who is qualified and dedicated to this cluster of programs.  A motion was made to extend for three minutes, was seconded and passed.  The departments involved have noticed and have statistics to back up the fact that students in this area are floundering. They do not know whom to discuss petition issues with; students at Centers have to come to the main campus to talk to Chairs, so there are barriers to students with the current design. There are classes at the centers with no Chairs and classes have waiting lists, but are only offered once a year because they have nobody to intervene on their behalf.  A motion was made to extend for one minute, was seconded and passed.  The motion passed. Eric Maag, Susan Yonker, Mike Spreyer, John Lewis, Scott Richison, and Nghiep Quan voted no. Caree Lesh and Patricia Flores-Charter abstained. | | |
| **Q & A with Vice President of Academic Affairs (Discussion)** | | | kathy tyner |
| Discussion | The format for this discussion is that questions from faculty are limited to one minute; answers are limited to two minutes and no duplicate questions. Questions should be collegial and on point.  A senator asked how Perkins funds are distributed. Using data for eight years, the average amount per program is not the same. We need more transparency in this process. Kathy Tyner stated that we get about $900,000 of Perkins funds a year. The last three years, we have used the money as follows: Administration gets a percentage and pays for some Dean salaries and classified staff, 20% goes to the CTECS/Career Center and approximately 65% is used for Instructional programs with appropriate TOP codes. There are currently 50 programs with qualifying TOP codes, for example AJ qualifies. All 50 of the academic programs get 1/50th of the 65%. In MSE, there were 4 programs so they all get the same chunk. Last year, they received about $11,000 per program.The dean then meets with the faculty and they work out a budget. It could be agreed that all the money for MSE would go to one area with a great need, such as Bio Tech needing a DNA sequencer. If money has not been spent, then in April, the unspent money is pooled and a priority list is generated and money spent based on the list. One senator had charts showing that funds are not distributed to all programs; that some programs have received $0 while others consistently receive funding. More transparency of how funds are distributed to each Dean is needed.  A senator noted that the Centers get OIS funding, but the main campus has received none. Heads of program can’t get the information on how this decision was made. How can they bring money back to the main campus? Dean Meadows noted the main campus will get money this year. Dean Stavenga noted that if it is a shared top code, then half of the money goes to Otay and half will go to the campus. A senator asked why a center would get 50% when more than 50% of the programs are run on the main campus. Mink noted that the deans have control over where the money goes. OIS money could go to nursing. The money is based on core indicators, so programs that need program improvement or are new may get more money. One senator noted that Dr. Meadows was the first dean to give faculty direct access to budgeting use of Perkins funds.  A senator asked how can there be more transparency and faculty involvement. How can we be aware of higher management decisions? The response was that it depends on where the money is needed and that it was up to the dean in consultation with the faculty to decide where to allocate it.  A senator asked Kathy Tyner, What is your opinion on who controls class maximums, The Academic Senate through the Curriculum Committee or The Vice President for Academic Affairs? And What is the status of the requests that have come through your office and what if any reasons have you provided for rejecting any faculty suggestions? Kathy responded by saying that basically the class maxes are set essentially by negotiations that take place between the faculty and the dean when the new courses are being developed. Once those courses are going through approved by the Curriculum Committee, if changes are being requested after the approval after the courses are already in place, the agreement needs to be approved by the Vice President. There has been about 15 recent requests made for DE classes to go from 45-30 and the document that was quoted with logic for this change was from 2008, essentially the Curriculum Committee made this decision in 2008. There was another e-mail sent that by Angie Stuart that this is not part of the contract, but has been discussed as reasoning for not lowering class max to align with the Curriculum Committee decision. When Angie sent that she was very new as President-elect, but after she became president 10+1 was realigned with Title 5, which gave primacy of class size to Senate, and therefore Curriculum Committee. Kathy Tyner wants a taskforce to set an institution standard. Kathy Tyner said a lower class max is not in the contract so it does not have to be changed. A senator asked what is Kathy’s interpretation and how can you change a class max? Kathy stated that according to the contract, the Vice President for Academic Affairs approves the class max modifications. She has never changed a class max that the Curriculum Committee approved. Although it was noted that past VPAA’s had made changes.  A senator stated that we have had some major concerns with the Curriculum Committee, such as getting consistent minutes and backlogs of classes that are not getting approved. These are serious concerns. How do we address this? Kathy Tyner said that we have gone through a perfect storm of staff changes. Rose Williams and a new hourly person will be at the meetings for minutes, so there will always be a backup. She noted that she is on top of the backlog and is aware of the problems with staff. There are 26 courses that are pending. Her expectation is that she will monitor the backlog and report out at each Curriculum Committee meeting.  A senator noted that Brian Ebalo told her that there will be a petition for changing the class max and those changes will no longer go through curriculum. It was clarified that they will go to the Curriculum Committee once there is a signature from the VPAA.  A senator asked for clarification on how the MOU Kathy Tyner referenced today and the e-mail relate to the class max? She stated that the SCEA contract refers to the MOU created by the Curriculum Committee as the contractual language for class maximums, so she wasn’t sure how the subsequent email overrides the MOU that is referenced in the contract. Kathy stated that she did not have the MOU and that she was quoting from the SCEA contract from section  9.3.4 Class maximums may be modified to reflect changes in teaching methodology or curriculum revisions. Modifying an existing class maximum requires all of the following:  9.3.4.1 A majority vote by secret ballot of the full-time members in the discipline who are eligible who are eligible to teach the class. The Dean shall make a reasonable effort to contact eligible faculty members who are on approved leave so that they can vote;  9.3.4.2 Approval of the Dean and the Vice President for Academic Affairs.  SCEA President Frank Post stated that SCEA disagrees with Kathy Tyner’s interpretation. He said that it was not technically an MOU, but a joint agreement that she was referring to. The SCEA doesn’t agree that the Senate President and the email can be used to suddenly override an agreement made by a much larger group of individuals. | | |
| **Adjournment** | | | patricia flores-charter |
| Discussion | The meeting was adjourned at 11:50 | | |
| The next Academic Senate meeting: April 14, 2015 in L 246 from 11:00-11:50 a.m. | | | |

[President’s Report 03-24-15](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/President%27s%20Report%20%203_24_15.docx)