



INDEPENDENT STUDY PETITION

Semester/Session (Check one): Fall Spring Summer Year: _____

Name: _____ ID#: _____
LAST NAME FIRST MIDDLE

Email address: _____ Phone #: _____

Discipline (ex: Math, Span, Engl, Art, etc.): _____

Title of Special Study: _____

Instructor's Name: _____
LAST NAME FIRST NAME SCHOOL/DEPARTMENT

I understand that an Independent Study Course cannot be repeated more than once in the same discipline (ex: Art, Biology, Business, etc.), with a maximum of 9 units of independent study total. I am registered in at least one other graded course in the semester I am requesting independent study. I have consulted the college catalog for eligibility requirements, and both sides of this petition must be completed and signed by required parties.

STUDENT'S SIGNATURE

DATE

RESEARCH/ADVANCE LEARNING PROJECT

Title of Proposed Project: _____

OBJECTIVE: What are your goals in completing this Independent Study course?

DESCRIPTION: Briefly indicate how you intend to accomplish your objective. This description may include such things as literature to be reviewed, advanced learning in the subject matter, etc.

INSTRUCTOR/DEAN/DEPARTMENT CHAIR USE ONLY

METHOD OF EVALUATION

CHECK ONLY ONE:

1 UNIT Expected total hours of conference and study per semester **48**

2 UNITS Expected total hours of conference and study per semester **96**

3 UNITS Expected total hours of conference and study per semester **144**

With the following Grading Method: **PASS/NO PASS** **OR** **LETTER GRADE (A, B, C, D, F)**

ESTIMATED COMPLETION DATE: _____

Days/Hours of Instructor Availability: M T W Th F Sat TIME(S) _____

By signing below, I acknowledge that I have made previous arrangements with the petitioning student to complete the necessary work for the units specified.

INSTRUCTOR'S SIGNATURE

DATE

SCHOOL CHAIR/DEAN SIGNATURE

DATE

ADMISSION OFFICE USE ONLY

Course offered in current catalog YES NO

Non-probationary status YES NO

Has not completed more than 9 units in Independent Study YES NO

Has not completed Independent Study units in the same discipline (ex: Art, Biology, Business, etc.) YES NO

Current Unit Load _____

APPROVED DENIED

Course/Section No: _____ Date entered: _____

Clerk's Initials: _____ Date student emailed: _____

DEADLINE FOR FILING PETITION

- End of the third week of a semester
- End of the first week of summer session