### SUGGESTED ORDER OF BUSINESS/MINUTES



## REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ROOM 214

#### **SOUTHWESTERN COLLEGE**

DAVID J. AGOSTO, PRESIDENT
JEAN ROESCH, ED.D., VICE PRESIDENT
CHRISTINE ARANDA, ED.D., GOVERNING BOARD MEMBER
YOLANDA SALCIDO, GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
BRANDY HILL, STUDENT BOARD MEMBER
NORMA L. HERNANDEZ, INTERIM SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

7:00 PM

Wednesday, July 9, 2003

#### COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM	TA ADDED								
all to Order	(Agosto) 5:30 p									
	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote				
losed Session	2. CLOS (Agosto)	ED SESSION/RE	PORT OF ACT	ION (If Applica	ble)	Hill-Student				
						Advisory Vote				
						Advisory Vote				
	5:35 –	6:30 p.m., Buildii	ng 100, Confere	nce Room A.		Advisory Vote				
	5:35 – A.	PUBLIC EMPLOTITIE: [Superint		nt]		Advisory Vote				

						Page 2 of 20					
	ITEM										
	C.		osure to litigation		NTICIPATED LITION  OVERNMENT CODE S	GATION Section 54956.9(b)					
	D.	Negotiator: Ker Employee Orga	CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Ken Fite Employee Organization: CSEA Government Code Section 54957.6								
	E.		OYEE DISCIPLI ode Section 549		_/RELEASE/NON	RENEWAL					
Action	3. APPR (Hernandez)	ROVAL OF MINUT	TES (ENCLOSU	IRE)							
	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote					
Regular Meeting, June 11, 2003											

Senate Reports

#### 4. SENATE REPORTS

Special Meeting, June 19, 2003 Special Meeting, June 24, 2003

(Agosto)

A. Professor Alexis Davidson, President, Academic Senate

B. Larry Lambert, President, Classified Senate

#### Presentation(s)

#### 5. PRESENTATION(S)

Outstanding Classified Employee Award, July to September, presented to Leonila Baier, Administrative Secretary II, School of Business and Information Systems, by Christine Rivera, Director of Human Resources; Irma Alvarez, Dean, School of Business and Information Systems; and Larry Lambert, Classified Senate President.

John Wagstaff, Director, Computer Systems & Services; Georgia Copeland, Director, Admissions and Records; Dan Hill, Senior Systems Analyst; Shelly Hess, Director, Instructional Services; CSS Staff, presentation of the new Online Admissions Process and WebAdvisor for students.

	ITEM				ŀ	Page 3 of 2								
Action		CALENDAR (ITEMS A	THROUGH H)											
	Agosto A	randa Roesch	Salcido	Valladolid	Hill-Stude Advisory									
	by a unanime A. <u>FAC</u> (Fite)	(Fite)  Recommend ratification and approval of listed facility use request(s):												
	Organization	Facility Requested	Purpose	Date	rge xcess									
	*Donovan Correctional Employees Association	Gymnasium	Basketball Practice	Fri & Sat, June 13-July 5, July 18-19, and 26, 2003	*\$650	*\$500								
		*Rental/Excess Costs have been waived in lieu of in-kind services between Donovan Correctional Institute and Southwestern College.												
	Calvary Chapel	DeVore Stadium	Youth Ministry Concert with Skateboard Demo	July 12, 2003	\$960	\$405								
	San Diego Crusaders Soccer Club	Regular Soccer Field, Inner Track Field, and New Small Soccer Field	Soccer Tournament	July 12, 2003	\$750	\$300								
	Grace Alliance Church of San Diego	Rooms 704A, 801 and 855	Sun, July 13 – Dec 28, 2003	Church Services	\$3375	\$1500								
	Boy Scouts of America, Troop 873	Lap Pool	July 30, 2003	Canoe Training	\$60	\$36								
	City of San Diego, Parks & Recreation (In Conjunction with the National Wheelchair Foundation)	Gymnasium, Rooms 1003, 1005, Regular Soccer Field, Tennis Courts, Locker Rooms, Parking Lots J & L, Student Union Tent/Patio and Kitchen	•	Junior Wheelchair Sports Camp	\$1553	\$810								
	*Donovan Correctional Employees Association *Rental/Excess Costs Institute and Southwe	Student Union East  have been waived in lieustern College.	·	·	*\$270  Corrections	*\$160								
	Bonita Vista Middle School	Mayan Hall, Green Room, and Dressing Rooms	Spring Choral Concert	June 8, 2004	No Charge	\$684								
	Bonita Vista High School	Mayan Hall, Green Room, and Dressing Rooms	Spring Choral Concert	June 9 & 10, 2004	No Charge	\$1184								

#### **ITEM**

#### B. <u>EMPLOYMENT OF CONSULTANT(S)</u>

Recommend ratification and approval of employment of the following consultant(s):

Department	Consultant	Purpose	Date	Fee
(Gauvreau) Higher Education Center	Dental Ed Inc. Joy Howard, BSN, RN	OSHA training to Dental Hygiene Program faculty members and administrators	8/18/03	\$700.00
(Gauvreau) Small Business Development & International Trade Center	Jason Barney Casey Cook James T. Derfler Michele Evins Peggy Foster W.F. Hay Jorge Lopez Robin Meza Gabriel Reyes Visual Concepts Lisa Wayne	Financial Planning Project Management Legal Graphic Design Human Resources International Trade Computer Networking Clothing Design Internet & Web Site Marketing Public Relations	On-call, as needed for the 2003-04 college year	Not to exceed \$2,999 each
C ADDITION	2 A TIONI(2)			

#### C. <u>APPLICATION(S)</u>

(Zins)

Recommend approval of filing of the following application(s) to meet filing deadline(s):

- California Chancellor's Office, "Centers for International Trade Development (CITD)," in the amount of \$169,930, July 1, 2003 through June 30, 2004.
- California Chancellor's Office, "Small Business Development Centers (SBDC)," in the amount of \$140,550, July 1, 2003 through June 30, 2004.
- California Department of Education Nutrition Services Division, "National Youth Sports Program Summer Food Service Program," in the amount of \$20,250, June 30, 2003 through August 1, 2003.
- Metropolitan Transit Development Board, "San Diego Contracting Opportunities Center," in the amount of \$10,000, July 1, 2003 through June 30, 2004.
- U.S. Small Business Administration, "Small Business Development Center San Diego Region," in the amount of \$1,192,511, July 1, 2003 through December 31, 2004.
- United States Navy, Emergency Medical Technician, Basic Training, in the amount of \$750,828, October 1, 2003 through September 30, 2008, renewable annually for the five-year period.

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ITEM								
(Fite)	D.	ADVANCE TRAVEL PAYMENT AGREEME	ENT(S)					
(* ****)		Recommend ratification and approval of the following advance travel payment agreement(s):						
Employ		Purpose	Date	Cost				
Taft, D	awn	Chancellor's Office Year-End Meeting	6/12-13/03	\$114.50				
(Fite)	E.	ACCEPTANCE OF GIFT(S)						
		Recommend acceptance of the following git	fts for anticipated use	as indicated:				
		\$3,500 in equipment and supplies from Sharp Mission Park Medical Centers to be used as training aids in the Nursing Program in the School of Technology and Human Services.						
		\$700 worth of books from Margaret Heinz for Program in the School of Technolog						
		\$1,500 in medical supplies from Owens & Note the Nursing and/or Surgical Technological August 1985 and Human Services.						
(Fite)	F.	CONFIRMATION OF PURCHASE ORDER	S (ENCLOSURE)					
(1 110)		General Fund Nos. 44856 – 45367 Blanket Fund Nos. B708 – B715						
(Fite)	G.	PAYMENT OF BILLS, MONTH OF JUNE 2	003 (ENCLOSURE)					
(Fito)	H.	NEW PURCHASE/MODIFICATION OF EM SHELTERED ANNUITIES	PLOYMENT CONTRA	ACT(S) FOR TAX				
(Fite)		Recommend the Director of Fiscal Services employment contracts between the District and/or continuation of payment on tax-shelt	and college personnel					
		NOTE: Approval of new tax shelter companinterested parties will continue to require Go and/or continuation of payment will no longer	overning Board approv	al. Modification				

#### Oral Communication

## TEM 7. ORAL COMMUNICATION

(Agosto)

Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does *not* constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may *briefly* respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

#### Action

#### 8. HUMAN RESOURCES – ACADEMIC

(Sinclair)

( -	(									
										Hill-Student
	Agosto		Aranda		Roesch		Salcido		Valladolid	Advisory Vote

#### A. <u>CHANGE IN CONTRACT SERVICE</u> (ENCLOSURE)

Recommend approval of the following temporary interim appointment, effective as indicated. Interim appointments to continue based upon business necessity, not to exceed one year from effective date and subject to amendments and termination at the discretion of the Governing Board:

Employee	Position	Mos./Serv. Class/Step To	Mos./Serv. Class/Step	Effective Date
Joi Blake	Counselor, School of Counseling & Personal Development, to Interim Staff Development Coordinator, Academic Affairs (12 Month Academic Position-100% Reassigned Time)	11 Mos. Class VI Step 16-4 \$7,903.67/mo. (Academic Contract Salary Schedule)	12 Mos. Class VI Step 16-4 \$7,903.67/mo. (Academic Contract Salary Schedule)	7-10-03 to 6-30-04

#### B. <u>PERSONAL LEAVE OF ABSENCE</u>

Pursuant to provisions set forth in <u>Section 5.13.3 of the 2001-2003 S.C.E.A.</u> <u>Contract</u>, and in accordance with the employee's request, recommend approval of the following long-term personal leave of absence without pay, effective as indicated:

Paul Azevedo, Professor, Administration of Justice, School of Technology & Human Services from August 22, 2003 through May 28, 2004.

#### ITEM

#### C. REDUCTION IN CONTRACT SERVICE

Pursuant to provisions set forth in Article V, Section 5.16 of the 2001-2003 S.C.E.A. Contract, and in accordance with the employee's request, recommend approval of the following reduction in contract service, effective as indicated:

William Alexander, Professor of Telemedia, School of Arts & Communication, from 100% to 76%, effective with the 2003-04 academic year

Karen Smith, Librarian, Academic Information Services, from 100% to 90%, effective with the 2003-04 academic year

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Action	9.

#### HUMAN RESOURCES – CLASSIFIED

(Sinclair)

A (-	A I -	5/	0-1-1-1-	V/-111-11-1	Hill-Student
Agosto	Aranda	Roesch	Salcido	Valladolid	Advisory Vote

#### A. REEMPLOYMENT OF PROJECT-FUNDED PERSONNEL

Recommend ratification and approval of reemployment of the following project-funded employees, effective as indicated and contingent upon authorization of project funds. Continuation of employment beyond June 30, 2004 is contingent upon re-funding of projects:

#### 1. CalWORKs:

Employee	Position	Department	Mos./ Serv.	Range /Step	Monthly Salary	Annual Salary	Effective Date
Martina Peinado	CalWORKs Program Technician, 75% service (at request of employee)	CalWORKs	12	21/6*	\$2,826.75	\$33,921.00	7/1/03
Yolanda Rocha	Senior Project Clerk	CalWORKs	12	13/5	\$2,973.00	\$35,676.00	7/1/03
Alberto Ayala	Student Employment Services Specialist- CalWORKs	Student Employment Services	12	24/5	\$3,903.00	\$46,836.00	7/1/03
Michele Dawson	Student Employment Services Specialist, 50% District Funds and 50% CalWORKs Funds	Student Employment Services	12	26/6**	\$4,264.00	\$51,168.00	7/1/03
Sara Hice	Student Employment Services Technician, 50% District Funds and 50% CalWORKs Funds	Student Employment Services	12	22/6*	\$3,864.00	\$46,368.00	7/1/03

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	ITEM	2. Sma	ıll Business Dev	/elonmen	t and Inter	rnational Trac	le Center Proje	act.
		2. 31118	iii Dusiiless Dev	/elopinen	it and inter	mational mac	ie Center Froj	<del>5</del> 61.
		Desition	Donoutusout	Mos./	Range	Monthly	Annual	Effective
	Employee	Position	Department	Serv.	/Step	Salary	Salary	Date
	Victor Castillo	SBDITC Operations Manager	SBDITC	12	27/8	\$6,892.00	\$82,704.00	7/1/03
	Ken Clark	Small Business Services Coordinator	SBDITC	12	25/8	\$6,561.00	\$78,732.00	7/1/03
	Carole Small Eklund Business Assistant		SBDITC	12	22/1	\$3,175.00	\$38,100.00	7/1/03
	Carol Flake- Wiley	Senior Project Clerk	SBDITC	12	16/6 ***	\$3,330.00	\$39,960.00	7/1/03
	Gustavo Guerrero	International Trade Specialist	SBDITC	12	34/4	\$4,804.00	\$57,648.00	7/1/03
	Alejandra Romero	Senior Project Clerk	SBDITC	12	13/1	\$2,543.00	\$30,516.00	7/1/03
		3. Sout	th County Care	er Center	:			
	Employee	Position	Department	Mos./ Serv.	Range /Step	Monthly Salary	Annual Salary	Effective Date
	Zeidy South County Carrillo Career Center Operations Supervisor		South County Career Center	12	12/8	\$4,759.00	\$57,108.00	7/1/03
	Dorothy Palmer	Dorothy Intake &		12	13/6	\$3,094.00	\$37,128.00	7/1/03

Center

<sup>\*</sup>Includes two ranges for Educational Incentive Program.

\*\*Includes one range for Longevity Increment and one range for Educational Incentive Program.

\*\*\*Includes three ranges for Educational Incentive Program.

#### **ITEM**

#### B. <u>CHANGES IN CONTRACT SERVICE</u>

Recommend approval of listed changes in contract service, effective as indicated:

Employee	Position	Mos./Serv. Range/Class Salary to	Mos./Serv. Range/Class Salary	Effective Date
Dominique Wilkin	Director of Publications, (Classified supervisory position) to Public Information Associate (Bargaining Unit position)	12 Mos. Range 23 Step 3 \$ 5,019.00/mo. \$60,228.00/ann.	12 Mos. Range 29 Step 4 \$ 4,246.00/mo. \$50,952.00/ann.	7/1/03
Cynthia Nagura	Director of International Programs, School of Social Sciences and International Studies	12 Mos. Range 26 Step 1 \$ 4,952.00/mo. \$59,424.00/ann.	12 Mos. Range 26 Step 2 \$ 5,173.00/mo. \$15,519.00/ann.*	7/1/03 to 9/30/03

<sup>\*</sup>To be funded by existing funds accrued in the International Programs budget.

#### C. <u>APPROVAL OF NEW CLASSIFIED POSITION</u> (ENCLOSURE)

Position	Department	Range	Months/ Service	_
Senior Project Clerk (HSIAC), 62.5% service, (temporary, project-funded position)	Higher Education Center at National City	13	12 mos.	

#### D. CLASSIFIED HOURLY EMPLOYMENT (ENCLOSURE)

Recommend approval of 285 classified staff for the 2003-04 college year, pursuant to Education Code 88003 and contingent upon final determination of staff members.

#### E. REPLACEMENT FOR CLASSIFIED POSITION FOR 2003-04 (ENCLOSURE)

Recommend approval for replacing the following classified position for the 2003-04 college year:

#### School of Mathematics, Science and Engineering

Instructional Lab Technician-Science (Chemistry) 47.5% service, 9-month position

#### Action

### 10. REVISION - UNPAID FURLOUGH DAYS - ACADEMIC ADMINISTRATORS AND CLASSIFIED MANAGEMENT EMPLOYEES

(Sinclair)

ITEM

						Hill-Student
	Agosto	Aranda	Roesch	Salcido	Valladolid	Advisory Vote

Due to the District's severe budget shortfall for the coming year, the Academic Administrators and Classified Management Employees have agreed to take one unpaid furlough day per month during the 2003-04 fiscal year as detailed below.

Recommend approval of unpaid furlough days to be taken during the 2003-04 fiscal year as follows:

- Twelve days to be taken as unpaid leave from July 1, 2003 to June 30, 2004;
- To be taken by mutual agreement between employee and his or her direct supervisor;
- To be deducted in twelve equal amounts over the course of the year;
- Deduction to be noted on monthly paystub as contribution to Southwestern Community College District for tax purposes;
- To be contingent upon agreement by all employee groups to participate in joint efforts for budget reductions during the District's financial crisis;
- Any proposed extension of this agreement beyond June 30, 2004 must be agreed upon by the Administrators and Classified Management Employees.

NOTE: Revision/addition underlined.

#### Action

## 11. REVISION - UNPAID FURLOUGH DAYS - CLASSIFIED SUPERVISORY AND CLASSIFIED CONFIDENTIAL EMPLOYEES

(Sinclair)

					Hill-Student
Agosto	Aranda	Roesch	Salcido	Valladolid	Advisory Vote

Due to the District's severe budget shortfall for the coming year, the Classified Supervisory and Classified Confidential Employees have agreed to take ten unpaid furlough days during the 2003-04 fiscal year as detailed below.

Recommend approval of unpaid furlough days to be taken during the 2003-04 fiscal year as follows:

- Ten days to be taken as unpaid leave from July 1, 2003 to June 30, 2004;
- To be taken by mutual agreement between employee and his or her direct supervisor;
- To be deducted in twelve equal amounts over the course of the year;
- Deduction to be noted on monthly paystub as contribution to Southwestern Community College
   District for tax purposes;
- To be contingent upon agreement by all employee groups to participate in joint efforts for budget reductions during the District's financial crisis;
- Any proposed extension of this agreement beyond June 30, 2004 must be agreed upon by the Classified Supervisory and Classified Confidential Employees.

NOTE: Revision/addition underlined.

#### **ITEM** 12. Action **REVISIONS TO THE 2002-04 CSEA CONTRACT (ENCLOSURE)** (Sinclair) Hill-Student Agosto Aranda Roesch Salcido Valladolid Advisory Vote Due to the District's severe budget shortfall for the coming year, the California School Employees' Association has agreed to revisions to the 2002-04 CSEA Contract, summarized as follows: Effective July 1, 2003 through June 30, 2004, 2% of the gross salary in each monthly pay warrant for full-time, 12-month Classified Bargaining Unit members shall be deducted and donated to the District as a charitable contribution as defined by the Internal Revenue Service. Effective January 1, 2004, an early retirement incentive plan goes into effect for eligible Classified Bargaining Unit members, providing 3% of final contract salary per year for life or comparable value alternatives. The full text of the agreed-upon revisions is contained in the attached enclosure. 13. SOUTHWESTERN COMMUNITY COLLEGE DISTRICT POLICY NO. 4032, "CELLULAR Action TELEPHONE PURCHASE/USE PROCEDURE" (ENCLOSURE) (Sinclair) Hill-Student Roesch Agosto Aranda Salcido Valladolid Advisory Vote Recommend approval of Southwestern Community College District Policy No. 4032, "Cellular Telephone Purchase/Use Procedure." (First Reading, May 14, 2003.) Action 14. SOUTHWESTERN COMMUNITY COLLEGE DISTRICT POLICY NO. 5209, "CLASSIFIED **RE-EMPLOYMENT" (ENCLOSURE)** (Sinclair) Hill-Student Agosto Roesch Valladolid Advisory Vote Aranda Salcido Recommend approval of Southwestern Community College District Policy No. 5209, "Classified Re-employment." (First Reading, May 14, 2003.) 15. SOUTHWESTERN COMMUNITY COLLEGE DISTRICT POLICY NO. 5211, "CLASSIFIED Action RESIGNATIONS" (ENCLOSURE) (Sinclair) Hill-Student Agosto Roesch Salcido Valladolid Advisory Vote Aranda Recommend approval of Southwestern Community College District Policy No. 5211, "Classified Resignations." (First Reading, May 14, 2003.)

SOUTHWESTERN COMMUNITY COLLEGE DISTRICT POLICY NO. 5303, "OVERLOAD

First Reading

16.

(Sinclair)

ASSIGNMENTS" (ENCLOSURE)

For information and discussion only (First Reading).

#### ITEM SOUTHWESTERN COMMUNITY COLLEGE DISTRICT POLICY NO. 5325, "PART-TIME First Reading 17. **FACULTY ASSIGNMENTS" (ENCLOSURE)** (Sinclair) For information and discussion only (First Reading). Action 18. 2003-2004 MATHEMATICS, SCIENCE AND ENGINEERING STUDENT INTERNSHIP PROGRAM AGREEMENT (ENCLOSURE) (Gauvreau) Hill-Student Agosto Aranda Roesch Salcido Valladolid Advisory Vote Recommend approval of agreement for the placement of students participating in the Mathematics, Science and Engineering (MSE) Student Internship Program, for the period July 10, 2003 through June 30, 2004, cost for compensation to participant varies and will be paid by the School of Mathematics, Science and Engineering using funds obtained from non-District sources; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur. Action 19. PHYSICIAN SERVICES AGREEMENT (ENCLOSURE) (Gauvreau) Hill-Student Aranda Roesch Salcido Valladolid Advisory Vote Agosto Recommend approval of agreement with Lenihan & Selecky Orthopaedics, for physician services, for the period July 10, 2003 through May 28, 2004, in the amount of \$1,800; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur. Action 20. AGREEMENT WITH ALVARADO HOSPITAL MEDICAL CENTER/SAN DIEGO **REHABILITATION INSTITUTE (ENCLOSURE)** (Gauvreau) Hill-Student Roesch Salcido Valladolid Advisory Vote Agosto Aranda Recommend approval of agreement with Alvarado Hospital Medical Center/San Diego Rehabilitation Institute, to provide opportunities for health occupation program students to obtain training experience, for the period July 15, 2003 through June 30, 2004, at no cost to the District; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur. Action 21. MEMORANDUM OF UNDERSTANDING WITH THE MEXICO BUSINESS CENTER. AN INDEPENDENT PROGRAM OF THE SAN DIEGO REGIONAL CHAMBER OF COMMERCE (ENCLOSURE) (Gauvreau) Hill-Student Advisory Vote Aranda Roesch Salcido Valladolid Agosto

Recommend approval of the Memorandum of Understanding with the San Diego Regional Chamber of Commerce Mexico Business Center, to provide services and activities to their respective clients, for the period July 10, 2003 through June 30, 2004, with the District receiving \$40 per hour for services provided; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

# Action 22. AGREEMENT WITH SAN YSIDRO SCHOOL DISTRICT (ENCLOSURE) (Gauvreau) Agosto Aranda Roesch Salcido Valladolid Advisory Vote

Recommend approval and ratification of the agreement with the San Ysidro School District, to provide communications training and support services, for the period June 1 through September 1, 2003, in the amount of \$2,944 to the benefit of the District; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

#### Action

#### 23. AGREEMENT WITH CHEMEKETA COMMUNITY COLLEGE (ENCLOSURE)

(Gauvreau)

Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote
Agosto	Alallua	KUESCII	Salciuo	vallauollu	Advisory vote

Recommend approval of agreement with Chemeketa Community College, to provide Cisco Training in Fundamentals of Network Security (FNS) and Fundamentals of Wireless LANs (FWL), for the period July 10, 2003 through July 9, 2004, with the District receiving \$2,400 per instructor trained in FNS and FWL; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

#### Action

#### 24. AGREEMENT WITH MOORPARK COLLEGE (ENCLOSURE)

(Gauvreau)

Agosto Aranda Roesch Salcido Valladolid Advisory	ident
	y vote

Recommend approval of agreement with Moorpark College, to provide Cisco Training in Fundamentals of Network Security (FNS) and Fundamentals of Wireless LANs (FWL), for the period July 10, 2003 through July 9, 2004, with the District receiving \$2,400 per instructor trained in FNS and FWL; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

#### Action

## 25. AGREEMENT WITH LOS ANGELES UNIFIED SCHOOL DISTRICT, DIVISION OF ADULT & CAREER EDUCATION—EAST LOS ANGELES SKILLS CENTER (ENCLOSURE)

(Gauvreau)

						Hill-Student
	Agosto	Aranda	Roesch	Salcido	Valladolid	Advisory Vote

Recommend approval of the agreement with Los Angeles Unified School District, Division of Adult & Career Education—East Los Angeles Skills Center, as a Cisco Local Academy, for the period July 10, 2003 through July 9, 2004, with the District receiving \$1,000 annually and \$1,000 for each new instructor who completes the train-the-trainer program; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

## Action 26. AGREEMENT WITH MONTANA STATE UNIVERSITY—GREAT FALLS (ENCLOSURE) (Gauvreau) Agosto Aranda Roesch Salcido Valladolid Advisory Vote

Recommend approval of agreement with Montana State University—Great Falls, to provide Cisco Training in Fundamentals of Network Security (FNS) and Fundamentals of Wireless LANs (FWL), for the period July 10, 2003 through July 9, 2004, with the District receiving \$2,400 per instructor trained in FNS and FWL; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

#### Action

#### 27. AGREEMENT WITH MONROVIA UNIFIED SCHOOL DISTRICT (ENCLOSURE)

(Gauvreau)

L						Hill-Student
L	Agosto	Aranda	Roesch	Salcido	Valladolid	Advisory Vote
П						

Recommend approval of agreement with Monrovia Unified School District, to provide Cisco Training in Fundamentals of Network Security (FNS) and Fundamentals of Wireless LANs (FWL), for the period July 10, 2003 through July 9, 2004, with the District receiving \$2,400 per instructor trained FNS and FWL; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

#### Action

## 28. SOFTWARE LICENSE AGREEMENT WITH BLACKBOARD FOR BLACKBOARD: TRANSACTION SYSTEM SOFTWARE—WINDOWS EDITION (ENCLOSURE)

(Gauvreau)

						Hill-Student	
	Agosto	Aranda	Roesch	Salcido	Valladolid	Advisory Vote	ı
							ı

Recommend approval of agreement with Blackboard, for Blackboard Transaction System Software, for the period July 10, 2003 through June 30, 2004, in the amount of \$134,412, funded with Instructional Equipment Block Grants from the State Chancellor's Office; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

#### Action

#### 29. AGREEMENT FOR ACTUARIAL STUDY (ENCLOSURE)

(Fite)

ı						Hill – Student
	Agosto	Aranda	Roesch	Salcido	Valladolid	Advisory Vote
ı						

Recommend approval of agreement with the Epler Company for professional services to provide an actuarial cost projection report on the District's liability for retiree health and welfare benefits, as required by AB 3141, to be completed during the period July 10, 2003 to October 31, 2003, at a cost not to exceed \$10,000; and further recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

#### **ITEM** Action 30. RESOLUTION FOR DESTRUCTION OF RECORDS (ENCLOSURE) (Fite) Hill - Student Agosto Aranda Roesch Salcido Valladolid Advisory Vote Recommend adoption of resolution authorizing the destruction of listed documents with origin dates exceeding the required time limits 31. MEMORANDUM OF UNDERSTANDING WITH THE SAN DIEGO COUNTY OFFICE OF Action **EDUCATION (ENCLOSURE)** (Fite) Hill-Student Agosto Aranda Roesch Salcido Valladolid Advisory Vote Recommend approval of the Memorandum of Understanding with the San Diego County Office of Education to enter into a cost-sharing agreement for the construction of the Education Village in National City, for the period July 10, 2003 through October 31, 2004; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur. Action 32. GEOTECHNICAL SERVICES FOR THE EDUCATION VILLAGE IN NATIONAL CITY (ENCLOSURE) (Fite) Hill-Student Valladolid Advisory Vote Agosto Aranda Roesch Salcido Recommend approval of agreement with GeoTek, Inc., for geotechnical services for the Education Village in National City, for the period July 10, 2003 through October 31, 2004, in the amount of \$9.100; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur. SPECIAL INSPECTIONS AND TESTING SERVICES AND BUILDING INSPECTION Action 33. SERVICES FOR THE EDUCATION VILLAGE IN NATIONAL CITY (ENCLOSURE) (Fite) Hill-Student Agosto Aranda Roesch Salcido Valladolid Advisory Vote

Recommend approval of agreement with GeoTek, Inc., for special inspection and testing services and building inspection services during construction of the Education Village in National City, for the period July 10, 2003 through October 31, 2004, in the amount of \$282,945; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

#### **ITEM** Action 34. **RECOMMENDATION FOR AWARD** (Fite) Hill-Student Agosto Aranda Roesch Salcido Valladolid Advisory Vote Recommend award and assignment of contract for: Grading and site development for the Education Village in National City, a. Bid # 74. Bid results will be provided at the meeting. This project is 100% Proposition AA funded. b. Assignment of Bid # 74 to Douglas E. Barnhart, Inc. 35. FIVE-YEAR CONSTRUCTION PLAN 2005-2009 (ENCLOSURE) Action (Fite) Hill-Student Agosto Aranda Roesch Salcido Valladolid Advisory Vote Recommend approval of the District's Five-Year Construction Plan 2005-2009. **DISTRICT POLICY NO. 4035, "REFUND/PROCESSING FEE" (ENCLOSURE)** 36. First Reading (Fite) For information and discussion only (First Reading). 37. Action RESOLUTION ADOPTING THE PARS TRUST AND THE PARS SUPPLEMENTARY PLAN FOR EARLY RETIREMENT FOR REGULAR CONTRACT FACULTY (ENCLOSURE) (Fite) Hill-Student Agosto Aranda Roesch Salcido Valladolid Advisory Vote Recommend approval of resolution adopting the PARS Trust and the PARS Supplementary Retirement Plan, effective January 1, 2004; and designate the Vice President for Fiscal Affairs as the PARS Plan Administrator. Action 38. RESOLUTION REQUESTING TEMPORARY TRANSFER OF FUNDS (ENCLOSURE) (Fite) Hill-Student Advisory Vote Roesch Valladolid Agosto Aranda Salcido Recommend adoption of resolution to request that the Board of Supervisors of the County of

Recommend adoption of resolution to request that the Board of Supervisors of the County of San Diego direct the Treasurer of the County of San Diego to make a temporary transfer from funds in his custody to this District during the 2003-04 fiscal year to meet obligations incurred for maintenance purposes.

Hill-Student

Advisory Vote

#### **ITEM** Action AGREEMENT WITH THE CALIFORNIA MATHEMATICS DIAGNOSTIC TESTING 39. PROJECT (MDTP) (ENCLOSURE) (Sandoval) Hill-Student Agosto Aranda Roesch Salcido Valladolid Advisory Vote Recommend ratification and approval of agreement with the California Mathematics Diagnostic Testing Project (MDTP), for participation in and use of MDTP materials and services in connection with the matriculation-related assessment of students, for the period July 1, 2003 through June 30, 2004, in the amount of \$800; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur. LOCATION AGREEMENT WITH NEWPORT DIVERSIFIED, INC., DBA SAN DIEGO Action 40. **GAMES (ENCLOSURE)** (Sandoval) Hill-Student Agosto Roesch Salcido Valladolid Advisory Vote Aranda Recommend approval of agreement with Newport Diversified, Inc., dba San Diego Games, for the right to maintain and operate coin-operated amusement equipment in the Student Center, for the period July 10, 2003 through June 30, 2004, with estimated revenue of \$10,000 paid to the Associated Student Organization; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any further amendments which may occur. 41. HEALTH SERVICES AGREEMENT WITH ALFRED SHIHATA, M.D. (ENCLOSURE) Action (Sandoval) Hill-Student Advisory Vote Agosto Aranda Roesch Salcido Valladolid Recommend approval of Health Services Agreement with Alfred Shihata, M.D., for physician services, for the period July 10, 2003 through June 30, 2004, in an amount not to exceed \$10,000; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur. 42. AGREEMENT FOR MENTAL HEALTH SERVICES (ENCLOSURE) **Action** (Sandoval)

Roesch

the agreement and any future amendments which may occur.

Salcido

Recommend approval of renewal agreement with Dr. Breffni Barrett to provide mental health services, for the period July 10, 2003 through June 30, 2004, in an amount not to exceed \$17,100; and further, recommend the Interim Superintendent/President be authorized to sign

Valladolid

Agosto

Aranda

#### Action

#### ITEM

#### 43. ACCEPTANCE OF FUNDS

(Hernandez)

Accepte	Avende	Danach	Coloido	Valledelid	Hill-Student
Agosto	Aranda	Roesch	Salcido	Valladolid	Advisory Vote

Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Interim Superintendent/President be authorized to sign such agreements with funding agencies:

- State of California, "Department of Boating and Waterways," in the amount of \$30,000, July 1, 2003 through June 30, 2004. This item was approved by the Governing Board for submission of application on April 9, 2003.
- San Diego County Regional Airport Authority, "San Diego Contracting Opportunities Center (SDCOC)," in the amount of \$50,000, May 1, 2003 through April 30, 2004. This item was approved by the Governing Board for submission of application on May 14, 2003.
- Unified Port of San Diego, "San Diego Contracting Opportunities Center (SDCOC)," in the amount of \$15,000, July 1, 2003 through June 30, 2004. This item was approved by the Governing Board for submission of application on February 12, 2003.

## Administrative Reports

#### 44. ADMINISTRATIVE REPORTS

(Agosto)

- A. ACADEMIC AFFAIRS MR. GAUVREAU
- B. FISCAL AFFAIRS MR. FITE
  - General Fund Financial Report for Period Ending May 31, 2003 (ENCLOSURE)
  - 2. Budget Update
- C. HUMAN RESOURCES/LEGAL AFFAIRS MS. SINCLAIR
  - 1. Human Resources Report (ENCLOSURE)
- D. STUDENT AFFAIRS MR. SANDOVAL
- E. SUPERINTENDENT/PRESIDENT MS. HERNANDEZ

#### Governing Board Reports

#### 45. GOVERNING BOARD REPORTS

(Agosto)

- A. STUDENT TRUSTEE BRANDY HILL
- B. TRUSTEE TERRI VALLADOLID
- C. TRUSTEE YOLANDA SALCIDO
- D. TRUSTEE CHRISTINE ARANDA, Ed.D.
- E. VICE PRESIDENT JEAN ROESCH, Ed.D.
- F. PRESIDENT DAVID J. AGOSTO

	ITEM					
Closed Session	46. CLOSE (Agosto)	D SESSION/RE	PORT OF ACT	ION (If Applica	ble)	
	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote

Adjournment 47. ADJOURNMENT

(Agosto)

Information 48. NEXT REGULAR MEETING

Wednesday, August 13, 2003

NORMA L. HERNANDEZ INTERIM SUPERINTENDENT/PRESIDENT