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|  ATC CommitteeMinutes |
| february 19, 2015 | 2:00-4:00 pm | L 238 S |
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| note taker | respectfully submitted by angie Arietti |
| Attendees | Elisabeth Shapiro: Chair | Maria Elena Solis: Higher Education Centers (NC, OM, SY and CCAC) |
| ~~Concetta Calandra:-School of Language & Literature~~ | Michael Swingle: ASO Representative |
| Kathleen Canny Lopez: School of Health, Exercise Science, Athletics & Applied Technology | Melissa Williams: Disability Support Services |
| Russ Corpron: Part-time Faculty Representative | ~~Randy Beach: Institutional Program Review and Outcomes Coordinator (Resource)~~ |
| ~~Scott Finn: Counseling & Personal Development~~ | Dan Borges: Chief Information Systems Officer (Resource) |
| Emily Lynch Morissette: School of Social Science, Business, and Humanities | Al Garrett: Institutional Technology (Resource) |
| Lauren McFall: Library Representative | ~~Paul Norris: Institutional Technology (Resource)~~ |
| Jorge Pastrana: School of Arts and Communication | ~~Andre Ortiz: Training Services Coordinator (Resource)~~ |
| ~~Andrew Rempt: Academic Success Center~~ | ~~Todd Williamson: Online Learning Center (Resource)~~ |
| Carl Scarbnick: School of Math, Sciences & Engineering | Vacant: School of Continuing Ed., Economic & Workforce Dev. |
| GUEST/s |  |  |
| **Call to order/Approval of Agenda** | elisabeth shapiro |
| action item |  |
| Approval of agenda. M/S/C. |
| **Approval of Minutes from 12/04/14** | elisabeth shapiro |
| action item | A motion was made to approve the minutes and was seconded. |
| Approvals of Minutes from 12/04/14 were approved unanimously. M/S/C. |
| **Public Comment** | elisabeth shapiro |
| Discussion | The meetings are going to be in L 246 for the rest of the semester. |
| 1. **ATC Chair Announcements: Intro of new members**
 | elisabeth Shapiro  |
| Discussion | Everyone went around the room and introduced themselves to each other.  |
| **Report of Virtual Desktops** | dan borges  |
| Discussion | Based on Dan’s past experience at Cabrillo College, he spoke about the performance, learning curve, technical support needed, network, and administrative support needed to make the virtual desktops a success. One of his first projects was to set up 200 virtual desktops. They started to learn how to use VMware, which is a different concept than the other laptops that have their own disks and connections that can be portable. A virtual desktop only has a monitor, a keyboard and a mouse and a network. When Dan left Cabrillo College, he had 800 running. At SWC:* The network is ready
* We have a good infrastructure
* The issue is our people resources. We are lacking system administrator staff. There is so much interaction with students, instructors, and labs that we would need to designate someone to be an administrator. To be successful, you would need to consider this position to be a critical piece in going forward.

It was decided to bring this topic back in April and think about how we can get it on the radar or make a recommendation to have it go to ITC by voting on it. Someone asked about cloud-based software and Dan stated that it cost about three times as much to have it hosted elsewhere. It makes it easier to have it hosted elsewhere, but creates confusion. It is an option, but it may not be cost effective. |
| **Prioritization** | The entire committee |
| Discussion | The committee discussed the rubric and took the rest of the time to work on prioritization. Minutes were not taken during this time. |
| **Adjournment** | Elisabeth shapiro |
| The next ATC meeting will be March 19, 2015 in L 246 from 2:00-4:00 p.m.  |