



**SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
PROPOSITION R CITIZENS' BOND OVERSIGHT COMMITTEE
Tuesday, December 8, 2015**

CBOC Member	Constituencies	Membership Term
Aileen Contreras	Student Representative	September 24, 2015 – September 23, 2017
Dennis Gittens (Chair)	At-Large Community Member	September 24, 2015 – September 23, 2017
Michael Govea	Advisory or Foundation Representative	September 24, 2015 – September 23, 2017
Robert Muff	Senior Citizen Group Representative	September 24, 2015 – September 23, 2017
Lucas Rathe	Business Representative	July 9, 2014 – July 8, 2016
David Frank Savage	At-Large Community Member	September 24, 2015 – September 23, 2017
Matt Yagyagan	Taxpayer Organization Member	September 24, 2015 – September 23, 2017

District Staff	District Position
Jim Austin	Consultant, Office of the Vice President, Business and Financial Affairs
Mark Claussen	Consultant, Proposition R, Business and Financial Affairs
Lillian Leopold	Chief Public Information and Government Relations Officer
Melinda Nish, Ed.D.	Superintendent/President

Meeting Date: Tuesday, December 8, 2015
Time: 5:30 p.m.
Place: Southwestern College
 900 Otay Lakes Road
 Chula Vista, CA 91910
 Room L246

Persons wishing to address the Committee should complete a Request for Public Comment card (available at the reception table) and indicate on the card if they wish to speak under Public Comment, or when a specific agenda item is considered. Cards should be submitted to the secretary prior to the start of the meeting. An oral presentation to the Committee does *not* constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may *briefly* respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

A G E N D A

ITEM	
1. Call To Order – Roll Call	Chair Gittens
2. Approval of Minutes of September 23, 2015 (Enclosure)	Chair Gittens
3. Public Comment	Chair Gittens
4. CBOC Annual Report Draft Review	Leopold
5. Bond Project Updates (Project Status Reports & Project Financial Summary)	Claussen
6. Other Items	Chair Gittens
7. Committee Comments / Requests	Chair Gittens
8. 2016 Meeting Dates	Chair Gittens
• March 15, 2016	
• June 21, 2016	
• September 20, 2016	
• December 13, 2016	
9. Adjournment	Chair Gittens

ITEM #2:
APPROVAL OF MINUTES OF SEPTEMBER 23, 2015 (ENCLOSURE)



Proposition R



At Work!

Southwestern Community College District

Proposition R Citizens' Bond Oversight Committee

September 23, 2015

DRAFT MINUTES

CBOC Member	Constituencies	Membership Term
Aileen Contreras	Student Representative	September 23, 2015 – September 22, 2017
Dennis Gittens	At-Large Community Member	September 23, 2015 – September 22, 2017
Michael Govea	Advisory or Foundation Representative	September 23, 2015 – September 22, 2016
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1. CALL TO ORDER – ROLL CALL

The meeting was called to order at 5:31 p.m. by Lucas Rathe.

Members Present: Dennis Gittens, Michael Govea, Bob Muff, Lucas Rathe, David Savage, Matt Yagyagan

Members Absent: Aileen Contreras

Staff Present: Jim Austin, Mark Claussen, Lillian Leopold, Melinda Nish.

2. Election of Chair and Vice Chair

Melinda Nish provided a summary of the Chair and Vice Chair's responsibilities for the new committee members.

Responding to a call for volunteers or nominations, Dennis Gittens volunteered to serve as Chair.

Lucas Rathe volunteered to serve as Vice Chair.

Dennis Gittens as Chair and Lucas Rathe as Vice Chair were approved with a vote of all ayes.

3. Terms of CBOC Members

With the permission of Chair Gittens, Melinda Nish explained the reason it would be best to stagger the terms of the members. The intent is to stagger the terms so the majority of committee members do not term out at the

same time. Michael Govea and Bob Muff volunteered to serve one year terms (September 23, 2015 – September 22, 2016). Chair Gittens made the motion to approve. Approved by a vote of all ayes.

4. Approval of Minutes June 16, 2015

There was not a majority (need 4 for a majority vote) of the committee at this meeting, who were present at the June 16, 2015. Therefore, the committee can accept the minutes instead of approving them.

Motion to accept minutes: Lucas; Second: Govea. Vote: all ayes. Minutes were accepted.

5. PUBLIC COMMENT

None.

6. Welcome Incoming CBOC Members

Melinda Nish provided the committee members with a brief overview of the CBOC and its' history.

Jim spoke about the handout 'CBOC Roles and Responsibilities' and gave an overview of what Prop 39 meant to Community Colleges.

The committee members were showed how to locate the Prop R website on the District website.

Mark spoke of the roles and responsibilities also (second section). Currently the members could take a walking tour of the Corner Lot and HEC, NC. The committee members can also tour the projects completed so far using Prop R funds.

7. Bond Project Updates

Mark displayed an update of the Prop R projects. The following are highlights of the presentation:

- National City Two Story Addition
- Wellness Center & Pools
- Math, Science, and Engineering
- Central Plant Piping Extension
- Community Outreach
- Performing Arts and Cultural Center
- Security Complex
- Financial Summary of all above projects

The committee will decide when a tour will work for the majority of the members. We will email proposed dates and times and set up tours. Mark also offered one-on-one tours if that is more convenient for committee members.

8. December CBOC Meeting Date Change

The previously scheduled CBOC meeting scheduled for December 15, 2015 will need to be changed, due to a Governing Board meeting being rescheduled and moved to this date. Most of the committee can attend a CBOC meeting on Tuesday the 8th of December. Bob Muff can't attend – all ayes except for Bob.

9. Performing Arts Cultural Center

Lillian distributed handouts regarding the Performing Arts Cultural Center Forum 9-30-15. She also demonstrated how to navigate to the District as well as the Proposition R webpage. The committee is encouraged to attend.

10. OTHER ITEMS

Dennis asked how the committee could reach each other. The committee was briefly advised of the Brown Act rules (included in the members' binders). The committee members will be sent a list of names, phone numbers and email addresses of all of the members.

11. COMMITTEE COMMENTS / REQUESTS

The request was made to place on the agenda for the December 8th meeting to discuss further the possibility of issuing Southwestern College emails for committee members or one email address for CBOC. There could be a link placed next to the committee members names on the CBOC website.

12. 2016 MEETING DATES

Tentative Dates: December 8, 2015
March 15, 2016
June 21, 2016
September 20, 2016
December 13, 2016

13. ADJOURNMENT

The meeting was adjourned at 7:30 p.m. by Motion: Rathe, Second: Muff; Vote: All Ayes.

Next CBOC meeting: December 8, 2015.