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| Southwestern College Academic Senate Executive CommitteeAgenda |
|  | DATE: 03-24-2016 | 1:30 P.M - 3:00 p.m. | Room 104B |
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| Facilitator | Patti Flores-Charter, Academic Senate President |
| Note taker | Caree Lesh, AS Communications and Research Officer |
| Voting attendees | Randy Beach, IPROC; Susan Yonker, Vice President; Caree Lesh, Research Communications Officer; Andrew Rempt, President-Elect; Chris Hayashi, Presiding Chair, Janelle Williams, Staff Development Coordinator; Blue = absent |
| Non-Voting | Frank Post, SCEA President; Leslie Yoder, At-Large; Scott Richison, At-Large; Rebecca Wolniewicz, AOC Co-Chair/At-Large |
| PLEASE Read | Minutes: February 25, 2016 |
|  | 1. Larger Role in Accreditation2. **Elevate Curriculum, Instruction, Student Services, Library, and Tutoring as priorities**3. SSSP inclusion of Basic Skills and Assessment faculty4. Institutionalize use of Consent Calendar |

## **Agenda Items**

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|  | **TOPIC** | **PRESENTER** | **ITEM****TYPE** | **TIME ALLOTTED** | **Action** |
|  | Call to order; approval of agenda, minutes  | Flores-Charter | Action | 5 minutes |  |
| M/S/A, M/S/A |
|  | Curriculum Committee Co-Chair  | Rempt | Discussion | 5 minutes |  |
| Caree has been filling in for this position for Spring, but only the Spring. Randy has expressed interest in this position for next year. In the past we have put out a request for someone to fill this position because of the amount of reassigned time, and while there has not been interest we should probably send out a global asking for interested people to apply by sending a letter. Randy will send Patti the process so she will follow it and send it out for applicants.  |
|  | Negotiations | PFC | Discussion | 15 minutes |  |
| Title 5 money expires tomorrow so we need to get the DE squared away right away. Basics skills faculty can get trained and so would trainers for future cohorts. If the $1000 stipend and 40 hours of training doesn’t get negotiated then we don’t have training. Initially it was 60 hours at lab rate. It is OK if the district does not want to negotiate what the senate wants. The union is supportive of this deal. Trainers paid from Title 5 funds can run the training for the other faculty. Faculty who want to teach online could either show they are not in need of training based on looking at their course or go to training. IVC did not teach online for a semester and they lost a bunch of FTES over it. Tracy did a survey for all online teachers and people prefer to be trained in summer, so we need to do this now in order to prepare this to be rolled out this summer. The MOU for senate reassigned time… This effects a lot of positions the Curriculum co-chair, president elect, SLO, ATC. Frank will ask Marianne about if we can negotiate this since the district opened on Chair time.  |
|  | Tenure Review-Review Committee | PFC | Discussion | 20 minutes |  |
| We have had a few tenure review committees that did not go well, and were very difficult. This is part of why Candice stepped down. One person was let go this month. It is a problem that our committees do not get enough training for problem committees. Patti went to TRR and already asked about getting better training if area of improvement are identified and then ignored by the faculty member. Faculty on these problem committees have felt alone and scared. The process of what to do if there is a problem needs to be addressed. HR needs to step in when there are faculty vs. faculty disputes. Deans are ill prepared to intervene on behalf of the committee. Faculty needed guidance on what to put on the reports. This pits faculty against faculty and the union has to step in, but again it pits faculty against faculty. Training has to come from HR and involve the deans. A clear list of steps or a flow-chart of what to do would help. Frank clarified that the district represents the committee, and the union represents the faculty in tenure review. If there is a problem for someone on the committee they need to go to HR. Jessica is working on better training for committees that are not going smoothly. It was suggested we invite the HR Director to Exec to discuss this. If that does not work we can move up to discuss with the President. We will invite Marvin and Jessica to be here to discuss. If a committee is not going well the faculty committee members need to be able to go to the dean to take care of the problem.  |
|  | CMS | Flores-Charter | Discussion | 10 minutes |  |
| No other college has had problems choosing a CMS. Patti would like to say something about this at senate. Everyone through the senate reps will get a vote. Lets be collegial about this. We will ask Tracy to come in to this meeting and talk to us.  |
|  | CTE | Flores-Charter | Discussion | 5 minutes |  |
| We need a new CTE faculty co-chair. They are likely to co-chair with Mia. There is also a workforce development committee that PFC just found out about. The committee will work on biannual reports. Patti just got reports this week and they are not looking good and they are late. AEBG is also behind and have not gotten the training they requested, such as understanding writing non-credit, understanding non-credit, best practice for instruction in non-credit. Developing pre-apprentice programs.  |
|  | Senate meeting time | Flores-Charter | Discussion | 5 minutes |  |
| Patti wanted to check in and see if we like the longer senate meetings and if we should keep it. We like it, but will take it to a vote at senate.  |
|  | Multi-cultural grad requirement  | Flores-Charter | Discussion | 10 minutes |  |
| Adding this adds an additional mistake that a student could make for graduation. We discussed the possibility of a new box on the AA GE Plan with all the classes that would count in other areas, and maybe add some others that are on the CSU GE Plan that are not on the AA plan. We also discussed using a marker for classes that would meet the requirement.  |
| 10 | Academic Senate President Elect | Flores-Charter | Discussion | 10 minutes |  |
| We recommend that the President commitment be one year as elect, two as president, and 1 as past president.  |
|  | From molehills to mountains | Flores-Charter | Discussion | 20 minutes |  |
| Why do so many things here spiral out of control and into negativity so quickly here on this campus? Can we have a conversation in senate about how we can be more civil? We use so many college resources on these sorts of attacks, and administration does not call them to account. Patti will think about what to do with this. We should look to identify experientially what are the problems, needs and solutions.  |

**Next Academic Senate Exec Meeting: March 24, 2016**