

## **WARRANTS**

***References:*** Education Code Sections 85230 et seq.

It shall be the responsibility of the Vice President for Business and Financial Affairs to have warrants drawn on the county treasury against College District funds for the payment of expenses of the College District in a timely manner. Warrants for salary and other College District expenses shall be charged against designated categories of expenditures.

Only authorized personnel may sign warrants, as identified in Procedure 6150 AP – Designation of Authorized Signatures.

See also 6300 BP & AP – Fiscal Management.

Office of Primary Responsibility: Vice President for Business and Financial Affairs