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| Academic Senate CommitteeMinutes |
| mAY 17, 2016 | 11:45 AM - 1:00 pm | L 246 |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti |
| Attendees | Josue Arredondo | Garibay, Adrianna  | Richison, Scott |
| Arteaga, Elena | Hayashi, Chris | Rocha, Lina |
| Avila, Diana | Hopkins, Kesa  | ~~Soto, Corina~~ |
| Beach, Randy | Lee, Wilfred | ~~Soto, Raul~~ |
| Brenner, April | Lesh, Caree | Speyrer, Michael  |
| Buehler, Lukas | Lewis, John | Taffolla-Schreiber, Candice |
| Caschetta, Todd | ~~Lynch-Morissette, Emily~~ | Tolli, John |
| Cuddy, Luke | ~~Martinez-Sanabria, Maria E.~~ | Tyahla, Sandy |
| Davis, J.D. | McDaniel, Cynthia | ~~Vicario, Marie~~ |
| Detsch, Steven | McGee, Tony | Villegas, Val |
| ~~Durkin, Melanie~~ | Olivas, Maria | Whitsett, Jessica |
| Edwards, Diane  | Pfister, Toni | Williams, Janelle |
| Figueroa, Surian | Posey, Jessica  | Yoder, Leslie |
| Flores-Charter, Patti  | Post, Frank | Yonker, Susan  |
| Gardea, Jaquelyn | Rempt, Andrew |  |
| GUEST/s | Superintendent/President Dr. Nish | Angelica Suarez | Kathy Tyner |
|  | Tim Flood |  |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | patricia flores-charter |
| Discussion | A motion was made to approve the agenda and was seconded.  |
| Approval of agenda. M/S/C. Unanimous  |
| **Approval of Minutes from 05-10-16 (Action Item)** | patricia flores-charter |
| Discussion | A motion was made to approve the minutes and was seconded.  |
| Approval of Minutes from 05-10-16. M/S/C.  |
| **Public Comment (Information Item)** | patricia flores-charter |
| Discussion | Andrew thanked PFC for her leadership the past two years as Academic Senate president. Please come to the Crown Cove Aquatic Center open house this Sunday from 11-3.Concert Choir is going to Carnegie Hall this June to perform.  |
| **Presidents Report (Report)** | patricia flores-charter |
|  Discussion | The President’s report link is imbedded at the end of the minutes. Patti read her President’s Report.  |
| **SCEA Report (Report)** | frank post |
| discusson | The faculty union party is this Friday at Murrieta’s, please RSVP to Carol Stuardo (cstuaro@swccd.edu). The Rep Council endorsed Griselda Delgado and Roberto Alcantar. Frank thanked the senate for the past two years for working so well with the union. Frank asked that we give Rob Shaffer, the new President, an equally warm welcome. The district has not signed off on the TA’s yet. Office hours for instructional faculty will be 4 next year, and faculty with prep time will have 6 hours instead of 5 hours of prep time that do not have to be on your schedule. Even though the Tentative Agreements are not board approved we will move forward into next year as if they were ratified. Ratification will need to wait for Fall since the district did not get these to the Board on time for us to vote this spring. If you have any problems with your Deans, please let Rob Shaffer know right away. |
| **Academic Senate Executive Committee Summer Authority (Action Item)** | patricia flores-charter |
| discusson | A motion was made and seconded to approve giving the Executive Board ability to act, if needed, on the Senate’s behalf over summer. This will include approving minutes from todays meeting, and working on bylaws.  |
| **Elect AS Communications and Research Officer/State Delegate (Action Item)**  |  Patricia Flores-charter |
| Discussion | Caree Lesh was nominated, accepted the nomination and was voted into the position.  |
| **Prison Programs (Information)**  |  garcia-navarrete/milkovich  |
|  | Patrice went over the Power Point presentation that is available on SharePoint. In 2011 the Public Safety realignment Act, with the goal of reducing recidivism thus saving tax money and improving quality of life for those who can live a productive life outside of prison. In 2014 California passed a law allowing those in prison to get Pell grants to take classes. In spring of 2014 KT met with faculty who would be interesting in working with the prison population, including juvenile populations. Those who participated were very motivated and took math, reading and computer literacy. Second Chance liked the results and wanted to work with Southwestern College more, and would like to expand the program. The program also works on behavior issues, including how to smile, walk, dress etc. They work on interviewing skills and connecting them with people and resources in the community. We are back at Donovan again after 25 years. Frank Paiano is teaching financial planning. His experience is that the students are very motivated and he feels very safe. It is old school teaching – no internet or laptops, or phones. Frank was able to get his laptop in along with a projector. Javier Madrigal will be the counselor for the incarcerated students. Patrice noted that things are getting better in terms of getting resources into the facilities. A motion was made to extend time for 3 minutes was seconded and passed. Patti asked to bring this back in the fall to have more time to discuss. They are looking for a core of faculty who understand he population and culture and volunteer to teach at the facility, including basics skills, and major classes. We know there also needs to be LD testing.  |
| **Approval of 16/17 AS Meeting Schedule (Action)**  | patricia flores-charter |
| Discussion | A motion was made to approve the meeting schedule for next year was seconded and passed. 5th Tuesdays were included but could be cancelled if needed.  |
| **Senate By-Law Changes (2nd Read/Action)** | patricia flores-charter |
| Discussion | A motion was made to approve the changes and was seconded. Patti went over the changes we discussed last week. The President Elect will be changed to a one year position along with the Past President. The order of succession was changed to reflect the changes to the new position timeframes. In 11.7 the Flex Coordinator is also the Professional Development Coordinator so the titles were cleaned up. The motion passed. Patti reminded us that the Executive Committee will review the bylaws over summer and make needed corrections.  |
| **Program Review (Information)** | susan yonker |
| Discussion | There will be a test group next year who will do their comprehensive review in eLumen. As an early adopted your get your information put in eLumen for you and all the training and help you need. This will also streamline information – that will remain in the program so it will make the snapshots much easier, and creates better reports that ACCJC wanted. It will also help streamline budget prioritization. Components 1 and 2 will prepopulate, but component 4 cannot yet at this time. This will still be a cut and paste situation. Snapshots will be done next year in the piloted online form with some changes that should make thing work a bit better.  |
| **Update on BP/AP 7120 Recruitment and Hiring (Information)** | andrew rempt |
| Discussion | An AdHoc committee has come together to work on hiring. Angie Stuart joined the committee and let us know that we had voted on updates to the procedures in 2012, Andy, Blevins, Unger, and Angie rewrote the 15 page document and was subsequently ignored by HR. The AdHoc committee is reviewing the document that was approved in 2012 and ask that it be followed immediately. The 2012 document was approve by SCC and this needs to be followed now. The committee will reconvene in Fall to look at new changes. Rob Unger joined the Ad Hoc committee to discuss what can cannot be done with the procedures. It was suggested that SCC put together a flow chart to make sure approved P&P are put into practice. Andrew will keep track of this and bring it back in the Fall.  |
|  **Opening Day, Program Review, Learning Outcomes (Discussion)** | patricia flores-charter |
| Discussion | The second bold statement shows that we need to show sustainability of outcomes assessment. We need to show we have a cycle for assessment review. We all had given a plan to Rebecca, and this was not a specific deficiency. Most faculty are having discussions of assessment results and how to improve, but this information is not housed anywhere. This will now be housed in eLumen. That is the piece that is missing. People have been meeting and discussing assessments and action step, but we were not able to run a report showing the evidence. We need to capture the discussion with 2-3 sentences of s summary. Then you move to action steps, so record outcome data, action step, resources to request, and timeline for follow-up. A motion was made to extend for three minutes was seconded and passed. If your program is doing well you would document that and not need to do action steps. This will be for one course for one program SLO. The idea is to get this on a cycle and not do them all each year, but within the 3 year cycle. This is compulsory for opening day.  |
| **Professionalism Question (Discussion)** | patricia flores-charter |
| Discussion | If you look at the back of the Presidents report there is a list of the senate accomplishments and what is still left on the table that may not be popular and may be contentious. We have moved through very difficult topics, but we should look at how we can elevate and improve the conversations about such topics and help improve our actionable improvement plans and better our campus morale.  |
| **Adjournment** | patricia flores-charter |
| Discussion | The meeting was adjourned at 1:00 |
| The next Academic Senate meeting: TBD  |

[President’s Report 05-17-16](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/Presidents%20Report%2005-17-16.docx)