|  |
| --- |
|  ATC CommitteeMinutes |
| February 06, 2017 | 1:20-3:20 pm | L 238 N |
|  |
| note taker | respectfully submitted by angie Arietti |
| Attendees | Emily Lynch Morissette: Chair | Vacant: Deans Rep |
| Scott Finn: Counseling & Student Support Programs | Vacant: Disability Support Services |
| Bernard Gonzales: Part-Time Faculty Representative  | Vacant: School of Language & Literature |
| Ari Hornick: School Business & Technology | Vacant: School of Wellness, Exercise Science, & Athletics |
| Shawna Hutchins-Williams: Academic Success Center | ~~Dan Borges: Chief Information Systems Officer (Resource)~~ |
| Joachim Latzer: School of Mathematics, Sciences & Engineering | Al Garrett: Institutional Technology (Resource) |
| Lauren McFall: Library Representative | ~~Brett Jones: Institutional Technology (Resource)~~ |
| John Rieder: Academic Success Center | ~~Paul Norris: Institutional Technology (Resource)~~ |
| Tracy Schaelen: Distance Education Program | ~~Hector Reyes: Institutional Technology (Resource)~~ |
| ~~Maria Elena Solis: Higher Education Centers (NC, OM, SY and CCAC)~~ | Andre Ortiz: Training Services Coordinator (Resource) |
| ~~JC Hernandez: ASO Representative~~  | Vacant: Online Learning Center (Resource) |
|  | Vacant: School of Arts, Communication & Social Science |  |
| **Call to order/Approval of Agenda** | emily lynch morissette |
| action item | The agenda was approved as presented |
| Approval of agenda. M/S/C. |
| **Approval of Minutes from 11/21/16** | emily lynch morissette |
| action item | The minutes were approved as presented. |
| Approval of minutes. M/S/C. |
| **Public Comment** | group |
| information | * Emily will be sending out a survey within the next couple of weeks to vote on each item. Please make sure to vote before our next meeting.
* We welcomed Shawna Hutchins-Williams to the committee and introduced ourselves.
 |
| 1. **Blocked Websites**
 | emily lynch morissette |
| Discussion | We have a few potential suggestions to give to the Academic Senate regarding blocked websites. 1. Only block sexually explicit websites. This is because of 1st Amendment issues.
2. If we have a filter, consider applying it uniformly and only towards sexually explicit content.
3. Consider having students agree to AP 3720 when logging into the portal.

There was a suggestion to only move #3 forward to the Academic Senate. In the policy that we wrote, the first step would be to suspend their account per the policies and procedures for student misconduct. They would be allowed to be removed from the classroom up to two visits. Then they would go to Malia Flood to determine what would be the next step. This committee agreed to not suggest to block sexually explicit websites.There was a motion to suggest to the Academic Senate to have students agree to AP 3720 when logging into the portal once a semester and not to block websites. The motion passed unanimously. |
| **DE Plan** | Tracy schaelen |
|  | Tracy presented a copy of the DE Plan. The DE Plan is our colleges’ plan to report our goals for distance education for academic years of 2017-2020. Tracy presented the first complete draft of the plan. This will be sent out to the DE mentors as well as the Academic Senate Please email any feedback or changes to Tracy. There was a concern that there was a lot of recommendations for the Online Learning Specialist to do. We are still not sure who that will be at this time.  |
| **ATC Items for Prioritization** | emily lynch morissette |
|  | Emily handed out a redacted version of the items for prioritization. She spoke about the items description, implementation assessment and timeline that will help this committee understand what people are talking about. The committee discussed people’s technology requests. Emily will speak to IT and Linda Hensley about the timeline and also let Linda know that we did not receive DE and Library information. We will be using a Google account to vote based on our prioritization rubric.  |
| **Adjournment** | emily lynch morissette |
| The next ATC meeting will be March 6, 2017 from 1:20-3:20 p.m. in Room L 238 N. |