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| Academic Program Review CommitteeMinutes |
| May 3, 2017 | 1:20 – 2:10 pm | L 246 |
| Quorum = 4 members |
| note taker | Angie Arietti |
| Attendees | Susan Yonker, Chair AS Vice President | Margie Stinson-School of Mathematics, Science & Engineering |
| ~~Patricia Flores-Charter-Past President or President-Elect~~ | Dionicio Monarrez-School of Wellness, Exercise Science & Athletics |
| Vacant-School of Arts, Communications & Social Science | James Spillers-Representative, Deans’ Council |
| Emily Lynch Morissette-School of Business & Technology | Vacant-HEC Representative |
| Erik Moberly-School of Counseling and Student Support Programs | ~~Arnold Josafat-Instructional Support Services~~ |
| Lynn Pollock-School of Language, Literature & Humanities | Vacant-Part-Time Faculty |
| GUEST/s |  |  |
| **Call to Order/Approval of Agenda**  | Susan Yonker |
| Action | The agenda was approved as presented. |
| **Public Comment**  | Susan Yonker |
| discussion | Everyone is invited to go to Angie Stuart’s Retirement party on Friday, May 19th from Noon-2:30 p.m. We will be having a potluck for her. |
| **Approval of Minutes from 04/19/17** | Susan Yonker |
| action | The minutes were approved as presented. |
| **Chair’s Report** | Susan Yonker |
| info | We are continuing to work in IPRC on how to make the prioritization process go more smoothly for everyone. Linda Hensley and Susan are going to meet with Tim Flood to discuss some of the issues that they have. They want to clarify what really should go into prioritization.  |
| **APR Cycle** | Susan Yonker |
| First read | We need to figure out what to do with the four Liberal Arts degrees, because no one has taken ownership of it. The individual courses are being attended to, but not the degree programs. |
| **Snapshot: New Word Version** | Susan Yonker |
| discussion | Yolanda Lynch from Linda Gilstrap’s office put a form together. You will be able to choose a designator by pop-up menu. This committee decided to recommend using 15 priorities to IPRC. It seems that you could reasonably accomplish 15 priorities in one year, as not to overwhelm the process. The pop-ups are great, this may be great for our rubrics. There was a suggestion to have a question in the box or hover your mouse over it to bring up a bubble. Another suggestion was to have an icon for supplemental instructions and put the essential instructions in the box. Examples should also be used.There was a question about reader accessibility. Susan believes it is, but she will have them run an accessibility check.  |
| **SLO Data in Snapshot** | Susan Yonker |
| discussion | The SLO data was flagged by accreditation. There was a motion to use SLO data from at least one SLO to support at least two action steps. The motion was second and passed unanimously. This recommendation will be conveyed to the IPRC. |
| **FHP Language in Comprehensive** | Susan Yonker |
| discussion |  Postponed. |
| **Adjournment** | Susan Yonker |
|  | The meeting was adjourned at 2:10 p.m.  |
| The next meeting will be May 17, 2017 from 1:20 – 2:10 p.m. in L 246. |