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| Academic Senate CommitteeMinutes |
| April 25, 2017 | 11:45 AM - 1:00 pm | L 246 |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti |
| Attendees | Josue Arredondo | Garibay, Adrianna  | Rempt, Andrew |
| Beach, Randy | Hecht, David | Shaffer, Rob |
| Bowlin, Stephen | Hopkins, Kesa  | Soto, Corina |
| Brenner, April | Hubert, Elizabeth | Speyrer, Michael |
| Buehler, Lukas | Lesh, Caree | Stuart, Angelina |
| Caschetta, Todd | Lynch-Morissette, Emily | Taffolla-Schreiber, Candice |
| Cliffe, Karen | Martinez-Sanabria, Maria E. | Tolli, John |
| Cuddy, Luke | McAneney, Danielle | Tyahla, Sandy |
| Davis, J.D. | McDaniel, Cynthia | Van Stone, Mark |
| Detsch, Steven | McGee, Tony | Vicario, Marie |
| Durkin, Melanie | McGregor, Cynthia | Whitsett, Jessica |
| Edwards, Diane  | Mossadeghi, Yasmin | Williams, Janelle |
| Fielding, Richard | Platt, Brad | Yoder, Leslie |
| Figueroa, Surian | Posey, Jessica  | Yonker, Susan  |
| Gardea, Jaquelyn | Quintana, Pablo |  |
| GUEST/s | Superintendent/President Dr. Murillo | Tim Flood | Linda Hensley |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | andrew rempt |
| Discussion | A motion was made to approve the agenda and was seconded.  |
| Approval of agenda. M/S/C. Unanimous  |
| **Approval of Minutes from 04-11-17 (Action Item)** | andrew rempt |
| Discussion | A motion was made to approve the agenda and was seconded.  |
| Approval of minutes. M/S/C. Enthusiastically Unanimous |
| **Public Comment (Information Item)** | andrew rempt |
| Discussion | VITA student volunteered more than 3000 hours and processed over 1000 tax returns doing tax returns. Congratulations to them for a job well done. A senator voiced thanks to Andrew for cancelling the senate meeting last week to support College Preview Day. |
| **President’s Report (Information Item)** | andrew rempt |
| Discussion | Andrew announced that Emily Lynch-Morissette as our new Senate President Elect. Congratulations and many thanks to Emily as she takes on this new role. The Academic Senate is looking for a new Co-Chair for ATC, if you or any of your faculty are interested please let Andrew Rempt know as soon as possible. AB 705 was discussed. This is a bill to institute High School scores into the placement process for college courses. There is also a legislative move to shorten remediation tracks by creating co-requisites for college level courses rather than taking a basic skills class or sequence. This along with Guided Pathways means change is assured in the coming years. Basics skills faculty should begin to discuss strategies for how this may be implemented. The state is viewing basics skills as an equity issues as it mainly impacts students of color.  |
| **SCEA Report (Report)** | Rob s. shaffer |
| discusson | The SLO Coordinators and Points MOU is finalized. Andrew will start recruiting for the positions tomorrow. Our next bargaining survey will be out soon, please look for it and respond to it. We are guided by the survey in terms of what comes up next for negotiations.HR is conducting a bizarre number of investigations at the moment. If you are all called in please know you can bring a Union Representative with your or at least get some advice before the interview.  |
|  **DE Curriculum (Information Item)**  | tracy schaelen/randy beach |
| discusson | The moratorium is being lifted! We now have DE training in place and DE addendum form ready to use. The form is in CurricuNET, and is similar to the SLO document in CurricuNET. The addendum is much longer going from two pages before to nine pages in this new version but there are quite a few yes or no questions, so it’s not as bad as it sounds. Mostly it is focused on having faculty describe how the course will fit in an online environment. This is to get faculty to really think through how they can run the course well online. If you have gone through DEFT, there will be no surprises on the form. The DE addendum will not follow Curriculum deadlines; the addendums can go to any Curriculum meeting and once approved for online, the course can be offered online the next possible opportunity. Tracy went through the document and discussed what will be required in the new DE Addendum.  A motion was made to extend for 4 minutes, was seconded and passed. Access codes, purchased with text books, need to be accessible and meet Title 5 guidelines. Hybrid classes that wish to go fully online will need to go through the curriculum approval process and complete a DE addendum. A motion was made to extend for 4 minutes was seconded and passed. All materials in a hybrid or online class must be accessible. If you have something that is inaccessible and you want to use it, you can contact DSS so they can work with you to make it accessible. We do expect to have a 508-compliance staffer here by summer to help with these sorts of issues. It was stated that our Non-credit area does not have distance education courses at this point.  |
| **BP/AP 7211 (1st Read)**  |  andrew rempt/ angelina stuart |
| Discussion | This is mandatory for accreditation and we really need it this semester. This is a first read, please let Angie know if there are any changes as soon as possible. The changes here are mainly clean up language. This was created with Terry Ashabranner, Efren, Terry Davis, Mark Meadows and others, so HR has been involved. This was also vetted at Deans Council. This will now be an Academic Senate Committee rather than an HR Committee. The process will mainly be the same with HR facilitating, and the committee make up remaining the same. The process goes very quickly one the paper work is handled from Human Resources. The determination of minimum qualifications is made by the State Academic Senate and the Board of Governors. This was ready for senate a when Randy was President but it fell through the process somewhere along the line, thus it is here now.  |
| **Accreditation Supplemental Report (1st Read)** |  Angelina Stuart |
| Discussion | Angie brought forth the Accreditation Supplemental Report. It is a bulleted report of more evidence and actions taken towards sustainability of our narratives in our Follow Up Report since the ACCJC Team Visit in March. The report is a nice documentation of what we have done and it is good to see all the work that we have done. If you have any SLO evidence from discipline meetings to add to the report or other evidence, please send it to Angie. |
| **Election Announcement (Information Item)** |  caree lesh |
| Discussion | Caree announced the new senators next year from the part time ranks and asked for help from the full-time departments who have not responded to requested for new senators. She was also able to get an updated list of all full-time faculty from HR and update the Senate Chart. YAY! |
| **Plenary Info & Update (Information Item)**  |  ANDREW rEMPT |
| Discussion | A resolution in opposition to AB705 was supported by the Statewide Senate at Plenary last week. The bill asks for students to be paid for work related classes – such as labs in the nursing and dental hygiene programs. The concern is over schools loosing clinical placement sites, or colleges having to pay the wages to keep the sites. Andrew went to an HR breakout where it was reinforced that we need an EEO Advisory panel and we need to work on interview questions for broader cultural competency questions. HRC should be working on these two items. Final plenary resolutions will be ready for access later this week and Caree will send the information out to all faculty globally when they become available. |
| **SLO Coordinators/Pts. (Information Item)**  |  ANDREW rEMPT |
| Discussion | The MOU on Coordinators and Point people is completed so tomorrow recruitment for the Coordinator positions will be underway. One is for Career Technical classes and one is for General Education. All faculty will be invited to apply with preference given to full-time tenured faculty, then fulltime tenure track, then part time faculty. A resume with SLO highlights will be requested. If there are several applicants, there will be a short interview process. The idea is that with the implementation of this model, we are creating a sustainable structure with a team of people working SLO’s, not just one person as a lead. Non-credit and student services need to be addressed in terms of where they will fall between the Coordinators. A 9th point person may be good option to work in non-credit. The Coordinator and Points responsibilities will be out tomorrow with the MOU. Please remember that next year is a year to try and work out a system, so while there are not as many point people as some had hoped, this number will be adjusted as a structure is created. Next year is a test year, and once we have a solid process in place we can then ask it be added to the contract.  |
| **BP/AP 7120 Recruitment and Hiring (2nd Read/Action)**  |  ANDREW rEMPT |
| Discussion | A motion was made to approve AP/BP 7120 and was seconded. Some concerns from the first read were addressed. The language about recruits reflecting the community is Title 5 language, so we must have it. Hiring of Part-Time faculty language was not added based on feedback from Chairs. There is no help for Chairs to recruit and they often have to hire last minute to staff classes. Since this is set up with sections focusing on categories of employment, we can easily add a section on Part-Time hiring specifically later, but it needs to be really well thought out so Chairs have the ability to staff classes last minute, yet work to improve the diversity of applicants and hires. A senator noted that on page one, paragraph 3, ~~it discusses~~ recruiting is discussed. The current SWC Strategic Plan also discusses hiring and training diverse staff. It was suggested that new hires be trained in andragogy. After much discussion, it was decided that training was outside of the scope of this AP/BP, but is a great idea to add elsewhere. There was a concern mentioned about the Senate President appointing faculty members; the concern was that the discipline faculty’s wished would not be heeded. A former Senate President noted that P&P 4215 discusses the role and the scope of the Academic Senate, which in accordance with Title 5 states that the Senate President appoints all faculty to hiring committees. A senator mentioned that perhaps we should reference the policy that says members on a hire panel are covered by district liability. It was noted that forms that you sign while serving on a hiring committee do provide protection to those employees. This will go to SCC for final approved. The motion passed with 2 in opposition.  |
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| **Adjournment** | andrew rempt |
| Discussion | The meeting was adjourned at 1:00 |
| The next Academic Senate meeting: Tuesday, May 9, 2017 from 11:45 a.m. – 1:00 p.m. in L 246. |