



Ways and Means Committee Request for Funding

Please submit this request at the Student Information Window for date/time stamp.
Please read the Ways and Means Committee Guidelines listed on the back of this form.

Name of Event/Project: _____

Request submitted by: Print: _____

Signature: _____

Email: _____ Phone: _____

Date of event/project: _____ Name of co-sponsoring organization(s): _____

Ways and Means Committee Guidelines

Recommendations of the Committee:

Representation: The Ways and Means Committee recommends personal representation from the club/organization requesting funds in its Meeting to address and clarify any additional inquiries from the Committee.

Other Sources: The Ways and Means Committee recommends the club/organization requesting funds, work to raise funding from other sources prior to requesting from the Student Government.

Details: The Ways and Means Committee recommends that fund seekers attach a complete and thorough breakdown of the event/project expenses and any additional information which will assist in the Committee's decision.

College Club/Organization Advisors: Club/Organization Advisors should seek funding from the College, and their appropriate Department/s. Advisors are highly recommended to seek funding sources prior to this request.

Rights of the Committee:

Time: The Ways and Means Committee reserves the right to not consider the proposal if not submitted within six weeks prior to the event.

Percentage of funding: The Ways and Means Committee reserves the right to fund an event from 0% to 100% of the costs.

College Club/Organization Advisors: The Committee reserves the right to prioritize Advisor funding based on commitment to seeking prior funding sources.



Please assert the purpose of your event/project. _____

How will the Student Government's funding enable your event/project to better provide a service to and benefit Southwestern College students?

Does the event/project impact all students and/or raise awareness of certain issues at the Southwestern College campus or community? If so, please describe in which ways.

List the funding sources sought prior to this request and your club/organization's financial commitment to the event/project.

Has your club/organization been funded by the Student Government before? If so, when was the most recent funding?

Will this request for funding fund the advisors? ☐ Yes ☐ No ☐ N/A

Please provide a detailed breakdown of expenses which will be reviewed for appropriateness.

Amount Requested: _____