|  |
| --- |
| Academic Program Review CommitteeMinutes |
| May 17, 2017 | 1:20 – 2:10 pm | L 246 |
| Quorum = 4 members |
| note taker | Angie Arietti |
| Attendees | Susan Yonker, Chair AS Vice President | Margie Stinson-School of Mathematics, Science & Engineering |
| ~~Patricia Flores-Charter-Past President or President-Elect~~ | Dionicio Monarrez-School of Wellness, Exercise Science & Athletics |
| Vacant-School of Arts, Communications & Social Science | James Spillers-Representative, Deans’ Council |
| Emily Lynch Morissette-School of Business & Technology | Vacant-HEC Representative |
| ~~Erik Moberly-School of Counseling and Student Support Programs~~ | Arnold Josafat-Instructional Support Services |
| Lynn Pollock-School of Language, Literature & Humanities | Vacant-Part-Time Faculty |
| GUEST/s |  |  |
| **Call to Order/Approval of Agenda**  | Susan Yonker |
| Action | There was a motion to amend the agenda and add a discussion of the new program review. The motion passed and was approved |
| **Public Comment**  | Susan Yonker |
| discussion | ATC needs to be a part of the discussion of program review. |
| **Approval of Minutes from 05/03/17** | Susan Yonker |
| action | The minutes were approved as presented. |
| **Chair’s Report** | Susan Yonker |
| info | None at this time. |
| **APRC Meeting Schedule 2017-18: November** | Susan Yonker |
| discussion | The committee agreed to delete the November 1st meeting, because this is when everything is due. We then added a November 8th meeting instead. There was a motion to approve the changes is the meeting schedule. This motion passed unanimously.  |
| **APR Cycle** | Susan Yonker |
| discussion |  Susan presented this at the Academic Senate meeting yesterday and passed out a handout to everyone.  |
| **ATC-Discussion of New Program Review** | Susan Yonker |
| discussion | There was a discussion to have the ATC Committee be involved in the new program review discussion. Susan mentioned that having a meeting with all the chairs involved - ATC, ITC, IPRC, etc. - would probably be a good idea as well. Program review is a very important part of accreditation. We need to get things cleaned up and we also need maintenance and hiring of people.  |
| **New Word Snapshot** | Susan Yonker |
| discussion | Even though there has been a lot of development with this form, it is not really functioning. There was a suggestion to go back to Formstack for just one more year. Susan will make it clear, that she is available to help anyone out if they seem to get stuck. There was also a suggestion to have access to the information early in the summer so those who want to work on it then, can do so. Everett Garnick has said that before he retires, he will create our very own program review module. This is why we don’t want to make too many changes to the sequence. Another suggestion was to have a really good hourly longer than we had Stephanie; this would be a great help and solve a lot of the problems. Susan will bring this information forward at the next IPRC meeting. If you show everyone what they will be seeing on Formstack, then it could be like a worksheet that they can fill out in advance and save it for later use. |
| **FHP Language in Comprehensive** | Susan Yonker |
| discussion | Linda Hensley said something about needing to change the language. There was a problem with the full-time and part-time ratio meeting the college averages. This was a question that no one could answer because we don’t have college averages published anywhere. Linda suggested asking: Over the last five years, what is the average percentage of full-time, part-time, and overload in the discipline. She suggested this, because she knows that it is in the FHP data. Someone asked, why five years? We may need more time to discuss this. |
| **Adjournment** | Susan Yonker |
|  | The meeting was adjourned at 2:10 p.m.  |
| The next meeting will be September 6, 2017 from 1:20 – 2:10 p.m. in L 246. |