



## SUGGESTED ORDER OF BUSINESS

### SPECIAL MEETING OF THE GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

TIM NADER, GOVERNING BOARD PRESIDENT  
NORMA L. HERNANDEZ, GOVERNING BOARD VICE PRESIDENT  
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER  
TERRI VALLADOLID, GOVERNING BOARD MEMBER  
CLAUDIA DURAN, STUDENT GOVERNING BOARD MEMBER  
DENISE WHITTAKER, INTERIM SECRETARY TO THE GOVERNING BOARD AND  
INTERIM SUPERINTENDENT/PRESIDENT

Written notice is hereby given in accordance with Government Code Section 54956 that a special meeting of the Governing Board of the Southwestern Community College District will be held as noted below:

DATE: Monday, August 8, 2011  
TIME: 6:30 p.m.  
LOCATION: Southwestern College  
Learning Resource Center (LRC), Bldg. 620  
Room L238 North & South  
Otay Lakes Road  
Chula Vista, CA 91910

#### Compliance with Americans With Disabilities Act

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 in advance of the meeting for information on such accommodation.

	ITEM
<b>Call to Order</b>	<b>1. CALL TO ORDER</b> (Nader) 6:30 p.m., LRC, L238 North & South  Attendance at this special meeting (Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive).  Present: Absent:
<b>Pledge of Allegiance</b>	<b>2. PLEDGE OF ALLEGIANCE</b> (Nader)
<b>Oral Communication</b>	<b>3. ORAL COMMUNICATION</b> (Nader) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. Pursuant to the Brown Act (Government code Section 5494\54.3) members of the public shall be afforded the opportunity to directly address the Governing Board concerning any agenda item that has been described in the notice for the special meeting.  An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."
<b>Recusal from Agenda Items</b>	<b>4. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS</b> (Whittaker) The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential Conflict of Interest.

	ITEM
<i>Interviews</i>	<p><b>5. GOVERNING BOARD APPOINTMENT - CANDIDATE INTERVIEWS (ENCLOSURE)</b> (Nader)</p> <p>The Board will conduct Candidate Interviews (Part 1 of 2) to consider for appointment of Governing Board Member (Seat 3). As determined by lot, the Board will interview six (6) candidates.</p> <p>The Board will continue with Candidate Interviews (Part 2) at its Special Board meeting on August 9, 2011.</p>
<i>Adjournment</i>	<p><b>6. ADJOURNMENT</b> (Nader)</p>

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Tim Nader  
Governing Board President

## ITEM #5

## CRITERIA



**SOUTHWESTERN COMMUNITY COLLEGE DISTRICT  
Governing Board Appointment (Seat 3)**

**CRITERIA**

The Provisional Appointment may include, but is not limited to the following criteria:

- Knowledge about the role and mission of Southwestern College and its commitment to the community it serves and in the context of higher education as a whole;
- Commitment to fulfill the ethical and legal responsibilities of trusteeship, unencumbered by private agendas;
- Ability to work collegially and respectfully as a member of a public governing board, understanding that the Board as a whole, not individual trustees, has authority;
- Ability to articulate perspectives while respecting the perspectives of others;
- Willingness to work cooperatively with others and in partnership with the Superintendent/President;
- Ability and willingness to dedicate the time necessary to prepare for and attend regular and special Board meetings and represent the Board at college and community events;
- Commitment to public education, student learning, and student success;
- Commitment to service to the community;
- Willingness and ability to represent those who live in the Southwestern Community College District service area; mindful of the perspective of diverse constituencies;
- Willingness to advocate the College District and its interests to the community, area, and State; and
- Qualities, background, and experience that will enhance the standing of the College District in the community and State;
- Knowledge about shared governance/collegial consultation and the role of the Board in relation to faculty, staff and students.

## **RANKING TABLE**

CANDIDATE: \_\_\_\_\_

PROGRESSIVE RANKING TABLES

A	B	C	D	E	F	G	H	I	J	K	L
1	1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5	5	5
				6	6	6	6	6	6	6	6
					7	7	7	7	7	7	7
						8	8	8	8	8	8
							9	9	9	9	9
								10	10	10	10
									11	11	11
											12

INSTRUCTIONS:

After candidate 1 is interviewed, he/she is automatically ranked number 1 in Column A as he/she is the top candidate at that time.

After the second candidate has been interviewed, the ranking is made of the two candidates interviewed and names entered in Column B.

After the third is interviewed, rankings again are made of the three candidates and the names entered in Column C.

As this process continues and ranking is made in the successive columns after each interview, the final column will show immediately the rank order of all the candidates which have been interviewed.

Board Member \_\_\_\_\_

# APPLICATIONS





**SOUTHWESTERN COMMUNITY COLLEGE DISTRICT  
Governing Board Appointment (Seat 3)**

**ORDER OF INTERVIEWS  
AS DETERMINED BY LOT ON AUGUST 2, 2011**

Special Governing Board Meeting  
Monday, August 8, 2011, 6:30 p.m., L238

<b>ORDER NO.</b>	<b>APPLICANT NAME</b>
<b>1</b>	Blair Forth, Linda
<b>2</b>	Rivera, Hector
<b>3</b>	Shilling, Christopher L.
<b>4</b>	Paul, Manuel H.
<b>5</b>	Villa, Eloy G.
<b>6</b>	Saenz, Ronald

# **BLAIR FORTH**



Name of Applicant: \_\_\_\_\_

**Selection Criteria:** The Provisional Appointment may include, but is not limited to the following criteria:

- Knowledge about the role and mission of Southwestern College and its commitment to the community it serves and in the context of higher education as a whole;
- Commitment to fulfill the ethical and legal responsibilities of trusteeship, unencumbered by private agendas;
- Ability to work collegially and respectfully as a member of a public governing board, understanding that the Board as a whole, not individual trustees, has authority;
- Ability to articulate perspectives while respecting the perspectives of others;
- Willingness to work cooperatively with others and in partnership with the Superintendent/President;
- Ability and willingness to dedicate the time necessary to prepare for and attend regular and special Board meetings and represent the Board at college and community events;
- Commitment to public education, student learning, and student success;
- Commitment to service to the community;
- Willingness and ability to represent those who live in the Southwestern Community College District service area; mindful of the perspective of diverse constituencies;
- Willingness to advocate the College District and its interests to the community, area, and State; and
- Qualities, background, and experience that will enhance the standing of the College District in the community and State;
- Knowledge about shared governance/collegial consultation and the role of the Board in relation to faculty, staff and students.

NOTES: \_\_\_\_\_

Date \_\_\_\_\_

**APPLICANT INFORMATION:** (Please type or print)

Name: Linda Blair Forth

Address: 5860 Central Ave. Bonita, CA 91902

Telephone: Home: (619) 479-6517    Cell: (619) 518-6650    Business: (619) 424-6650

Email Address: linda@ctsjobs.org

Years of Residence in the Southwestern Community College District: 19

**SELECTION CRITERIA**

The Provisional Appointment may include, but is not limited to the following criteria:

- Knowledge about the role and mission of Southwestern College and its commitment to the community it serves and in the context of higher education as a whole;
- Commitment to fulfill the ethical and legal responsibilities of trusteeship, unencumbered by private agendas;
- Ability to work collegially and respectfully as a member of a public governing board, understanding that the Board as a whole, not individual trustees, has authority;
- Ability to articulate perspectives while respecting the perspectives of others;
- Willingness to work cooperatively with others and in partnership with the Superintendent/ President;
- Ability and willingness to dedicate the time necessary to prepare for and attend regular and special Board meetings and represent the Board at college and community events;
- Commitment to public education, student learning, and student success;
- Commitment to service to the community;
- Willingness and ability to represent those who live in the SWCCD service area; mindful of the perspective of diverse constituencies;
- Willingness to advocate the College District and its interests to the community, area, and State; and/or
- Qualities, background, and experience that will enhance the standing of the College District in the community and State;
- Knowledge about shared governance/collegial consultation and the role of the Board in relation to faculty, staff and students.

**APPLICATION QUESTIONS**

1. Please state why you are seeking appointment to the Southwestern Community College District Governing Board?

As a resident of the Southwestern Community College District and parent of a past student at Southwestern College, I am deeply interested in SWC's ability to provide state-of-the art and innovative educational programs to the community-at-large.

I have witnessed the continual change and challenges of past president's that impacts the flow of educational services in a smooth and consistent manner. I believe that consistency and effective leadership are integral elements in a cohesive and strong educational infrastructure that builds a open dialogue between faculty, staff and administrators.

2. What skills, abilities, and experience would you bring to the SCCD Governing Board to assist in carrying out its responsibilities?

As the founding president of an vocational education community based organization, I bring over 30 years of experience in grant and curricula development, vocational educational programs that meet accreditation rigorous standards, plus employer and public community input via employer advisory boards that promote excellence.

I also bring the ability to promote and market the importance of Southwestern College's strong community ties that provide economic growth through academic and technical career educational programs for South County residents.

I possess the knowledge of adminstering a vocational education agency as a business that has survived the ups and downturns of our economy. I am experienced with developing and managing budgets, policies, contract compliance and new education programming.

3. Describe your educational, work, and/or public service background.

I enrolled as one of first group of EOP students at San Diego State University in 1968. I graduated with a Bachelors of Arts in Mexican-American Studies and went to San Jose State University for graduate studies in Mexican-American Studies and completed in 1976.

I entered the workforce as a counselor for a vocational education agency in San Jose in 1978. Within 2 years I was promoted to Branch Director and returned to San Diego to start a program targeting farmworkers and low-income individuals.

I have served on various committees over a 30 year span. I sat on a workforce committee in the start-up of the Southeast Economic Development Corp from 1982 -83. I assisted in the start-up of Job Training Associates that consisted of non-profit training agencies from 1994 - 1998 as a voice for the workforce community.

I am an appointee of Supervisor Greg Cox for the Social Service Advisory Board of the Health and Human Services Ageny of San Diego . I have served for over 10 years in the capacities as past chair (3 years) and currently a member.

I currently am a member of the South County Economic Development Council and member of the educational committee.

4. List your experience or involvement in activities that demonstrate your understanding and support for public education, such as membership on committees/organizations, offices held, volunteer work, and community service.

I have worked with SWC Deans of Economic Development, Technical Careers and Cal-Works in teaming together to provide programs that promote the transfer of high school students to Southwestern College for career advancement through higher education and technical programs and skill applications.

These partnerships have been through Memorandums of Understanding and Agreements that outline the roles and responsibilities of each collaborative partner. Therefore, my understanding and involvement covers approximately 20 years of working closely with Southwestern College staff.

5. What specific involvement have you had with Southwestern College?

I have worked for over 20 years with the Deans of Economic Development and Technical Education in the development of the South County Career Center. Together we developed and implemented the design, flow of services, partner responsibilities, services to be offered and leveraging of public dollars for maximizing opportunities in post-secondary education and employment.

I have also designed and developed grant proposals jointly with the above mentioned departments that target "at-risk" youth, low-income and drop-out youth. I also placed youth at Southwestern College for summer work experiences for youth ages 16 - 21 years of ages through our DOL funded Hire-a-Youth Program.

6. Explain your understanding of the Mission of Southwestern College.

The mission of "committed to meeting the educational goals of its students in an environment that promotes intellectual growth and develops human potential" is the overwriting theme that is essential for the success of Southwestern College and its student body. There must be an atmosphere of open dialogue and communication that encourages the student to develop the critical analytical skills necessary for intellectual growth and career success.

Knowledge is power and to empower young people with the tools for making decisions that impact their futures and the community as a whole is vital to continued development of our society. We must stress the morals and ethics of our society that promotes honesty and integrity.

7. Please give an example of how you have handled being part of a voting body when you have had a different point of view or position than the majority of the group?

As a voting member of various boards, I first read the issue/s to be acted upon, listen to staff presentations, asked any pertinent questions for clarification if I was not sure and wanted to understand the intent and lastly listen to the other members.

If I am not in agreement with the majority of the group, I will still state my opinion and reasoning in that difference. However, the ability to have an open mind is the ability to listen to others and move forward. But if I still disagree I will vote as I initially intended.

I have never had any disagreement that led to heated exchanges.

8. What is your knowledge of the shared governance/collegial consultation process and how it applies to the Board's role at Southwestern College?

My understanding of shared governance/collegial consultation process is the involvement and participation of six governance committees that review and make recommendations on items that effect policy and procedures of the college. These six committees are made up of deans, directors, vice presidents of various departments for Strategic Planning and Accreditation, Institutional Program Review, Technology & Facilities , Educational Planning, Human Resources and Budgeting.

Upon review and recommendation by the full constituent body the Shared Consultation Council an item can then move forward for placement on the agenda of the Governing Board for review and approval.

9. Please comment regarding your regular use of email as a communication tool.

My e-mail is for communication between my sources of funding, marketing , outreach and communication of programs offered by Comprehensive Training Systems, and employer outreach.

Email is a great tool to have video presentations besides websites.

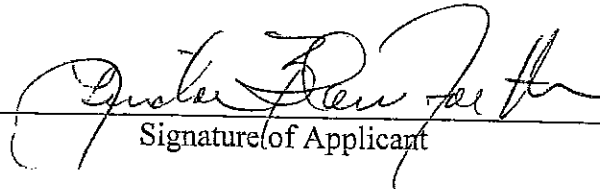
10. Do you intend to run for this Trustee position in the 2012 election?

☐ Yes ☐ No ☒ Uncertain

## CERTIFICATION OF QUALIFICATIONS

Please check ☒ each box:

- ☒ I understand that upon appointment I would be required to file a Conflict of Interest Statement and take an Oath of Office.
- ☒ I certify I am not disqualified to hold this office because of a conviction of any of the crimes on the attached list and further certify I am not otherwise disqualified under the California Constitution or statutes from holding public office.
- ☒ I certify I am a registered voter and that I reside within the Southwestern Community College District. I attest the foregoing information is true to the best of my knowledge.

  
Signature of Applicant

7/27/11  
Date

NOTE: Information contained on this application may be subject to verification.

## FURTHER VERIFICATIONS

Please check ☒ each box:

- ☒ I understand that this application in its entirety is a public document and will be posted on the Southwestern Community College District web site, provided in the Public Agenda, and made available through the Public Records Act if requested.
- ☒ I understand and am willing to commit the time involved in preparing for and attending regular Governing Board meetings, special meetings (generally every 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month), college and community events.
- ☒ I understand that Governing Board members are held to Ethics and Conflict of Interest SCCD policies and procedures and that the California Fair Political Practices Commission (FPPC) may become involved if allegations of conflict of interest or ethics violations occur.

  
Signature of Applicant

7/27/11  
Date





11 JUL 27 PM 2:13

July 27, 2011

Governing Board of Southwestern College  
Southwestern Community College  
900 Otay Lakes Road  
Chula Vista, CA 91910

RE: Letter of Interest

Dear Governing Board Members:

It is my pleasure and interest in applying for the vacant position on the Governing Board of Southwestern Community College.

I am longtime resident of the District and have been involved in many ventures with the college as a collaborating partner on grants that promote the development of residents in educational and technical career pursuits.

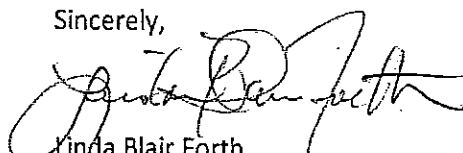
As president and founder of Comprehensive Training Systems – a non-profit vocational education agency, I have been active in the development of educational programs that impact local economy and residents.

I possess the knowledge and expertise of forging and bringing together education, workforce development and economic growth to the region. I have knowledge of fiscal management, contract development and compliance, human resource development, continuous improvement and consensus building and development through open communication and dialogue.

I feel my more than 30 years of community development and involvement would be a tremendous asset to the Governing Board. I bring new energy and viewpoint that will be beneficial in the continued growth and development of excellence demonstrated by faculty and staff.

I appreciate this opportunity in submitting my application and resume for your review and consideration as a Governing Board Member.

Sincerely,



Linda Blair Forth  
President

## SUMMARY of QUALIFICATIONS

- ❖ A qualified professional with 29 years of experience.
- ❖ Recipient of the Congressional Distinguished Leadership Award.
- ❖ Has undergone training in management, leadership, workforce development, professional development, and teambuilding.
- ❖ An innovative thinker with an innate ability to organize and motivate.
- ❖ Combines aspects of Developmental, Coaching, and Consensus-building Management.
- ❖ Successfully established a community-based 501(c)3 non-profit organization focused on workforce development and supportive social services.

## EDUCATION

San Diego State University	Bachelor of Arts, Mexican-American Studies	1974
San Jose State University	Program Completion of Master, Mexican-American Studies	1976

## AFFILIATIONS

Social Services Advisory Board, Past Chairperson

Chula Vista Workforce Development Sub-Committee, Member

Executive Committee for South County Career Center, Member

## EMPLOYMENT HISTORY

Comprehensive Training Systems <i>President</i> Founded and incorporated CTS in 1985. Developed program designs, services, curricula, and personnel and operation policies. Negotiated and monitored all contracts with governmental agencies and private contractors. Developed and implemented new programs. Organized and developed active Board of Directors and Employer Advisory Boards. Developed fiscal policies and working relations with CTS banking services. Developed marketing for organizational image.	Imperial Beach, CA 1985-Present
Centers for Employment Training <i>Branch Director</i> Administered day-to-day operations. Developed new programs and funding. Negotiated all governmental contracts. Implemented new occupational skills. Administered personnel and operational policies. Developed positive community relations. Monitored program progress and implemented corrective action plans.	San Diego, CA 1981-84
<i>Operations Manager</i> Opened the San Diego Branch. Oversaw day-to-day operations. Monitored program contracts for compliance. Developed recruitment and job placement planning. Assisted in the selection of new personnel. Assisted in the purchase of equipment and supplies. Reviewed progress of each occupational skill.	1979-81
<i>Unit Leader</i> Taught basic shop mathematics and machine shop blueprint reading to CETA participants. Responsible for class attendance, trainee timesheets, and progress reports.	1978-79
<i>Counselor</i> Counseled 160 CETA participants enrolled in various skill programs. Made referrals for various types of assistance. Assisted in job search techniques and the Vocational English as a Second Language training program.	1978-79

**RIVERA**



Name of Applicant: \_\_\_\_\_

- Knowledge about the role and mission of Southwestern College and its commitment to the community it serves and in the context of higher education as a whole;
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- Ability to work collegially and respectfully as a member of a public governing board, understanding that the Board as a whole, not individual trustees, has authority;
- Ability to articulate perspectives while respecting the perspectives of others;
- Willingness to work cooperatively with others and in partnership with the Superintendent/President;
- Ability and willingness to dedicate the time necessary to prepare for and attend regular and special Board meetings and represent the Board at college and community events;
- Commitment to public education, student learning, and student success;
- Commitment to service to the community;
- Willingness and ability to represent those who live in the Southwestern Community College District service area; mindful of the perspective of diverse constituencies;
- Willingness to advocate the College District and its interests to the community, area, and State; and
- Qualities, background, and experience that will enhance the standing of the College District in the community and State;
- Knowledge about shared governance/collegial consultation and the role of the Board in relation to faculty, staff and students.

[illegible]

Date \_\_\_\_\_

**APPLICANT INFORMATION:** (Please type or print)

Name: Hector Rivera

Address: 283 Rancho Dr Unit D Chula Vista Ca 91911

Telephone: Home: (619) 587-4017    Cell: (619) 587-4017    Business: (619) 587-4017

Email Address: chulavistarivera@hotmail.com

Years of Residence in the Southwestern Community College District: 20

**SELECTION CRITERIA**

The Provisional Appointment may include, but is not limited to the following criteria:

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- Willingness to advocate the College District and its interests to the community, area, and State; and/or
- Qualities, background, and experience that will enhance the standing of the College District in the community and State;
- Knowledge about shared governance/collegial consultation and the role of the Board in relation to faculty, staff and students.

**APPLICATION QUESTIONS**

1. Please state why you are seeking appointment to the Southwestern Community College District Governing Board?

It is important to have hard working leadership in this great institution. I feel I am best suited to bridge the gap between the current vacancy and the next election.

2. What skills, abilities, and experience would you bring to the SCCD Governing Board to assist in carrying out its responsibilities?

I am very hard working. I use all forms of communication accessible to me. I have served on the SWC Board as a Student Trustee, that experience will help me be an effective.

3. Describe your educational, work, and/or public service background.

I received my B.A. in Sociology from UC Riverside. As a student that attended SWCCD and successfully transferred I have a great understanding on the challenges that today's Community College student faces. I have a great understanding of shared governance and I am an effective mediator. I have a background in both the public and private sectors. I have been an avid supporter of voter registration, performing arts, and community issues.

4. List your experience or involvement in activities that demonstrate your understanding and support for public education, such as membership on committees/organizations, offices held, volunteer work, and community service.

I was involved in the SWC speaker series committee that brought Edward James Olmos to our Southwestern campus. I was the student representative on the committee that brought Dr. Cornell West to the SWC campus. As a SWC ASO President I worked with and attended SWC Foundation meetings.

5. What specific involvement have you had with Southwestern College?

First and foremost I am a member of the SWC community. I have Served as a Senator at Large for the ASO. I have served as ASO President/Student Trustee. I have served on multiple shared governance committee's during my tenure at SWC.

6. Explain your understanding of the Mission of Southwestern College.

SWC's mission is to help the community. To be there for the under-represented. To offer a second chance to those that wish to follow the dream of higher education. And to make decisions that will ultimately make our south bay community a better place for everyone.

7. Please give an example of how you have handled being part of a voting body when you have had a different point of view or position than the majority of the group?

I was a member of the ASO when many of my fellow ASO members did not want to name the SWC One Stop Center after the great community leader Cesar Chavez. I shared my point of view and offered my opinion. The rest of the ASO did not support this particular issue but I did. It is a part of the democratic system and I value it and believe in it. Although I felt frustrated with my fellow ASO members I continued to work with them and support them in other projects.

8. What is your knowledge of the shared governance/collegial consultation process and how it applies to the Board's role at Southwestern College?

As a former Student Trustee I am well versed and have first hand experience. I have always had an interest for this and I would welcome further education.

9. Please comment regarding your regular use of email as a communication tool.

I use email multiple times a day. I enjoy this ability to convey information at such great

efficiency.

10. Do you intend to run for this Trustee position in the 2012 election?

☐ Yes ☒ No ☐ Uncertain

## CERTIFICATION OF QUALIFICATIONS

Please check ☒ each box:

- ☒ I understand that upon appointment I would be required to file a Conflict of Interest Statement and take an Oath of Office.
- ☒ I certify I am not disqualified to hold this office because of a conviction of any of the crimes on the attached list and further certify I am not otherwise disqualified under the California Constitution or statutes from holding public office.
- ☒ I certify I am a registered voter and that I reside within the Southwestern Community College District. I attest the foregoing information is true to the best of my knowledge.

  
Signature of Applicant

7-21-11  
Date

**NOTE:** Information contained on this application may be subject to verification.

## FURTHER VERIFICATIONS

Please check ☒ each box:

- ☒ I understand that this application in its entirety is a public document and will be posted on the Southwestern Community College District web site, provided in the Public Agenda, and made available through the Public Records Act if requested.
- ☒ I understand and am willing to commit the time involved in preparing for and attending regular Governing Board meetings, special meetings (generally every 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month), college and community events.
- ☒ I understand that Governing Board members are held to Ethics and Conflict of Interest SCCD policies and procedures and that the California Fair Political Practices Commission (FPPC) may become involved if allegations of conflict of interest or ethics violations occur.

  
Signature of Applicant

7-21-11  
Date



### **CRIMES THAT DISQUALIFY AN APPLICANT FROM BEING APPOINTED**

The following list of crimes and conviction which precludes a person from holding public office in the State of California. Conviction of these crimes renders a person "forever disqualified from holding any office in this state."

- *Bribing executive officer (Penal Code § 67)*
- *Officer asking or receiving bribes (Penal Code §§ 68, 88)*
- *Receiving gratuity for appointment to office (Penal Code § 74)*
- *Judicial Officer who has asked for or received emoluments, gratuities, rewards, or the fee of a stenographer (Penal Code § 94)*
- *Giving or offering bribe to Councilman or Supervisor (Penal Code § 165)*
- *Misappropriation of public funds (Penal Code § 424)*
- *Interference with work or discipline of, or giving certain articles to prisoners (Penal Code § 2772)*
- *Interference with or giving certain articles to convicts (Penal Code § 2790)*
- *Officer making contracts in which he or she is interested (Government Code § 1097)*
- *Members of the Legislature convicted of any crime (Government Code § 9055)*
- *Corrupting the voting process (Election Code § 18501)*

Please note that in addition to the above restrictions, Government Code § 1126 prohibits any local agency official from engaging

"in any employment, activity, or enterprise for compensation which is inconsistent, incompatible, in conflict with, or inimical to his or her duties as a local agency officer or employee or with the duties, functions, or responsibilities of his or her appointing power or the agency by which he or she is employed."

SOUTHWESTERN  
COLLEGE  
SUPT/PRES.

11 JUL 25 AM 8:48

July 21, 2011

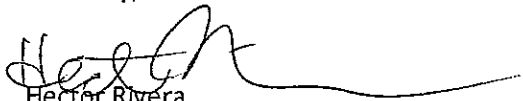
Southwestern Community College Governing Board  
900 Otay Lakes Road  
Chula Vista, CA 91910

Dear Governing Board Members:

I write you this letter asking for your appointment to the Southwestern College Governing Board. If appointed to fill this position I will help bridge the gap of this vacancy until the next election. I have no intention of running for this position. My only interest is to serve this great Southwestern College Community for the duration of this appointment. I have the experience and the knowledge to perform very well in this position.

Thank you for your consideration. This position is an important one and if given the opportunity I will serve the community and work with all of you to the best of my capacity. I will not let you down.

Sincerely,

A handwritten signature in black ink, appearing to read "Hector Rivera", with a long horizontal flourish extending to the right.

Hector Rivera  
Community Member

## **Hector Rivera**

chulavistarivera@hotmail.com

(619)587-4017

283 Rancho Drive Unit D

Chula Vista, CA 91911

### **EDUCATION**

B.A. in Sociology from University of California, Riverside.

### **EXPERIENCE**

**California State Senate District 40**, San Diego, California

Community Liaison.

Constituent outreach.

12/09- 6/10

**Juan Vargas for State Senate**, San Diego, California

Field Coordinator

Organized and trained volunteers and college interns;

Worked on fundraising as well voter outreach.

12/09- 6/10

**The Climate project**, Nashville, Tennessee

Climate Project Presenter

Lecture on Climate Change using multimedia clips and interaction.

11/06 - Current

**UECC**, University Heights Middle School

America Reads Tutor

Help students with homework. Help with athletics in the after school program.

08/07-06/09

**ASPB**, UC Riverside

ASPB Director of Cultural Events

To book, organize, and help in the production of social events geared towards the students of UCR.

08- 09

**ASUCR**, UC Riverside

Executive Assistant. Cabinet of ASUCR president.

Lead and chair meetings and focus groups regarding student issues.

07-08

**SWC ASO**, Southwestern Community College

A.S.O. President

Chaired executive meeting with fellow student leaders. was involved in shared governance committees. Spoke at many community events on behalf of students.

06-07

**SWC ASO**

Senator at Large

Helped in the speaker series committee that brought Dr. Cornel West to San Diego. Chaired the Student Center Committee.

05- 06

### **SKILLS**

Organized. Punctual. Outgoing. Great work ethic. Bilingual.

### **HONORS & AWARDS**

Student Affairs Award UCR 2009. Vice President Award Southwestern College 2006.

### **REFERENCES**

Jim Anderson (916) 743-5790

Gisselle O'Reilly (916) 743-5790

Elena Perez (951) 312-4307

**SHILLING**



Name of Applicant: \_\_\_\_\_

- Knowledge about the role and mission of Southwestern College and its commitment to the community it serves and in the context of higher education as a whole;
- Commitment to fulfill the ethical and legal responsibilities of trusteeship, unencumbered by private agendas;
- Ability to work collegially and respectfully as a member of a public governing board, understanding that the Board as a whole, not individual trustees, has authority;
- Ability to articulate perspectives while respecting the perspectives of others;
- Willingness to work cooperatively with others and in partnership with the Superintendent/President;
- Ability and willingness to dedicate the time necessary to prepare for and attend regular and special Board meetings and represent the Board at college and community events;
- Commitment to public education, student learning, and student success;
- Commitment to service to the community;
- Willingness and ability to represent those who live in the Southwestern Community College District service area; mindful of the perspective of diverse constituencies;
- Willingness to advocate the College District and its interests to the community, area, and State; and
- Qualities, background, and experience that will enhance the standing of the College District in the community and State;
- Knowledge about shared governance/collegial consultation and the role of the Board in relation to faculty, staff and students.

NOTES: \_\_\_\_\_

---

Date \_\_\_\_\_



THIS APPLICATION IS A PUBLIC RECORD

**SOUTHWESTERN COMMUNITY COLLEGE DISTRICT**  
**Application for Governing Board Provisional Appointment**

The appointee will hold office until the next Governing Board Member election, which occurs at the next Statewide General Election on November 6, 2012. [EC § 5091(e)]

The Application for Provisional Appointment to the Governing Board of the Southwestern Community College District (SCCD) is available on-line at [www.swccd.edu/govboardapp](http://www.swccd.edu/govboardapp) or by hard copy by calling 619.482.6301.

**MINIMUM QUALIFICATIONS**

Applicant must:

1. Be a registered voter;
2. Be a resident of the Southwestern Community College District. Note: An employee of the SCCD may not be sworn into office as an elected or appointed member of the College District's Governing Board unless and until he/she resigns as an employee. [EC § 35107]

**APPLICATION DEADLINE**

This application must be received no later than **July 27, 2011, by 4:00 p.m.** Applications may be mailed, faxed, scanned and emailed, or hand-delivered to:

Denise Whittaker, Interim Superintendent/President and Secretary to the Board  
Southwestern Community College District  
Office of the Superintendent/President  
900 Otay Lakes Road  
Chula Vista, CA 91910  
Phone: 619. 482.6301  
Fax: 619.421.0346  
Email: [president@swccd.edu](mailto:president@swccd.edu)

**REQUIRED MATERIALS**

1. Completed Application for Governing Board Provisional Appointment
2. Signed Certification of Qualifications form as included in the Application form
3. Resume
4. Letter of Interest addressed to Governing Board Members

**APPLICANT INFORMATION:** (Please type or print)

Name: Christopher L. Shilling

Address: 1840 Citadel Ct. Chula Vista, CA 91913

Telephone: Home: (619) 395-2868    Cell: (619) 395-2868    Business: (619) 796-2258

Email Address: cshilling22@gmail.com

Years of Residence in the Southwestern Community College District: 30

**SELECTION CRITERIA**

The Provisional Appointment may include, but is not limited to the following criteria:

- Knowledge about the role and mission of Southwestern College and its commitment to the community it serves and in the context of higher education as a whole;
- Commitment to fulfill the ethical and legal responsibilities of trusteeship, unencumbered by private agendas;
- Ability to work collegially and respectfully as a member of a public governing board, understanding that the Board as a whole, not individual trustees, has authority;
- Ability to articulate perspectives while respecting the perspectives of others;
- Willingness to work cooperatively with others and in partnership with the Superintendent/President;
- Ability and willingness to dedicate the time necessary to prepare for and attend regular and special Board meetings and represent the Board at college and community events;
- Commitment to public education, student learning, and student success;
- Commitment to service to the community;
- Willingness and ability to represent those who live in the SWCCD service area; mindful of the perspective of diverse constituencies;
- Willingness to advocate the College District and its interests to the community, area, and State; and/or
- Qualities, background, and experience that will enhance the standing of the College District in the community and State;
- Knowledge about shared governance/collegial consultation and the role of the Board in relation to faculty, staff and students.

**APPLICATION QUESTIONS**

1. Please state why you are seeking appointment to the Southwestern Community College District Governing Board?

When I graduated from high school I was originally unable to go to a 4 year university like I had planned. Luckily Southwestern College was there for me and allowed me to continue my education, at an affordable price, like it has for so many people in our community. A year later when life got into the way again I was forced to put my education at Southwestern College on hold. In a few years when I was finally in a position

to return to school Southwestern College was there for me again and flexible enough to allow me to attend night and online classes to fulfill my requirements while raising a family. It is because of the support and opportunity that I received at Southwestern College that I was able to continue my education and go on to eventually earn a Master's degree from Chapman University. Due to these experiences I understand first hand the importance of Southwestern College to our community and the people that it provides opportunities for. Without Southwestern College my life would be completely different and I would not have been able to accomplish any of my educational goals.

I now find myself with the unique opportunity to support and give back to the school and community that has given my family and I so much; while also helping to ensure that students and community members have access to the same support and resources that were available to me. This includes a deep commitment to the college faculty and staff. I truly believe that the faculty and staff are the lifeblood of the college. We can have the greatest facilities in the world but it is the level of the faculty and staff that will always make Southwestern College a great institution.

I understand that the college is still facing very important decisions and challenges like hiring a permanent President and dealing with the uncertainty of the state budget. We need proven and independent leadership on the Governing Board. It is essential that the person selected for this appointment is not politically polarizing or controversial to any group and is able to bring all stakeholders and community members together. We must continue to move the college forward through a commitment to shared governance. I have the skills, education, experience, and community reputation to accomplish this.

I am steadfastly committed to serving and giving back to our community and understand the many difficulties and frustrations the college has faced over the last few years as well as the issues and challenges the college continues to face. Despite these speed bumps the college appears to once again be heading in the right direction and my commitment to integrity and community first attitude will be the perfect fit as a Governing Board Member to ensure that it continues on this path.

2. What skills, abilities, and experience would you bring to the SCCD Governing Board to assist in carrying out its responsibilities?

I have a wide range of experience, skills, and abilities that will assist me with carrying out the responsibilities as an appointed Governing Board Member.

I have extensive real world experience working with large budgets and managing staff while working with Fortune 500 companies General Growth Properties and Westfield Group. I also have experience with legislation, codes, and interacting with government agencies and departments as a Commissioner on the Chula Vista Board of Ethics.

I have the ability and desire to work with others collaboratively to solve problems. I am an effective communicator and proven consensus builder.



When communicating I actively listen with the intent to understand, not to respond. I have an educational and professional background in leadership and business as well as public safety.

Politically I am not a polarizing figure. Although I am a registered Democrat, I have a broad base of support throughout the community.

3. Describe your educational, work, and/or public service background.

I hold a Master's degree in Organizational Leadership from Chapman University as well as a Bachelor's degree in Business Management. My work experience includes management and leadership roles with large companies as well as managing several small local businesses with my wife. I am currently an independent business consultant working with small and mid-sized businesses as well as large brands like Lenovo.

I serve as a Commissioner on the Chula Vista Board of Ethics and have sat on the school site council's at both Tiffany and Kellog Elementary Schools where my two daughters attend. I have volunteered in the community for my daughter's AYSO football association where one plays tackle football and the other is a cheerleader. I am also the boy's varsity basketball coach at High Tech High Chula Vista, a position I originated and have held for the last 3 years.

I am dedicated to giving back to the community and serving others. I believe, "Anyone can be great because anyone can serve." Dr. Martin Luther King Jr.

4. List your experience or involvement in activities that demonstrate your understanding and support for public education, such as membership on committees/organizations, offices held, volunteer work, and community service.

I was elected to serve on the school site councils of both Tiffany and Kellog Elementary schools where my daughters attend. On the Kellog Council I was elected by my peers as the parliamentarian. I am also currently the boy's varsity basketball coach at High Tech High Chula Vista. In each of these roles I have been able to support public education and help to work in the best interest of the students, enriching their experience and the quality of their education. In each of these roles I have overseen school budgets and policies and worked closely with administration. In all cases I have maintained a student first focus while making sure to be a good steward of taxpayer dollars and the public trust.

In addition, I have been a guest lecturer at National University providing lectures to both graduate and undergraduate students on many different aspects of leadership. While National University is not a public institution the experience there has provided me with insight, in addition to my own personal experience, on how important quality faculty is to the educational and overall student experience. This is why I firmly believe that one of the best ways we can fulfill our commitment to students is by supporting teachers.

I am very open to out of the box thinking and innovation. I believe that there is always an

opportunity to improve through creativity and vision: "There are those that look at things the way they are, and ask why? I dream of things that never were, and ask why not?" Robert Kennedy.

5. What specific involvement have you had with Southwestern College?

I have been a student and a resident of the community. I only live a few blocks away from the main campus and drive by it almost every day.

However, I do not have specific involvement with Southwestern College which is why I am an excellent candidate. I do not have close ties to the school or anyone involved in the school. This allows me to be an independent voice on the board and provides me with the ability to look at the college as a Governing Board Member with a fresh perspective.

6. Explain your understanding of the Mission of Southwestern College.

The Southwestern Community College District's Mission is about providing top quality educational programs and services. However, I see the college as also playing an important role in the broader community providing resources and services that better the community as well as providing high quality jobs.

The school has given the community a great deal to be proud of like the award winning Southwestern Sun. I am a strong supporter of freedom of the press and will always actively support a free press as well as the right for people to peacefully assemble.

The overall mission of the college is about service and giving. This is aligned with my belief of what leadership really is. Leadership is about serving and as a Governing Board Member I will be a good steward of the public's trust.

7. Please give an example of how you have handled being part of a voting body when you have had a different point of view or position than the majority of the group?

I have been in this position on many occasions when serving on many boards and councils including the Chula Vista Board of Ethics. I start by trying to explain my point of view to the other voting members and seeing if I can gain support for my viewpoint by explaining the reason for my position. If I am not able to gain support I will see if there is an area for compromise or if I can see the opposing viewpoint enough to support it. If none of this is possible I will voice my objections again and when a vote is taken I will make the vote that supports my position even if that is the minority vote.

I do not believe that there is a place and time for being unprofessional or inconsiderate. Those types of attitudes do not promote collaboration and do a disservice to any objective that is trying to be accomplished. I know the feeling of being on both the majority and minority side of a vote and believe that in every instance I have handled myself with integrity and in a way that allows me to never be ashamed of my actions.

8. What is your knowledge of the shared governance/collegial consultation process and how it applies to the Board's role at Southwestern College?

Shared governance is an important concept to the decision making process by giving a voice to different groups of stakeholders. As a student of leadership I understand the importance of this inclusion to the successful operation of an organization. The interdependence of groups at the college is complex and this requires effective and honest communication to facilitate the shared governance process. I believe that this process should be embraced and strengthened. The faculty and staff, students, and community should all have an important voice in the direction and priorities of the college.

9. Please comment regarding your regular use of email as a communication tool.

I use email regularly as a communication tool in a variety of situations on a day-to-day basis. I have e-mail connected to my smartphone so I am able to regularly check and respond to e-mails in a timely fashion. As a Commissioner on the Chula Vista Board of Ethics I utilize e-mail as well but remain conscious and compliant with the Brown Act in this context. So I have the ability to effectively use e-mail to communicate while following all applicable laws and ensuring that I maintain a high level of transparency.

10. Do you intend to run for this Trustee position in the 2012 election?

☐ Yes ☐ No ☒ Uncertain

## CERTIFICATION OF QUALIFICATIONS

Please check ☒ each box:

- ☒ I understand that upon appointment I would be required to file a Conflict of Interest Statement and take an Oath of Office.
- ☒ I certify I am not disqualified to hold this office because of a conviction of any of the crimes on the attached list and further certify I am not otherwise disqualified under the California Constitution or statutes from holding public office.
- ☒ I certify I am a registered voter and that I reside within the Southwestern Community College District. I attest the foregoing information is true to the best of my knowledge.

Chris Shilling  
Signature of Applicant

7/20/11  
Date

**NOTE: Information contained on this application may be subject to verification.**

## FURTHER VERIFICATIONS

Please check ☒ each box:

- ☒ I understand that this application in its entirety is a public document and will be posted on the Southwestern Community College District web site, provided in the Public Agenda, and made available through the Public Records Act if requested.
- ☒ I understand and am willing to commit the time involved in preparing for and attending regular Governing Board meetings, special meetings (generally every 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month), college and community events.
- ☒ I understand that Governing Board members are held to Ethics and Conflict of Interest SCCD policies and procedures and that the California Fair Political Practices Commission (FPPC) may become involved if allegations of conflict of interest or ethics violations occur.

Chris Shilling  
Signature of Applicant

7/20/11  
Date

### **CRIMES THAT DISQUALIFY AN APPLICANT FROM BEING APPOINTED**

The following list of crimes and conviction which precludes a person from holding public office in the State of California. Conviction of these crimes renders a person "forever disqualified from holding any office in this state."

- *Bribing executive officer (Penal Code § 67)*
- *Officer asking or receiving bribes (Penal Code §§ 68, 88)*
- *Receiving gratuity for appointment to office (Penal Code § 74)*
- *Judicial Officer who has asked for or received emoluments, gratuities, rewards, or the fee of a stenographer (Penal Code § 94)*
- *Giving or offering bribe to Councilman or Supervisor (Penal Code § 165)*
- *Misappropriation of public funds (Penal Code § 424)*
- *Interference with work or discipline of, or giving certain articles to prisoners (Penal Code § 2772)*
- *Interference with or giving certain articles to convicts (Penal Code § 2790)*
- *Officer making contracts in which he or she is interested (Government Code § 1097)*
- *Members of the Legislature convicted of any crime (Government Code § 9055)*
- *Corrupting the voting process (Election Code § 18501)*

Please note that in addition to the above restrictions, Government Code § 1126 prohibits any local agency official from engaging

"in any employment, activity, or enterprise for compensation which is inconsistent, incompatible, in conflict with, or inimical to his or her duties as a local agency officer or employee or with the duties, functions, or responsibilities of his or her appointing power or the agency by which he or she is employed."

July 20, 2011

11 JUL 27 AM 8:44

Southwestern Community College District Governing Board:

This letter is to express my interest in the appointment to the Southwestern Community College District Governing Board. You will find enclosed my completed application and resume.

As the board continues to face challenges, such as hiring a new President and the uncertainty with the state budget, it is essential the person appointed to this position is not a polarizing figure and will not create additional controversy that will further distract from the board and college's mission. Although I am a registered Democrat, I have a broad base of community support and do not have specific ties to the college which allows me to be an independent voice on the board, while also bringing a fresh perspective to the college.

As my application and resume will demonstrate, I have a wide range of experience and I am dedicated to public service. I have experience working with large budgets as well as managing staff for major corporations. I serve as a Commissioner on the Chula Vista Board of Ethics and volunteer my time with many community organizations.

I am a lifelong resident of Chula Vista and was once a student at Southwestern College. Southwestern College was essential to helping me achieve my educational goals and I would be proud to give back to this institution as well as the community by serving on this board.

I look forward to meeting with you as we continue the process and appreciate the opportunity to further demonstrate why I would be an excellent candidate for this position.

Sincerely,

*Chris Shilling*  
Christopher L. Shilling  
(619) 395-2868  
cshilling22@gmail.com

Enclosure

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## Christopher L. Shilling

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1840 Citadel Ct.  
Chula Vista, CA 91913

Cellular 619-395-2868  
E-Mail: cshilling22@gmail.com

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### *Strengths*

- **Leadership:** an ability and passion to guide, develop, and to listen to others, while creating a behavior of a shared direction and vision.
  - **Communication:** a fashionable method of bringing a focused topic to a forum in a fun and nurturing manner.
  - **Problem-Solving:** the ability to use a systems thinking approach to diagnose issues and work together with others to orchestrate solutions.
- 

### *Education and Credentials*

Masters, Master of Arts Organizational Leadership, Minor: Human Resources Candidate <i>Chapman University</i> Team Building/Empowerment/ Organizational Development	Jan. 2009 San Diego, CA
Bachelor of Science, Business Management <i>University of Phoenix</i> Business Law/Public Relations/Marketing	October 2006 San Diego, CA
Associate, General/Business Administration <i>Southwestern College</i> Concentrated on Business Administration courses	December 2004 Chula Vista, CA

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### *Professional Experience*

Founding Partner and Business Consultant <i>Business 360</i>	September 2010 ~ Present San Diego, CA
Created and executed over 60 detailed business plans. Provide superior marketing materials and strategies. Support the analysis, planning, implementation and evaluation of all projects. Work with clients to meet project performance expectations. Drive client brand awareness. Pair clients with investors and funding sources; obtained \$6 million in private funding and 8 SBA loans for clients. Provide superior ongoing business coaching and consulting. Prepare and present business proposals and presentations.	
Owner and CFO <i>Phoenicia Goddess Boutique</i>	January 2009~ Present San Diego, CA
Oversee the operations including marketing and profit and loss responsibilities for an online and mobile boutique catering to curvy and plus size women in the San Diego County area. Hire and train staff, negotiate contracts, manage supply chain, organizational development, and other management and leadership responsibilities.	

Senior Director of Public Safety

June 2007 ~ August 2010

*General Growth Properties*

Chula Vista, CA

Responsible for an 88 acre lifestyle center with a 30 employee department and a 2 million dollar annual operating budget. Controller of all Human Resource functions including budgets, audits, payroll reviews, scheduling, counseling and disciplinary actions, background investigations, business plans, contract negotiations, plans and actions, and the development of operational standards, safety programs, policies, and procedures. Responsible for handling all General and Auto Liability claims. Administrator of all OSHA and NFPA compliance's, including other state and federal regulations. Conduct internal and external investigations. Reduced department turnover by 100% over a three year period and reduced overtime hours to 0.46% of total budget.

Director of Security and Risk Management

January 2006 ~ June 2007

*Westfield Group*

San Diego, CA.

Oversee the overall direction of operations for the security and risk management department with a staff of over 25 employees. Attend safety committee meetings as the Risk Manager and participate in safety activities including hazard identification and inspection. Conduct self-audits of the environment. Organize and generate a manner that brings team work and team member safety to the forefront while maintaining a positive and friendly environment for the customer. Revamp the existing program creating a shift in culture by influencing organizational behavior and organizational development. Maintain a WOW atmosphere and regular up to date training for the staff. Reorganized the department by conducting financial audits and key personnel changes, resulting in encouraging comments from stakeholders. Implemented new-hire training processes that reduced turnover by 40%.

Assistant Director of Security/Acting Director of Security

September 2003 ~ December 2005

*Westfield Group*

San Diego, CA.

Ensure effective and efficient operation of the security department. Select, train, supervise, schedule, develop, discipline, and motivate employees. Conduct performance appraisals. Promote team empowerment. Monitor payroll hours and reports. Complete reports and paperwork. Attend meetings as well as schedule training and department meetings. Recommend/create policies and procedures. Conduct internal/external investigations. Conduct extensive disaster training for the security staff and mall employees. Provide safety and security training to all employees. Review all security reports and logs. File reports; investigate/handle complaints, incidents, accidents, and emergencies. Ensure/maintain a key control. Coordinate safety/first aid and CPR training. Maintain a successful lost and found program. Assure property operation meets internal audit standards. Implemented processes that improved customer service statistics by over 500%.

Security Officer/Supervisor

July 2000 ~ September 2003

*Westfield Group.*

San Diego, CA

Act as the Watch Commander for a shift of 15 officers including deployment, break-scheduling, training, motivation, and discipline. Complete daily inventory, paperwork, pass downs, and shift briefing. Manage CCTV camera system. Respond accordingly to routine and critical incidents. Act as on site point of contact for San Diego Police, San Diego Fire, Paramedics, and all emergency services Supervised and scheduled activities of the department in accordance with policies and procedures. Establish and maintain communications with outside security and law enforcement agencies.

Associate

January 1999 ~ July 2000

*Mervyn's*

San Diego, CA

Assist customers in locating items and departments. Operate cash register. Assist asset prevention in minimizing loss. Organize items for display and storage purposes.

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### *Appointments*

Featured Lecturer 2010 ~ Present

*National University* San Diego, CA

Lecture undergraduate and graduate level classes on the role of leadership in society, businesses, and organizations.



Board of Ethics Commissioner      2008 ~ Present  
*City of Chula Vista*                      Chula Vista, CA.

Work with the City Attorney's Office; receive and initiates complaints of violations of the City's Code of Ethics; hear and investigate violations and transmit findings to the appropriate authority or City officer; render advisory opinions or interpretations with respect to applications of the Code; propose revisions to the Code to ensure its' continuing pertinence and effectiveness.

Varsity Boy's Basketball Coach      2007 ~ Present  
*High Tech High Chula Vista*              Chula Vista, CA.

Manage the operations of the boy's basketball program. Built the program from the ground up after the founding of the school. Coordinate budget and year-round scheduling.

School Site Council (Elected)- Parliamentarian 2007 ~ Present  
*Tiffany Elementary School*              Chula Vista, CA.

Analyze and approve school budget. Provide community input and oversight of school personnel and operations. Ensure the efficiency and effectiveness of school programs. Interact with students, community, and school administration. Advise on Robert's Rules of Order for meeting efficiency.

Regional Project Manager              2004 ~ 2007  
*CASE Global Inc.*                          San Diego, CA.

Schedule, coordinate, and implement all new regional projects for the San Diego area. Act as network administrator for San Diego area Westfield malls. Follow up with corporate offices to conduct ongoing maintenance and ensure project continuity after implementation.

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#### *Volunteer Positions*

Parent Volunteer                              2008 ~ Present  
*Olympian Saints Youth Football & Cheer Association*      Chula Vista, CA

Youth Basketball Coach                      2006 ~ 2008  
*City of Chula Vista*                          Chula Vista, CA

Freshman Basketball Coach                  2002 ~ 2004  
*Steele Canyon High School*              Spring Valley, CA

Freshman Basketball Coach                  1999 ~ 2001  
*Castle Park High School*                  Chula Vista, CA

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#### *Professional Accomplishments*

- (3) Letters of commendation, Otay Ranch Town Center 2008 - 2010
  - Manager of the Quarter, Westfield UTC, Third Quarter 2006
  - 2005 Executive Committee Leadership Award, Horton Plaza, 2005
  - Supervisor of the Quarter, Horton Plaza, Fourth Quarter 2004
  - Employee of the Month, Horton Plaza, March 2004
-

**PAUL**



Name of Applicant: \_\_\_\_\_

- Knowledge about the role and mission of Southwestern College and its commitment to the community it serves and in the context of higher education as a whole;
- Commitment to fulfill the ethical and legal responsibilities of trusteeship, unencumbered by private agendas;
- Ability to work collegially and respectfully as a member of a public governing board, understanding that the Board as a whole, not individual trustees, has authority;
- Ability to articulate perspectives while respecting the perspectives of others;
- Willingness to work cooperatively with others and in partnership with the Superintendent/President;
- Ability and willingness to dedicate the time necessary to prepare for and attend regular and special Board meetings and represent the Board at college and community events;
- Commitment to public education, student learning, and student success;
- Commitment to service to the community;
- Willingness and ability to represent those who live in the Southwestern Community College District service area; mindful of the perspective of diverse constituencies;
- Willingness to advocate the College District and its interests to the community, area, and State; and
- Qualities, background, and experience that will enhance the standing of the College District in the community and State;
- Knowledge about shared governance/collegial consultation and the role of the Board in relation to faculty, staff and students.

NOTES: \_\_\_\_\_

Date \_\_\_\_\_



THIS APPLICATION IS A PUBLIC RECORD

## **SOUTHWESTERN COMMUNITY COLLEGE DISTRICT Application for Governing Board Provisional Appointment**

The appointee will hold office until the next Governing Board Member election, which occurs at the next Statewide General Election on November 6, 2012. [EC § 5091(e)]

The Application for Provisional Appointment to the Governing Board of the Southwestern Community College District (SCCD) is available on-line at [www.swccd.edu/govboardapp](http://www.swccd.edu/govboardapp) or by hard copy by calling 619.482.6301.

### **MINIMUM QUALIFICATIONS**

Applicant must:

1. Be a registered voter;
2. Be a resident of the Southwestern Community College District. Note: An employee of the SCCD may not be sworn into office as an elected or appointed member of the College District's Governing Board unless and until he/she resigns as an employee. [EC § 35107]

### **APPLICATION DEADLINE**

This application must be received no later than **July 27, 2011, by 4:00 p.m.** Applications may be mailed, faxed, scanned and emailed, or hand-delivered to:

Denise Whittaker, Interim Superintendent/President and Secretary to the Board  
Southwestern Community College District  
Office of the Superintendent/President  
900 Otay Lakes Road  
Chula Vista, CA 91910  
Phone: 619.482.6301  
Fax: 619.421.0346  
Email: [president@swccd.edu](mailto:president@swccd.edu)

### **REQUIRED MATERIALS**

1. Completed Application for Governing Board Provisional Appointment
2. Signed Certification of Qualifications form as included in the Application form
3. Resume
4. Letter of Interest addressed to Governing Board Members

**APPLICANT INFORMATION:** (Please type or print)

Name: Manuel H. Paul

Address: 3411 Winnetka Drive, Bonita, CA 91902

Telephone: Home: (619) 470-6820    Cell: (619) 227-7678    Business: (619) 428-4476

Email Address: lospaul@cox.net

Years of Residence in the Southwestern Community College District: 56 years

**SELECTION CRITERIA**

The Provisional Appointment may include, but is not limited to the following criteria:

- Knowledge about the role and mission of Southwestern College and its commitment to the community it serves and in the context of higher education as a whole;
- Commitment to fulfill the ethical and legal responsibilities of trusteeship, unencumbered by private agendas;
- Ability to work collegially and respectfully as a member of a public governing board, understanding that the Board as a whole, not individual trustees, has authority;
- Ability to articulate perspectives while respecting the perspectives of others;
- Willingness to work cooperatively with others and in partnership with the Superintendent/President;
- Ability and willingness to dedicate the time necessary to prepare for and attend regular and special Board meetings and represent the Board at college and community events;
- Commitment to public education, student learning, and student success;
- Commitment to service to the community;
- Willingness and ability to represent those who live in the SWCCD service area; mindful of the perspective of diverse constituencies;
- Willingness to advocate the College District and its interests to the community, area, and State; and/or
- Qualities, background, and experience that will enhance the standing of the College District in the community and State;
- Knowledge about shared governance/collegial consultation and the role of the Board in relation to faculty, staff and students.

**APPLICATION QUESTIONS**

1. Please state why you are seeking appointment to the Southwestern Community College District Governing Board?

I would like to serve the college and community in which I live. It has been very difficult to see an institution of higher learning like Southwestern College (SWC) go through the unfortunate scenarios it recently experienced.

2. What skills, abilities, and experience would you bring to the SCCD Governing Board to assist in carrying out its responsibilities?

I bring thirty six years of education experience with me. I presently serve as Superintendent of the San Ysidro School District, and I am trained and have the abilities needed to continue the good work that its new Board recently restarted.

3. Describe your educational, work, and/or public service background.

I am presently serving as the Superintendent of the San Ysidro School District. I have lived all but my first five years in the South San Diego area, more specifically the Southwestern Community College area. I attended Southwestern College and successfully transferred to San Diego State University. I live in Bonita and my three children as well as my wife also attended Southwestern College. I spend most of my time and involvement within the most southern part of San Diego and I'm an active member of the San Ysidro Chamber of Commerce, the San Ysidro Community Planning Group Board, and served in the Otay Mesa Planning Group. I think it is time that someone with knowledge and experience from the most southern part of the San Diego area sits on the Community College Board and represents the community.

4. List your experience or involvement in activities that demonstrate your understanding and support for public education, such as membership on committees/organizations, offices held, volunteer work, and community service.

My work has given me much of the experience needed to serve on the SWC Board. Throughout my career I have served on School Site Councils, Faculty Advisory Committees, Labor Union Committees, PTA, former Lion's Club President, ACSA, CSBA, Board of Directors for the California Association of Latino Superintendents (CALSA), Los Aztecas a group of community leaders that meet with SDSU President, and various other education related committees. I truly admire the new composition of the Board and feel I can easily blend to the present structure and support the college needs to continue on the right path it has recently restarted under this new leadership.

5. What specific involvement have you had with Southwestern College?

My wife and I met at SWC, we both received our Associate degrees from this institution and continued our paths to San Diego State University. Our three children also attended SWC and they too obtained their Associate Degrees before continuing to a four year university. So as you can see, in my household there are five very proud SWC alumnis. In addition, we are part of a large group of family and friends who regularly attend SWC functions and plan to continue to attend and support SWC. I am also a very concerned alumni interested in the accreditation, mission, and focus of our community college.

6. Explain your understanding of the Mission of Southwestern College.

Its mission statement is actually very clear and I personally agree with it. SWC serves a very diverse community of students while providing wide dynamic and high quality educational programs, services, and experiences to the students. Whether it is to prepare them and certify them in a vast array of short careers or to transfer them to another higher institution, the goal is to provide the community with positive choices and easier access to continue their educational goals. However, if the student body, staff, and college community would like to upgrade and change its mission and/or vision where it include present technology and new careers, I would be more than happy to be part of that process and help take SWC to a new era.

7. Please give an example of how you have handled being part of a voting body when you have had a different point of view or position than the majority of the group?

Again, it goes with my professional training. In a board it is absolutely essential that members first and foremost agree to disagree. But after everything is said, the vote of the majority should be the entire Board's decision. I have sat in many boards, presently I sit at the San Ysidro Community Planning Group Board, and not too long ago I also sat on the Otay Mesa Planning Group board, and CALSA Board as well.

8. What is your knowledge of the shared governance/collegial consultation process and how it applies to the Board's role at Southwestern College?

The Board's function is very clear, it exists to set policy, not to manage the college. But it should have experienced members on its board to be able to gauge and see when things are not run correctly and there begins to be discent on its infrastructure. I would like to be part of this new Board that is bringing credibility back to SWC.

9. Please comment regarding your regular use of email as a communication tool.

I use e-mail very much to communicate with my district Board and staff, but I also know what it should not be used for. I have strict policies and administrative regulations that pertain to the proper use of e-mails in my district. I would support nothing less at SWC.

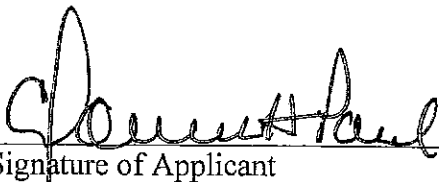
10. Do you intend to run for this Trustee position in the 2012 election?

☐ Yes   ☐ No   ☒ Uncertain

## CERTIFICATION OF QUALIFICATIONS

Please check ☒ each box:

- ☒ I understand that upon appointment I would be required to file a Conflict of Interest Statement and take an Oath of Office.
- ☒ I certify I am not disqualified to hold this office because of a conviction of any of the crimes on the attached list and further certify I am not otherwise disqualified under the California Constitution or statutes from holding public office.
- ☒ I certify I am a registered voter and that I reside within the Southwestern Community College District. I attest the foregoing information is true to the best of my knowledge.

  
Signature of Applicant

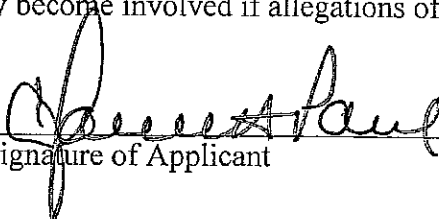
7-27-11  
Date

**NOTE:** Information contained on this application may be subject to verification.

## FURTHER VERIFICATIONS

Please check ☒ each box:

- ☒ I understand that this application in its entirety is a public document and will be posted on the Southwestern Community College District web site, provided in the Public Agenda, and made available through the Public Records Act if requested.
- ☒ I understand and am willing to commit the time involved in preparing for and attending regular Governing Board meetings, special meetings (generally every 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month), college and community events.
- ☒ I understand that Governing Board members are held to Ethics and Conflict of Interest SCCD policies and procedures and that the California Fair Political Practices Commission (FPPC) may become involved if allegations of conflict of interest or ethics violations occur.

  
Signature of Applicant

7-27-11  
Date



### CRIMES THAT DISQUALIFY AN APPLICANT FROM BEING APPOINTED

The following list of crimes and conviction which precludes a person from holding public office in the State of California. Conviction of these crimes renders a person “forever disqualified from holding any office in this state.”

- *Bribing executive officer (Penal Code § 67)*
- *Officer asking or receiving bribes (Penal Code §§ 68, 88)*
- *Receiving gratuity for appointment to office (Penal Code § 74)*
- *Judicial Officer who has asked for or received emoluments, gratuities, rewards, or the fee of a stenographer (Penal Code § 94)*
- *Giving or offering bribe to Councilman or Supervisor (Penal Code § 165)*
- *Misappropriation of public funds (Penal Code § 424)*
- *Interference with work or discipline of, or giving certain articles to prisoners (Penal Code § 2772)*
- *Interference with or giving certain articles to convicts (Penal Code § 2790)*
- *Officer making contracts in which he or she is interested (Government Code § 1097)*
- *Members of the Legislature convicted of any crime (Government Code § 9055)*
- *Corrupting the voting process (Election Code § 18501)*

Please note that in addition to the above restrictions, Government Code § 1126 prohibits any local agency official from engaging

“in any employment, activity, or enterprise for compensation which is inconsistent, incompatible, in conflict with, or inimical to his or her duties as a local agency officer or employee or with the duties, functions, or responsibilities of his or her appointing power or the agency by which he or she is employed.”

**Letter of Interest to the Governing Board**

11 JUL 27 PM 12:08

July 27, 2011

Southwestern Community College Governing Board Members,

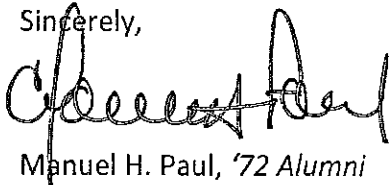
It is through this letter that I would like to formally announce my intention to apply for the vacancy on your Governing Board, recently left by Mr. Nicholas Aguilar's resignation due to personal health issues. I know Mr. Aguilar personally and only wish him the best in his recovery and hoping to see him soon in many upcoming community events.

First, I would like to thank the present Board and Mr. Aguilar for the great work you have done in bringing back the much needed credibility to our beloved Southwestern Community College (SWC). As one of five alumni of SWC in my family (wife and three kids) it hurt me to see how this great educational institution of higher learning was being left to deteriorate. I thank you as a Board for your extraordinary selections and appointments of fine personnel, starting with the hiring of Ms. Denise Whittaker, as you Interim Superintendent/President whom in almost record time was able to resolve accreditation issues and was able, along with your leadership, to bring back credibility to the college.

I personally applaud your work, and because of this, I would like to be part of your Board. I would not be applying if I didn't have specific skills and trainings that would enhance your present Board composition. I am presently the Superintendent of the San Ysidro School District and have continually been involved with the Satellite Campus in San Ysidro, Chula Vista, and National City sending employees and parents to further their education at one of your campuses. I have the training and understanding necessary to work and assist you in taking SWC to a new level for the betterment of our South San Diego communities and students.

I look forward to meeting with you and hoping to have an opportunity to be part of the great work you have started, and bringing back the credibility and respect our Southwestern Community College deserves.

Sincerely,

A handwritten signature in black ink, appearing to read 'Manuel H. Paul', written over a horizontal line.

Manuel H. Paul, '72 Alumni

Manuel H. Paul  
3411 Winnetka Drive  
Bonita, CA 91902  
(619) 470-6820 Home  
(619) 227-7678 Cell

**Personal Resume of Manuel H. Paul**

**Objective:** Seek an opportunity to become a member of the Southwestern College Governing Board using my background and experience in the South San Diego area, where I have dedicated my life and entire professional career to improve student achievement and community relations.

**Employment:**

2007 – Present. Superintendent of the San Ysidro School District

2002 – 2007. Assistant Superintendent of Human Resources. San Ysidro School District.

1997 – 2002. Principal. Sunset Elementary (K–5 grades).

1993 – 1997. Principal. San Ysidro Middle School (6-8 grades).

1986 – 1993. Principal. Sunset Elementary School (K-6 grades).

1975 – 1986. Classroom Teacher. San Ysidro School District.

**Education:**

Master of Arts Degree in Education from United States International University, 1979

Bachelor of Arts Degree, major in Spanish and Social Studies from San Diego State University, 1974

Associate of Arts Degree, majored in General Education from Southwestern College, 1972

### **Credentials:**

Administrative Services Credential, from United States International University and San Diego State University, 1981/Life

Elementary Multiple Subject Teaching Credential, from San Diego State University, 1982/Life

Certificate of Bilingual Competence (English – Spanish), from San Diego County Department of Education, 1980/Life

Standard Secondary Teaching Credential. San Diego State University, 1975/Life

### **Professional Organizations:**

American Association of School Personnel Administrators (AASPA)

Association of California School Administrators (ACSA)

California Association of Latino Superintendents & Administrators (CALSA)  
Member of their Board of Directors

### **Honors and Awards:**

*Dolores Adame Community Service Award in San Ysidro*, by Casa Familiar

*Outstanding Citizen Award* in San Diego, Congressman Bob Filner

*One of California's Most Improved API Schools*, Jack O'Connell

*Special Commendation for Outstanding Community Service*, by former San Diego Mayor Dick Murphy

*Special Commendation for Community Service*, by Greg Cox, S.D. Board of Supervisors

*8<sup>th</sup> District PTA Distinguished Honorary Service Award*, by San Ysidro PTA Council

*San Ysidro Planning Group Service Award*, by Gail Goldberg City of San Diego Senior Planning Director

*Melvin Jones Fellow Award*, by James T. Coffey, President of Lions Clubs International

## **Leadership Programs:**

- CALSA Mentoring Program, 2010 - Present
- Superintendent Development Academy at SDCOE, 2005-2006
- Annual ACSA Personnel Institutes at Pomona, California 2003–2007
- California Latino Superintendents Association Workshops (CALSA) 2003-2011
- FRISK - Workshops for Administrators on Evaluating and Documenting Unsatisfactory Employee Performance, SDCOE, 2000 - Present
- School District Management Negotiators Program, 2005-2006
- Employee Recruitment, Selection & Retention Program, 2004
- ACSA Personnel Academy in Dublin, California, 2003
- California Content Standards, SDCOE, 2002
- SAT/9 and California Content Standards, SDCOE, 2002
- BTSA Administrator Training, SDCOE-2002
- Breakthrough to Literacy for Administrators, SDCOE, 2002
- Teaching Strategies and Classroom Improvement, SDCOE, 2001
- RESULTS Reading Program, UCSD, 2001
- UCSD Principals Executive Program, UCSD and SDCOE, 2000
- Analyze Testing Data to Improve Student Achievement Training, SDCOE, 2000
- Teacher Performance and Evaluation Standards, SDCOE, 1999
- How to Coach and Improve Teacher Performance Training for Administrators, SDCOE, 1998
- California Schools Leadership Academy (CSLA) Graduate, SDCOE, 1989

**VILLA**



Name of Applicant: \_\_\_\_\_

- Knowledge about the role and mission of Southwestern College and its commitment to the community it serves and in the context of higher education as a whole;
- Commitment to fulfill the ethical and legal responsibilities of trusteeship, unencumbered by private agendas;
- Ability to work collegially and respectfully as a member of a public governing board, understanding that the Board as a whole, not individual trustees, has authority;
- Ability to articulate perspectives while respecting the perspectives of others;
- Willingness to work cooperatively with others and in partnership with the Superintendent/President;
- Ability and willingness to dedicate the time necessary to prepare for and attend regular and special Board meetings and represent the Board at college and community events;
- Commitment to public education, student learning, and student success;
- Commitment to service to the community;
- Willingness and ability to represent those who live in the Southwestern Community College District service area; mindful of the perspective of diverse constituencies;
- Willingness to advocate the College District and its interests to the community, area, and State; and
- Qualities, background, and experience that will enhance the standing of the College District in the community and State;
- Knowledge about shared governance/collegial consultation and the role of the Board in relation to faculty, staff and students.

[illegible]

Date \_\_\_\_\_

**THIS APPLICATION IS A PUBLIC RECORD**

**SOUTHWESTERN COMMUNITY COLLEGE DISTRICT  
Application for Governing Board Provisional Appointment**

The appointee will hold office until the next Governing Board Member election, which occurs at the next Statewide General Election on November 6, 2012. [EC § 5091(e)]

The Application for Provisional Appointment to the Governing Board of the Southwestern Community College District (SCCD) is available on-line at [www.swccd.edu/govboardapp](http://www.swccd.edu/govboardapp) or by hard copy by calling 619.482.6301.

**MINIMUM QUALIFICATIONS**

Applicant must:

1. Be a registered voter;
2. Be a resident of the Southwestern Community College District. Note: An employee of the SCCD may not be sworn into office as an elected or appointed member of the College District's Governing Board unless and until he/she resigns as an employee. [EC § 35107]

**APPLICATION DEADLINE**

This application must be received no later than **July 27, 2011, by 4:00 p.m.** Applications may be mailed, faxed, scanned and emailed, or hand-delivered to:

Denise Whittaker, Interim Superintendent/President and Secretary to the Board  
Southwestern Community College District  
Office of the Superintendent/President  
900 Otay Lakes Road  
Chula Vista, CA 91910  
Phone: 619. 482.6301  
Fax: 619.421.0346  
Email: [president@swccd.edu](mailto:president@swccd.edu)

**REQUIRED MATERIALS**

1. Completed Application for Governing Board Provisional Appointment
2. Signed Certification of Qualifications form as included in the Application form
3. Resume
4. Letter of Interest addressed to Governing Board Members

**APPLICANT INFORMATION:** (Please type or print)



Name: # Eloy G. Villa

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Address: 247 D Street

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Telephone: Home: (619 Cell: ( ) - Business: ( ) -  
600-3168# )# -#

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Email Address: Eloygvilla@yahoo.com

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Years of Residence in the Southwestern Community College District: #24 years and 6 months

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### SELECTION CRITERIA

The Provisional Appointment may include, but is not limited to the following criteria:

- Knowledge about the role and mission of Southwestern College and its commitment to the community it serves and in the context of higher education as a whole;
- Commitment to fulfill the ethical and legal responsibilities of trusteeship, unencumbered by private agendas;
- Ability to work collegially and respectfully as a member of a public governing board, understanding that the Board as a whole, not individual trustees, has authority;
  - Ability to articulate perspectives while respecting the perspectives of others;
  - Willingness to work cooperatively with others and in partnership with the Superintendent/ President;
  - Ability and willingness to dedicate the time necessary to prepare for and attend regular and special Board meetings and represent the Board at college and community events;
- Commitment to public education, student learning, and student success;
- Commitment to service to the community;
- Willingness and ability to represent those who live in the SWCCD service area; mindful of the perspective of diverse constituencies;
- Willingness to advocate the College District and its interests to the community, area, and State; and/or
- Qualities, background, and experience that will enhance the standing of the College District in the community and State;
- Knowledge about shared governance/collegial consultation and the role of the Board in relation to faculty, staff and students.

### APPLICATION QUESTIONS

- 1 Please state why you are seeking appointment to the Southwestern Community College District Governing Board?

I am currently retired from the County of San Diego, County government, after nearly 25 years of executive public service in the Chief Administrative Office. I have the time to dedicate myself to the responsibilities of being a member of the SCCD Governing Board.

But is more than an issue of time. Being a product myself of a Community College (Cabrillo College, Aptos, CA.), I appreciated the availability of an affordable, accessible quality education.

I would like to contribute my experiences, to work with the other members of the SCCD Governing Board, to insure the continued availability of a quality education at Southwestern Community College.

#\_\_\_\_\_

- 2 What skills, abilities, and experience would you bring to the SCCD Governing Board to assist in carrying out its responsibilities?

I possess three categories of skills, abilities and experiences, that I bring in carrying out the responsibilities of the SCCD Governing Board. They are: education, work experience and voluntary community service.

#### A. Education

University of San Diego, School of Law  
Juris Doctor Degree Law, 1982

University of California San Diego  
Bachelor of Arts, History 1979

Bentley College, Boston Massachusetts, Center for Business Ethics  
Certificate, Managing Ethics in Organizations, 1999

University of Texas, Austin, McCombs School of Business  
Certificate, Accounting & Finance for Non-Financial Executives, 2001

County of San Diego, Leadership Academy, 2002

Ethics Officer Association, Annual Ethics Conference  
Continuing Education on Managing Organizational Ethics

#### B. Work Experience

County of San Diego, Chief Administrative Office  
Executive Director, Office of Internal Affairs 1998-2010

Duties included advising professional staff, including executives, on the application of personnel policies and procedures to avoid potential issues of discrimination. Supervise investigations regarding discrimination as well as the allegations of improper County government activity (ethical and legal) per County policies and procedures.

Ethics Officer, County of San Diego 1998-2010

Designed and implemented training for the County's Ethical and Legal

Legal Standards Program; personally conducted training for County employees and various employee academies. My office received three separate National awards for excellence from the National

Association  
of Counties, for our training programs.

# \_\_\_\_\_

6

- 3 Describe your educational, work, and/or public service background.

I respectfully refer to my response to question two (2).

#\_\_\_\_\_

- 4 List your experience or involvement in activities that demonstrate your understanding and support for public education, such as membership on committees/organizations, offices held, volunteer work, and community service.

My experience although not in public education per se, it was in public sector education at the County government level. I believe the experience to be "transferable" in its intent and purpose.

One office I held that I believe applicable in answering this question was as the Ethics Officer for the County of San Diego. I was responsible for designing and implementing training for the County's Ethical & Legal Standards Program. I personally conducted ethics training for County employees at both the executive level and classified level. Provided ethics training for County's Management Academy and Supervisors Academy.

My understanding is that education is an asset to be used to better the organization as well as the individual. The education is only as good as those willing to learn.

This has become my reason for supporting public education and participating in the San Diego County Latino Association (SDCLA) Scholarship Committee, as well as being a guest lecturer at San Diego State University (SDSU), and National University, and volunteering as a Mentor at Mesa Community College.

#\_\_\_\_\_

- 5 What specific involvement have you had with Southwestern College?

I haven't had any direct specific involvement with Southwestern College, other than to assist my daughter to enroll. I have attended public functions on the campus.

#\_\_\_\_\_

- 6 Explain your understanding of the Mission of Southwestern College.

7

I read the Mission of Southwestern College online. I was immediately impressed with what I identified as the "core values" within the statement.

First, "serves a diverse community". I understand this to mean that the SCCD Governing Board recognizes the community's diverse needs in provided educational opportunities and student services to all.

Second, was "continuous improvement". I understand this to mean that to pursue continuous improvement the SCCD Governing Board understands and is committed to an open and honest dialogue, with all concerned (community, students, faculty, employees), to in fact achieve meaningful improvement.

#\_\_\_\_\_

- 7 Please give an example of how you have handled being part of a voting body when you have had a different point of view or position than the majority of the group?

I have a principal that in whatever example I might give, whether Chair of the Chula Vista Civil Service Commission, Southbay American Cancer Society, San Diego County Latino Association, Executive Advisory Board, or as Vice President of the County Employees Charitable Organization, I've learned one important lesson in handling a different point of view or position than the majority of the group, "Put my ego in my back pocket."

#\_\_\_\_\_

- 8 What is your knowledge of the shared governance/collegial consultation process and how it applies to the Board's role at Southwestern College?

AB 1725 is legislation that mandates the participation of faculty, students and staff in the decision making process of the SCCD Governing Board. It recognizes the importance of these stakeholders, especially the students as the customers of the college.

It applies to the Board's role because it is directly in line with the Mission of Southwestern, in that, by valuing continuous improvement AB 1725 provides the vehicle/process in which to accomplish it.

#\_\_\_\_\_

- 9 Please comment regarding your regular use of email as a communication tool.

I have several personal rules in using email as a communication tool.

- a) Email has potential of becoming public, at so keep the content professional and relevant.
- b) Respect confidentiality
- c) Careful with the send button.
- d) Avoid "email wars". I just pick up the phone or have a face to face conversation.

#\_\_\_\_\_

- 1 Do you intend to run for this Trustee position in the 2012 election?

0


#  
Yes    x # No    # Uncertain

Yes   x # No   # Uncertain

## CERTIFICATION OF QUALIFICATIONS

Please check ☒ each box:

- #x   I understand that upon appointment I would be required to file a Conflict of Interest Statement and take an Oath of Office.
- #x   I certify I am not disqualified to hold this office because of a conviction of any of the crimes on the attached list and further certify I am not otherwise disqualified under the California Constitution or statutes from holding public office.
- #x   I certify I am a registered voter and that I reside within the Southwestern Community College District. I attest the foregoing information is true to the best of my knowledge.



Eloy G. Villa (signature)  
Signature of Applicant

July 27 2011  
Date

**NOTE:**   Information contained on this application may be subject to verification.

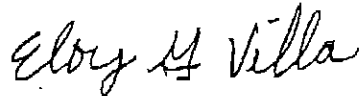
## FURTHER VERIFICATIONS

Please check ☒ each box:

- #x   I understand that this application in its entirety is a public document and will be posted on the Southwestern Community College District web site, provided in the Public Agenda, and made available through the Public Records Act if requested.
- #x   I understand and am willing to commit the time involved in preparing for and attending regular Governing Board meetings, special meetings (generally every 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month), college and community events.



#x I understand that Governing Board members are held to Ethics and Conflict of Interest SCCD policies and procedures and that the California Fair Political Practices Commission (FPPC) may become involved if allegations of conflict of interest or ethics violations occur.



Eloy G. Villa (signature)  
Signature of Applicant

July 25, 2011  
Date

**CRIMES THAT DISQUALIFY AN APPLICANT FROM BEING APPOINTED**

The following list of crimes and conviction which precludes a person from holding public office in the State of California. Conviction of these crimes renders a person "forever disqualified from holding any office in this state."

- *Bribing executive officer (Penal Code § 67)*
- *Officer asking or receiving bribes (Penal Code §§ 68, 88)*
- *Receiving gratuity for appointment to office (Penal Code § 74)*
- *Judicial Officer who has asked for or received emoluments, gratuities, rewards, or the fee of a stenographer (Penal Code § 94)*
- *Giving or offering bribe to Councilman or Supervisor (Penal Code § 165)*
- *Misappropriation of public funds (Penal Code § 424)*
- *Interference with work or discipline of, or giving certain articles to prisoners (Penal Code § 2772)*
- *Interference with or giving certain articles to convicts (Penal Code § 2790)*
- *Officer making contracts in which he or she is interested (Government Code § 1097)*
- *Members of the Legislature convicted of any crime (Government Code § 9055)*
- *Corrupting the voting process (Election Code § 18501)*

Please note that in addition to the above restrictions, Government Code § 1126 prohibits any local agency official from engaging

"in any employment, activity, or enterprise for compensation which is inconsistent, incompatible, in conflict with, or inimical to his or her duties as a local agency officer or employee or with the duties, functions, or responsibilities of his or her appointing power or the agency by which he or she is employed."

To The SCCD Governing Board Members:

Please find attached my application and other requisite documents, for Governing Board Provisional Appointment.

It is my intent, if appointed, to honor the position with my full attention and professionalism , pursuant to the Mission of Southwestern. To serve the students, faculty and staff in a manner that will ensure the continued access of an affordable quality education to the diverse community it serves.

I am recently retired and would value the experience my time would allow, in participating in the community I have called home for the last 25 years.

Education is the vehicle in which we can better our community and ourselves. The community college environment provides beyond the formal education, an education of people, of community in the hope that we enrich it for all concerned.

Eloy G. Villa

Email: [eloyvilla@yahoo.com](mailto:eloyvilla@yahoo.com)

Home Phone: (619) 600-3168

**ELOY GOMEZ VILLA**  
**247 D Street**  
**Chula Vista, CA 91910**  
**Home (619) 585-0917 (Work) 531-5174**

**OBJECTIVE**

Executive position where I can utilize my  
education and executive experience  
in a more expansive role.

**EDUCATION:**

- ❖ University of San Diego, School of Law, 1982, Juris Doctor
- ❖ University of California, San Diego, Bachelor of Arts, History
- ❖ Bentley College, Boston, Massachusetts, 1999, Executive Development Course, Managing Ethics in Organizations
- ❖ University of Texas, Austin, McCombs School of Business, 2001, Executive Education Program, Accounting & Finance
- ❖ County of San Diego Management Leadership Academy, 2002

**EXPERIENCE:**

1998 to Present      County of San Diego  
Chief Administrative Office  
Office of Internal Affairs

Walter F. Ekard  
Chief Administrative Officer  
(619) 531-5880

Position: **Executive Director, Office of Internal Affairs**  
**Ethics Officer, County of San Diego**

Annual Salary: \$92,400

- ❖ As Executive Director of the Office of Internal Affairs, it is my responsibility to plan, direct, organize, coordinate and evaluate the overall activities of the department; supervise professional and support staff and give performance evaluations. Duties and responsibilities include:
  - Investigate discrimination complaints as they relate to County personnel policies and procedures, and federal and state laws (i.e., application and selection process, performance evaluations, compensation ordinance, progressive discipline, Family and Medical Leave Act, Fair Labor Standards Act, Americans with Disabilities Act);
  - Conduct personnel policy and procedure investigations on behalf of the County's Civil Service Commission; thorough knowledge of personnel policies and procedures required;
  - Designed and implemented training for the County's Ethical and Legal Standards Program; personally conducted training for 3000 County employees (classified and unclassified); trained staff to conduct training. Training was designed utilizing County's General Management System (GMS) core values of customer service, continuous improvement and being customer focused;
  - Advise professional staff, including executives, on the application of personnel policies and procedures to avoid potential issues of discrimination.

**Eloy Gomez Villa**

**Page 2**

- ❖ Established working relationships with other government agencies, i.e., Department of Fair Employment and Housing for the State of California, Equal Employment Opportunity Commission for the United States Government, and the County of San Diego Grand Jury.

1990-1998                      County of San Diego  
                                    Chief Administrative Office

Robert Griego (General Manager, Otay Water District)  
(619) 670-2286  
Position: **CAO Staff Officer**  
Annual Salary: \$58,000

- ❖ Responsible for assisting assigned County departments on issues of personnel, budget and communication with Board of Supervisors;
- ❖ Appointed by the Chief Administrative Officer as the County's Americans with Disabilities Act (ADA) Coordinator. Duties and responsibilities included working in a collaborative effort with the disabled community, County departments and the Board of Supervisors Committee for Persons with Disabilities to formulate a community/management strategy to implement a transition plan for the removal of structural barriers in County facilities;
- ❖ Project manager for the Probation Management Study for the Chief Administrative Office. Responsible for analyzing complex management and operations problems and recommending solutions;
- ❖ Assigned by the CAO to Labor Relations Ordinance Negotiation Team to negotiate the drafting of the Labor Relations Ordinance;
- ❖ Assigned to staff the County's Contract Protest Review Board. Gained valuable understanding of the County's process in contracting for goods and services with private enterprises and the appeal process if not awarded the contract.

1989-1990                      County of San Diego  
                                    Department of Health Services

Steve Escoboza (CEO, Healthcare Association)  
(619) 533-0777  
Position: **Administrative Analyst/Department Personnel Officer**  
Annual Salary: \$48,000

- ❖ Responsible for facilitating the three Labor Management Committees for the County of San Diego hospitals. Duties included facilitating meetings between management and employee representatives to analyze complex personnel problems and recommend solutions. Provided training/briefing to department's new employee orientation on sexual harassment;
- ❖ Assigned to department personnel office to assist in the administration of personnel policies and procedures (i.e., progressive discipline, selection process and compensation ordinance).

**Eloy Gomez Villa**  
**Page 3**

1986-1989                      County of San Diego  
                                    Equal Opportunity Management Office

Victor Nieto (Retired)

Position: **Equal Opportunity Officer/Appointment Review Officer**

Annual Salary: \$42,000

- ❖ Responsibilities included the review of County personnel policies and procedures (i.e., recruitment, application and selection process, test validation to insure compliance with court-mandated Consent Decree; worked closely with County's Human Resources Department in this regard;
- ❖ As Budget Officer for the department: Responsible for budget totaling approximately \$520,000. Reviewed income (federal revenue) and expenditures related to travel, salaries, supplies, and extra help. Evaluated department's fiscal need and submitted annual budget for approval by the Board of Supervisors. Evaluated tasks performed by staff; applied appropriate fiscal formulas for reimbursement from federal funds. When required, submitted Change Letters for reallocation of additional funding. With the closure of the Office of Contract Compliance, coordinated the transition of personnel and budget into EOMO.

**COUNTY MEMBERSHIPS:**

- ❖ San Diego County Latino Association, Executive Advisory Board
- ❖ Ethics Officer Association
- ❖ Past Vice-President, County Employees Charitable Organization (CECO)
- ❖ Past Vice-President, South Bay American Cancer Association
- ❖ Past Chair, Chula Vista Civil Service Commission, 1995-1998

**REFERENCES:**

Walter F. Ekard, Chief Administrative Officer  
County of San Diego  
(619) 531-5880

Steve Escoboza, Chief Executive Officer  
Healthcare Association  
(619) 533-0777

**SAENZ**



Name of Applicant: \_\_\_\_\_

- Knowledge about the role and mission of Southwestern College and its commitment to the community it serves and in the context of higher education as a whole;
- Commitment to fulfill the ethical and legal responsibilities of trusteeship, unencumbered by private agendas;
- Ability to work collegially and respectfully as a member of a public governing board, understanding that the Board as a whole, not individual trustees, has authority;
- Ability to articulate perspectives while respecting the perspectives of others;
- Willingness to work cooperatively with others and in partnership with the Superintendent/President;
- Ability and willingness to dedicate the time necessary to prepare for and attend regular and special Board meetings and represent the Board at college and community events;
- Commitment to public education, student learning, and student success;
- Commitment to service to the community;
- Willingness and ability to represent those who live in the Southwestern Community College District service area; mindful of the perspective of diverse constituencies;
- Willingness to advocate the College District and its interests to the community, area, and State; and
- Qualities, background, and experience that will enhance the standing of the College District in the community and State;
- Knowledge about shared governance/collegial consultation and the role of the Board in relation to faculty, staff and students.

NOTES: \_\_\_\_\_

Date \_\_\_\_\_



**APPLICANT INFORMATION:** (Please type or print)

Name: Ronald Aaron Saenz

Address: 1502 Apache Drive Unite F, Chula Vista, CA 91910

Telephone: Home: (619) 585-0545    Cell: (    )    -    Business: (    )    -

Email Address: ronald\_saenz@sbcglobal.net

Years of Residence in the Southwestern Community College District: 39 years

**SELECTION CRITERIA**

The Provisional Appointment may include, but is not limited to the following criteria:

- Knowledge about the role and mission of Southwestern College and its commitment to the community it serves and in the context of higher education as a whole;
- Commitment to fulfill the ethical and legal responsibilities of trusteeship, unencumbered by private agendas;
- Ability to work collegially and respectfully as a member of a public governing board, understanding that the Board as a whole, not individual trustees, has authority;
- Ability to articulate perspectives while respecting the perspectives of others;
- Willingness to work cooperatively with others and in partnership with the Superintendent/ President;
- Ability and willingness to dedicate the time necessary to prepare for and attend regular and special Board meetings and represent the Board at college and community events;
- Commitment to public education, student learning, and student success;
- Commitment to service to the community;
- Willingness and ability to represent those who live in the SWCCD service area; mindful of the perspective of diverse constituencies;
- Willingness to advocate the College District and its interests to the community, area, and State; and/or
- Qualities, background, and experience that will enhance the standing of the College District in the community and State;
- Knowledge about shared governance/collegial consultation and the role of the Board in relation to faculty, staff and students.

**APPLICATION QUESTIONS**

1. Please state why you are seeking appointment to the Southwestern Community College District Governing Board?

I am a life-long resident of the district with strong ties to the school and community. I attended Southwestern College from 1989-91 and served on the Board as a Student Trustee. Over the years, I have maintained a professional relationship with the school through workshops and other activities. I have also enjoyed attending concerts, plays, and other events over the years and have been proud to be a part of the community. I believe

that working with the Governing Board would be an opportunity to give back to this important institution by using the skills I have honed over the course of my career.

2. What skills, abilities, and experience would you bring to the SCCD Governing Board to assist in carrying out its responsibilities?

Over the years, I have successfully worked with elected officials and members of the academic and business community to address a wide range of issues, including transportation, economic development, binational affairs, and the environment. For almost 7 years, I have researched and written staff reports used to inform and guide decision makers on important regional policy decisions. The findings of these reports have been presented to local elected officials and stakeholders. These experiences have given me a solid understanding of how to make informed decisions within an elected body and have provided me with extensive diplomatic skills that would help in carrying out Board responsibilities.

3. Describe your educational, work, and/or public service background.

As previously stated, I attended Southwestern Community College and later earned my B.A. in Urban Studies and Planning at the University of California San Diego in 1993. In 1998, I earned my M.A. in City Planning from San Diego State University.

In the year before and after I graduated I served as a project coordinator at the Institute for Regional Studies of the Californias, which provides San Diego State University with a forum for the investigation, discussion, and dissemination of information about the United States-Mexican border region. One of my principal duties there was to serve as the binational educational training coordinator. Specifically I coordinated technical certificate job-training workshops for employees of multi-national industries in California and Baja California. I also performed these duties during my tenure at the California Environmental Protection Agency's Department of Toxic Substances and Control (DTSC). While at DTSC I also served as a liaison to Mexico with respect to transnational hazardous waste issues. During my time at Caltrans and State Parks I Prepared and coordinated environmental reports/studies with multi-disciplinary staff and ensured compliance with state and federal environmental laws.

I also would like to mention that I am a California licensed Real Estate Broker and have been doing business in the South Bay since 2006. This private sector experience has sharpened my understanding of the local business environment and would help me to reach out to the business community in pursuit of the Board's goals.

At my current position with SANDAG, I coordinate meetings with SANDAG policy advisory committees consisting of County Supervisors, Mayors, City Council members, Chambers of Commerce, Economic Development Councils, Tribal leaders, and a diverse group of stakeholders. I frequently write staff reports, prepare agendas pursuant to the Brown Act, and manage the Intergovernmental Review Program. I also perform

binational planning liaison functions with Mexico and the Imperial County. In addition, I have had the opportunity to contribute to academic publications, work with academic institutions, and co-author the Otay Mesa-Mesa de Otay Binational Corridor Strategic Plan. This award-winning plan was the first San Diego-Tijuana binational planning strategic plan.

4. List your experience or involvement in activities that demonstrate your understanding and support for public education, such as membership on committees/organizations, offices held, volunteer work, and community service.

\*Currently coordinating a joint John D. and Catherine T. MacArthur Foundation grant application with San Diego State University to conduct a scholarly research report on Health Impact Assessments at the San Ysidro Port of Entry.

\*Coordinated multiple technical certificate (hazardous waste handling and transport) training workshops for employees of multi-national industries located in California and Baja California.

\*Served as the Associated Student Organization President when attending Southwestern College.

\*Served as the Student Trustee on the Southwestern Community College Governing Board

5. What specific involvement have you had with Southwestern College?

My most direct involvement with Southwestern College was when I served as the Associated Student Organization President and as a Student Trustee on the Southwestern Community College Governing Board. Furthermore, I assist in the coordination of SANDAG's Committee on Binational Regional Opportunities (COBRO), of which Southwestern College is a member. In this capacity, I have had the opportunity to coordinate a binational workshop on Southwestern College's campus.

6. Explain your understanding of the Mission of Southwestern College.

Southwestern Community College District has set forth in its mission to serve a diverse community by providing a spectrum of educational opportunities. This system seeks to serve a broad range of the community's educational needs. This structure permits students to earn an associate degree, certificate, transfer, and a myriad of other educational opportunities. This mission seeks to provide these educational services through a shared governance process that is committed to continuous improvement through planning, implementation, assessment, and evaluation. The Board has an important role in this process to ensure all these steps are followed and input is received from the various committees. Additionally, the Board supports this mission as identified in its mission statement by providing technology and tools, varied curriculum, and a culture of inclusiveness where all students can learn, grow and succeed.

7. Please give an example of how you have handled being part of a voting body when you have had a different point of view or position than the majority of the group?

Most recently, I gave a presentation to a committee on the issue of Climate Change Adaptation. This can be a very divisive topic in some circles. My position was that SANDAG needs to evaluate climate change impacts and how they could adapt to them.

This turned into a debate on whether climate change exist. I was able to effectively bring the members back to task by emphasizing the need to address this issue by not focusing on scientific debate but on legal mandates that would require that climate adaptation be considered. Respect for the rule of law should not be clouded by prejudice or personal opinion. This was respectfully conveyed to the committee which permitted me to conclude my presentation.

8. What is your knowledge of the shared governance/collegial consultation process and how it applies to the Board's role at Southwestern College?

This process allows for an inclusive decision making formula by which the opinions of staff, faculty and students are incorporated. It is my understanding that the shared planning and decision-making process requires collaboration and full constituency consultation at the Shared Consultation Council (SCC). The SCC has six shared governance umbrella categories under which there are institutional shared governance committees. This mechanism allows the various voices to be heard at different institutional levels. The Boards' role is to ensure this consultation process is followed. Policy #2510 – Shared Planning and Decision Making provides the mechanism by which shared governance/collegial consultation is followed. This Policy establishes opportunity and encouragement for faculty, students, classified staff, and administrators to participate effectively in District and college governance.

9. Please comment regarding your regular use of email as a communication tool.

At my current position at SANDAG, work email is treated as discoverable information that the public has a right to access via a formal public records request. Work email is treated as public domain, and employees are instructed to have no expectation of privacy. Therefore, my experience using email at SANDAG is to use it only for work related purposes. It is expressly prohibited to use email for private, inappropriate use or personal gain at SANDAG. There are also specific prohibitions of email use in certain circumstances by public officials that could violate the Brown Act law. Otherwise, email is an effective way of communicating and sharing information. I currently use Microsoft Outlook, which allows me to schedule appointments via emailed calendar appointments with other users and view the calendars of internal users.

10. Do you intend to run for this Trustee position in the 2012 election?

☐ Yes ☒ No ☐ Uncertain

## CERTIFICATION OF QUALIFICATIONS

Please check ☒ each box:

- ☒ I understand that upon appointment I would be required to file a Conflict of Interest Statement and take an Oath of Office.
- ☒ I certify I am not disqualified to hold this office because of a conviction of any of the crimes on the attached list and further certify I am not otherwise disqualified under the California Constitution or statutes from holding public office.
- ☒ I certify I am a registered voter and that I reside within the Southwestern Community College District. I attest the foregoing information is true to the best of my knowledge.

*Ron Daeny*  
Signature of Applicant

*July 27, 2011*  
Date

**NOTE: Information contained on this application may be subject to verification.**

## FURTHER VERIFICATIONS

Please check ☒ each box:

- ☒ I understand that this application in its entirety is a public document and will be posted on the Southwestern Community College District web site, provided in the Public Agenda, and made available through the Public Records Act if requested.
- ☒ I understand and am willing to commit the time involved in preparing for and attending regular Governing Board meetings, special meetings (generally every 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month), college and community events.
- ☒ I understand that Governing Board members are held to Ethics and Conflict of Interest SCCD policies and procedures and that the California Fair Political Practices Commission (FPPC) may become involved if allegations of conflict of interest or ethics violations occur.

*Ron Daeny*  
Signature of Applicant

*July 27, 2011*  
Date

### **CRIMES THAT DISQUALIFY AN APPLICANT FROM BEING APPOINTED**

The following list of crimes and conviction which precludes a person from holding public office in the State of California. Conviction of these crimes renders a person "forever disqualified from holding any office in this state."

- *Bribing executive officer (Penal Code § 67)*
- *Officer asking or receiving bribes (Penal Code §§ 68, 88)*
- *Receiving gratuity for appointment to office (Penal Code § 74)*
- *Judicial Officer who has asked for or received emoluments, gratuities, rewards, or the fee of a stenographer (Penal Code § 94)*
- *Giving or offering bribe to Councilman or Supervisor (Penal Code § 165)*
- *Misappropriation of public funds (Penal Code § 424)*
- *Interference with work or discipline of, or giving certain articles to prisoners (Penal Code § 2772)*
- *Interference with or giving certain articles to convicts (Penal Code § 2790)*
- *Officer making contracts in which he or she is interested (Government Code § 1097)*
- *Members of the Legislature convicted of any crime (Government Code § 9055)*
- *Corrupting the voting process (Election Code § 18501)*

Please note that in addition to the above restrictions, Government Code § 1126 prohibits any local agency official from engaging

"in any employment, activity, or enterprise for compensation which is inconsistent, incompatible, in conflict with, or inimical to his or her duties as a local agency officer or employee or with the duties, functions, or responsibilities of his or her appointing power or the agency by which he or she is employed."

**RON SAENZ**  
1502 Apache Drive, Unit F  
Chula Vista, California 91910  
(619) 699-1922 office • (619) 585-0545 cellular  
ronald\_saenz@sbcglobal.net

SOUTHWESTERN  
COLLEGE  
SUPT/PRES.

11 JUL 27 PM 3:03

Monday, July 25, 2011

Denise Whittaker, Interim Superintendent/President and Secretary to the Board  
Southwestern Community College District  
Office of the Superintendent/President  
900 Otay Lakes Road  
Chula Vista, CA 91910

**Re: Provisional Appointment to the Southwestern Community College District Governing Board, Seat 3**

Honorable Governing Board Members:

I am applying with great enthusiasm for the provisional appointment to the Southwestern Community College District Governing Board, Seat 3. Enclosed for your consideration is my completed application, signed certification of qualifications form, and my resume which outlines my credentials and experience. I am eager and prepared to share my diverse work experience and strongly believe that I can be highly effective in this position. I am motivated by a sincere desire to serve the students and staff of Southwestern College and all the residents in the district.

In my current position at the San Diego Association of Governments (SANDAG), I have utilized my bicultural and bilingual background as a liaison with government and economic development representatives from both sides of the U.S.-Mexico border and Imperial County. I have collaborated with these officials to develop interregional and binational strategies that seek to facilitate commerce and the efficient flow of goods and people. My other relevant work experience includes the following positions: Working at an academic research institute; managing projects for internal and contracted employees; writing and managing grants; and coordinating technical certificate job-training workshops for employees of multi-national industries in California and Baja California. In addition, I possess a California Real Estate Broker's license which has provided me with a sound background in the real estate industry, and the experience of sole proprietorship in the South Bay region.

I also would like to add that I have gained relevant experience and insight by having studied at Southwestern College and serving as a Student Trustee on the Governing Board in the early 1990's. I am acutely aware of Southwestern College's history and am prepared to address the challenges it faces. I believe that I possess the ability and enthusiasm to promote lasting academic excellence for the college while also embracing its diversity.

I look forward to the opportunity for an interview to discuss my candidacy and how I can assist the Board in accomplishing its mission. Thank you for your time and consideration.

Sincerely,



Ron Saenz

# **RON SAENZ**

1502 Apache Drive Unit F  
Chula Vista, California 91910  
(619) 699-1922 office • (619) 585-0545 cellular  
ronald\_saenz@sbcglobal.net

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## **OBJECTIVE**

Skilled and experienced professional poised to leverage extensive work background with businesses, industries, academic institutions, chambers of commerce, economic development councils, diverse community stakeholders, non-governmental organizations, and all levels of government in Mexico, San Diego, and Imperial Counties. Objective is to effectively represent Southwestern Community College as its provisional appointee to the Governing Board, Seat 3, and effectively implement its goals as defined in its Mission Statement.

## **EXPERIENCE**

### **2004–2011 San Diego Association of Governments San Diego, CA Associate Regional Planner**

- Wrote grant proposals and project managed San Diego-Imperial County strategic plan with an emphasis on balancing job creation and housing development.
- Project Manager for Intergovernmental Review program.
- Regularly Coordinated binational Seminars/Workshops.
- Project Manager for award winning binational strategic plan which included economic development and transportation strategies.
- Coordinate meetings with SANDAG working group and policy advisory committee consisting of County Supervisors, Mayors, City Councilmembers, Chambers of Commerce, Economic Development Councils, Tribal leaders, and a diverse group of stakeholders.

### **2006–2011 Transnational Realty (Owner) Chula Vista, CA Licensed California Real Estate Broker**

- Licensed business owner in Chula Vista, with knowledge and experience in real estate and mortgage industries.

### **2003–2004 California State Parks San Diego, CA Environmental Planner**

- Prepared and coordinated environmental reports/studies with multi-disciplinary staff and ensured compliance with state and federal environmental laws.

### **2001–2003 Cal-EPA: DTSC San Diego, CA Hazardous Substances Scientist**

- Coordinated multiple technical certificate (hazardous waste handling



and transport) training workshops for employees of multi-national industries located in California/Baja California.

- Interpreted and ensured compliance of state and federal environmental laws.
- Liaison to government/industry on hazardous waste training and compliance.

**1999-2001      Caltrans      San Diego, CA**  
**Environmental Planner**

- Prepared and coordinated environmental reports/studies with multi-disciplinary staff and ensured compliance with state and federal environmental laws.

**1998-1999      SDSU-IRSC      San Diego, CA**  
**Project Coordinator**

- Organized binational training seminars with Cal-EPA and surveyed industry training needs.
- Coordinated border-wide public outreach effort.

## **EDUCATION**

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**1998      San Diego State University      San Diego, CA**  
■ **M.A., City Planning**

**1995-96      California Western School of Law      San Diego, CA**  
■ Completed one year of coursework.

**1993      University of California San Diego      San Diego, CA**  
■ **B.A., Urban Studies and Planning**

**1989-1991      Southwestern College      Chula Vista, CA**  
■ Completed general coursework to transfer.  
■ Served as Student Trustee on the Board of Governors and served as President of the Associated Student Organization.  
■ Founding Father's Award recipient for initiating Southwestern College's first recycling program & Southwestern College's Vice Presidents award (1990-1991).