



SOUTHWESTERN COLLEGE FOUNDATION

## MEETING MINUTES

Tuesday, October 24, 2017

7:30 AM – 8:30 AM

Room 214, Chula Vista Campus

1. **WELCOME/ CALL TO ORDER**—Ricardo A. Macedo
  - A. Meeting called to order at 7:38 am
  - B. Foundation Board Members Present: Melyn Acasio, Sofia Corona, Patti Finnegan, Ruben Garcia, Kimberly Grady, Carlos Gomez, David Hoffman, Lisa Johnson, Ricardo Macedo, Joe Martinez, II, Chayo Moreno, Jesse Navarro, Gustavo Perez, Cynthia Reyna and Halè Richardson
  - C. SWC Advisors, Presenters and Staff: Superintendent Kindred Murillo, Bill Rauch, Zaneta Encarnacion, Alison Hunter and Debbie Dyer
2. **PUBLIC COMMENT**
  - A. No Public comment.
3. **PRESENTATION**
  - A. 2016-17 Independent Audit
    - i. Bill Rauch with Vavrinek, Trine, Day & Co., LLP presented the Foundation's financial audit report for 2016/2017.
4. **CONSENT CALENDAR:**
  - A. Acceptance of minutes for the meeting of September 26, 2017
  - B. Ratification of the Foundation's acceptance of \$6,000 Banner Bank grant on behalf of the SWC San Diego Small Business Development Center
    - i. *(Action)*: Richardson motioned to approve consent calendar. Johnson seconded and the motion carried.
5. **INFORMATION ITEMS**
  - A. Governing Board Report – Nora Vargas
    - i. Vargas sends her regrets for not being able to attend today's meeting.
  - B. Superintendent/President Report – Kindred Murillo, Ed.D.
    - i. Superintendent Murillo shared the Governor signed a bill that would make all community college free for the first year. Implementation and funding of the bill is still in process..
    - ii. The District is working to implement the SWC Jaguar path – a program that will help SWC students get through school in 2-3 years and incur minimal school debt.
    - iii. Superintendent Murillo updated that she is a part of a task force that is moving forward to bring a 4-year University Center to the south county.
    - iv. Update on District safety initiative. She said that we have been focusing on our emergency plan, building up the staff, executing live drills, and updating our campus

maps.

- v. The Wellness center is on schedule for a late Spring opening.

C. Executive Director Report – Zaneta Salde Encarnacion

- i. Encarnacion commends Hunter on an excellent job on this year's audit.
- ii. Encarnacion updates the Board that District is working to reimagine SWC Promise pilot to a permanent scholarship program called SWC Cares Local. More information will be shared when available.

D. Treasurer's Report – (Enclosure) – Cynthia Reyna

- i. Reyna reports that she reviewed the July-September statement and the financials continue to be strong. They had an increase of 42K that was due to the first year Birthday Giving Campaign. Other growth can be contributed to the increase to the scholarship programs, investment growth, assuming administration of the existing Financial Aid scholarship program and revenue from upcoming special event.

E. Fundraising Committee Report – Melyn Acasio

- i. Acasio requested that everyone mark their calendars for the Jaguar Award Event, Friday, November 3, 2017.
- ii. We have almost 300 guests signed up.
- iii. Acasio reviewed the event budget and we have a net proceeds of \$63,000.
- iv. Goal can still be attained as we still have additional event fundraising tools to use, i.e. Silent Auction, Raise the Paddle, and Live Auction.
- v. Encarnacion gave an update on current event Sponsors. We have more sponsors this year, than last year.
- vi. New name badges were made for each board member and they are encouraged to wear it to the event as they network with guests.
- vii. Acasio reminded the group that as soon as 2017 Jaguar Awards is completed – we will start to plan the 2018 Golf Tournament.
- viii. Encarnacion encouraged the Board to be thinking about the 2018 Jaguar Award recipient as we will bring those names back to the board meeting in December.

## 6. ACTION ITEMS

A. Election of Board Officers

- i. Approval of Board Officers for 2017-18
- ii. *(Action)*: Moreno motioned to approve the Approval of Board Officers for 2017-2018. Acasio seconded and the motion carried.

B. Mini Grant Policy

- i. Approval of mini grant committee recommendation for mini grant policy
  - 1. Martinez reported that the recommendation we were voting on is a summary of 7 guidelines and 6 goals that the Mini Grant planning committee put together.
  - 2. He stated that we are at an all-time high in our award requests and in our ability to fund and we need to prioritize our dollars.
  - 3. Encarnacion reported that the biggest changes in the proposal are: 1) we moved to an annual funding cycle, 2) we will be awarding all funds, in the fall and 3) we increased the cap of our mini grants to \$5,000 with no minimum.
  - 4. *(Action)*: Hoffman motioned to approve. Richardson seconded and the motion carried.

## 7. ANNOUNCEMENTS

- A. Superintendent Murillo announced that she and Mr. Murillo will be hosting an annual holiday

party on December 8, 2017 at 5:30 pm and she would like to extend the invitation to the Foundation Board. An invitation will be going out shortly.

- B. Encarnacion announced that we do not have a Foundation Board Meeting in November. Our next meeting will be on December 12, 2017 and it will be a holiday appreciation breakfast.

8. **ADJOURNMENT**

- A. Meeting Adjourned by Macedo at 8:35 am

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