

HIGHER EDUCATION CENTER  
AT NATIONAL CITY

# STUDENT GUIDE SPRING 2018



880 National City Boulevard National City, CA 91950  
619-216-6665 [www.swccd.edu/hecnc](http://www.swccd.edu/hecnc)



**Governing Board of the Southwestern Community College District**

Kindred Murillo Ed.D., Superintendent/President

Nora E. Vargas

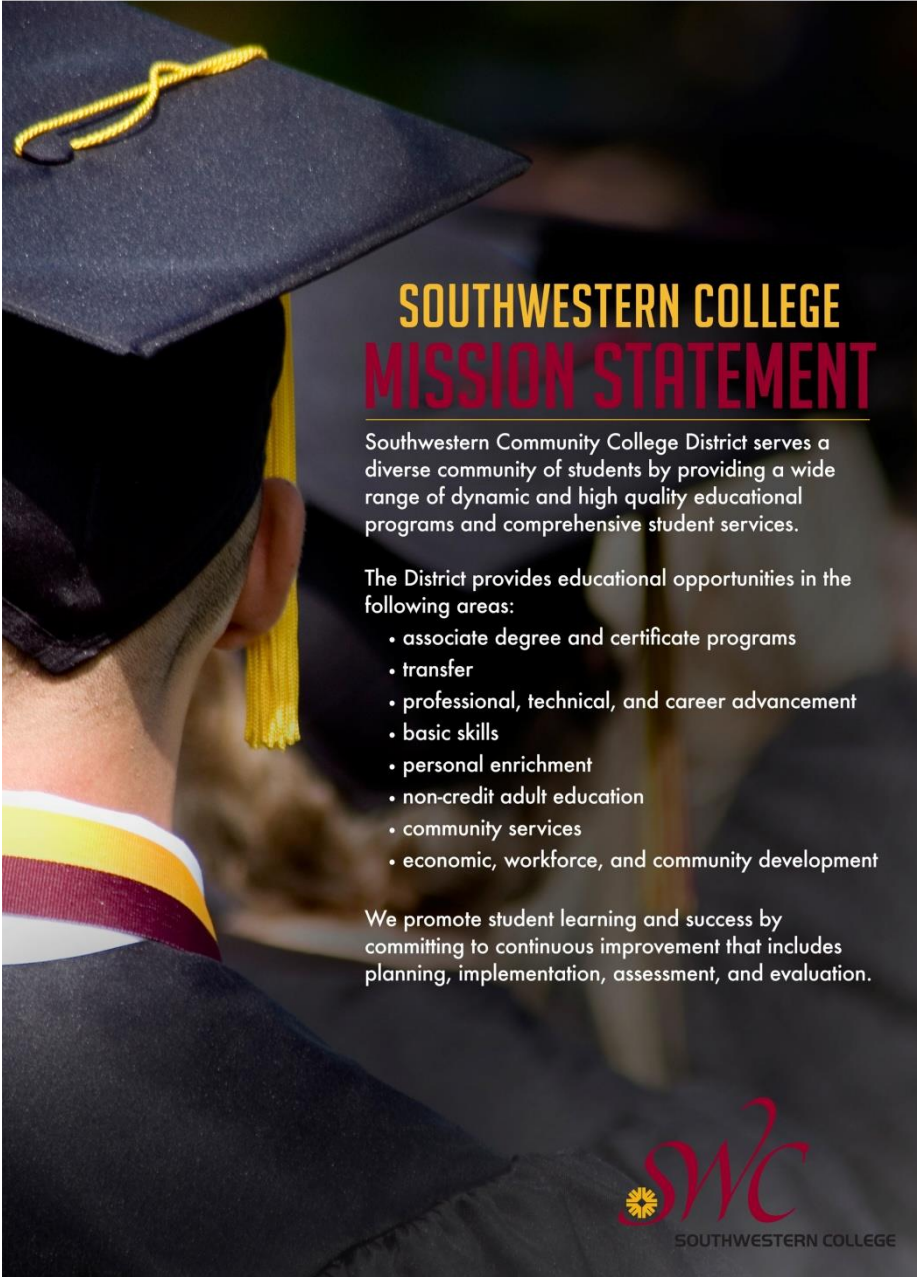
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Rudy Villegas, Student Trustee




## **SOUTHWESTERN COLLEGE MISSION STATEMENT**

Southwestern Community College District serves a diverse community of students by providing a wide range of dynamic and high quality educational programs and comprehensive student services.

The District provides educational opportunities in the following areas:

- associate degree and certificate programs
- transfer
- professional, technical, and career advancement
- basic skills
- personal enrichment
- non-credit adult education
- community services
- economic, workforce, and community development

We promote student learning and success by committing to continuous improvement that includes planning, implementation, assessment, and evaluation.



**SOUTHWESTERN COLLEGE**



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***Welcome,***

*As Dean of the Higher Education Center (HEC, NC) at National City, let me be the first to welcome you to the Center. At the HEC, NC, you will find faculty and staff members who are committed to academic excellence and assisting you to work toward your individual goals. We offer a variety of occupational, transfer and general education courses, and have over 100 classes for you to choose from. In addition to academic course offerings, we provide many student services to assist you, including academic counseling, admissions/registration, cashiering, assessment, financial aid and tutoring.*

*These are very exciting times for Higher Education Center at National City as we are in the process of expanding. The Center currently includes 16 “smart” classrooms, a biology laboratory, 30-station open computer lab, a health services center, and an 18-chair Dental Hygiene Clinic offering free cleanings to students.*

*Last year, the center was remodeled to include additional office space; a new multi-purpose room; faculty workroom and a new Center for Business Advancement (CBA). The new CBA houses the Center for International Trade Development, the San Diego Contracting Opportunities Center; and the Small Business Development Center.*

*Over the past 12 months a new two-story building has been constructed on the south side of the existing Higher Education Center. The new building includes modern laboratory spaces, classrooms, a teaching clinic for the medical office professions program, and a community room seating 90 people for guest and community related events. The project also includes a small courtyard for students to enjoy.*

*In addition, the Center is proud to announce the opening of the new HEC NC JAG Kitchenette located next to student services. The mission of the JAG Kitchenette is to provide temporary relief for Southwestern College students who are experiencing food insecurities. The JAG Kitchenette is a safe and judgement-free zone that can be used by currently enrolled SWC students.*

*The Higher Education Center constantly strives to improve its services to our students and neighboring community. Your success is important to us and we will do all we can to help you achieve it. Thank you for allowing us to share in this part of your academic life and best wishes for a successful semester and future!*

*Sincerely,*



*Christine Perri, RDH, MA*

*Dean, Higher Education Center, National City & Crown Cove Aquatic Center*



## **Student Services**

**Higher Education Students are offered higher quality services!**

The Student Services staff at the Higher Education Center can help you with the following:

- Admissions and Registration
- Financial Aid
- Cashiering
- Assessment
- Academic counseling
- EOPS services
- Career services
- Transfer services
- Library services
- Tutoring services
- DSS services
- Veteran's services

## **Counseling Services**

The Counseling staff at the Higher Education Center can help you with the following:

### **Basic Skills Assessment**

Interpret your test scores so that you can be placed in classes where you can succeed.

### **Career Development**

Assist you in learning how to define what career fits you. Help you find a career that you will enjoy, will match your personality and interests, and will represent your work values.

### **Developing an Educational Plan**

Map your educational plan so that the courses you take count towards your educational goal. We will develop a semester-by-semester plan, which will let you know when you complete your course requirements.

### **Selection of University or Training Program**

Search for the best educational training program or educational institution for you.

### **Scholarships**

Help you access and apply for scholarships and other types of financial aid.

### **Personal Development**



Assist you in identifying options to developing your study skills, job search, career options, and university transfer options through an array of workshops.

**Personal Counseling**

Assist you in difficult situations by helping you create options for yourself.

To receive any of the above listed services, stop by the Student Services Office and make an appointment to meet with a counselor. You can make an appointment Monday thru Thursday, 8:00 a.m. to 6:30 p.m. at 619-216-6665, extension 4851; Friday's, 8:00am to 5:00pm or stop by Room 7116.





## SPRING 2018 SCHEDULE OF CLASSES

### IMPORTANT DATES AND DEADLINES

#### SEPTEMBER 18

- Spring 2018 application period begins. Applications are online at [www.swccd.edu](http://www.swccd.edu).

#### NOVEMBER 6

- Email registration information to students

#### NOVEMBER 10

- Holiday – Veterans Day Campus Closed

#### NOVEMBER 13

- Registration begins by appointment
- Waitlist available (as classes fill).

#### DECEMBER 6

- 1<sup>st</sup> Drop for non-payment

#### JANUARY 1

- Residency determination date

#### JANUARY 2

- January Intersession Begins

#### JANUARY 15

- Martin Luther King Jr. Day – Campus Closed

#### JANUARY 17

- 2<sup>nd</sup> Drop for non-payment

#### JANUARY 25

- January intersession ends

#### JANUARY 29

- Spring 2018 full-term semester begins
- 1<sup>st</sup> 8-week session begins
- Textbooks and required class materials must be returned by the first week of Spring (see bookstore website)

#### JANUARY 29 – FEBRUARY 9

##### DEADLINES FOR FULL-TERM CLASSES

Check WebAdvisor to view the following deadline dates by clicking on the class title of a specific class section.

- Add/drop period/class change period. You may add classes with an add code or withdrawl from classes via WebAdvisor at <https://webadvisor.swccd.edu>
- Last day to add classes on WebAdvisor. No late adds will be accepted. Deadline will be enforced.
- Last day to withdraw from a class without receiving a "W" grade
- Refunds—Last day to withdraw from full-semester classes and qualify for a full refund of enrollment fees and non-resident tuition (See information below for short session deadline).

#### FEBRUARY 9

- Last day to get a refund for Student Activities Stickers
- Last day to drop without a "W" for Full Term classes

#### FEBRUARY 15

- Last day to file a petition for Independent Study

#### FEBRUARY 16-19

- Holiday—Presidents Weekend – Campus Closed

#### FEBRUARY 23

- Last day to file a petition for Pass/No Pass

#### MARCH 1

- Deadline to Petition for Spring 2018 Graduation

#### MARCH 9

- Last day to file a petition for Credit by Exam

#### MARCH 26-APRIL 1

- Spring break - Campus Closed

#### APRIL 2

- Second 8 week session begins

#### APRIL 27

- Last day to withdraw from full-semester classes and receive a "W" grade (via WebAdvisor)

#### MAY 19-25

- Final Examination Week

#### MAY 18-29

- Online Grading is open

#### MAY 25

- Last day of classes—End of Semester/Commencement

#### MAY 30

- Final grades are due

### REMINDER TO FACULTY!

Grade rosters must be submitted on WebAdvisor and are due by: MIDNIGHT on Tuesday, May 29, 2018.

### SHORT SESSION DEADLINES:

Short Sessions begin JANUARY 29 and APRIL 2. Check WebAdvisor to view the following deadline dates by clicking on the class title of a specific class section. Deadlines for short-session classes are determined as indicated below.

- Deadline to add classes: The day prior to Census
- Deadline for refund: 10% of actual meeting days (Note: in some cases this may be the first day of class).
- Deadline to apply for pass/no pass option is the first week for short term classes
- Deadline to withdraw from class without receiving a "W": 20% of actual class meeting days
- Deadline to withdraw from class and receive a "W": 75% of actual meeting days



**SPRING 2018**  
**SCHEDULE OF CLASSES**

## FINAL EXAMINATION SCHEDULE

**MAY 19–25, 2018**

- Final examination meeting times may not be altered from this published schedule.
- All examinations will be held in the room where the class regularly meets or online. In classes composed of both laboratory and lecture hours, the lecture period will determine the examination schedule.
- For any class with a starting time not designated below, the instructor must consult with the cognizant School Dean to determine examination time.
- No student will be excused from a final examination.

**NOTE TO FACULTY:** Please review Faculty Handbook Final Examination Week Activity Procedure.

Day Classes with Start Times between:	Regular Class Day		Exam Date	Exam Day	Exam Time
7-7:55 a.m.	MWF or Daily	OR	May 21 & 23	(MW)	7-8 a.m.
			May 21	(M)	6-8 a.m.
7-7:55 a.m.	TTh	OR	May 22 & 24	(TTh)	7-8 a.m.
			May 22	(T)	6-8 a.m.
8-8:55 a.m.	MWF, MW, Daily		May 21	(M)	8:10-10:10 a.m.
8-8:55 a.m.	TTh		May 22	(T)	8:10-10:10 a.m.
9-9:55 a.m.	MWF, MW, Daily		May 23	(W)	8:10-10:10 a.m.
9-9:55 a.m.	TTh		May 24	(Th)	8:10-10:10 a.m.
10-10:55 a.m.	MWF, MW, Daily		May 21	(M)	10:40 a.m.-12:40 p.m.
10-10:55 a.m.	TTh		May 24	(Th)	10:40 a.m.-12:40 p.m.
11-11:55 a.m.	MWF, MW, Daily		May 23	(W)	10:40 a.m.-12:40 p.m.
11-11:55 a.m.	TTh		May 22	(T)	10:40 a.m.-12:40 p.m.
12-12:55 p.m.	MWF, MW, Daily		May 25	(F)	8:10-10:10 a.m.
12-12:55 p.m.	TTh		May 25	(F)	10:40 a.m.-12:40 p.m.
1-1:55 p.m.	MWF, MW, Daily		May 23	(W)	1:10-3:10 p.m.
1-1:55 p.m.	TTh		May 24	(Th)	1:10-3:10 p.m.
2-2:55 p.m.	MWF, MW, Daily		May 21	(M)	1:10-3:10 p.m.
2-2:55 p.m.	TTh		May 22	(T)	1:10-3:10 p.m.
3-3:55 p.m.	MWF, MW, Daily		May 25	(F)	1:10-3:10 p.m.
3-3:55 p.m.	TTh		May 25	(F)	3:30-5:30 p.m.
4-4:55 p.m.	MWF, MW, Daily		May 23	(W)	3:30-5:30 p.m.
4-4:55 p.m.	TTh		May 22	(T)	3:30-5:30 p.m.
5-5:55 p.m.	MWF, MW, Daily		May 21	(M)	3:30-5:30 p.m.
5-5:55 p.m.	TTh		May 24	(Th)	3:30-5:30 p.m.

For meeting times not listed above, the school dean will inform the instructor of the appropriate time.

Instructors please contact your dean to schedule final examination time.

Classes that begin at 6 p.m. or later or Saturday/Sunday (anytime)	Exam Date	Exam Day	Exam Time
M or MW	May 21	(M)	
T or TTh	May 22	(T)	
W (only)	May 23	(W)	
Th (only)	May 24	(Th)	
F (only)	May 25	(F)	
Sat (only)	May 19	(Sat)	
Sat/Sun, or F/Sat/Sun, or Sun (only)	May 20	(Sun)	

Final Exam time for evening and Saturday/Sunday classes will begin at the regular class meeting time and are scheduled for a two-hour period unless stated otherwise under 'Exceptions'.

**EXCEPTIONS:**

- First Session Fast Track classes ending mid-semester will have final examinations given during the last regularly scheduled class meeting.
- Any short-session classes ending prior to Finals Week will have final examinations given during the last regularly scheduled class meeting.
- Any short session section scheduled during Finals Week will need to follow the Finals Examination Schedule.

**ONLINE CLASSES:**

Check your syllabus and contact your faculty with any questions.

### REMINDER TO FACULTY!

Grade rosters must be submitted electronically on WebAdvisor and are due by  
**MIDNIGHT on Tuesday, May 29, 2018.**

Please refer to WebAdvisor for most current scheduling information at: [www.swccd.edu/webadvisor](http://www.swccd.edu/webadvisor)





**SPRING 2018 Hours**

<b>Building Open for Classes</b>		
Monday – Thursday		7:45AM – 10:00PM
<b>Bookstore Service</b>		TBA
<b>Monday January 29<sup>th</sup> – Friday February 2<sup>nd</sup></b>		8:30AM – 12:00PM
<b>Tuesday and Wednesday Only</b>		4:00PM – 6:30PM
<i>Online Orders Only at all other times</i>		
<b>JAG Kitchenette</b>	Room 7115	
Monday		8:30am – 12:00pm
Tuesday		9:00am – 12:00pm 3:45pm – 6:45pm
Thursday		3:45pm – 6:45pm
<b>Counselor*</b>		
Monday – Friday		<i>*Please call Student Services to schedule an appointment</i>
<b>Health Services</b>	Room 7119	<i>Subject to Change</i>
Monday		7:45AM – 1:30PM
Wednesday		4:00PM – 6:30PM
<b>IT Department</b>	Room 7209	
Monday - Friday		6:30AM – 3:00PM
<b>Computer Lab</b>	Room 7208A	<i>Subject to Change</i>
Monday – Thursday		7:15AM – 8:30PM
Friday		7:15AM – 5:30PM
<b>Library Services</b>	Room 7120	TBD
Monday		8:00AM – 1:00PM
Tuesday		8:00AM – 12:00PM
Wednesday		3:00PM – 6:00PM
Thursday		12:00PM – 2:00PM
Friday		Closed
<b>Student Services</b>	Room 7116	
<i>Admissions &amp; Records, Financial Aid, Counseling Appointments, Parking Permits, Student Accounts/Cashiering, Student ID's, &amp; General Information</i>		<i>Subject to Change</i>
Monday-Thursday		8:00AM – 6:30PM
Friday		8:00AM – 5:00PM
<b>Tutoring Services</b>	Room 7208A	<i>See Page 13</i>



## Important Numbers

Dial **619-216-6665 + extension**. Any extension beginning with a six (6) you can dial directly.

Name	Extension	Room
<b>Administrative/Instructional Office</b>		
▪ Christine Perri, Dean	<b>6668</b>	7101F
▪ Andre Harris, Center Coordinator	<b>6669</b>	7101D
▪ Fernando Poveda, Center Supervisor	<b>4958</b>	7110
<b>Sciences and Allied Health Laboratory</b>		
▪ Heather Anderson, Instructional Lab Technician Science & Allied Health	<b>4872</b>	7206
▪ Davida Blanton, Instructional Lab Technician Science & Allied Health		
<b>Counseling Services</b>		
▪ Antoinette Nagai, Counselor	<b>4859</b>	7112
▪ Maria Elena Solis, Counselor	<b>4856</b>	7114
<b>Dental Hygiene Program</b>		
▪ Jean Honny, Director	<b>6670</b>	7101B
▪ Sylvia Banda-Ramirez, Administrative Secretary I	<b>4862</b>	7101
▪ Linda Lukacs, Associate Professor	<b>6667</b>	7104D
▪ Kesa Hopkins, Associate Professor	<b>4861</b>	7104C
▪ Beth Gray, Associate Professor	<b>4860</b>	7104A
▪ Karen Kubischta, Assistant Professor	<b>4865</b>	7104B
▪ Gabby Castillo, Dental Hygiene Clinical Facility Coordinator	<b>4870</b>	
▪ Frank Montejano, Evening Instructional Assistant II	<b>4870</b>	
<b>Health Services</b>		
▪ Campus Nurse	<b>4855</b>	7119
<b>IT Department</b>		
▪ Marcelo Arman, Instructional Lab Technician Microcomputer	<b>4893</b>	7209
<b>Library Services</b>		
▪ Campus Librarian	<b>4868</b>	7120
<b>Medical Laboratory Technician Program</b>		
▪ Deanna Reinacher, Program Director	<b>6673</b>	7101C
<b>Medical Assistant Program</b>		
▪ Deanna Reinacher, Program Director	<b>6673</b>	7111C
▪ Luis Osuna, Associate Professor	<b>4884</b>	
▪ Josceline Castro, Interim Program Technician	<b>4886</b>	
<b>Student Services</b>		
▪ Virginia Castillo, Education Center Technician	<b>4853</b>	
▪ Mireya Cortez, Interim Education Center Technician	<b>4896</b>	7116
▪ Elizabeth Sisco-Parada, Education Center Technician	<b>4852</b>	

**Note:** In case of an emergency, please contact the Dean, HEC, NC Coordinator, or Administrator on Duty.

EMERGENCY	Phone Number
Emergency	<b>911</b>
National City Police Department	<b>619-336-4411</b>



National City Fire Department

619-336-4550

### HEC, NC Parking Rules and Regulations

The Higher Education Center parking and traffic is supervised by the Southwestern College Police Department and Public Safety Assistants. The following rules and regulations pertain to all students, staff and public. A copy of the college parking policy is available in the Business and Operations office, Main Campus, Room 1651.

- All regulatory signs within the parking structure must be obeyed. Violators will be cited under California Vehicle Code Section 21113(a).
- The maximum speed limit within the parking structure is 10 MPH.
- Parking is allowed in marked spaces only.
- Except in disabled parking spaces, all vehicles must have a valid college parking permit, properly displayed, while parked in the parking structure. Vehicles parked in disabled person spaces must display state-issued disabled person identification at all times.
- Staff parking spaces (gold-lined parking stalls) require a valid staff parking permit at all times. Staff permits are valid in student and staff parking spaces.
- Student parking spaces (white-lined parking stalls) require a valid student semester parking permit or a single day parking permit, Monday through Thursday from 7:00 a.m. to 10:00 p.m. The HEC NC is closed on Friday's during the summer. Student semester parking permits may be purchased on line.
- Single day permits, valid the date of issuance, are available for \$3.00 from the permit dispenser located on the second level of the structure next to the elevator.
- Parking on the roof of the structure is prohibited and its use is solely for the staff and visitors of the San Diego County of Education Facility.
- Purchase of a parking permit does **NOT** guarantee a parking space. The responsibility for finding a legal parking space rests with the operator of the vehicle. Lack of space is not an excuse for illegal parking.
- Southwestern College is not responsible for lost or stolen permits. Replacement permits may be purchased in the Higher Education Center Student Services, Room 7116.



**Parking or loitering on campus after 10:00 p.m. or after special events is prohibited.**

### **Police and Safety**

#### **Higher Education Center at National City (HEC, NC):**

At the HEC, NC, police services are provided by the National City Police Department. There are no college police officers assigned full-time on the premises.

The National City Police Department investigates crimes and provides services to the HEC, NC. Dial 911 for emergency services. Please alert the Center Administrator at 619-216-6665 or the College Police Department at the Chula Vista campus at 619-482-6691 of all incidents and reports.

### **No Smoking Policy**

The Governing Board adopted a policy effective July 1, 1989. Smoking is prohibited in all interior spaces of any building or vehicle, on-campus or extension sites, which are owned or leased by the District. Smoking shall be permitted outdoors.



# SOUTHWESTERN COLLEGE HIGHER EDUCATION CENTER, NATIONAL CITY

# TUTORING

## SPRING 2018 SCHEDULE

SUBJECTS	HOURS	ROOM	TUTOR
BUSINESS 200A • 200B COMPUTER INFORMATION SYSTEMS 101 • 122B • 129 COMPUTER LITERACY 120	TUESDAY / WEDNESDAY 9:15 AM – 2:45 PM	7208A	LILIANA TOLSON
COMPUTER INFORMATION SYSTEMS 101 ENGLISH 71 • 114 • 115 ENGLISH AS A SECOND LANGUAGE (ESL) MATH 35 • 45 • 48 • 60 • 70 • 100 • 101 • 110 • 111 • 121 PHYSICS 170 SPANISH 101 • 102	TUESDAY 10:30 AM – 11:30 AM 11:30 AM – 1:30 PM • EOPS APPOINTMENTS THURSDAY 10:30 AM – 12:30 PM 12:30 PM – 1:30 PM • EOPS APPOINTMENTS FRIDAY 9:00 AM – 1:30 PM	7208A	ENRIQUE VELEZ
BIOLOGY 100 • 101 ENGLISH 71 • 114 • 115 • 116 READING 56 • 158 WRITING	MONDAY 8:00 AM – 11:00 AM 11:00 AM – 1:00 PM • EOPS APPOINTMENTS FRIDAY 8:00 AM – 1:00 PM	7208A	JAMES CENTENO

**POWER STUDY PROGRAM (PSP)**  
ROOM 7120

PSP Session Schedules will be provided to  
PSP classes by assigned Power Study Mentors



## EOPS Tutoring Appointments begin Tuesday, February 6, 2018

For appointment requests, please visit us during tutoring hours  
located in room 7208A.

**ITC COMPUTER LAB**  
ROOM 7208A

MONDAY / TUESDAY / WEDNESDAY / THURSDAY  
7:15 AM – 8:30 PM  
FRIDAY  
7:15 AM – 5:30 PM

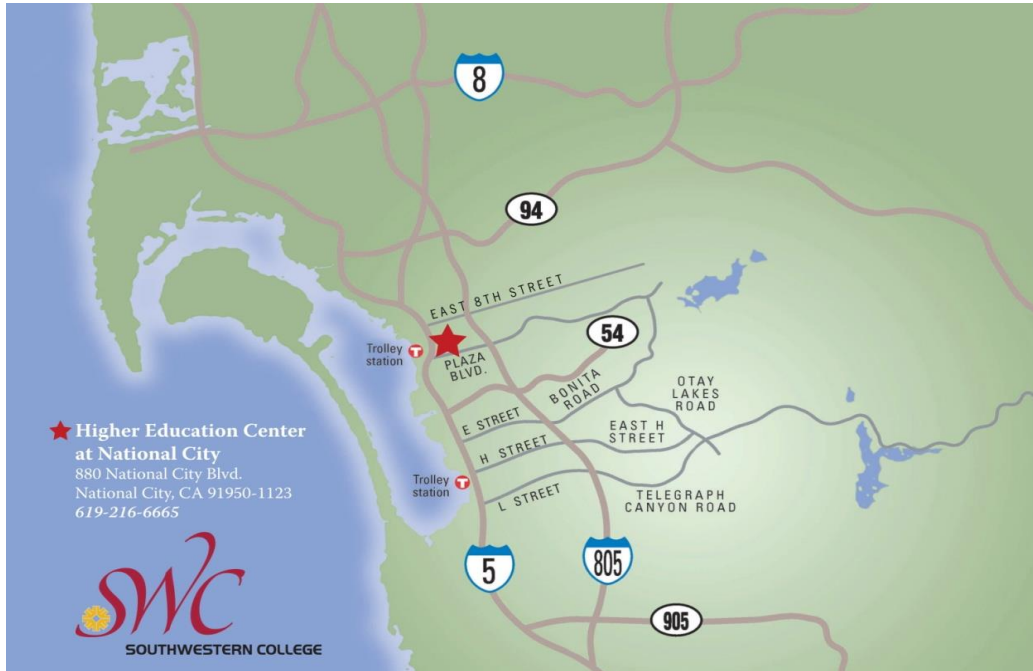
**SWC students enrolled for the Spring 2018 semester are eligible to receive FREE tutoring**  
Hours and location of ITC Computer Lab and tutoring services are subject to change. All services are closed on College holidays.

880 NATIONAL CITY BLVD • NATIONAL CITY, CA 91950 | 619.216.6665 | [www.swccd.edu/hecnc](http://www.swccd.edu/hecnc)



880 National City Boulevard National City, CA 91950  
619-216-6665 [www.swccd.edu/hecnc](http://www.swccd.edu/hecnc)

### City Map and Directions



#### From 900 Otay Lakes Road Chula Vista, CA 91910-7299

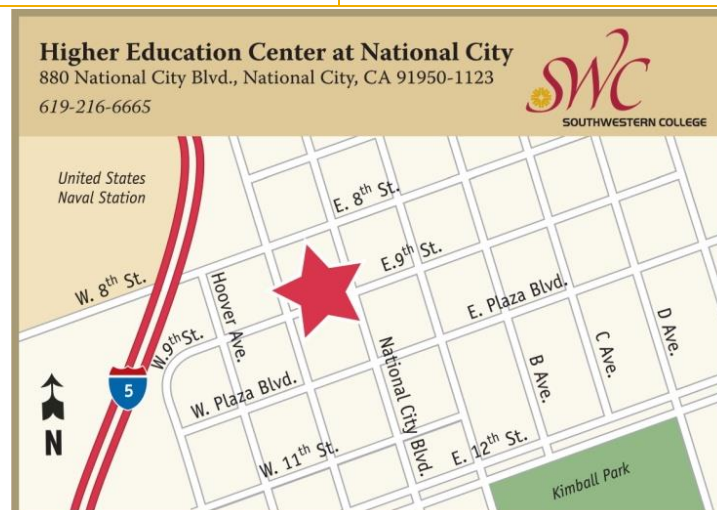
- Take **I-805 North** ramp.
- Merge onto **I-805 North**.
- Take the **CA-54 W/CA-54 E** exit.
- Keep **LEFT** at the fork in the ramp.
- Merge onto **CA-54 W**.
- Take **I-5 North**.
- Take the **PLAZA BLVD** exit towards **DOWNTOWN**.
- Turn **LEFT** onto **ROOSEVELT AVE**.
- Turn **RIGHT** into the parking structure located on **ROOSEVELT AVE**.

#### From I-5 South

- Take **I-5 South** to the **8th STREET** exit
- Merge onto **8th STREET**
- Turn **RIGHT** onto **ROOSEVELT AVE**.
- Turn **LEFT** into parking structure located on **ROOSEVELT AVE**.

#### From I-5 North

- Take **I-5 North** to the **PLAZA BLVD** exit towards **DOWNTOWN**
- Turn **LEFT** onto **ROOSEVELT AVE**.
- Turn **RIGHT** into parking structure located on **ROOSEVELT AVE**.



880 National City Boulevard National City, CA 91950  
619-216-6665 [www.swccd.edu/hecnr](http://www.swccd.edu/hecnr)



**Eatery and Locations**

<b>Name</b>	<b>Phone Number</b>
<b>Big Ben Market</b> <ul style="list-style-type: none"><li>▪ 108 E. 8<sup>th</sup> St.</li></ul>	<b>619-477-1015</b>
<b>Ramada Hotel</b> <ul style="list-style-type: none"><li>▪ 700 National City Blvd.</li></ul>	<b>619-474-2800</b>
<b>Jack in the Box</b> <ul style="list-style-type: none"><li>▪ 700 Roosevelt Ave.</li></ul>	<b>619-477-5804</b>
<b>McDini's</b> <ul style="list-style-type: none"><li>▪ 105 E. 8<sup>th</sup> St.</li></ul>	<b>619-474-6771</b>
<b>Napoleone Pizza House</b> <ul style="list-style-type: none"><li>▪ 619 National City Blvd.</li></ul>	<b>619-474-2888</b>
<b>Niederfrank's Ice Cream</b> <ul style="list-style-type: none"><li>▪ 726 "A" Ave.</li></ul>	<b>619-477-0828</b>
<b>AM/PM</b> <ul style="list-style-type: none"><li>▪ 133 W 8<sup>th</sup> Street</li></ul>	<b>619-474-5943</b>



## Schools and Departments Contact List

**Main Campus Phone Number 619-421-6700**

### SCHOOL, UNIT AND CENTER HOURS

#### Crown Cove Aquatic Center

Christine Perri, M.A., Dean  
Patrice Milkovich, M.S., Director  
619-575-6176  
Mon.-Fri. .... 8:30 a.m.-5 p.m.  
Sat. & Sun. .... 8:30 a.m.-4 p.m.

#### Office of Student Services

Malia Flood, Ph.D., Dean  
619-482-6369, Building 1400, Room S109  
Mon.-Thurs. .... 8 a.m.-5 p.m.  
Fri. .... 8 a.m.-3 p.m.

#### Instructional Support Services

Mia McClellan, M.Ed., Dean  
619-482-6479, Room 213  
Mon.-Fri. .... 8:00a.m.-3 p.m.

#### Workforce, AEBG and Continuing Education

Vacant, Dean  
Mon.-Fri. .... 8:00a.m.-3 p.m.

#### School of Arts, Communication and Social Sciences

William Kinney, M.A., Acting Dean  
619-482-6372, Room 702B  
Mon.-Thurs. .... 7:45 a.m.-6:45 p.m.  
Fri. .... 7:45 a.m.-4:30 p.m.

#### School of Business and technology

Mink Stavenga, D.B.A., Dean  
619-482-6582, Room 470K  
Mon.-Thurs. .... 7:45 a.m.-6:45 p.m.  
Fri. .... 7:45 a.m.-4:30 p.m.

#### School of Counseling and Student Support Programs

Jonathan King, Ph.D., Dean  
619-482-6471, Room S204  
Mon.-Thurs. .... 8 a.m.-5 p.m.  
Fri. .... 8 a.m.-3 p.m.

#### School of Language, Literature and humanities

Joel Levine, Ed.D., Dean  
619-482-6461, Room 430J  
Mon.-Thurs. .... 7:30 a.m.-6:45 p.m.  
Fri. .... 7:30 a.m.-4:30 p.m.

#### School of Mathematics, Science and Engineering

Michael Odu, Ph.D., Dean  
619-482-6344, Room 215  
Mon.-Thurs. .... 7:30 a.m.-6:30 p.m.  
Fri. .... 7:30 a.m.-3 p.m.

#### School of Wellness, Exercise science and Athletics

James Spillers, M.S., Dean  
619-216-6626, Room H403  
Mon.-Thurs. .... 7:30 a.m.-6:45 p.m.  
Fri. .... 7:30 a.m.-4:30 p.m.

#### Higher Education Center at National City (HEC, NC)

Christine Perri, M.A., Dean  
619-216-6665, Room 7116  
Mon.-Thurs. .... 7:45 a.m.-6:30 p.m.  
Fri. .... 7:45 a.m.-5 p.m.

#### Higher Education Center at Otay Mesa (HEC, OM)

Silvia Cornejo, M.A., Dean  
619-216-6750  
Mon.-Thurs. .... 7:30 a.m.-6 p.m.  
Fri. .... 7:30 a.m.-4 p.m.

#### Higher Education Center at San Ysidro (HEC, SY)

Silvia Cornejo, M.A., Dean  
619-216-6790  
Mon. .... 7:45 a.m.-4:45 p.m.  
Tues, Wed & Thurs. .... 7:45 a.m.-6:45 p.m.  
Fri. & Sat. .... 7:45 a.m.-3:45 p.m.

