



SUGGESTED ORDER OF BUSINESS

SPECIAL MEETING OF THE GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

POLICY COMMITTEE

YOLANDA SALCIDO, GOVERNING BOARD PRESIDENT
TERRI VALLADOLID, GOVERNING BOARD VICE PRESIDENT
NICK AGUILAR, GOVERNING BOARD MEMBER
JORGE DOMINGUEZ, PH.D., GOVERNING BOARD MEMBER
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
CHRIS DEBAUCHE, STUDENT GOVERNING BOARD MEMBER
RAJ K. CHOPRA, PH.D., SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

Written notice is hereby given in accordance with Government Code Section 54956 that a special meeting of the Governing Board of the Southwestern Community College District will be held as noted below:

DATE: Tuesday, June 1, 2010
TIME: 8:30 a.m.
LOCATION: Southwestern College
Building 100, Conference Room A
900 Otay Lakes Road
Chula Vista, CA 91910

Compliance with Americans With Disabilities Act

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 in advance of the meeting for information on such accommodation.

	ITEM
Call to Order	1. CALL TO ORDER (Salcido) Building 100, Conference Room A Attendance at this special meeting (Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive). Present:
Oral Communication	2. ORAL COMMUNICATION Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."
Action	3. APPROVAL OF MINUTES (ENCLOSURE) Policy Meeting, March 23, 2010 Policy Meeting, May 19, 2010

	ITEM
	4. POLICY AND PROCEDURE REVIEW (ENCLOSURE) The Policy Committee will meet to review draft policies and procedures, as related to accreditation: Policy No. 2710 Conflict of Interest (no changes from current policy) - AOC Workgroup 9 & 10 Procedure No. 2710 Conflict of Interest (new) - AOC Workgroup 9 & 10 Policy No. 2510 Shared Planning & Decision Making (revised) – AOC Workgroup 8 Procedure No. 2510 Shared Planning & Decision Making (new) – AOC Workgroup 8 Draft Policy Role and Scope of the Academic Senate: 10+1 Agreement (new) – AOC Workgroup 8B Draft Procedure Role and Scope of the Academic Senate: 10+1 Agreement (new) – AOC Workgroup 8B
Adjournment	5. ADJOURNMENT (Salcido)

Raj K. Chopra, Ph.D.
 Superintendent/President



MINUTES

SPECIAL MEETING OF THE GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

POLICY COMMITTEE

YOLANDA SALCIDO, GOVERNING BOARD PRESIDENT
TERRI VALLADOLID, GOVERNING BOARD VICE PRESIDENT
NICK AGUILAR, GOVERNING BOARD MEMBER
JORGE DOMINGUEZ, PH.D., GOVERNING BOARD MEMBER
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
CHRIS DEBAUCHE, STUDENT GOVERNING BOARD MEMBER
RAJ K. CHOPRA, PH.D., SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

Written notice is hereby given in accordance with Government Code Section 54956 that a special meeting of the Governing Board of the Southwestern Community College District will be held as noted below:

DATE: Tuesday, March 23, 2010
TIME: 5:30 p.m.
LOCATION: Southwestern College
Building 100, Conference Room A
900 Otay Lakes Road
Chula Vista, CA 91910

Compliance with Americans With Disabilities Act

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 in advance of the meeting for information on such accommodation.

	ITEM
Call to Order	1. CALL TO ORDER (Salcido) 5:35 p.m., Building 100, Conference Room A Attendance at this special meeting (Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive). Present: <i>Yolanda Salcido, Jean Roesch</i> <i>Also in attendance were staff members Michael Kerns and Patti Blevins.</i>
Oral Communication	2. ORAL COMMUNICATION Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3." <i>No persons appeared.</i>
Action	3. APPROVAL OF MINUTES (ENCLOSURE) Policy Meeting, July 23, 2009 <i>The minutes were approved as submitted.</i>

	ITEM
	4. POLICY REVIEW (ENCLOSURE) The Policy Committee will meet to review existing policies, as related to accreditation: Policy No. 1200 District Mission – Accreditation Oversight Committee (AOC) Workgroup One Policy No. 2710 Conflict of Interest - AOC Workgroup 10 Policy No. 2715 Code of Ethics – AOC Workgroup 10 Policy No. 2510 Participation in Decision Making (Shared Governance) – AOC Workgroup 8 Policy No. 2432 Selection of Vice Presidents – AOC Workgroup 9 <i>After review and discussion of the policies listed above, there was consensus to forward Policy No. 2432 Selection of Vice Presidents, to the Board and recommend that the policy be stricken from the District Policy & Procedure Manual. It was determined that the accreditation workgroups would review policies of districts within SDICCCA and of colleges recently accredited.</i>
Adjournment	5. ADJOURNMENT 6:10 p.m. (Salcido)
	Raj K. Chopra, Ph.D. Superintendent/President
	Yolanda Salcido Governing Board President



MINUTES

SPECIAL MEETING OF THE GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

POLICY COMMITTEE

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CHRIS DEBAUCHE, STUDENT GOVERNING BOARD MEMBER
RAJ K. CHOPRA, PH.D., SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

Written notice is hereby given in accordance with Government Code Section 54956 that a special meeting of the Governing Board of the Southwestern Community College District will be held as noted below:

DATE: Wednesday, May 19, 2010
TIME: 9:00 a.m.
LOCATION: Southwestern College
Building 100, Conference Room A
900 Otay Lakes Road
Chula Vista, CA 91910

Compliance with Americans With Disabilities Act

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 in advance of the meeting for information on such accommodation.

	ITEM
Call to Order	1. CALL TO ORDER (Salcido) 9:00 a.m., Building 100, Conference Room A Attendance at this special meeting (Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive). Present: <i>Yolanda Salcido</i> Absent: <i>Jean Roesch</i> <i>Also in attendance were staff members Michael Kerns and Patti Blevins.</i>
Oral Communication	2. ORAL COMMUNICATION Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3." <i>No speakers appeared.</i>

	ITEM
Action	3. APPROVAL OF MINUTES (ENCLOSURE) Policy Meeting, March 23, 2010 <i>Approval of the minutes was postponed to the next meeting due to Trustee Roesch's absence.</i> 4. POLICY AND PROCEDURE REVIEW (ENCLOSURE) The Policy Committee will meet to review draft policies and procedures, as related to accreditation: ▪ Policy No. 2710 Conflict of Interest (no changes from current policy) - AOC Workgroup 9 & 10 ▪ Procedure No. 2710 Conflict of Interest (new) - AOC Workgroup 9 & 10 <i>Reviewed recommendations of Workgroup 10 for District Procedure No. 2710 "Conflict of Interest." Discussed the procedures in view of WASC recommendations. Decision will wait until next meeting when Trustee Roesch is present.</i> ▪ Policy No. 2510 Shared Planning & Decision Making (revised) – AOC Workgroup 8 ▪ Procedure No. 2510 Shared Planning & Decision Making (new) – AOC Workgroup 8 <i>Discussed recommendations of Workgroup 8B for District Policy & Procedure No. 2510 "Shared Planning & Decision Making." Trustee Salcido requested additional resource materials: policies & procedures from other local community college districts.</i> ▪ Draft Policy Role and Scope of the Academic Senate: 10+1 Agreement (new) – AOC Workgroup 8B ▪ Draft Procedure Role and Scope of the Academic Senate: 10+1 Agreement (new) – AOC Workgroup 8B <i>To be discussed next meeting.</i> <i>Materials for Policy Nos. 2710 and 2510 will be provided to Trustee Roesch for review before next meeting at 8:30 a.m. on Tuesday, June 1, 2010.</i>
Adjournment	5. ADJOURNMENT 9:30 a.m. (Salcido)
	Raj K. Chopra, Ph.D. Governing Board Secretary
	Yolanda Salcido Governing Board President Policy Committee Chair

CONFLICT OF INTEREST

References: Government Code Sections 1090 et seq., 1126, and 87200 et seq.;
Title 2 Section 18730 et seq.

Governing Board members shall not be financially interested in any contract made by the Board or in any contract they make in their capacity as Governing Board members.

A Governing Board member shall not be considered to be financially interested in a contract if his or her interest is limited to those interests defined as remote under Government Code Section 1091 or is limited to interests defined by Government Code Section 1091.5.

A Governing Board member who has a remote interest in any contract considered by the Board shall disclose his or her interest during a Governing Board meeting and have the disclosure noted in the official Board minutes. The Governing Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract.

A Governing Board member shall not engage in any employment or activity that is inconsistent with, incompatible with, in conflict with or inimical to his or her duties as an officer of the District.

In compliance with law and regulation, the Superintendent/President shall establish administrative procedures to provide for disclosure of assets of income of Governing Board members who may be affected by their official actions, and prevent members from making or participating in the making of Board decisions which may foreseeably have a material effect on their financial interest.

Governing Board members shall file statements of economic interest with the filing officer identified by the administrative procedures.

Governing Board members are encouraged to seek counsel from the District's legal advisor in every case where any question regarding possible conflict of interest arises.

CONFLICT OF INTEREST DRAFT

References: Government Code Sections 87105, 87200-87210;
Title 2 Sections 18700 et seq.; and as listed below

Incompatible Activities (Government Code Sections 1126 and 1099)

Governing Board members shall not engage in any employment or activity that is inconsistent with, incompatible with, in conflict with or inimical to the Governing Board member's duties as an officer of the District. A Governing Board member shall not simultaneously hold two public offices that are incompatible. When two offices are incompatible, a Governing Board member shall be deemed to have forfeited the first office upon acceding to the second.

Financial Interest (Government Code Sections 1090 et seq.)

Governing Board members and designated employees shall not be financially interested in any contract made by the Governing Board or in any contract they make in their capacity as members of the Governing Board or as designated employees.

A Governing Board member shall not be considered to be financially interested in a contract if his or her interest meets the definitions contained in applicable law (Government Code Section 1091.5).

A Governing Board member shall not be deemed to be financially interested in a contract if he or she has only a remote interest in the contract and if the remote interest is disclosed during a Governing Board meeting and noted in the official Governing Board minutes. The affected Governing Board member shall not vote or debate on the matter or attempt to influence any other member of the Governing Board to enter into the contract. Remote interests are specified in Government Code Sections 1091(b); they include, but are not limited to, the interest of a parent in the earnings of his or her minor child.

No Employment Allowed (Education Code Section 72103(b))

An employee of the District may not be sworn in as an elected or appointed member of the Governing Board unless and until he or she resigns as an employee. If the employee does not resign, the employment will automatically terminate upon being sworn into office. This provision does not apply to an individual who is usually employed in an occupation other than teaching and who also is, at the time of election to the Governing Board, employed part time by the District to teach no more than one course per semester or quarter in the subject matter of that individual's occupation (Education Code Section 72103(b)).

Financial Interest in a Decision (Government Code Sections 87100 et seq.)

If a Governing Board member or designated employee determines that he or she has a financial interest in a decision, as described in Government Code Section 87103, this

CONFLICT OF INTEREST DRAFT

determination shall be disclosed and made part of the Governing Board's official minutes. In the case of a designated employee, this announcement shall be made in writing and submitted to the Governing Board. A Governing Board member, upon identifying a conflict of interest, or a potential conflict of interest, shall do all of the following prior to consideration of the matter.

- Publicly identify the financial interest in detail sufficient to be understood by the public;
- Recuse himself or herself from discussing and voting on the matter;
- Leave the room until after the discussion, vote, and any other disposition of the matter is concluded unless the matter is placed on the agenda reserved for uncontested matters. A Governing Board member may, however, discuss the issue during the time the general public speaks on the issue.

Gifts (Government Code Section 89503)

Governing Board members and any employees who manage public investments shall not accept from any single source in any calendar year any gifts in excess of the prevailing gift limitation specified in law.

Designated employees shall not accept from any single source in any calendar year any gifts in excess of the prevailing gift limitation specified in law if the employee would be required to report the receipt of income or gifts from that source on his/her statement of economic interests.

The above limitations on gifts do not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value.

Gifts of travel and related lodging and subsistence shall be subject to the above limitations except as described in Government Code Section 89506.

A gift of travel does not include travel provided by the District for Governing Board members and designated employees.

Governing Board members and any employees who manage public investments shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering (Government Code Sections 89501 and 89502).

Designated employees shall not accept any honorarium that is defined as any payment made in consideration for any speech given, article published, or attendance at any public

CONFLICT OF INTEREST DRAFT

or private gathering, if the employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests. The term “honorarium” does not include:

- Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession unless the sole or predominant activity of the business, trade or profession is making speeches.
- Any honorarium that is not used and, within 30 days after receipt, is either returned to the donor or delivered to the District for donation into the general fund without being claimed as a deduction from income tax purposes.

Representation (Government Code Section 87406.3)

Elected officials shall not, for a period of one-year after leaving their position, act as an agent or attorney for, or otherwise represent for compensation, any person appearing before that local government agency.

Conflict of Interest Violations (Government Code Section 1097)

Any violation of the provisions of law regarding financial interests is punishable by a fine of not more than one thousand dollars (\$1,000), or by imprisonment in the state prison, and disqualification from holding any elected office in the State of California.

Procedure for Monitoring and Handling Allegations of Conflict of Interest

The Governing Board has responsibility for monitoring itself, and ensuring that laws and policies are followed. Addressing allegations of Conflict of Interest is the responsibility of the Board Chair or other trustees identified by the Board. Any response to such allegations must uphold the public trust..

The Superintendent/President and Board President are authorized to consult with legal counsel when they become aware of or are informed about actual or perceived violations of pertinent laws and regulations regarding conflict of interest. Violations of law may be referred to the District Attorney or Attorney General as provided for in law.

Violations of Board Policy & Procedure 2710 “Conflict of Interest” or Board Procedure 2712 “Conflict of Interest Code” will be addressed by the Board President, who will first discuss the violation with the Board member to reach a resolution. If resolution is not achieved and further action is deemed necessary, the President may appoint an ad hoc committee to examine the matter and recommend further courses of action to the Board. Sanctions will be determined by the Board officers or committee and may include a recommendation to the Board to censure the member. If the Board President is perceived to have committed the violation, the Vice President of the Board is authorized to pursue resolution.

PARTICIPATION IN LOCAL SHARED PLANNING & DECISION-MAKING**DRAFT**

*References: Education Code Sections 70901.2; 70902(b)(7)
Title 5, Sections 53200 et seq., 51023.5, and 51023.7;
Accreditation Standard IV.A*

Southwestern Community College District believes that the high quality of decision-making, and planning, and the resulting programs and services offered by the College is are dependent upon a collaborative process in which the most creative thinking, ideas and contributions by perspective contribute to the well being of the entire College community. ~~The Governing Board honors the concept of participatory governance in all areas defined by State laws and regulations, while retaining its own rights and responsibilities as the ultimate decision-maker in those areas assigned to it~~ The Academic Senate, in agreement with the Governing Board of Southwestern Community College District, adopts the following principles and policies when receiving, adopting and acting upon recommendations from the Academic Senate in areas of academic and professional matters as specified in Title 5, Section 53200, of the California State Code of Regulations, and AB 1725 (1988) and in respect to the concept and need for shared planning and decision-making in all areas defined by state and federal laws and regulations. In executing that responsibility, the Governing Board is committed to its obligation to ensure that appropriate members of the District participate in developing recommended policies for Board action and administrative procedures for Superintendent/President action under which the District is governed and administered.

Each of the following shall participate as required by law in the decision-making processes of the District:

1. Academic Senate (Title 5 Sections 53200-53206 & AB 1725.)

The Governing Board or its designees will consult collegially with the Academic Senate, as duly constituted with respect to academic and professional matters, as defined by law, District Policy and Procedures 2510 Shared Planning & Decision Making and District Policy and Procedures No. ?? role & Scope of the Academic Senate: 10 + 1 Agreement. ~~Procedures to implement this section are developed with the Academic Senate.~~

2. Staff (Title 5 Section 51023.5 & Education Code Section 70901.2.)

Staff shall be provided with opportunities to participate in the formulation and development of District policies and procedures that have a significant effect on staff. ~~The opinions and recommendations of the CSEA will be given every reasonable consideration.~~

PARTICIPATION IN LOCAL SHARED PLANNING & DECISION-MAKING**DRAFT**

The Governing Board recognizes California School Employee Association (CSEA) Chapter 524 as the exclusive bargaining agent for classified bargaining unit employees. The Board and its designee will work jointly with CSEA Chapter 524 to ensure the District's compliance with Education Code Section 70901.2 and any other legislation, legal decision, or administrative determination affecting shared governance issues.

3. Students (Title 5 Section 51023.7.)

The Associated Students shall be given an opportunity to participate effectively in the formulation and development of District policies and procedures that have a significant effect on students, as defined by law. The recommendations and positions of the Associated Students will be given every reasonable consideration. The selection of student representatives to serve on District committees or task forces shall be made after consultation with the Associated Students.

Except for unforeseeable emergency situations, the Governing Board shall not take any action on matters subject to this policy until the appropriate constituent group or groups have been provided the opportunity to participate.

Nothing in this policy will be construed to interfere with the formation or administration of employee organizations or with the exercise of rights guaranteed under the Educational Employment Relations Act, Government Code Sections 3540 et seq., or any collectively bargained agreements.

See District Procedure No. 2510, "Shared Planning & Decision Making: Faculty"

SHARED PLANNING AND DECISION MAKING: FACULTY

References: Education Code Sections 70902(b)(7);
Title 5 Sections 53200 et seq., 51023.5, and 51023.7;
Accreditation Standards IV.A.2 and IV.A.5

A. Purpose:

Southwestern Community College District believes that the high quality of planning, decision making, programs and services offered by the College is dependent upon the most creative thinking, ideas and contributions by the entire College community. The Southwestern College Academic Senate, in agreement with the Governing Board of the Southwestern Community College District, adopts the following principles and policies when receiving, adopting, and acting upon recommendations from the Academic Senate in areas of academic and professional matters as specified in Title 5, Section 53200, of the California State Code of Regulations, and AB 1725 (1988).

The Governing Board shall identify procedures for the delegation of authority and responsibility to its Academic Senate (Section 53203). The Governing Board and Academic Senate are then enjoined to consult with each other in a collegial and timely manner. Regulations have made provision to rely primarily on the judgment of the Academic Senate, or to seek joint resolution with the Academic Senate (Section 53200).

Shared Governance is the act of District employees participating collegially in the decision-making processes of the College. The goal of shared governance is to include, within the decision-making processes, representatives of all college constituencies affected by these decisions (Title 5 53203.a-f and Education Code Sections 66700 and 70901). To ensure that governance is shared, all groups shall operate within the shared governance processes. Mutual trust and support are essential for the success of shared governance. These result from demonstration by each group involved that they first seek to improve the college and to strengthen its ability to carry out the college's mission of educating our constituent populations. Shared governance is designed to serve the entire college. It is, therefore, incumbent upon all constituent groups, ad-hoc committees, standing committees, councils, task forces, and others involved to ensure that representation from all areas of the college, and any satellite locations, be fair and inclusive. Every effort should be made to include individuals who increase the District's ability to represent the increasingly diverse student body faculty, staff, employees and the District population.

SHARED PLANNING AND DECISION MAKING: FACULTY**B. Principles:**

1. Participation is to be encouraged, in all sectors, to encourage all members of the College's constituency groups to ensure equal opportunity to participate fully in governance activities.
2. The number and size of committees should be kept as small as possible.
3. Each committee, or council will establish operating principles to govern the following:
 - An annual review of its goals in relation to the college mission to be presented in a written progress report to its designated parent committee as determined by the Integrated Planning Handbook.
 - A method to determine representatives.
 - Distribution of agendas prior to meeting dates, timely distribution of minutes and distribution of other materials deemed necessary for the effective participation on said committees. These materials will be maintained and available on the committee website annually. Archival documents will be electronically stored in an accessible public domain.
 - Methods to conduct their meetings in accordance with standard parliamentary procedures and/or self-developed rules.
 - A calendar of meeting dates made available at the beginning of each academic year.
4. Constituent groups will cooperate as appointing bodies to ensure balance and continuity of membership on councils and committees.
5. Faculty may form ad-hoc groups and task forces as needed based on definitions determined by the Integrated Planning Model Handbook.
6. The Superintendent/President shall act as the Governing Board's sole designee in matters which affect shared planning and decision making and which pertain to faculty outside of the collective bargaining process.

C. "Ten Plus One" State Law:

There are two elements to the Shared Planning and Decision Making Procedure.

Definitions:

"Rely Primarily" means that the Governing Board shall rely primarily upon the advice and judgment of the Academic Senate, the recommendations of the Senate will

SHARED PLANNING AND DECISION MAKING: FACULTY

normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted. If a recommendation is not approved after a good faith effort to reach agreement, the Board or its designee shall promptly communicate in writing its reason to the Academic Senate within a period of ten (10) days.

“Mutually Agree” means that recommendations will be prepared by either the Academic Senate or the Board’s designee and are subsequently ratified by both. If mutual agreement cannot be reached, the Board shall promptly communicate in writing for its decision to the Academic Senate.

The Governing Board of Southwestern College shall **rely primarily** upon the advice and judgment of the Academic Senate in the following areas:

A. Academic and Professional Matters - Academic and professional matters are defined in regulation, which includes policy development and implementation. Matters that **Rely Primarily** upon the advice and judgment of the Academic Senate include:

- a) Degree and certificate requirements.
- b) Grading Policies.
- c) District and college governance structures as related to faculty roles.
- d) Educational programs development.
- e) Policies for faculty professional development activities.
- f) Curriculum, including establishing prerequisites and placing courses within disciplines.
- g) Standards and Policies regarding student preparation and success
- h) Processes for Academic Program Review.

B. The Governing Board shall reach **Mutual Agreement** with the Academic Senate on the following selected areas:

Matters that require Governing Board and Academic Senate mutual agreement include:

SHARED PLANNING AND DECISION MAKING: FACULTY

g) Educational programs development.

h) Policies regarding student preparation and success.

i) Faculty roles and involvement in accreditation processes, including self-study and annual reports.

j) Processes for institutional planning, budget development, and program review.

k) Other academic and professional matters as mutually agreed upon between the Governing Board and the Academic Senate.

There will be instances when the Governing Board's perception of what best serves these needs is not the same as the Academic Senate's perception.

ROLE AND SCOPE OF THE ACADEMIC SENATE: 10 + 1 AGREEMENTReferences: Title 5 §53200, AB 1725

The Governing Board has established this policy to outline the District's official Agreement with the Academic Senate as set out in AB 1725 and hereby agrees to consult with the Academic Senate in either rely primarily or mutually agree manner with respect to all academic and professional matters as defined by law.

Definitions:

Definitions:

"Rely Primarily" means that the Governing Board shall rely primarily upon the advice and judgment of the Academic Senate, the recommendations of the Senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted. If a recommendation is not approved after a good faith effort to reach agreement, the Board or its designee shall promptly communicate in writing its reason to the Academic Senate within a period of ten (10) days.

"Mutually Agree" means that recommendations will be prepared by either the Academic Senate or the Board's designee and are subsequently ratified by both. If mutual agreement cannot be reached, the Board shall promptly communicate in writing for its decision to the Academic Senate.

The Governing Board of Southwestern College shall **rely primarily** upon the advice and judgment of the Academic Senate in the following areas:

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- b) Grading Policies.
- c) District and college governance structures as related to faculty roles.
- d) Educational programs development.

- e) Policies for faculty professional development activities.
- f) Curriculum, including establishing prerequisites and placing courses within disciplines.
- g) Standards and Policies regarding student preparation and success
- h) Processes for Academic Program Review.

B. The Governing Board shall reach **Mutual Agreement** with the Academic Senate on the following selected areas:

Matters that require Governing Board and Academic Senate mutual agreement include:

- i) Faculty roles and involvement in accreditation processes, including self-study and annual reports.
- j) Processes for institutional planning, budget development, and program review.
- k) Other academic and professional matters as mutually agreed upon between the Governing Board and the Academic Senate.

Procedures to implement this section are developed in collaboration with the Academic Senate.

**ROLE AND SCOPE OF THE ACADEMIC SENATE: 10 + 1
AGREEMENT**

References: Title 5 §53200 (d) (1) & (2) and §53203 (d) (1) & (2); AB 1725;
Educational Code §66700 and §70901.

The Governing Board agrees to consult with the Academic Senate and to either rely primarily upon the advice and judgment of the Academic Senate or mutually agree with respect to all academic and professional matters as defined by law. The Governing Board designates the Superintendent/President as its sole designee for purposes of implementation of this policy. Regarding all academic and professional matters, the Board of Trustees recognizes the Academic Senate as the representative of the faculty and will rely primarily upon the advice and judgment of the Academic Senate in accordance with processes of collegial consultation as defined by law and outlined in this procedure.

a) Title V Mandate / Definitions & Procedures:

Academic and professional matters are delineated in Title V, Section §53200 (c) ,the Governing Boards of individual Community College Districts are directed by this section and §53200 (d) to "*consult collegially*." This means that the District Governing Board shall develop policies on academic and professional matters through either or both of the following methods. At the Governing Board's discretion they may either Rely Primarily or Mutually Agree with the Academic Senate.

b) Definitions & Procedures:

"Rely Primarily" means that the Governing Board shall rely primarily upon the advice and judgment of the Academic Senate. The recommendations of the Senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted. If a recommendation is not approved after a good faith effort to reach agreement, the Board or its designee shall promptly communicate in writing its reason to the Academic Senate within a period of ten (10) days.

"Mutually Agree" means that recommendations will be prepared by either the Academic Senate or the Board's designee and are subsequently ratified by both. If mutual agreement cannot be reached, the Board shall promptly communicate in writing for its decision to the Academic Senate.

The Governing Board of Southwestern College shall **rely primarily** upon the advice and judgment of the Academic Senate in the following areas:

A. Academic and Professional Matters - Academic and professional matters are defined in regulation, which includes policy development and implementation. Matters that **Rely Primarily** upon the advice and judgment of the Academic Senate include:

- a) Degree and certificate requirements.
- b) Grading Policies.
- c) District and college governance structures as related to faculty roles.
- d) Educational programs development.
- e) Policies for faculty professional development activities.
- f) Curriculum, including establishing prerequisites and placing courses within disciplines.
- g) Standards and Policies regarding student preparation and success
- h) Processes for Academic Program Review.

B. The Governing Board shall reach **Mutual Agreement** with the Academic Senate on the following selected areas:

Matters that require Governing Board and Academic Senate mutual agreement include:

- i) Faculty roles and involvement in accreditation processes, including self-study and annual reports.
- j) Processes for institutional planning, budget development, and program review.
- k) Other academic and professional matters as mutually agreed upon between the Governing Board and the Academic Senate.