



## SUGGESTED ORDER OF BUSINESS

### SPECIAL MEETING OF THE GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

#### POLICY COMMITTEE

YOLANDA SALCIDO, GOVERNING BOARD PRESIDENT  
TERRI VALLADOLID, GOVERNING BOARD VICE PRESIDENT  
NICK AGUILAR, GOVERNING BOARD MEMBER  
JORGE DOMINGUEZ, PH.D., GOVERNING BOARD MEMBER  
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER  
MANUEL R. LOPEZ, JR., STUDENT GOVERNING BOARD MEMBER  
RAJ K. CHOPRA, PH.D., SECRETARY TO GOVERNING BOARD  
AND SUPERINTENDENT/PRESIDENT

Written notice is hereby given in accordance with Government Code Section 54956 that a special meeting of the Governing Board of the Southwestern Community College District will be held as noted below:

DATE: Tuesday, August 24, 2010  
TIME: 7:00 a.m.  
LOCATION: Southwestern College  
Building 100, Conference Room A  
900 Otay Lakes Road  
Chula Vista, CA 91910

#### Compliance with Americans With Disabilities Act

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 in advance of the meeting for information on such accommodation.

	ITEM
<b>Call to Order</b>	<b>1. CALL TO ORDER</b> (Salcido) Building 100, Conference Room A  Attendance at this special meeting (Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive).  Present:
<b>Oral Communication</b>	<b>2. ORAL COMMUNICATION</b>  Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.  An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."
<b>Action</b>	<b>3. APPROVAL OF MINUTES (ENCLOSURE)</b>  Policy Meeting, August 4, 2010

	ITEM
	<p><b>4. POLICY AND PROCEDURE REVIEW (ENCLOSURE)</b></p> <p>The Policy Committee will meet to review the following policies and procedures:</p> <p>A. Policy and Procedure No. 2510 – Shared Planning &amp; Decision Making Revises existing District Policy No. 2510, Participation in Local Decision-Making</p> <p>B. Policy and Procedure No. 2515 – Role and Scope of the Academic Senate, 10+1 Agreement New policy</p> <p>C. Policy and Procedures No. 2715 – Code of Ethics Revises existing District Policy No. 2715, Code of Ethics</p>
<b>Adjournment</b>	<p><b>5. ADJOURNMENT</b> (Salcido)</p>
	<hr/> <p>Raj K. Chopra, Ph.D. Governing Board Secretary</p>
	<hr/> <p>Yolanda Salcido Governing Board President</p>



## SUGGESTED ORDER OF BUSINESS

### SPECIAL MEETING OF THE GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

#### POLICY COMMITTEE

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RAJ K. CHOPRA, PH.D., SECRETARY TO GOVERNING BOARD  
AND SUPERINTENDENT/PRESIDENT

Written notice is hereby given in accordance with Government Code Section 54956 that a special meeting of the Governing Board of the Southwestern Community College District will be held as noted below:

DATE: Wednesday, August 4, 2010  
TIME: 8:30 a.m.  
LOCATION: Southwestern College  
Building 100, Conference Room A  
900 Otay Lakes Road  
Chula Vista, CA 91910

#### Compliance with Americans With Disabilities Act

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 in advance of the meeting for information on such accommodation.

	ITEM
<b>Call to Order</b>	<b>1. CALL TO ORDER</b> (Salcido) 8:40 a.m., Building 100, Conference Room A  Attendance at this special meeting (Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive).  Present:
<b>Oral Communication</b>	<b>2. ORAL COMMUNICATION</b>  Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.  An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."  <i>No speakers appeared.</i>
<b>Action</b>	<b>3. APPROVAL OF MINUTES (ENCLOSURE)</b>  Policy Meeting, June 1, 2010  <i>The minutes were approved.</i>

	ITEM
<b>Adjournment</b>	<p><b>4. POLICY AND PROCEDURE REVIEW (ENCLOSURE)</b></p> <p>The Policy Committee will meet to review Policy &amp; Procedure 2712 Conflict of Interest Code.</p> <p><i>Reviewed recommended Policy &amp; Procedure No. 2712 – “Conflict of Interest Code.” Discussed requirements of the Fair Political Practices Act and the County’s timeline for compliance.</i></p> <p><i>The Committee approved the policy and procedure to be brought forward to the full Board for first reading in August and second reading and adoption in September to meet the timelines.</i></p>
	<p><b>5. ADJOURNMENT</b> 8:55 a.m. (Salcido)</p> <hr/> <p>Raj K. Chopra, Ph.D. Governing Board Secretary</p> <hr/> <p>Yolanda Salcido Governing Board President</p>

**SHARED PLANNING & DECISION-MAKING**

*References: Education Code Sections 70902(b)(7);  
Title 5, § 53200 et seq., 51023.5, and 51023.7;  
Accreditation Standard IV.A.2 and IV. A.5*

Southwestern Community College District believes that the high quality of decision-making and planning and the resulting programs and services offered by the College are dependent upon a collaborative process in which creative thinking, ideas and perspectives contribute to the well being of the entire College community. The Governing Board of Southwestern Community College District adopts the following principles and policies when receiving, adopting and acting upon recommendations from the Academic Senate in areas of academic and professional matters as specified in Title 5, Section 53200, of the California State Code of Regulations, and AB 1725 (1988) and in respect to the concept and need for shared planning and decision-making in all areas defined by State laws and regulations. In executing that responsibility, the Governing Board is committed to its obligation to ensure that appropriate members of the District participate in developing recommended policies for Board action and administrative procedures for Superintendent/President action under which the District is governed and administered.

Each of the following shall participate as required by law in the decision-making processes of the District:

**1. Faculty (Title 5 § 53200-53206 & AB 1725)**

Faculty shall be provided with opportunities for participatory decision making and have a substantial voice in decision-making. The Governing Board or its designees will consult with the Academic Senate, as duly constituted with respect to academic and professional matters, as defined by law, District Policy and Procedures 2510 Shared Planning & Decision-Making and District Policy and Procedures # 2515 "Role & Scope of the Academic Senate: 10 plus 1 Agreement".

The Governing Board recognizes Southwestern College Educator's Association (SCEA) as the exclusive bargaining unit for faculty.

**2. Staff (Title 5 § 51023.5.)**

Staff shall be provided with opportunities for participatory decision making and have a substantial voice in decision-making. The Governing Board or its designee will work jointly with CSEA Chapter 524 to ensure Southwestern College's compliance with SB 235 and California Education Code Section 70901.2 and any other legislation, legal decisions, or administrative

**SHARED PLANNING & DECISION-MAKING**

determinations affecting shared governance issues.

The Governing Board recognizes California School Employee Association (CSEA) Chapter 524 as the exclusive bargaining agent for all classified staff.

**3. Students** (Title 5 § 51023.7)

The Associated Student Organization (ASO) shall be provided with opportunities to participate for participatory decision making and have a substantial voice in decision-making. The recommendations and positions of the ASO will be given equal value and every reasonable consideration.

The Governing Board recognizes the ASO as the official voice for all Southwestern College students in all of the 9 + 1 + 1 areas listed below:

- 1) grading policies
  - 2) codes of student conduct
  - 3) academic disciplinary policies
  - 4) curriculum development
  - 5) courses or programs which should be initiated or discontinued
  - 6) processes for institutional planning and budget development
  - 7) standards and policies regarding student preparation and success
  - 8) student services planning and development
  - 9) student fees within the authority of the district to adopt
- 
- 1) any other district and college policy, procedure or related matter that the district governing board determines will have a significant effect on students.
- 
- 1) policies and procedures pertaining to the hiring and evaluation of faculty, administration and staff.

**4. Administrators**

Administrators shall be provided with opportunities for participatory decision making and have a substantial voice in decision-making.

The Governing Board recognizes Southwestern Community College District Administrator's Association (SCCDAA) as the sole and official representation of administrators promoting the interest of administrators of the Southwestern Community College District.

**SHARED PLANNING & DECISION-MAKING**

Except for unforeseeable emergency situations, the Governing Board or its sole designee shall not take any action on matters subject to this policy until the appropriate constituent group or groups have been provided the opportunity to participate.

Nothing in this policy will be construed to interfere with the formation or administration of employee organizations or with the exercise of rights guaranteed under the Educational Employment Relations Act, Government Code Sections 3540 et seq., or any collectively bargained agreements.

## SHARED PLANNING AND DECISION MAKING

**References:** Education Code Sections 70902(b)(7);  
Title 5 Sections 53200 et seq., 51023.5, and 51023.7;  
Accreditation Standards IV.A.2 and IV.A.5

A. Purpose:

Southwestern Community College District believes that the high quality of planning, decision making, programs and services offered by the College is dependent upon the most creative thinking, ideas and contributions by the entire College community. The Southwestern College Academic Senate, in agreement with the Governing Board of the Southwestern Community College District, adopts the following principles and policies when receiving, adopting, and acting upon recommendations from the Academic Senate in areas of academic and professional matters as specified in Title 5, Section 53200, of the California State Code of Regulations, and AB 1725 (1988).

The Governing Board shall identify procedures for the delegation of authority and responsibility to its Academic Senate (Section 53203). The Governing Board and Academic Senate are then enjoined to consult with each other in a collegial and timely manner. Regulations have made provision to rely primarily on the judgment of the Academic Senate, or to seek joint resolution with the Academic Senate (Section 53200).

Shared Governance is the act of District employees participating collegially in the decision-making processes of the College. The goal of participatory decision-making is to include, within the decision-making processes, representatives of all college constituencies affected by these decisions (Title 5 53203.a-f and Education Code Sections 66700 and 70901). To ensure that governance is shared, all groups shall operate within the shared governance processes. Mutual trust and support are essential for the success of shared governance. These result from demonstration by each group involved that they first seek to improve the college and to strengthen its ability to carry out the college's mission of educating our constituent populations. Shared governance is designed to serve the entire college. It is, therefore, incumbent upon all constituent groups, ad-hoc committees, standing committees, councils, task forces, and others involved to ensure that representation from all areas of the college, and any satellite locations, be fair and inclusive. Every effort should be made to include individuals who increase the District's ability to represent the increasingly diverse student body faculty, staff, employees and the District population.

B. Principles:

1. Participation is to be encouraged in all sectors to encourage all members of the College's constituency groups to ensure equal opportunity to participate fully in governance activities.



## SHARED PLANNING AND DECISION MAKING

2. The number and size of committees should be kept as small as possible.
  3. Each committee or council will establish operating principles to govern the following:
    - An annual review of its goals in relation to the college mission to be presented in a written progress report to its designated parent committee as determined by the Integrated Planning Handbook.
    - A method to determine the membership of the committee.
    - Distribution of agenda prior to meeting dates, timely distribution of minutes and distribution of other materials deemed necessary for the effective participation on said committees. These materials will be maintained and available on the committee website annually. Archival documents will be electronically stored in an accessible public domain.
    - Methods to conduct their meetings in accordance with standard parliamentary procedures and/or self-developed rules.
    - A calendar of meeting dates made available at the beginning of each academic year.
  4. Constituent groups may form ad-hoc groups and task forces as needed based on definitions determined by the Integrated Planning Model Handbook.
  5. The Superintendent/President shall act as the Governing Board's sole designee in matters which affect shared planning and decision making and which pertain to faculty outside of the collective bargaining process.
- C. Constituent Groups
- Each of the following shall participate as required by law in the decision-making processes of the District:

**1. Faculty** (Title 5 Sections 53200-53206 & AB 1725)

Faculty shall be included in all matters of participatory decision-making in order to ensure full participation of all constituency groups.

The Governing Board or its sole designee will consult with the Academic Senate, as duly constituted with respect to academic and professional matters, as defined by law-, District Policy 2510 Shared Planning & Decision-Making, and District Policy and Procedures #2515 "Role & Scope of the Academic Senate: 10 plus 1 Agreement", which clarifies the areas of rely primarily and mutually agree, which are based on Education Code, Title 5 regulations and AB 1725.

## **SHARED PLANNING AND DECISION MAKING**

All faculty appointments shall be made through the Academic Senate President except those that entail compensation, workload and working conditions, which shall be made through the SCEA President.

### **2. Staff** (Title 5 Section 51023.5.)

Staff shall be included in all matters of participatory decision-making in order to ensure full participation of all constituency groups.

All classified staff appointments will be made through the CSEA President.

### **3. Students** (Title 5 Section 51023.7.)

Students shall be included in all matters of participatory decision-making in order to ensure full participation of all constituency groups.

All ASO appointments shall be made through the ASO President.

### **4. Administrators**

Administrators shall be included in all matters of participatory decision-making in order to ensure full participation of all constituency groups. The SCCDAA utilizes the meet and confer process to represent the administrative staff.

All SCCDAA appointments shall be made through the SCCDAA President.

Except for unforeseeable emergency situations, the Governing Board or its sole designee shall not take any action on matters subject to this policy until the appropriate constituent group or groups have been provided the opportunity to participate. Any action taken by the Governing Board or its sole designee in emergency situations shall be explained in writing and made available to all constituency groups for transparency in shared decision-making at our campus and to strengthen shared governance between all constituencies.

**ROLE AND SCOPE OF THE ACADEMIC SENATE: 10 + 1 AGREEMENT**

References: Ed Code 70901 & 70902 (b)(7), Title 5 §53200 (c) (1-11), & AB 1725

The Governing Board has established this policy to outline the District's official Agreement with the Academic Senate as set out in AB 1725 and hereby agrees to consult with the Academic Senate in either rely primarily or mutually agree manner with respect to all academic and professional matters as defined by law.

Academic and professional matters are defined in AB 1725 and regulation, which includes policy development and implementation. These 10 + 1 areas include:

- a) Curriculum, including establishing prerequisites and placing courses within disciplines.
- b) Degree and certificate requirements.
- c) Grading Policies.
- d) Educational programs development.
- e) District and college governance structures as related to faculty roles.
- f) Policies for faculty professional development activities.
- g) Standards and Policies regarding student preparation and success
- h) Processes for Academic Program Review.
- i) Faculty roles and involvement in accreditation processes, including self-study and annual reports.
- j) Processes for institutional planning, budget development, and program review.
- k) Other academic and professional matters as mutually agreed upon between the Governing Board and the Academic Senate.

Corresponding procedures to implement Policy 2515 have been developed in collaboration with the Academic Senate.

**ROLE AND SCOPE OF THE ACADEMIC SENATE: 10 + 1 AGREEMENT**

References: Educational Code §66700 §70901 & 70902; Title 5 §53200 (d) (1) & (2) and §53203 (d) (1) & (2); AB 1725.

The Governing Board agrees to consult with the Academic Senate and to either rely primarily upon the advice and judgment of the Academic Senate or mutually agree with respect to all academic and professional matters as defined by law. The Governing Board designates the Superintendent/President as its sole designee for purposes of implementation of this policy. Regarding all academic and professional matters, the Board of Trustees recognizes the Academic Senate as the representative of the faculty and will rely primarily upon the advice and judgment of the Academic Senate in accordance with processes of collegial consultation as defined by law and outlined in this procedure.

a) Title V Mandate:

Academic and professional matters are delineated in Title V, Section §53200 (c), the Governing Boards of individual Community College Districts are directed by this section and §53200 (d) to "consult collegially." This means that the District Governing Board shall develop policies on academic and professional matters through either or both of the following methods. At the Governing Board's discretion, they may either Rely Primarily or Mutually Agree with the Academic Senate. Academic and professional matters are defined in regulation, which includes policy development and implementation.

b) Definitions & Procedures:

"Rely Primarily" means that the Governing Board shall rely primarily upon the advice and judgment of the Academic Senate. The recommendations of the Senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted. If a recommendation is not approved after a good faith effort to reach agreement, the Board or its designee shall promptly communicate in writing its reason to the Academic Senate within a period of ten (10) days.

"Mutually Agree" means that recommendations will be prepared by either the Academic Senate or the Board's designee and are subsequently ratified by both. If mutual agreement cannot be reached, the Board or its designee shall promptly communicate in writing its reason to the Academic Senate within a period of ten (10) days.

A. The Governing Board of Southwestern College shall **rely primarily** upon the advice and judgment of the Academic Senate in the following areas:

- a) Curriculum, including establishing prerequisites and placing courses within disciplines.
- b) Degree and certificate requirements.
- c) Grading Policies.
- d) Educational programs development.
- e) District and college governance structures as related to faculty roles.
- f) Policies for faculty professional development activities.
- g) Standards and Policies regarding student preparation and success
- h) Processes for Academic Program Review.

B. Matters that require the SWC Governing Board and the Academic Senate to mutually agree include:

- i) Faculty roles and involvement in accreditation processes, including self-study and annual reports.
- j) Processes for institutional planning, budget development, and program review.
- k) Other academic and professional matters as mutually agreed upon between the Governing Board and the Academic Senate.

Policy 2515 and its corresponding Procedures 2515 cannot be changed without full agreement of the Academic Senate.

**CODE OF ETHICS**

**References:** *Accreditation Standard IV.B.1.a, e, and h*

The Governing Board of Southwestern Community College District maintains is committed to serving the educational needs of all residents of the District community and to carrying out its duties and responsibilities in accordance with the highest high standards of ethical conduct. for its members.

District Policy and Procedure No. 2715, "Code of Ethics," together with District Policy No. 3015, "Institutional Code of Ethics," shall constitute the ethical standard for its members in both the conduct of policy and in its relationships with the administration, staff, students, and the District community.

Within this ethical context and the Board's obligation to the District's primary mission, each member of the Board is responsible to adhere to the standards of practice set forth below. The process for addressing alleged violations of this policy are set forth in District Procedure No. 2715.

~~Members of the Governing Board are responsible to:~~

1. ~~Give evidence of Practice~~ good citizenship in community and state affairs;
2. Accept the legal and ethical commitments and responsibilities of the Governing Board to residents of the District, to the staff, to the taxpayers, and, most important, to the students served;
3. Dedicate themselves to the highest ideals of honor and integrity in all public and personal relationships;
4. Not accept or solicit loans or gifts from employees of the Southwestern Community College District or their family members;
5. Recognize that a Governing Board member has no legal authority as an individual, that decisions can be made only by a majority vote of the entire Board at a Board meeting, and that no individual Governing Board member has authority to direct staff or programs at the District;
6. Render all decisions regarding the issues at hand based on the available facts and independent judgment, and to refuse to surrender that judgment to any other individual or special interest group;

**CODE OF ETHICS**

7. Be aware of the cultural and economic make-up, and the geographic distribution of the members of our community, and to make responsible decisions to meet the educational goals of a diverse population;
8. Encourage the free expression of opinion by all Governing Board members and to seek systematic communications between the Board and students, staff and all elements of the community;
9. Abide by majority decisions of the Governing Board, while retaining the right to seek changes in decisions through ethical and constructive channels;
10. Keep confidential all information and discussions conducted during closed sessions of the Governing Board;
11. Bring direct and indirect credit to the District through personal effort in business, social, professional, and personal relationships;
12. Avoid any conflict of interest or the appearance of impropriety that could result because of their position as Governing Board members, and to not intentionally use Board membership, the goodwill or name of the College or District for personal gain or prestige;
13. Fulfill the responsibilities of their commission without regard to prejudice, provinciality, partisanship, or animosity;
14. Recognize that the District is a major employer and that the Governing Board's actions will affect the capacity of many people to practice the profession or trade in which they have so much personal investment;
15. Refrain from using District time, personnel, supplies, and equipment for non-District activities;
16. Work with other Governing Board members to establish effective Board policies and to delegate authority for the administration of the District to the Superintendent/President;
17. Ensure public input into Governing Board deliberations and adhere to the law and spirit of the open meeting laws and regulations;
18. Be informed and educated about the District, educational issues and the responsibilities of trusteeship and devote adequate time to perform the work of the

## CODE OF ETHICS

Governing Board.

~~The Governing Board will promptly address any violation by a Board member or Board members of the Code of Ethics in the following manner:~~

~~The Superintendent/President and Governing Board President are authorized to consult with legal counsel when they become aware of or are informed about alleged violations of legal or unethical behavior, including but not limited to conflicts of interest, use of public resources or violations of laws concerning open government or confidentiality of closed session information. Violations of law may be referred to the District's General Counsel, the District Attorney or the Attorney General, as appropriate.~~

~~Violations of the Code of Ethics will be addressed by the President of the Board, who will first discuss the alleged violation with the Board member to reach a resolution. If resolution is not achieved and further action is deemed necessary by the President of the Board, s/he may either bring recommendations for further action directly to the full Board or appoint an ad hoc committee to examine the matter and recommend further courses of action to the full Board. If the President of the Governing Board is alleged to have violated the Code of Ethics, the Vice President of the Governing Board is authorized to pursue resolution.~~

~~Based upon the findings and/or recommendations of the President, Vice President or any ad hoc committee, the Governing Board may act in any of the following ways:~~

- ~~• The Governing Board may determine that a workshop or retreat on standards of conduct, ethics or other related topics would best address the issue(s).~~
- ~~• The Governing Board may issue a public statement in which it expresses concern with an individual Board member's behavior.~~
- ~~• The Governing Board may elect to take no further action.~~
- ~~• The Governing Board may pursue any other remedies available under California law.~~



## **CODE OF ETHICS**

*Reference: Accreditation Standard IV.B.1.a, e, and h*

The Governing Board is committed to serving the educational needs of all residents of the Southwestern Community College District, and to carrying out its duties in accordance with the highest standards of ethical behavior. The Governing Board shall foster awareness of ethical expectations by:

- Providing the Code of Ethics policy and procedure to all trustees and having them available at Board meetings;
- Including a review of the Code of Ethics when orienting new Board members;
- Assuring the vitality of the Code of Ethics by reviewing, reading and signing the Code of Ethics at its annual retreat;
- Using the Code of Ethics as criteria in the Board self-evaluation process.

The Governing Board has responsibility for monitoring itself, and ensuring that laws and policies are followed. Addressing alleged violations of the Code of Ethics is the responsibility of the Board President or other members identified by the Board. Any response to such allegations must uphold the public trust.

Possible violations of the Code of Ethics include, but are not limited to, the following:

- Verbal attacks against any person at a public meeting;
- Publicly advocating against Board decisions after they are made;
- Sabotaging the work of the Board;
- Attempting to administer, rather than govern the District;
- Advocating a single interest instead of the common public good;
- Appearing to be the agent of a union, specific community group, or business interest.

The Governing Board will promptly address any alleged violation by a Board member or Board members of the Code of Ethics in the following manner:

The Superintendent/President and Board President are authorized to consult with legal counsel when they become aware of or are informed about actual or perceived violations of Policy No. 2715, "Code of Ethics." Violations of law may be referred to the District Attorney or Attorney General as provided for in law.

Violations of Board Policy No. 2715, "Code of Ethics," will be addressed by the Board President, who will first discuss the alleged violation with the Board member. If resolution is not achieved and further action is deemed necessary, the President will appoint a two-member ad hoc committee. The committee will initiate a thorough fact-finding process regarding the alleged violation, including interviews with the person making the allegation and the member in question. The committee will recommend further courses of action to the Board. The Board will consider the committee's findings. If the Board determines that the member has not violated Policy No. 2715, the process shall be concluded. If the Board determines that a violation has occurred, sanctions will be determined by the Board. If the Board President is perceived to have committed the violation, the Vice President of the Board is authorized to pursue resolution.