

SLO Committee

MINUTES

January 24, 2011`
1pm-2pm
Room 104A

Type of Meeting:	SLO Committee
Attendees:	Patti Flores Charter, Chair; Angelina Stuart, Kathy Tyner, Joel Levine, Lukas Buehler, Sylvia Garcia-Navarrete, Linda Gilstrap, Michael Ford, Mark Meadows, Eva Hedger, Nelson Riley
Absent:	Alejandro Orozco, Aaron Starck, Tony McGee, Diana Kelly, Victoria Lopez

Minutes		Speaker
1.	Call to Order, Introductions, Approval of Agenda, Next Meeting Monday, Jan. 31, Room 104 A, from 1 pm to 2 pm.	1. Patti
2.	<u>Office of Research Update</u> Currently Linda Gilstrap, Director; Michael Ford, Research Analyst; and Yvonne (need last name), 10 hour per week clerical support are in the office. Linda is working to increase the staffing to meet the immediate needs of our college since one research analyst is insufficient. In addition Patti has requested that the CSS staffing recommendations from the Consultant, Gary Van Voorhis, be brought forward for budget consideration now.	2. Patti
3.	<u>Accreditation Workgroup 4 Status Report</u> : Patti has revised the report for a 4 th time. Input again, from SLO Committee members will be solicited this week. 2010 much progress was made by the Pilot. In addition Nelson Riley and Aaron Starck will assist with Student Services input for the report. All spring 2010 and fall 2010 data will be input into eLumen by March 2011. Action: All SLO assessment results from Spring 2010 and Fall 2011 are needed in a 5 point rubric scale or smaller.	3. Patti
4.	<u>Expansion of SLO Committee</u> The SLO Committee now includes members from Academic, Student Services, and Administrative Units. Two more members from Administrative Units will be added. Each member's role is to bring back information to their schools/units to ensure that all college members understand more fully the purpose of SLOs and how	4. Patti

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	they help drive planning and resource allocation in conjunction with Program Review.	
5.	<p><u>eLumen Update</u> : Chris Apelo, CSS, successfully upgrade system to 3.9 version, then uploaded fall 2010 and spring 2011 Colleague data so Pilot faculty can input SLO assessment data from Spring 2010 and fall 2010.</p> <p>Patti will work with Lukas and Michael to develop eLumen Users Guide. Julia McGregor came to SWC on Jan. 20 and presented a two hour orientation training in eLumen for Academic and eLumen.</p> <p>Next, eLumen Coordinators will be identified by every Academic, Student Service, and Administrative Unit.</p> <p>Action:</p> <ol style="list-style-type: none"> 1. Lukas will go into eLumen and input data and identify the simple steps to do so. Michael and Patti will work on a user's guide. 2. Patti will create eLumen trainings for faculty and schedule the 1 hour trainings with Coordinators. 3. Spring 2011 faculty will train first with Patti to learn how to input SLO assessment results in eLumen with a completion target of end of March 2011. 	5. Patti
6.	<u>SLO Plan Update and SLO Assessment Plan:</u> TABLED due to time.	6. Patti
7.	7. Workload Survey: TABLED due to time.	
8.	8. Next Meeting, Monday, Jan. 31, 2011 in Room 104 A	
		5. Patti
9.	Adjourn	