

Curriculum Committee: ad hoc SLO Committee  
Meeting Minutes  
October 30, 2007

Members: Valerie Goodwin, Shannon Gracey, Noral Corral, Richard Fielding, Margie Stinson, George Bonilla (absent)

Goal: the purpose of the committee is to develop a plan for the writing of SLOs by course, certificate, program, and degree to comply with WASC requirements.

- I. Discussion of where we are with SLOs:
  - A. Shannon Gracey's dean, Kathy Tyner, attended the Sept. 28 WASC training for SWC Accreditation Chairs. Kathy reports that we already have SLOs on our Course Outlines of Record (COR), so we can just focus on writing SLOs by program, certificate, and degree.
  - B. Patti Flores-Charter expressed that both Alma Aguilar and Veronica Burton used release time to develop staff development on what SLOs are and how to write them. These were very poorly attended or cancelled due to no attendance. Thus there is no time for lengthy discussion of what SLOs are. In addition we may not want to commit ourselves to that number of SLOs per COR because we must be able to show how we are measuring those and using results to make improvements.
  - C. Definition of SLOs: We discussed that SLOs reflect what students will be able to do outside the classroom as a result of what they have learned.
- II. Location of SLOs
  - A. Shannon Gracey recommended that SLOs be posted on our website in a PDF format. **TO DO: Flores-Charter will contact web team and if SLOs can be posted on our website in PDF format with need to update.**
  - B. There was discussion of using an SLO format developed and used in CurricUNET which would ensure that all faculty include the SLO on course syllabi and address them by course. Once SLOs are written by faculty by course, program, certificate, and degree, their review can be included in the Academic Program Review cycle which now includes annual review of the Summary Work Plan. **TO DO: Flores-Charter to contact Susan Soy to request committee access to Test Site with SLO format.**
- III. Implementation of SLO writing: Committee discussed using some of Opening Day time and possibility of holding a one day pre-Opening Day training by schools if there is interest and support. **TO DO: Flores-Charter to discuss this with George Bonilla.**
- IV. **Next Meeting: Tuesday, November 13 from 3-4pm in room 426 F.**

