



Southwestern College

ACADEMIC SENATE

Southwestern College Academic Senate Mission Statement:

"The Southwestern College Academic Senate is committed to ensuring the academic integrity of the institution and enhancing the role of the faculty in academic and professional matters."

**Academic SLO Meeting
Monday, December 7, 2009
10:30am-11:30am, Room 104**

Members:, Val Goodwin, Joel Levine, Patti Flores-Charter, Margie Stinson, Victoria Lopez, Shannon Gracey, Richard Fielding, Mark Meadows, Cidhinnia Torres Campos, Lukas Buehler (Angie Stuart and Alejandro Orozco are unable to attend this fall due to schedule, but will be included in agendas/minutes and provide input as appropriate)

SLO Regular Meetings: First and Third Monday of each month from 10:30 am to 11:30 am in Room 104.

Minutes

- I. **Reviewed/approved Nov. 30 minutes**
- II. **Spring 2010 Interim Plan:** Three goals were identified.
 - A. Completion of inputting remaining 24% of Course SLOs into CurricUNET.
 - B. Develop and offer SLO Trainings for Staff Development Flex Credit for Pilot Group and other interested faculty on these topics:
 1. SLO Update
 2. Writing Rubrics
 3. Use of eLumen
 - C. Develop an SLO Assessment Policy that will go through Consultation and to the Governing Board for adoption.
- III. **Workload Issue:** The committee needs administrative information about support for our faculty to have time to add SLO work to our workload. The administration sunshined workload for negotiations. To date we have brought this up at several meetings and have it in minutes, yet we have no direction for our faculty.

Our committee is again going to start by requesting Staff Development Flex hours as a stop gap measure for incentive for faculty to find time for SLO work. A more permanent solution to workload issues related to time for both fulltime and part-time faculty to develop/revise SLOs and their assessments, to discuss SLO assessment results, and to use results for planning instructional improvements. This also falls under the umbrella of workload for Academic Program Review which has not been addressed either.

To Do:

1. Patti will email Mark Meadows and ask:
 - 1) What the administration is doing to address the increased workload that SLOs are creating and will create for faculty?

- 2) What the college will be planning for support of SLOs and AUOs?
2. Val will email Michael Kerns and Diana Kelly and ask for a minimum of Staff Development Flex Credit for faculty time spent on SLOs. She will bring the SLO Workload Log to the Staff Development meeting today and propose we use it for faculty to track time.
3. Shannon will check with union on status of hurdle credit and whether SLO work would qualify. She will ask union to see if other colleges are using it for this.

IV. Draft SLO Assessment Plan and development of draft SLO Assessment Policy:

- A. The draft plan is ready to go through the consultation process in the spring.
- B. Due to strong concerns statewide and on campus about potential misuse and abuse of SLO assessment information, we follow the lead of other colleges and draft an SLO Assessment Policy.

V. eLumen and SLO Assessment Pilot Group: Patti has a group of faculty who will pilot development of rubrics and use of eLumen.

Those participating in this pilot group include:

Faculty Member	Course
Nghiep Quan	Math 45
Val Villegas	Math 60
Richard Fielding	Math 70
Karen Cliffe	Math 120
Sandra Corona	CD TBA
Noreen Maddox	English TBA

These faculties will keep track of their time on an SLO Workload Log for Staff Development hours. They will work on the following over the spring 2010 semester:

1. Developing rubrics for one course
2. Reviewing rubrics with colleagues
3. Posting rubrics in eLumen
4. Evaluating student learning using rubrics for one course
5. Documenting student learning in eLumen
6. Obtaining feedback from students on the assessment process

VI. Spring 2010 Training: Develop and offer SLO Trainings for Staff Development Flex Credit for Pilot Group and other interested faculty on these topics:

4. SLO Update
5. Writing Rubrics
6. Use of eLumen

Patti put in for two Opening Day SLO workshop times. Shannon, Patti and Margie will develop draft training PowerPoint and activities for Opening Day workshops. The whole committee will come in on Monday, Jan. 11 for a 4 hour retreat to finalize the workshops.

Other trainings will be scheduled on Friday afternoons to offer a series of workshops on the tree topics.

We will be contacted by Cidhinnia's office when eLumen is ready for testing by faculty. At that time we will create training using screen shots, and working with our Pilot Group.

To Do:

1. Patti will complete the Staff Development Workshop form for our Jan. 11 SLO retreat for Flex Credit.
2. Shannon, Margie, and Patti will develop SLO trainings for update and rubrics.
3. When eLumen is ready, the committee will test it at the next scheduled meeting when Cidhinnia can attend.

Next Meeting: SLO RETREAT

**Monday, January 11
From 10 am-2 pm
Room 426 F (Richard to confirm room).**