

Governing Board Meeting Agenda
3-14-12

ADDENDUM TO ITEM 140

140. HR CLASSIFIED: EMPLOYMENT OF CLASSIFIED ADMINISTRATORS


Recommend approval of listed employment as indicated below:


<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Svc.</u>	<u>Range/ Step</u>	<u>Monthly Salary</u>	<u>Effective Date</u>
Lillian Leopold	Chief Public Information & Government Relations Officer (replacement)	Public Information & Government Relations	12 months 1.0 FTE	Range 35/ Step 9	\$10,393	4/2/12


March 14, 2012

MEMORANDUM

TO: Members of the Governing Board
Southwestern Community College District

APPROVED BY: Melinda Nish, Ed.D. 
Superintendent/President

SUBMITTED BY: Joseph N. Quarles, Ed.D. 
Interim Vice President for Human Resources

INITIATED BY: Robert A. Unger, Esq. 
Interim Director of Human Resources

SUBJECT: Employment of Lillian Leopold

I recommend the employment of Lillian Leopold as Chief Public Information & Government Relations Officer, effective April 2, 2012. This is a 12-month, classified administrator position.

Ms. Leopold has earned the following credential and degree:

- Professional Development-Accreditation in Public Relations (APR), Universal Accreditation Board, Public Relations Society of America in 2006
- Bachelor of Arts in Journalism, News Editorial, Spanish, Marquette University, Milwaukee, Wisconsin in 1984

Ms. Leopold has held the following positions:

- 1999 – Present, Grants and Communications Director, Sweetwater Union High School District, Chula Vista
- 1999, Public Information Coordinator, Chula Vista Elementary School District, Chula Vista
- 1988 – 1998, Reporter, The San Diego Union Tribune, San Diego
- 1986 – 1988, Reporter, The Orange County Register, Santa Ana

MN:JQ