



**SUGGESTED ORDER OF BUSINESS**

**REGULAR MEETING, GOVERNING BOARD  
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT  
Room 214  
SOUTHWESTERN COLLEGE**

DAVID J. AGOSTO, GOVERNING BOARD PRESIDENT  
 JEAN ROESCH, ED.D., GOVERNING BOARD VICE PRESIDENT  
 JORGE DOMINGUEZ, PH.D., GOVERNING BOARD MEMBER  
 YOLANDA SALCIDO, GOVERNING BOARD MEMBER  
 TERRI VALLADOLID, GOVERNING BOARD MEMBER  
 LETICIA DIAZ, STUDENT GOVERNING BOARD MEMBER  
 RAJ K. CHOPRA, PH.D., SECRETARY TO GOVERNING BOARD  
 AND SUPERINTENDENT/PRESIDENT

6:00 p.m. Call to Order / Announcement of Closed Session Agenda  
 7:00 p.m. Reconvene in Open Session

Wednesday, September 10, 2008

**COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

In compliance with Government Code section 54957.5, non-exempt writing that are distributed to a majority or all of the board in advance of a meeting, may be viewed at Southwestern College, Office of the Superintendent/President, 900 Otay Lakes Road, Chula Vista, CA 91910; at our website by clicking on the following link [www.swccd.edu/gbagendas](http://www.swccd.edu/gbagendas); or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Mary Ganio, Executive Assistant to the Superintendent/President, at 619.482.6301 or email at [mganio@swccd.edu](mailto:mganio@swccd.edu).

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	<b>ITEM</b>
<b>Call to Order</b>	<p><b>1. CALL TO ORDER</b>            (Agosto)            6:00 p.m., Room 214</p> <p>Present:            Absent:</p> <p>Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.</p>
<b>Announcement Closed Session Agenda</b>	<p><b>2. ANNOUNCEMENT OF CLOSED SESSION AGENDA</b>            (Agosto)</p> <p>Members of the public may be present to hear the closed session announcements and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table).</p> <p>2A. CONFERENCE WITH LABOR NEGOTIATOR            Negotiator: Michael Kerns            Employee Organizations: CSEA , SCEA , SCCDAA, Confidentials            Government Code Section 54957.6</p>

ITEM																									
	<p>2B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE                      Government Code Section 54957</p> <p>2C. LIABILITY CLAIMS                      1. Claimant: [Sharon Statler]                      2. Claimant: [Maria Carrasco]                      Entity Claimed Against: [Southwestern Community College District]                      Government Code Section 54956.95</p>																								
<b>Closed Session</b>	<p><b>3. ADJOURN TO CLOSED SESSION</b>                      (Agosto)                      Building 100, Conference Room A</p>																								
<b>Reconvene in Open Session</b>	<p><b>4. RECONVENE IN OPEN SESSION</b>                      (Agosto)                      7:00 p.m., Room 214</p> <p>Present:                      Absent:</p>																								
<b>Pledge of Allegiance</b>	<p><b>5. PLEDGE OF ALLEGIANCE</b>                      (Agosto)</p>																								
<b>Moment of Silence</b>	<p><b>6. MOMENT OF SILENCE</b>                      (Agosto)                      Moment of silence for Monica Veinbergs, Student Employment Specialist</p>																								
<b>Closed Session Announcement</b>	<p><b>7. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable)</b>                      (Agosto)</p>																								
<b>Action</b>	<p><b>8. APPROVAL OF MINUTES (ENCLOSURE)</b>                      (Chopra)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Agosto</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Dominguez</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Roesch</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Salcido</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Valladolid</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Diaz-Student Advisory Vote</i></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>		<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Diaz-Student Advisory Vote</i>												
	<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Diaz-Student Advisory Vote</i>														
<b>Oral Communication</b>	<p>Regular Meeting, August 13, 2008</p> <p><b>9. ORAL COMMUNICATION</b>                      (Agosto)                      Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.</p> <p>An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."</p>																								

ITEM										
10. APPROVE CONSENT CALENDAR (ITEMS A THROUGH H)										
Agosto		Dominguez		Roesch		Salcido		Valladolid		Diaz-Student Advisory Vote
Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.										
10A. <u>RATIFY/APPROVE FACILITY USE REQUEST(S)</u> (Beasley/Wilson) Recommend ratification/approval of faculty use requests listed below:										
<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Total Charge</u>						
City of Lights Worship	7201A, 7201B, 7214 National City Facility	Church Services	Sundays – 7/6-8/31/08	\$2,976.21						
Grace Alliance Church of San Diego	Student Union East	Church Services	Sundays – 7/6-12/28/08	\$4,375.00						
International Bilingual Japanese School	Room 105 (location will change)	After School Program	Thursdays – 9/4-12/18/08	\$1,100.00						
Recycle San Diego	Parking Lot B	Electronic Waste Recycling Event	Saturday – 8/30/08	No Charge						
10B. <u>RATIFY/APPROVE TRAVEL ADVANCE REQUESTS:</u> (Beasley) Recommend ratification/approval of travel advance requests listed below:										
<u>Employee</u>	<u>Purpose</u>	<u>Date</u>	<u>Cost</u>							
Castillo, Victor	Annual National DEC Conference, Palm Springs, CA	10/15-18/08	\$898.06 (Grant funded)							
Castillo, Victor	ASBDC Fall Conference Chicago, IL	9/2-6/08	\$1,112.06 (Grant funded)							
Cato, Adam	Driving/Force Option Simulator- Combination, Riverside, CA	8/13/08	\$45.00							
Rojas, Jorge	Driving/Force Option Simulator- Combination, Riverside, CA	8/13/08	\$160.83							
Trujillo, Debbie	ASBDC Fall Conference, Chicago, IL	8/31-9/6/08	\$1,100.00 (Grant funded)							
10C. <u>RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S)</u> Recommend ratification/approval of employment of consultants listed below:										
<u>Department</u> (Chopra/Arnold)	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>						
Arts & Communication	Diekman, Kristine	Guest artist lecture for Art Gallery Speaker's Series	9/24/08	Not to exceed \$300						
	Westwind Brass and Friends	Performance	9/24/08	Not to exceed \$350						

<b>ITEM</b>				
<u>Department</u>	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
(Chopra/Axsom) Small Business Development & International Trade Center (SBDITC)	Pantages, Phoebe /Pantages Studios	Assist the clients of the SBDITC in the areas of graphic design, logo and identify development	9/11/08– 6/30/09	Not to exceed \$2,999
(Kerns) Human Resources	David B. Hart	Hearing Officer	9/16/08 – 9/17/08	\$1,800
(Beasley) Fiscal Services	James Meyers	Prepare a Depreciation Schedule for District Auditors for Year 2007	9/11/08– 11/30/08	Not to exceed \$2,000
10D. <u>RATIFY/APPROVE FILING OF APPLICATION(S) TO MEET FILING DEADLINE(S)</u> (Chopra/Gilstrap)				
Ratification/approval of filing of applications to meet filing deadlines as listed below:				
American Society of Landscape Architects “South Bay Botanic Garden at Southwestern College” in the amount of \$5,000, December 1, 2008 through December 1, 2009.				
10E. <u>RATIFY/APPROVE ACCEPTANCE OF FUNDS</u>				
Ratification/approval of acceptance of funds as listed below:				
(Chopra/Gilstrap)				
National Science Foundation, “Biotechnology Education and Training Sequence Investment (BETSI) Phase II: Engaging the Community through Nurturing Biotechnology Interests and Pursuits,” in the amount of \$174,165, August 1, 2008 through July 31, 2009. The application was approved by the Governing Board on November 8, 2006.				
National Science Foundation, “STEP Partnership of San Diego (SPSD),” in the amount of \$74,128 (year two), October 1, 2008 through September 30, 2009. The application was approved by the Governing Board on November 8, 2006.				
(Chopra/Axsom)				
Chancellor’s Office, California Community Colleges, Small Business Programs, in the amount of \$150,000, July 1, 2008 through June 30, 2009. The application was approved the Governing Board on April 9, 2008.				
Chancellor’s Office, California Community Colleges, Centers for International Trade Development, in the amount of \$205,000, July 1, 2008 through June 30, 2009. The application was approved the Governing Board on April 9, 2008.				
10F. <u>APPROVE INSTITUTIONAL MEMBERSHIPS (ENCLOSURE)</u> (Beasley)				
Recommend approval of institutional memberships for the 2008-2009 fiscal year.				
10G. <u>CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)</u> (Beasley)				
General Fund Nos. 89110 - 89612 Blanket Fund Nos. B1388 - B1415				
10H. <u>PAYMENT OF BILLS JULY 1 – 31, 2008 (ENCLOSURE)</u> (Beasley)				

ITEM																	
11. HUMAN RESOURCES – ACADEMIC (ITEMS A THROUGH B)																	
(Kerns)																	
	Agosto		Dominguez		Roesch		Salcido		Valladolid	Diaz-Student Advisory Vote							
<p>11A. <u>TEMPORARY/ACTING ASSIGNMENT - ACADEMIC ADMINISTRATOR</u></p> <p>Recommend ratification of the following temporary assignment, additional duties and compensation, effective as indicated. Pursuant to the provisions of the <u>Academic Administrator Handbook</u>, academic administrators serving in acting assignments shall be compensated their current salary, plus 10%. Temporary assignment shall continue based upon business necessity and is subject to amendments and termination at the discretion of the Superintendent/President.</p> <table border="0"> <thead> <tr> <th><u>Employee</u></th> <th><u>Current Position</u> <u>Range/Step</u> <u>Monthly Salary</u></th> <th><u>Temporary Assignment</u> <u>Range/Step</u> <u>Monthly Salary</u></th> <th><u>Effective Date</u></th> </tr> </thead> <tbody> <tr> <td>Trish Axsom</td> <td>Dean, School of Applied Technology &amp; Learning Assistance  Range C/Step 8 \$11,651/Monthly</td> <td>Acting Dean, School of Continuing Education, Economic &amp; Workforce Development Range C/Step 8, Plus 10% \$12,816/Monthly</td> <td>07/15/08</td> </tr> </tbody> </table>										<u>Employee</u>	<u>Current Position</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>Temporary Assignment</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>Effective Date</u>	Trish Axsom	Dean, School of Applied Technology & Learning Assistance  Range C/Step 8 \$11,651/Monthly	Acting Dean, School of Continuing Education, Economic & Workforce Development Range C/Step 8, Plus 10% \$12,816/Monthly	07/15/08
<u>Employee</u>	<u>Current Position</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>Temporary Assignment</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>Effective Date</u>														
Trish Axsom	Dean, School of Applied Technology & Learning Assistance  Range C/Step 8 \$11,651/Monthly	Acting Dean, School of Continuing Education, Economic & Workforce Development Range C/Step 8, Plus 10% \$12,816/Monthly	07/15/08														
<p>11B. <u>HUMAN RESOURCES ACADEMIC TRANSACTIONS (ENCLOSURE)</u></p> <p>Request approval of academic transactions. Transactions include adjustments of initial placement, reclassification, minimum qualifications equivalency, stipends, reassigned time, and stipend ratifications.</p>																	

ITEM																																																																												
Action	12. HUMAN RESOURCES – CLASSIFIED (ITEMS A THROUGH D) (Kerns)																																																																											
	Agosto		Dominguez		Roesch		Salcido		Valladolid	Diaz-Student Advisory Vote																																																																		
	<p>12A. <u>EMPLOYMENT</u></p> <p>Request approval of employment effective as indicated:</p> <table border="1"> <thead> <tr> <th>Employee</th> <th>Position</th> <th>Department</th> <th>Months of Service</th> <th>Range/Step</th> <th>Monthly Salary</th> <th>Effective Date</th> </tr> </thead> <tbody> <tr> <td>Lillian Ritchie</td> <td>Clerical Assistant II</td> <td>Veterans Services</td> <td>12/47.5 FTE</td> <td>10/1</td> <td>\$1,338.08</td> <td>09/11/08</td> </tr> </tbody> </table> <p>12B. <u>APPROVE ADDITIONAL CLASSIFIED BARGAINING UNIT POSITIONS</u></p> <p>The following classified positions will support the staffing needs of the Higher Education Center at San Ysidro.</p> <table border="1"> <thead> <tr> <th>Position</th> <th>Department</th> <th>Range</th> <th>Months of Service</th> <th>Monthly Salary</th> </tr> </thead> <tbody> <tr> <td>Education Center Technician-Day (1 position)</td> <td>Higher Education Center at San Ysidro</td> <td>23</td> <td>12</td> <td>\$3,885</td> </tr> <tr> <td>Education Center Technician-Evening (1 position)</td> <td>Higher Education Center at San Ysidro</td> <td>24</td> <td>12</td> <td>\$3,983</td> </tr> <tr> <td>Custodian-Evening (2 positions)</td> <td>Custodial</td> <td>*12</td> <td>12</td> <td>\$2,960</td> </tr> </tbody> </table> <p>* Includes shift differential range increments.</p> <p>12C. <u>CHANGE IN CONTRACT SERVICE</u></p> <p>Request ratification/approval of listed change in contract services effective as indicated:</p> <table border="1"> <thead> <tr> <th>Employee</th> <th>Position</th> <th>Months/Service</th> <th>Range/Step</th> <th>Monthly Salary</th> <th>To</th> <th>Position</th> <th>Months/Service</th> <th>Range/Step</th> <th>Monthly Salary</th> <th>Effective Date</th> </tr> </thead> <tbody> <tr> <td>Jesus Gaytan</td> <td>Admissions &amp; Records Assistant</td> <td>12 Months</td> <td>*Range 14/Step 6</td> <td>\$3,785/Monthly</td> <td></td> <td>Admissions &amp; Records Technician</td> <td>12 Months</td> <td>Range 16/Step 6</td> <td>\$3,976/Monthly</td> <td>01/08/08</td> </tr> <tr> <td>Araceli Moreno</td> <td>Instructional Assistant I – Reading</td> <td>11 Months/ .50 FTE</td> <td>**Range 17/Step 5</td> <td>\$1,984/Monthly</td> <td></td> <td>Instructional Assistant I – Reading</td> <td>11 Months/* .80 FTE</td> <td>Range 17/Step 5</td> <td>\$3,159.40/Monthly</td> <td>01/05/09</td> </tr> </tbody> </table> <p>*Change supports the staffing needs of the Higher Education Center at San Ysidro. **Includes 1 Educational Incentive Program Range and \$25 monthly linguistic stipend.</p>									Employee	Position	Department	Months of Service	Range/Step	Monthly Salary	Effective Date	Lillian Ritchie	Clerical Assistant II	Veterans Services	12/47.5 FTE	10/1	\$1,338.08	09/11/08	Position	Department	Range	Months of Service	Monthly Salary	Education Center Technician-Day (1 position)	Higher Education Center at San Ysidro	23	12	\$3,885	Education Center Technician-Evening (1 position)	Higher Education Center at San Ysidro	24	12	\$3,983	Custodian-Evening (2 positions)	Custodial	*12	12	\$2,960	Employee	Position	Months/Service	Range/Step	Monthly Salary	To	Position	Months/Service	Range/Step	Monthly Salary	Effective Date	Jesus Gaytan	Admissions & Records Assistant	12 Months	*Range 14/Step 6	\$3,785/Monthly		Admissions & Records Technician	12 Months	Range 16/Step 6	\$3,976/Monthly	01/08/08	Araceli Moreno	Instructional Assistant I – Reading	11 Months/ .50 FTE	**Range 17/Step 5	\$1,984/Monthly		Instructional Assistant I – Reading	11 Months/* .80 FTE	Range 17/Step 5	\$3,159.40/Monthly	01/05/09
Employee	Position	Department	Months of Service	Range/Step	Monthly Salary	Effective Date																																																																						
Lillian Ritchie	Clerical Assistant II	Veterans Services	12/47.5 FTE	10/1	\$1,338.08	09/11/08																																																																						
Position	Department	Range	Months of Service	Monthly Salary																																																																								
Education Center Technician-Day (1 position)	Higher Education Center at San Ysidro	23	12	\$3,885																																																																								
Education Center Technician-Evening (1 position)	Higher Education Center at San Ysidro	24	12	\$3,983																																																																								
Custodian-Evening (2 positions)	Custodial	*12	12	\$2,960																																																																								
Employee	Position	Months/Service	Range/Step	Monthly Salary	To	Position	Months/Service	Range/Step	Monthly Salary	Effective Date																																																																		
Jesus Gaytan	Admissions & Records Assistant	12 Months	*Range 14/Step 6	\$3,785/Monthly		Admissions & Records Technician	12 Months	Range 16/Step 6	\$3,976/Monthly	01/08/08																																																																		
Araceli Moreno	Instructional Assistant I – Reading	11 Months/ .50 FTE	**Range 17/Step 5	\$1,984/Monthly		Instructional Assistant I – Reading	11 Months/* .80 FTE	Range 17/Step 5	\$3,159.40/Monthly	01/05/09																																																																		

**ITEM**

12D. CLASSIFIED TRANSACTIONS (ENCLOSURE)

Approval and notification of classified transactions including educational incentive salary placement pursuant to District Policy No. 5233 and employment of short-term, non-academic hourly employees for the 2007-2008 and 2008-09 academic years pursuant to Education Code Section 88003.

**Action**

**13. FACILITIES**  
 (Beasley/Wilson)

	Agosto	Dominguez	Roesch	Salcido	Valladolid	Diaz-Student Advisory Vote

13A. CHANGE ORDERS

13A1. Change Order – Higher Education Center at San Ysidro

Recommend approval of Change Order No. three (3) for the Southwestern College Higher Education Center at San Ysidro to Jaynes Corporation, resulting in an increase of \$4,286 and a new contract amount of \$4,192,040.

- |    |  |            |
|----|--|------------|
| 1. | Install window between open Computer Lab Room 5207 and Office 5211I. Remove hold down. (b)       | <\$147.>   |
| 2. | Install additional structure hardware for framing member. (c)                                    | \$4,736.   |
| 3. | Install fire draft stops in walls per Division of State Architect requirement. (c )              | \$211.     |
| 4. | Installation of fiber additives in lieu of wire mesh where concrete flooring is not exposed. (b) | <\$1,966.> |
| 5. | Install additional wood headers around duct openings for air conditioning system. (d)            | \$1,452.   |
|    | Total cost of Change Order   | \$4,286.   |

- (a) Unforeseen Conditions
- (b) District Requested Change
- (c) The Division of State Architect (DSA) Modifications
- (d) Design Omission
- < > Indicates Credit Amount

Total cost of change orders for this project is \$54,040.

All of the above changes are within the 7% contingency budget allocated for this project and are funded through Proposition AA Funds.

13A2. Change Order – Fire Life Safety Road

Recommend approval of Change Order No. six (6) for the Southwestern College Fire Life Safety Road Project to Western Rim Constructors, resulting in an increase of \$44,677.75 and a new contract amount of \$7,482,432.75.

- |    |   |            |
|----|---|------------|
| 1. | Relocate existing gas line serving the 1600 complex/Auto Shop. Existing gas line in conflict with new retaining wall and ADA handicap ramp. (a) | \$6,200.00 |
|----|---|------------|

ITEM		
2.	Locate/reinstall sewer cleanout, Elmhurst at Perimeter road. Cleanout needed at this location to avoid future sewer line blockage. (a)	\$9,345.47
3.	Verified use of existing electrical duct-banks and removed. Additional ADA parking lot work required. Field condition, existing concrete electrical duct bank was verified for use and determined that conduits were not used and needed to be removed for new road section as well as for the side walk and curb/gutter section excavation and re-compaction. (a)	\$4,705.55
4.	Walls at lot M ramp, unforeseen conditions at footings of existing planter, additional retaining walls needed for ramp and stairs. (a)	\$2,266.00
5.	Concrete cap over utilities at Lot D, excavate around existing electrical conduit and place a concrete cap over utilities. (a)	\$647.00
6.	Existing utilities broken and collapsed relocation needed. Replaced existing collapsed sewer line and relocate waterline. Concrete cap over sewer and water in roadway. (a)	\$2,617.00
7.	Connector road to Lot F, Total cost, unforeseen elevations of electrical and commutations line, expose line and provide concrete cap over utilities. (a)	\$4,948.00
8.	Relocate 2" water line Lot E road, Unforeseen condition, existing water line in new road section and need to be relocated. (a)	\$5,923.19
9.	Sidewalk behind Visitor booth, existing condition ADA connecting sidewalk not shown on plans, ADA walk way added. This change was required by the Division of State Architect. (c)	\$5,487.21
10.	Sewer line repair at and concrete cap at Lot E road. Existing sewer was collapsed and filled with tree roots. Replaced sewer lines and placed concrete cap over the lines. (a)	\$1,453.99
11.	Relocate backflow in conflict with ADA sidewalk, existing condition, backflow water connection needed to be relocated. (a)	\$1,084.34
Total cost of Change Order \$44,677.75		
(e) Unforeseen Conditions (f) District Requested Change (g) The Division of State Architect (DSA) Modifications (h) Design Omission < > Indicates Credit Amount		
Total cost of change orders for this project is \$253,811.75.		
All of the above changes are within the 7% contingency budget allocated for this project and are funded through Proposition AA Funds.		



ITEM										
14. APPROVAL OF AGREEMENTS – COST TO DISTRICT (ITEMS A THROUGH B)										
	Agosto		Dominguez		Roesch		Salcido		Valladolid	Diaz-Student Advisory Vote
<b>Action</b>	<p>14A. <u>ACADEMIC AFFAIRS</u> (Chopra/Axsom)</p> <p>14A1. AGREEMENT WITH DRESS FOR SUCCESS SAN DIEGO (ENCLOSURE)</p> <p>Approve Agreement No. A2505.08 with Dress for Success San Diego, for interview-appropriate apparel and employment retention services for California Work Opportunity and Responsibility to Kids (CalWORKs) students, for the period September 11, 2008 to June 30, 2009, inclusive, in the amount of \$50 per student and not to exceed \$1,500.</p>									
	<p>14B. <u>STUDENT AFFAIRS</u> (Sandoval)</p> <p>14B1. AGREEMENT WITH PSYCHOLOGICAL RESOURCES MANAGEMENT, INC. (ENCLOSURE)</p> <p>Approve Agreement No. A2508.08 with Psychological Resources Management, Inc., for psychological examinations for law enforcement employment background investigations, for the period September 11, 2008 to June 30, 2009, inclusive, in a total amount not to exceed \$920.</p>									
	<p>14B2. AGREEMENT WITH MJS INVESTIGATIVE SERVICES (ENCLOSURE)</p> <p>Approve Agreement No. A2509.08 with MJS Investigative Services, to conduct law enforcement employment background investigations and internal affairs investigations, for the period September 11, 2008 to June 30, 2009, inclusive, in a total amount not to exceed \$5,200.</p>									

ITEM										
Action	15. APPROVAL OF AGREEMENTS – INCOME / NO COST TO DISTRICT (ITEMS A THROUGH B)									
	Agosto		Dominguez		Roesch		Salcido		Valladolid	
	15A. <u>ACADEMIC AFFAIRS</u>									
	(Chopra/Axsom)									
	15A1. AGREEMENT WITH THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES (ENCLOSURE)									
	<p>Ratify Agreement No. AR2504.08 with the Foundation for California Community Colleges, to provide structured career ladder, supportive services, and pre-employment assistance to California Work Opportunity and Responsibility to Kids (CalWORKs) participants, for the period July 1, 2008 to June 30, 2010, inclusive, in the amount of \$143,744 income to the District.</p> <p>RATIONALE FOR RATIFICATION</p> <p>Contract was received from the Foundation for Community Colleges the week of July 21, 2008.</p>									
	(Chopra/Kinney)									
	15A2. AGREEMENT WITH SWEETWATER UNION HIGH SCHOOL DISTRICT REGIONAL OCCUPATIONAL PROGRAM (ENCLOSURE)									
	<p>Approve Agreement No. A2513.08 with Sweetwater Union High School District Regional Occupational Program, to serve as a community training center, for the period September 19, 2008 to May 15, 2009, inclusive, at no cost to the District.</p>									
	(Chopra/Kinney)									
	15A3. MEMORANDUM OF UNDERSTANDING WITH COMMANDER, NAVY REGION SOUTHWEST (ENCLOSURE)									
	<p>Approve Agreement No. M4034.08 with Commander, Navy Region Southwest, for educational services, for the period September 11, 2008 to June 1, 2013, inclusive, at no cost to the District.</p>									
	15B. <u>STUDENT AFFAIRS</u>									
	15B1. 2008-2011 COOPERATIVE WORK EXPERIENCE EDUCATION PROGRAM AGREEMENT WITH SAN DIEGO SUPERIOR COURT (ENCLOSURE)									
	<p>Approve Agreement No. A2499.08 with San Diego Superior Court, for the Cooperative Work Experience Education Program, for the period September 11, 2008 to June 30, 2011, inclusive, at no cost to the District.</p>									
	15B2. MEMORANDUM OF UNDERSTANDING WITH SAN DIEGO COUNTY CRIME STOPPERS, INC. (ENCLOSURE)									
	<p>Approve Memorandum of Understanding No. M4033.08 with San Diego County Crime Stoppers, Inc., to implement the Campus Crime Stoppers Program, for the period beginning September 11, 2008, and continuing until cancelled by either party, at no cost to the District.</p>									

<b>ITEM</b>												
<b>Action</b>	<b>16. ADOPT RESOLUTION(S) (ENCLOSURE) (ITEMS A THROUGH B)</b>											
	<table border="1"> <tr> <td></td> <td><i>Agosto</i></td> <td></td> <td><i>Dominguez</i></td> <td></td> <td><i>Roesch</i></td> <td></td> <td><i>Salcido</i></td> <td></td> <td><i>Valladolid</i></td> <td></td> <td><i>Diaz-Student Advisory Vote</i></td> </tr> </table> <p>Recommend adoption of the resolutions listed below:</p> <p>16A. <u>RESOLUTION #1582 FOR CHANGE OF REVOLVING CASH FUND CUSTODIAN (ENCLOSURE)</u>                      (Beasley)                      Recommend approval of resolution as required by the San Diego County Office of Education (SDCOE) and in accordance with Education Code Section 42800. This resolution establishes the approved amount of the Revolving Fund at \$50,000.</p> <p>This resolution also authorizes Laura Sales, Southwestern College Controller, as Custodian of the fund.</p> <p>16B. <u>RESOLUTION #1583 DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS (COMMERCIAL WARRANTS) (ENCLOSURE)</u>                      (Beasley)                      Recommend approval of resolution as required by the San Diego County Office of Education (SDCOE) and in accordance with Education Code Section 42632 or 85232. This resolution lists the person(s) authorized to sign any and all orders in the name of Southwestern Community College District.</p> <p>Raj K. Chopra, Ph.D. will be the authorized signature affixed to all commercial warrants. This updated resolution is necessary to add Thomas Beasley and Laura Sales.</p>		<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>	
	<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Diaz-Student Advisory Vote</i>	
<b>Action</b>	<b>17. ADOPT DISTRICT POLICIES – SECOND READING (ENCLOSURE) (ITEMS A THROUGH B)</b> (Kerns)											
	<table border="1"> <tr> <td></td> <td><i>Agosto</i></td> <td></td> <td><i>Dominguez</i></td> <td></td> <td><i>Roesch</i></td> <td></td> <td><i>Salcido</i></td> <td></td> <td><i>Valladolid</i></td> <td></td> <td><i>Diaz-Student Advisory Vote</i></td> </tr> </table> <p>As part of the ongoing review and revision of the Southwestern Community College District Policy and Procedures Manual, the following policies appear before the Governing Board for adoption. Recommend adoption of district policies listed below:</p> <p>17A. <u>POLICY NO. 3050 - INSTITUTIONAL CODE OF PROFESSIONAL ETHICS (ENCLOSURE)</u>                      First Reading August 13, 2008                      This is a new policy.</p> <p>17B. <u>POLICY NO. 3430 – PROHIBITION OF HARASSMENT AND DISCRIMINATION (ENCLOSURE)</u>                      First Reading August 13, 2008                      This policy replaces District Policy Nos. 5111, 5323 &amp; 6101.</p>		<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>	
	<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Diaz-Student Advisory Vote</i>	

<b>ITEM</b>													
<b>Action</b>	<p><b>18. PROPOSALS FOR LEGAL SERVICES (ENCLOSURE)</b>                      (Chopra)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Agosto</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Dominguez</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Roesch</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Salcido</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Valladolid</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Diaz-Student Advisory Vote</i></td> </tr> </table>		<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Diaz-Student Advisory Vote</i>
	<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Diaz-Student Advisory Vote</i>		
<b>Information</b>	<p>The Board will provide direction to the Superintendent/President as to how to proceed with further analysis and selection of proposals submitted in response to Request for Proposal No. 96 for Legal Services for the District.</p> <p><b>19. NON-ACTION ITEMS</b></p> <p>19A. <u>DISTRICT POLICIES – FIRST READING</u>                      (Kerns)                      First Reading. Information only.</p> <p>As part of the ongoing review and revision of the Southwestern Community College District Policy and Procedures Manual, the following policies appear before the Governing Board for first reading:</p> <p>19A1. Policy No. 1100 - The Southwestern Community College District (ENCLOSURE)                      (Replaces District Policy 1001)</p> <p>19A2. Policy No. 7253 - Academic Administrator Evaluations (ENCLOSURE)                      (Updated to reflect revisions made to the Academic Administrator Handbook adopted on August 13, 2008)</p> <p>19B. <u>INFORMATION ITEMS</u>                      (Kerns)</p> <p>19B1. Southwestern Community College District Equal Employment Opportunity Plan – First Reading (ENCLOSURE)</p> <p>Revision of the Equal Employment Opportunity Plan for the Southwestern Community College District brings the District into compliance with the California Code of Regulations, Education Code and the California Community College Chancellor’s Office.</p> <p>(Chopra/Gilstrap)</p> <p>19B2. National Science Foundation, “Biotechnology Education and Training Sequence Investment (BETSI),” six month no cost extension approved by the funding source. New grant period, July 1, 2007 through January 31, 2009.                      For information and discussion only.</p> <p>(Beasley)</p> <p>19B3. General Fund Financial Report for Period Ending July 31, 2008 (ENCLOSURE)</p> <p>(Beasley)</p> <p>19B4. General Fund Cash Analysis for Period Ending July 31, 2008 (ENCLOSURE)</p>												

	ITEM						
<b>Public Request</b>	<p><b>20. PUBLIC REQUEST</b>            (Agosto)</p> <p>Pursuant to Southwestern College Policy No. 2340, a member of the public has made following request:</p> <p>“The Board shall revisit their decision made at the June 2008 board meeting to accept the letter of resignation of Mr. Greg Sandoval for consideration of postponing said resignation for an extended period ending on January 2009.”</p>						
<b>Administrative Reports</b>	<p><b>21. ADMINISTRATIVE REPORTS</b>            (Agosto)</p> <p>21A. ACADEMIC AFFAIRS</p> <p>21B. THOMAS BEASLEY, ACTING VICE PRESIDENT FOR BUSINESS AND FINANCIAL AFFAIRS</p> <p>21C. MICHAEL KERNS, ACTING VICE PRESIDENT FOR HUMAN RESOURCES</p> <p>21D. GREG R. SANDOVAL, VICE PRESIDENT FOR STUDENT AFFAIRS</p>						
<b>Senate/Union/ Association Reports</b>	<p><b>22. SENATE/UNION/ASSOCIATION REPORTS</b>            (Agosto)</p> <p>22A. PROFESSOR VALERIE GOODWIN-COLBERT, PRESIDENT, ACADEMIC SENATE</p> <p>22B. WANDA MAXWELL, PRESIDENT, CLASSIFIED SENATE</p> <p>22C. PHILIP LOPEZ, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)</p> <p>22D. MICHAEL SELBY, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)</p> <p>22E. TERRY DAVIS, PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)</p>						
<b>Superintendent/ President’s Report</b>	<p><b>23. SUPERINTENDENT/PRESIDENT’S REPORT</b>            (Chopra)</p> <p>RAJ K. CHOPRA, Ph.D., SUPERINTENDENT/PRESIDENT</p> <p>Report on Amended August 13, 2008 Regular Board Meeting Agenda. The Board may discuss the report and provide further direction to the Superintendent/President.            (This report was requested by the Board on August 13, 2008.)</p>						
<b>Board Requests for Information</b>	<p><b>24. GOVERNING BOARD REQUESTS FOR INFORMATION</b>            (Agosto)</p> <table border="0"> <thead> <tr> <th><u>Information Requested</u></th> <th><u>Board Member</u></th> <th><u>Due Date</u></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	<u>Information Requested</u>	<u>Board Member</u>	<u>Due Date</u>			
<u>Information Requested</u>	<u>Board Member</u>	<u>Due Date</u>					

	<b>ITEM</b>
<b>Governing Board Reports</b>	<b>25. GOVERNING BOARD REPORTS</b> (Agosto)  25A. STUDENT BOARD MEMBER LETICIA DIAZ  25B. BOARD MEMBER TERRI VALLADOLID  25C. BOARD MEMBER YOLANDA SALCIDO  25D. BOARD MEMBER JORGE DOMINGUEZ, PH.D.  25E. BOARD VICE PRESIDENT JEAN ROESCH, Ed.D.  25F. BOARD PRESIDENT DAVID J. AGOSTO
<b>Closed Session</b>	<b>26. CLOSED SESSION / REPORT OF ACTION(S) (If Applicable)</b> (Agosto)
<b>Adjournment</b>	<b>27. ADJOURNMENT</b> (Agosto)
<b>Information</b>	<b>28. NEXT REGULAR MEETING</b>  Wednesday, October 8, 2008 Southwestern College 900 Otay Lakes Road Room 214 Chula Vista, CA 91910

RAJ K. CHOPRA, PH.D.  
SUPERINTENDENT/PRESIDENT