



SUGGESTED ORDER OF BUSINESS

**REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
Room 214
SOUTHWESTERN COLLEGE**

DAVID J. AGOSTO, GOVERNING BOARD PRESIDENT
 JEAN ROESCH, ED.D., GOVERNING BOARD VICE PRESIDENT
 JORGE DOMINGUEZ, PH.D., GOVERNING BOARD MEMBER
 YOLANDA SALCIDO, GOVERNING BOARD MEMBER
 TERRI VALLADOLID, GOVERNING BOARD MEMBER
 ADRIAN DEL RIO, STUDENT GOVERNING BOARD MEMBER
 RAJ K. CHOPRA, PH.D., SECRETARY TO GOVERNING BOARD
 AND SUPERINTENDENT/PRESIDENT

7:00 PM

Wednesday, May 14, 2008

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	<p>1. CALL TO ORDER (Agosto) 6:00 p.m., Room 214</p> <p>Present: Absent:</p> <p>Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.</p> <p><i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i></p>
Closed Session	<p>2. ADJOURN TO CLOSED SESSION (Agosto) 6:01 p.m., Building 100, Conference Room A.</p> <p>2A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code Section 54957</p> <p>2B. LIABILITY CLAIM Claimant: [Orlando Malanga] Entity Claimed Against: [Southwestern Community College District] Government Code Section 54956.95</p> <p>2C. LABOR NEGOTIATIONS Government Code Section 54957.6 Negotiator: Jackie Osborne Employee Organizations: CSEA, SCEA, SCCDAA, Confidentials</p>

ITEM																									
Reconvene in Open Session	<p>3. RECONVENE IN OPEN SESSION (Agosto)</p> <p>7:00 p.m., Room 214</p> <p>Present: Absent:</p>																								
Pledge of Allegiance	<p>4. PLEDGE OF ALLEGIANCE (Agosto)</p>																								
Closed Session Announcement	<p>5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Agosto)</p>																								
Action	<p>6. APPROVAL OF MINUTES (ENCLOSURE) (Chopra)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;">Agosto</td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;">Dominguez</td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;">Roesch</td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;">Salcido</td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;">Valladolid</td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Del Rio-Student Advisory Vote</i></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>		Agosto		Dominguez		Roesch		Salcido		Valladolid		<i>Del Rio-Student Advisory Vote</i>												
	Agosto		Dominguez		Roesch		Salcido		Valladolid		<i>Del Rio-Student Advisory Vote</i>														
Presentation(s)	<p>Regular Meeting, April 9, 2008</p> <p>7. PRESENTATION(S)</p> <p>7A. <u>DEBATE TEAM RECOGNITION</u></p> <p>Presenters: Ron Dyste, Vice President for Academic Affairs; Donna Arnold, Dean, School of Arts & Communication</p> <p>7B. <u>PROPOSED TECHNOLOGY UPGRADES</u></p> <p>Presenters: Raj K. Chopra, Ph.D. Superintendent/President; Gary VanVoorhis</p> <p>7C. <u>SAFETY & EMERGENCY TASK FORCE</u></p> <p>Presenters: Raj K. Chopra, Ph.D., Superintendent/President; Patti Larkin, Co-Chair; Mia McClellan, Co-chair</p>																								
Oral Communication	<p>8. ORAL COMMUNICATION (Agosto)</p> <p>Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.</p> <p>An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."</p>																								

ITEM																																																								
Action	9. APPROVE CONSENT CALENDAR (ITEMS A THROUGH K)																																																							
	<i>Del Rio-Student Advisory Vote</i>																																																							
	<table border="0" style="width: 100%;"> <tr> <td style="width: 12.5%;"><i>Agosto</i></td> <td style="width: 12.5%;"><i>Dominguez</i></td> <td style="width: 12.5%;"><i>Roesch</i></td> <td style="width: 12.5%;"><i>Salcido</i></td> <td style="width: 12.5%;"><i>Valladolid</i></td> </tr> </table>	<i>Agosto</i>	<i>Dominguez</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>																																																		
<i>Agosto</i>	<i>Dominguez</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>																																																				
	<p>Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.</p> <p>9A. <u>RATIFY/APPROVE FACILITY USE REQUEST(S)</u> (Wilson/Chopra)</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Organization</u></th> <th style="text-align: left;"><u>Facility Requested</u></th> <th style="text-align: left;"><u>Purpose</u></th> <th style="text-align: left;"><u>Date</u></th> <th style="text-align: right;"><u>Total Charge</u></th> </tr> </thead> <tbody> <tr> <td>Hillary Clinton for President Association</td> <td>Student Union East</td> <td>Party Campaign</td> <td>4/13/08</td> <td style="text-align: right;">\$850.00</td> </tr> <tr> <td>Griffin Event Solutions</td> <td>Student Union East</td> <td>Funding for Veterans Education Event</td> <td>3/26/08</td> <td style="text-align: right;">\$450.00</td> </tr> <tr> <td>Sweetwater High School District – Adult School</td> <td>DeVore Stadium</td> <td>Adult School Graduation Ceremony</td> <td>6/6/08</td> <td style="text-align: right;">\$955.00</td> </tr> <tr> <td>Sunset Swim Team</td> <td>Deep Pool</td> <td>Swim Practice</td> <td>Mon-Fri, 2/19/08-5/16/08</td> <td style="text-align: right;">\$3,526.00</td> </tr> <tr> <td>Sweetwater Union High School District</td> <td>Tennis Courts</td> <td>Tennis Practice/Matches</td> <td>Tuesdays 4/8/08 – 4/30/08</td> <td style="text-align: right;">\$105.00</td> </tr> <tr> <td>Lincoln Financial Media of California</td> <td>DeVore Stadium</td> <td>Musical Concert</td> <td>6/8/08</td> <td style="text-align: right;">\$23,045.00</td> </tr> <tr> <td>Bahia Sur Kennel Club</td> <td>Soccer & Softball Fields</td> <td>Dog Show</td> <td>Fri/Sat/Sun 6/13/08 – 6/15/08</td> <td style="text-align: right;">\$1,865.68</td> </tr> <tr> <td>LEAD San Diego</td> <td>OM Room 4500</td> <td>The San Diego-Border Region/A Regional Economic Engine for 2020 Conference</td> <td>4/15/08</td> <td style="text-align: right;">\$310.00</td> </tr> <tr> <td>Salinas Association of California</td> <td>Parking Lot L</td> <td>Filipino Fiesta Celebration</td> <td>4/25/08</td> <td style="text-align: right;">\$1,939.00</td> </tr> <tr> <td>Chicano Democratic Association</td> <td>Free Speech Area</td> <td>Democratic Candidate</td> <td>4/12/08</td> <td style="text-align: right;">\$465.54</td> </tr> </tbody> </table>	<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Total Charge</u>	Hillary Clinton for President Association	Student Union East	Party Campaign	4/13/08	\$850.00	Griffin Event Solutions	Student Union East	Funding for Veterans Education Event	3/26/08	\$450.00	Sweetwater High School District – Adult School	DeVore Stadium	Adult School Graduation Ceremony	6/6/08	\$955.00	Sunset Swim Team	Deep Pool	Swim Practice	Mon-Fri, 2/19/08-5/16/08	\$3,526.00	Sweetwater Union High School District	Tennis Courts	Tennis Practice/Matches	Tuesdays 4/8/08 – 4/30/08	\$105.00	Lincoln Financial Media of California	DeVore Stadium	Musical Concert	6/8/08	\$23,045.00	Bahia Sur Kennel Club	Soccer & Softball Fields	Dog Show	Fri/Sat/Sun 6/13/08 – 6/15/08	\$1,865.68	LEAD San Diego	OM Room 4500	The San Diego-Border Region/A Regional Economic Engine for 2020 Conference	4/15/08	\$310.00	Salinas Association of California	Parking Lot L	Filipino Fiesta Celebration	4/25/08	\$1,939.00	Chicano Democratic Association	Free Speech Area	Democratic Candidate	4/12/08	\$465.54
<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Total Charge</u>																																																				
Hillary Clinton for President Association	Student Union East	Party Campaign	4/13/08	\$850.00																																																				
Griffin Event Solutions	Student Union East	Funding for Veterans Education Event	3/26/08	\$450.00																																																				
Sweetwater High School District – Adult School	DeVore Stadium	Adult School Graduation Ceremony	6/6/08	\$955.00																																																				
Sunset Swim Team	Deep Pool	Swim Practice	Mon-Fri, 2/19/08-5/16/08	\$3,526.00																																																				
Sweetwater Union High School District	Tennis Courts	Tennis Practice/Matches	Tuesdays 4/8/08 – 4/30/08	\$105.00																																																				
Lincoln Financial Media of California	DeVore Stadium	Musical Concert	6/8/08	\$23,045.00																																																				
Bahia Sur Kennel Club	Soccer & Softball Fields	Dog Show	Fri/Sat/Sun 6/13/08 – 6/15/08	\$1,865.68																																																				
LEAD San Diego	OM Room 4500	The San Diego-Border Region/A Regional Economic Engine for 2020 Conference	4/15/08	\$310.00																																																				
Salinas Association of California	Parking Lot L	Filipino Fiesta Celebration	4/25/08	\$1,939.00																																																				
Chicano Democratic Association	Free Speech Area	Democratic Candidate	4/12/08	\$465.54																																																				

ITEM

9B. RATIFY/APPROVE TRAVEL ADVANCE REQUESTS

(Sampson/Chopra)

<u>Employee</u>	<u>Purpose</u>	<u>Date</u>	<u>Cost</u>
Bonilla, George	2008 NISOD International Conference On Teaching & Leadership Austin, TX	5/25-28/08	\$1127.60
Salcido, Yolanda	Policy & Procedure Workshop/CCLC, Palm Springs, CA	4/30/08 – 5/4/08	\$244.00
Taft, Dawn	Community Colleges Conference, San Francisco, CA	4/23-25/08	\$372.00
Tate, TJ	2008 NISOD International Conference on Teaching & Leadership Austin, TX	5/25-28/08	\$500.00

9C. ADOPT COMMENDATION RESOLUTIONS (ENCLOSURE)

(Osborne/Chopra)

Recommend adoption of commendation resolutions for the following staff member(s) who are retiring:

- Paul Daniels, Professor of Exercise Science, completing 38 years of service
- Martha Dillon, Professor of Mathematics, completing 31 years of service
- *Richard Linder, Professor of Mathematics, completing 39 years of service
- Joan Stroh, Professor of Computer Information Systems, completing 24 years of service
- Mary Wylie, Dean, School of Continuing Education, Economic and Workforce Development, completing 31 years of service

*Retirement contingent upon Governing Board approval of Voluntary Early Retirement Continuation of Service Program.

9D. RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S)

<u>Department</u>	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
(Dyste) Business and Information Systems	Alvarez, Sandra Q.	Staff Development Workshop in English Language Development	06/01/08- 06/30/08	Not to exceed \$1,500
	Corrales, Estrella	Staff Development Workshop in English Language Development	06/13/08- 06/14/08	Not to exceed \$1,500
(Dyste) School of Mathematics, Science, and Engineering	Bernstein, Ph.D. Sanford I.	Institutional Liaison between San Diego State University and Southwestern Community College during Student Internship Program	05/15/08- 08/30/08	Not to exceed \$2,000
	Wahlund, Thomas M.	Institutional Liaison between Cal State San Marcos and Southwestern Community College during Student Internship Program	05/15/08- 08/30/08	Not to exceed \$2,000

ITEM				
(Dyste) Tech Prep Regional Coordination Grant	Gomez, Janette	Consultant will provide input on development of plans of study following the career pathways guidelines.	05/15/08-08/31/08	Not to exceed \$1,800
	Ramirez-Beale, Michelle	Consultant will provide input on development of plans of study following the career pathways guidelines.	05/15/08-08/31/08	Not to exceed \$1,800
	Reyes, Eduardo	Consultant will provide input on development of plans of study following the career pathways guidelines.	05/15/08-08/31/08	Not to exceed \$1,800
	Stephens, Stephanie	Consultant will provide input on development of plans of study following the career pathways guidelines.	05/15/08-08/31/08	Not to exceed \$1,800
(Dyste) Health, Exercise Science & Athletics	MacNeill, Chioko S.	Interpreter for international students.	5/14/08–6/30/08	Not to exceed \$2,999
	Sugawara, Chizuko	Interpreter for international students.	5/14/08–6/30/08	Not to exceed \$2,999
(Sandoval) Financial Aid	Frank Jonasson	Conduct Financial Aid FAFSA Workshops at Sweetwater Union High School District (total of 12 high schools)	1/8/07-2/7/08	\$2,999.99
(Dyste)	9E.	<u>SUBMISSION OF APPLICATION(S)</u>		
		Recommend approval of the filing of the following application(s) to meet filing deadline(s):		
		SANDAG/Caltrans, "New Freedom (NF) Grant," in the amount of \$40,000, December 1, 2008 to July 1, 2010.		
		City of National City, "National City Economic Development Funds Program," in the amount of \$20,000, July 1, 2008 to June 30, 2009.		
(Dyste)	9F.	<u>RATIFY/APPROVE T ACCEPTANCE OF FUNDS</u>		
		Approve/ratify the following agreement for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies:		
		State of California, Department of Boating & Waterways, "National Safe Boating Week Programming," in the amount of \$2,000, May 17 to 23, 2008. The application was approved by the Governing Board on February 13, 2008.		

ITEM

- 9G. ACCEPTANCE OF GIFT(S)
(Beasley/Chopra)
Accept the following gift(s) for anticipated use as indicated:
- \$1,000 cash, donated by the San Diego County Dental Hygienists' Society, to be used in the Dental Hygiene Program, at the Higher Education Center, National City.
- 1974 Hobie "Coastcat" 16' Catamaran sailboat with trailer, donated by Larry Stotts, to be used at the Crown Cove Aquatic Center.
- 9H. VOLUNTEER SERVICES (ENCLOSURE)
(Beasley/Chopra)
Ratification of volunteer services effective February 7 through May 26, 2008.
- 9I. ACCEPTANCE OF MAY 2008 CURRICULUM SUMMARY REPORT (ENCLOSURE)
(Dyste)
- RECOMMENDATION
- Recommend acceptance of May 2008 Curriculum Summary Report.
- OVERVIEW
- The May 2008 Curriculum Summary Report is a compilation of the new and revised curriculum proposed by faculty and submitted to the Curriculum Committee March 6 through April 3, 2008. Faculty submit proposals for new and/or revised curriculum to the Curriculum Committee. The Curriculum Committee reviews and scrutinizes curriculum for academic rigor, transferability and/or occupational competencies, student benefit, and institutional fit, as stated in Title 5 and the State Chancellor's Curriculum Handbook. Once these and other considerations are met, the Curriculum Summary Report is forwarded to the Superintendent/President and Governing Board for review and approval before being sent to the State Chancellor's Office.
- The Southwestern College Curriculum Committee has reviewed and approved 12 new courses, 11 course modifications and 15 course inactivations.
- 9J. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)
(Wilson/Chopra)
General Fund Nos. 85181 – 86915
Blanket Fund Nos. B1352 – B1354
- 9K. PAYMENT OF BILLS MARCH 1-31, 2008 (ENCLOSURE)
(Sampson/Beasley)

ITEM										
10. HUMAN RESOURCES – ACADEMIC (ITEMS A THROUGH H)										
(Osborne/Chopra)										
Agosto		Dominguez		Roesch		Salcido		Valladolid		
									Del Rio-Student Advisory Vote	
10A. <u>APPROVE LISTED CHANGE(S) IN CONTRACT SERVICE</u>										
<u>Employee</u>	<u>Position</u>	<u>Months/Service</u>	<u>Class/Range</u>	<u>Monthly Salary</u>	<u>To</u>	<u>Position</u>	<u>Months/Service</u>	<u>Class/Range</u>	<u>Monthly Salary</u>	<u>Effective Date</u>
Cathy McJannet	Professor of Nursing School of Technology and Human Services	10 Months	Range 15/Class VI	\$9,216/Monthly (Academic Salary Schedule)		Director of Nursing & Health Occupations- Higher Education Center at Otay Mesa	12 Months	Range F/Step 6	\$9,791/Monthly (Academic Administrator Salary Schedule)	5/15/08
Note: Incumbent served as Interim Director of Nursing & Health Occupations from 1/16/07 – 5/14/08										
10B. <u>CHANGE IN PERSONNEL STATUS</u>										
Recommend approval of the following temporary appointment, effective as indicated. Temporary appointment shall continue based upon business necessity and is subject to amendments and termination at the discretion of the Governing Board.										
Michael Kerns	Dean of Enrollment Services	12 Months	Range C /Step 3	\$10,050/Monthly (Academic Salary Schedule)		Acting Vice President for Human Resources	12 Months	Range A/Step 2	\$10,476/Monthly (Academic Administrator Salary Schedule)	6/1/08
10C. <u>VOLUNTARY EARLY RETIREMENT CONTINUATION OF SERVICE</u>										
10C1. <u>FACULTY</u>										
Pursuant to provisions set forth in <u>Article VII, Section 7.9 of the 2007-2009 S.C.E.A. Contract</u> the following academic employees are eligible and request participation in the Voluntary Early Retirement Continuation of Service Program for the 2008-09 academic year:										
Delores Christiansen, School of Mathematics, Science and Engineering Larry Christiansen, School of Business and Information Systems Paul Daniels, School of Health, Exercise Science and Athletics William Foley, School of Mathematics, Science and Engineering Richard Linder, School of Mathematics, Science and Engineering Richard Mason, School of Health, Exercise Science and Athletics Joal Mayer, School of Languages Robin McCubbin, School of Languages Mei-Lan Shaw, School of Mathematics, Science and Engineering Joan Stroh, School of Business and Information Systems										

ITEM

10C2. ADMINISTRATORS

Pursuant to provisions set forth in Article VI, Section A of the Academic Administrator Handbook, the following academic administrators are eligible and request participation in the Voluntary Early Retirement Continuation of Service Program for the 2008-09 academic year:

Judith Bornholdt, Hispanic Serving Institutions Project Activity Director

10D. ACCREDITATION CO-CHAIR STIPENDS FOR ACADEMIC EMPLOYEES

Recommend approval of stipends as listed below for academic employees serving as Accreditation co-chairs, effective for the summer 2008 session June 9 through August 7, 2008.

Alexis R. Davidson, \$ 7,432.95
 Valerie J. Goodwin-Colbert, \$7,145.25

10E. HUMAN RESOURCES ACADEMIC TRANSACTIONS (ENCLOSURE)

Request approval and ratification of academic transactions for the 2007-2008 academic year.

10F. RESIGNATIONS/RETIREMENTS

The following staff members will retire effective as indicated and their retirements have been accepted by the Superintendent/President under delegation of powers:

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Paul Daniels	Professor of Exercise Science (retirement)	5/30/08
Martha Dillon	Professor of Mathematics (retirement)	5/24/08
Richard Linder*	Professor of Mathematics (retirement)	5/23/08
Joan Stroh	Professor of Computer Information Systems (retirement)	6/01/08
Mary Wylie	Dean, School of Continuing Education, Economic and Workforce Development (retirement)	7/02/08

*Retirement contingent upon Governing Board Approval of Voluntary Early Retirement Continuation of Service Program.

ITEM

10G. APPROVAL OF 2008–2009 SABBATICAL LEAVES

Recommend approval of sabbatical leaves of absence for 2008-2009 be granted to the 12 academic personnel identified below. In accordance with provisions of the Southwestern College Education Association (SCEA) Contract, subject to available funding.

Applicant	School	Step	Dates
Salazar, Jaime	Counseling & Personal Development	8	F/S 2008/09
Zinola, Lauren	Mathematics, Science & Engineering	8	F/S 2008/09
Aguilar, Alma	Social Sciences & Humanities	8	F/S 2008/09
Stonecipher, Joanne	Applied Technology & Learning Assistance	8	F/S 2008/09
Samuels, Mark	Counseling & Personal Development	8	F/S 2008/09
Felan-Gonzales, Sylvia	Counseling & Personal Development	8	F/S 2008/09
Soto, Corina	Counseling & Personal Development	8	5/15/08– 12/31/08
James, Stanley	Social Sciences & Humanities	8	S 2009
Canney-Lopez, Kathleen	Business & Information Systems	8	F/S 2008/09
Quan, Henry	Languages	8	F/S 2008/09
Mazzarella, Janet	Mathematics, Science & Engineering	8	F/S 2008/09
Nagao, Norris	Social Sciences & Humanities	8	F/S 2008/09

ITEM

10H. FACULTY HIRING PRIORITIZATION

(Dyste)

Recommend approval of the priority list as presented. It is further recommended, pursuant to existing policy, to delegate authority to the Superintendent/President to determine, in light of the State budget development, as to the number of faculty members to be hired by spring 2009.

ADN—Nursing	Replacement position
Mathematics	Replacement position
Exercise Science	Replacement position
Reading	Replacement position
Office Information Systems	Replacement position
Office Information Systems	Replacement position
Counselor	Replacement position
History	Replacement position
Business Admin/Mgmt	Replacement position
Dental Hygiene	Growth position
ADN—Nursing	Growth position
Dance	Growth position
Mathematics	Growth position
Office Information Systems/Medical (MEDOP)	Growth position
Anthropology	Growth position
Languages	Growth position
Accounting	Replacement position
Visual Arts/Art History	Growth position
Health	Growth position
Mathematics	Growth position
Biology	Growth position
Visual Arts/Photography	Growth position
Psychology	Growth position
Sociology	Growth position
Music/Orchestra/String Specialist	Growth position
Biology	Growth position
English as a Second Language	Growth position
Music/Commercial	Growth position
Journalism	Growth position
Biology	Growth position
Library	Growth position
Music: Band/Woodwind Specialist	Growth position
Music: Music Education/Piano Specialist	Growth position
Communication	Growth position

Action	ITEM 11. HUMAN RESOURCES – CLASSIFIED (ITEMS A THROUGH D) (Osborne/Chopra)									
	Agosto		Dominguez		Roesch		Salcido		Valladolid	Del Rio-Student Advisory Vote
	11A. <u>APPROVE EMPLOYMENT</u>									
	<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Svc.</u>	<u>Range/ Step</u>	<u>Mon. Salary</u>	<u>Annual Salary</u>	<u>Eff. Date</u>		
	Veronica Howard (replacement)	Clerical Assistant III	Business Operations	12	13-1	\$3,036	\$36,432	5/15/08		
	Gabriella Castillo (new)	Dental Hygiene Clinical Facility Coordinator	Higher Education Center at National City	12	28-1	\$4,397	\$52,764	5/15/08		
	11B. <u>CHANGE IN CONTRACT SERVICE</u>									
	<u>Employee</u>	<u>Position</u> <u>Months/Service</u> <u>Class/Range</u> <u>Monthly Salary</u>	<u>To</u>	<u>Position</u> <u>Months/Service</u> <u>Class/Range</u> <u>Monthly Salary</u>			<u>Effective Date</u>			
	Ebba Gail Brown	Grants Technician Academic Affairs 12 *23-2 \$4,041/Monthly (Classified bargaining unit salary schedule)		Secretary to the Office of the Superintendent/ President 12 *10-4 \$4,701/Monthly (Confidential salary schedule)			5/15/08			
	*Includes one range increment for educational incentive.									
	11C. <u>HUMAN RESOURCES CLASSIFIED TRANSACTIONS (ENCLOSURE)</u>									
	Request approval and ratification of classified transactions for the 2007-2008 academic year.									
	11D. <u>EMPLOYMENT OF SHORT-TERM, NON-ACADEMIC, HOURLY EMPLOYEES FOR 2007-2008 (ENCLOSURE)</u>									
	Request approval for employment of short-term, non-academic hourly employees for the 2007-2008 academic year pursuant to Education Code Section 88003.									

Action	ITEM 12. FACILITIES (ITEMS A THROUGH B) (Wilson/Chopra)																														
	Agosto		Dominguez		Roesch		Salcido		Valladolid	Del Rio-Student Advisory Vote																					
	12A. <u>CHANGE ORDERS</u>																														
	12A1. <u>HIGHER EDUCATION CENTER AT SAN YSIDRO - CHANGE ORDER NO. 1</u>																														
	Approve Change Order No. one (1) for the Southwestern College Higher Education Center at San Ysidro to Jaynes Corporation, resulting in an increase of \$35,747 and a new contract amount of \$4,173,747.																														
	<table border="0"> <tr> <td>1. Remove unknown underground basement of old McDonald's restaurant and replace soil.</td> <td>(a)</td> <td>\$25,466.</td> </tr> <tr> <td>2. Remove and dispose of eleven (11) palm trees due to unknown underground basement.</td> <td>(a)</td> <td>\$5,173.</td> </tr> <tr> <td>3. Install 2" backflow prevention valve for water services to the buildings not on drawings.</td> <td>(d)</td> <td>\$3,472.</td> </tr> <tr> <td>4. Upgrade building insulation from R11 to R19 to achieve better energy efficiency.</td> <td>(b)</td> <td>\$1,636.</td> </tr> </table>										1. Remove unknown underground basement of old McDonald's restaurant and replace soil.	(a)	\$25,466.	2. Remove and dispose of eleven (11) palm trees due to unknown underground basement.	(a)	\$5,173.	3. Install 2" backflow prevention valve for water services to the buildings not on drawings.	(d)	\$3,472.	4. Upgrade building insulation from R11 to R19 to achieve better energy efficiency.	(b)	\$1,636.									
1. Remove unknown underground basement of old McDonald's restaurant and replace soil.	(a)	\$25,466.																													
2. Remove and dispose of eleven (11) palm trees due to unknown underground basement.	(a)	\$5,173.																													
3. Install 2" backflow prevention valve for water services to the buildings not on drawings.	(d)	\$3,472.																													
4. Upgrade building insulation from R11 to R19 to achieve better energy efficiency.	(b)	\$1,636.																													
	<p>(a) Unforeseen Conditions (b) District Requested Change (c) The Division of State Architect (DSA) Modifications (d) Design Omission < > Indicates Credit Amount</p>																														
	Total cost of change orders for this project is \$35,747.																														
	All of the above changes are within the 7% contingency budget allocated for this project and are funded through Proposition AA Funds.																														
	12A2. <u>FIRE LIFE SAFETY AND PERIMETER ROAD PROJECT - CHANGE ORDER NO. 4</u>																														
	Approve Change Order No. four (4) for the Fire Life Safety and Perimeter Road Project at Southwestern College to Western Rim Constructors, resulting in an increase of \$74,520 and a new contract amount of \$7,377,733.																														
	<table border="0"> <tr> <td>1. Install curb for ADA access from sidewalk ramp at classroom building 750.</td> <td>(c)</td> <td>\$1,980.</td> </tr> <tr> <td>2. Install ADA accessible ramp at classroom building 470.</td> <td>(c)</td> <td>\$3,215</td> </tr> <tr> <td>3. Add 3' of rock to stabilize clay soil to attain proper compaction in Parking Lot B.</td> <td>(a)</td> <td>\$2,148</td> </tr> <tr> <td>4. Existing 8" water line near tennis courts was encountered within 8" below surface. Required to be lowered to 36" to clear new roadway.</td> <td>(a)</td> <td>\$36,496</td> </tr> <tr> <td>5. Soil bellow curb line in Parking Lot B unstable due to wet soils and clay.</td> <td>(a)</td> <td>\$1,491</td> </tr> <tr> <td>6. Sewer line at Parking Lot H near the tennis courts was encountered 12" below the surface. Required to be lowered to 48" for proper clearance</td> <td>(a)</td> <td>\$32,341</td> </tr> <tr> <td>7. 12" irrigation pipe for tennis courts did not need to be relocated.</td> <td>(b)</td> <td><\$3,151.></td> </tr> </table>										1. Install curb for ADA access from sidewalk ramp at classroom building 750.	(c)	\$1,980.	2. Install ADA accessible ramp at classroom building 470.	(c)	\$3,215	3. Add 3' of rock to stabilize clay soil to attain proper compaction in Parking Lot B.	(a)	\$2,148	4. Existing 8" water line near tennis courts was encountered within 8" below surface. Required to be lowered to 36" to clear new roadway.	(a)	\$36,496	5. Soil bellow curb line in Parking Lot B unstable due to wet soils and clay.	(a)	\$1,491	6. Sewer line at Parking Lot H near the tennis courts was encountered 12" below the surface. Required to be lowered to 48" for proper clearance	(a)	\$32,341	7. 12" irrigation pipe for tennis courts did not need to be relocated.	(b)	<\$3,151.>
1. Install curb for ADA access from sidewalk ramp at classroom building 750.	(c)	\$1,980.																													
2. Install ADA accessible ramp at classroom building 470.	(c)	\$3,215																													
3. Add 3' of rock to stabilize clay soil to attain proper compaction in Parking Lot B.	(a)	\$2,148																													
4. Existing 8" water line near tennis courts was encountered within 8" below surface. Required to be lowered to 36" to clear new roadway.	(a)	\$36,496																													
5. Soil bellow curb line in Parking Lot B unstable due to wet soils and clay.	(a)	\$1,491																													
6. Sewer line at Parking Lot H near the tennis courts was encountered 12" below the surface. Required to be lowered to 48" for proper clearance	(a)	\$32,341																													
7. 12" irrigation pipe for tennis courts did not need to be relocated.	(b)	<\$3,151.>																													

ITEM

- (a) Unforeseen Conditions
- (b) District Requested Change
- (e) The Division of State Architect (DSA) Modifications
- (f) Design Omission
- < > Indicates Credit Amount

Total cost of change orders for this project is \$149,112.

All of the above changes are within the 7% contingency budget allocated for this project and are funded through Proposition AA Funds.

12B. AWARD OF BID
(Wilson/Chopra)

Bid No. 148

Recommend award of Bid for the Replacement of the Electrical Transformers and Switching Equipment at Southwestern College, Chula Vista Campus to Newest Construction in the amount of \$203,995. The bid was advertised in the San Diego Daily Transcript on April 15 and 22, 2008 and in La Prensa on April 18 and 25, 2008.

Action	ITEM								
	13. APPROVAL OF AGREEMENTS – COST TO DISTRICT (ITEMS A THROUGH D)								
		<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>	
									<i>Del Rio-Student Advisory Vote</i>

13A. ACADEMIC AFFAIRS
 (Dyste)

13A1. AGREEMENT WITH DATABASE PROVIDERS (ENCLOSURE)

RECOMMENDATION

Approve Agreement No. A2380.08 with Database Providers, for development and implementation of a SMT Line-Loading Scheduler Application with Hitech Electronic Manufacturing (HiTEM), as part of a federally-funded Mentor Protégé Program, for the period May 15 through June 3, 2008, in the amount of \$3,360.

OVERVIEW

HiTEM, a small disadvantaged business, is the protégé of Northrop-Grumman, and is being provided technical assistance by Northrop-Grumman and Southwestern College to improve their competitiveness and expand their markets. Southwestern College, through its contract with Northrop-Grumman, will provide consultant services via Database Providers to develop and implement a SMT Line-Loading Scheduler Application within HiTEM.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-38896-601003-928 (Project Funded)

13A2. AGREEMENT WITH R & K ENTERPRISES (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A2374.08 with R & K Enterprises, for analysis of data from mathematics department final exams, for the period July 1, 2008 to June 30, 2009, inclusive, in the amount of \$12,000.

OVERVIEW

Outsourcing the analysis of data through a Letter of Agreement (LOA) with R & K Enterprises provides continuity to the pilot project which began spring 2006. The analysis of student data from the department finals in mathematics is necessary in order to validate the final exam as required by new accreditation standards. In addition, the agreement will preserve student and instructor confidentiality and provide consistent analysis of student success and outcomes. It is expected that the final exam data will encompass approximately 8,000-12,000 students during the 2008-2009 school year.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45120-493054-802

ITEM

13A. ACADEMIC AFFAIRS (CONTINUED)
(Dyste)

13A3. AGREEMENT WITH THE CITY OF IMPERIAL BEACH, FOR THE MARINE SAFETY SERVICE TRAINING PROGRAM (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A2387.08 with the City of Imperial Beach, for the Marine Safety Service Training Program, for the period July 1, 2008 to June 30, 2009, inclusive, in an amount not to exceed \$15,840.

OVERVIEW

Participants are employed lifeguards who are required to complete the training program. The training session provides 14 hours of college-credit instruction for each lifeguard trainee. The City of Imperial Beach will provide facilities, equipment, and materials at no cost to the District. At the end of each training session, the District will remit \$2.20 per participant hour for instructional costs. The enrollment projection for the Marine Safety Service Training Program is 144 hours of training instruction for 50 trainees. The District will receive approximately 14 FTES.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-42410-089905-000

13A4. AGREEMENT WITH STATE OF CALIFORNIA DEPARTMENT OF PARKS AND RECREATION (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A2386.08 with the State of California Department of Parks and Recreation, for lifeguard instruction, for the period July 1, 2008 to June 30, 2009, inclusive, in an amount not to exceed \$15,840.

OVERVIEW

Participants are employed lifeguards who are required to complete the training program. The training session provides 14 hours of college-credit instruction for each lifeguard trainee. The State of California Department of Parks and Recreation will provide facilities, equipment, and materials at no cost to the District. At the end of each training session, the District will remit \$2.20 per participant hour for instructional costs. The enrollment projection for the first contracted period is 50 trainee participants receiving 144 hours of training instruction. The District will receive approximately 14 FTES.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-42410-089905-000

ITEM

13B. BUSINESS & FINANCIAL AFFAIRS
(Beasley)

13B1. AGREEMENT WITH SCHOOL SERVICES OF CALIFORNIA, INC.
(ENCLOSURE)

RECOMMENDATION

Ratify Amendment to Agreement No. A2345.08 with School Services of California, Inc., (SSC) to assist the District regarding State mandated program cost claims process, for the period May 15, 2008 to April 30, 2009, at a total cost of \$1,800 to the District.

RATIONALE FOR RATIFICATION

The amended agreement from SSC was not received in time to submit for approval at the April 9, 2008 Governing Board meeting.

OVERVIEW

SSC advises the District of the procedures for filing cost claims and are advocates for additional mandated cost reimbursements. SSC maintains a liaison with the State Department of Finance whose actions have an effect on mandated cost claims.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45110-664000-000

13B2. AGREEMENT TO PERFORM PUBLIC OPINION POLL (ENCLOSURE)

RECOMMENDATION

Approve Agreement No. A2393.08 with Fairbank, Maslin, Maullin & Associates, to provide a public opinion poll for a General Obligations Bond for the November 2008 election for the period May 15 to July 31, 2008, in the amount of \$34,000.

OVERVIEW

The District is considering placing a ballot measure on the November 2008 general election for District facility improvements. This agreement to conduct a public opinion poll is necessary to determine if the voters would support our measure. The information is also necessary to gain support from the San Diego Tax Payers Association. The District used this firm for our polling data on our successful Proposition AA ballot measure in year 2000.

FISCAL IMPACT/FUNDING SOURCE

Account No. 3-6210-716120-000 (Redevelopment Funds)

ITEM

13C. STUDENT AFFAIRS
(Sandoval)

13C1. CONSULTANT/PROFESSIONAL EXPERT AGREEMENT WITH
SWEETWATER UNION HIGH SCHOOL DISTRICT (ENCLOSURE)

RECOMMENDATION

RECOMMENDATION

Ratify Agreement No. A2376.08 with Sweetwater Union High School District, for consultant services, for the period July 1, 2007 to June 30, 2008, inclusive, in the amount of \$36,500.

RATIONALE FOR RATIFICATION

The Sweetwater Union High School District recently changed its process for hiring Outreach Specialist positions to use as consultants with other districts. The contract was received in April 2008 and immediately forwarded to Business and Operations for review.

OVERVIEW

In July of 2001, the Sweetwater Union High School District (SUHSD) and Southwestern Community College District (SCCD) partnered to create a new co-funded, full-time Outreach Specialist position. The position was created to better meet the needs of the students from the SUHSD, with the primary responsibility of enrolling SUHSD students in the College Bound Program. SUHSD reimburses SCCD fifty percent of the salary/benefits for this position annually.

FISCAL IMPACT/FUNDING SOURCE

Account No. (General Funds/Project Funds/Project Funds)		
Monies to be paid from:	Classified Contract	1-42110-671100-000
Monies to be reimbursed to:	General Fund Misc.	1-19162-671100-000
	General Fund Misc.	1-19163-671100-000

13D. SUPERINTENDENT/PRESIDENT
(Chopra)

13D1. AGREEMENT WITH R. MICHAEL SATO, R.M.S. ORGANIZATION
CONSULTING AND TRAINING (ENCLOSURE)

RECOMMENDATION

Ratify Agreement No. A2403.08 with R. Michael Sato, R.M.S. Organization Consulting and Training, for consulting services, for the period from April 15, 2008 through May 15, 2008, inclusive, for the amount of \$200/hour or \$1,600 per day plus expenses.

OVERVIEW

The purpose of this agreement is to permit consulting services for the Board Retreat on May 15, 2008. Services include preparation for and facilitation of the Board's retreat and self-evaluation.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45110-661000-000

ITEM

13D2. AGREEMENT WITH CAPORICCI & LARSON

Ratify Agreement No. A2397.08 with Caporicci & Larson, for external auditor services, through June 30, 2008, inclusive, in the amount of \$100 per hour plus out-of-pocket expenses.

OVERVIEW

An external audit was deemed necessary for an evaluation of the internal control of the program expenditures.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45110-661000-000

Action	ITEM								
	14. APPROVAL OF AGREEMENTS—INCOME/NO COST TO DISTRICT (ITEMS A THROUGH C)								
	Agosto		Dominguez		Roesch		Salcido		Valladolid

14A. (Dyste)

14A. ACADEMIC AFFAIRS
14A1. AGREEMENT WITH THE AMERICAN NATIONAL RED CROSS (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A2381.08 with the American National Red Cross, to serve as an authorized provider, for the period July 1, 2008 to June 30, 2009, inclusive, at no cost to the District.

OVERVIEW

The Higher Education Center at National City is requesting approval of the enclosed agreement with the American National Red Cross. This agreement designates Southwestern College as an authorized training provider. As an authorized training provider, the College offers instruction in Basic Life Support and First Aid by currently certified American Red Cross Instructors.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District

14A2. AGREEMENTS WITH AGENCIES FOR STUDENT INTERNSHIP PROGRAMS (ENCLOSURE)

RECOMMENDATION

Authorize agreements with agencies listed below, for Student Internship Programs, for the period May 15, 2008 to June 30, 2009, inclusive, at no cost to the District.

- A2346.08 California Department of Transportation
- A2347.08 General Atomics Electronics Systems
- A2348.08 Infrastructure Engineering Corporation
- A2349.08 KYOCERA American, Incorporated
- A2350.08 Naval Air Systems Command Depot, North Island
- A2351.08 Northrop Grumman Corporation
- A2352.08 Parsons Corporation
- A2353.08 Rick Engineering Company
- A2354.08 Sempra Energy Utility
- A2355.08 Space and Naval Warfare Systems Center
- A2357.08 Raytheon Company
- A2358.08 Hamilton Soundstrand Corporation
- A2378.08 National Oceanic and Atmospheric Administration
- A2379.08 National Center for Earth-Surface Dynamic

OVERVIEW

The Student Internship Program, funded in part by the Research and Training Institute (RTI), the National Science Foundation (NSF), STEM Talent Expansion Program, and Partnership of San Diego (SPSD) provides a unique work experience for students by exposing them to state-of-the-art equipment and the opportunity to work side-by-side with experts in their fields.

ITEM

FISCAL IMPACT/FUNDING SOURCE

No cost to the District

14A3. AGREEMENTS WITH AGENCIES FOR STUDENT INTERNSHIP PROGRAMS (ENCLOSURE)

RECOMMENDATION

Authorize agreements with agencies listed below, for Student Internship Programs, for the period July 1, 2008 to June 30, 2009, inclusive, at no cost to the District.

- A2359.08 The Salk Institute for Biological Studies
- A2360.08 California State University, San Marcos
- A2363.08 Cibus LLC Company
- A2364.08 The DOW Chemical Company
- A2367.08 Ohio State University
- A2368.08 Pfizer Pharmaceuticals
- A2370.08 University of San Diego, Student Undergraduate Research Program
- A2371.08 University of California, San Diego
- A2372.08 San Diego State University

OVERVIEW

The Student Internship Program, funded in part by the Research and Training Institute (RTI) and the Biotechnology Education and Training Sequence Investment (BETSI) II Program, provides a unique work experience for students by exposing them to state-of-the-art equipment and the opportunity to work side-by-side with experts in their fields.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District

14A4. AGREEMENTS WITH AGENCIES FOR STUDENT INTERNSHIP PROGRAMS (ENCLOSURE)

RECOMMENDATION

Authorize agreements with agencies listed below, for Student Internship Programs, for the period May 15, 2008 to June 30, 2009, inclusive, at no cost to the District.

- A2362.08 The Scripps Research Institute
- A2365.08 Biocept Incorporated
- A2366.08 San Jose State University
- A2369.08 Conservation and Research for Endangered Species
- A2375.08 Novartis Pharmaceuticals Corporation

OVERVIEW

The Student Internship Program, funded in part by the Research and Training Institute (RTI) and the Biotechnology Education and Training Sequence Investment (BETSI) II Program, provides a unique work experience for students by exposing them to state-of-the-art equipment and the opportunity to work side-by-side with experts in their fields.

ITEM

FISCAL IMPACT/FUNDING SOURCE

No cost to the District

14A5. MEMORANDUM OF UNDERSTANDING WITH BATTELLE MEMORIAL INSTITUTE (ENCLOSURE)

RECOMMENDATION

Approve Memorandum of Understanding No. M4027.08 with Battelle Memorial Institute, establish a student internship program, for the period May 15, 2008 to March 31, 2011, at no cost to the District.

OVERVIEW

This Memorandum of Understanding (MOU)/Task Order Agreement (TOA) will allow students in Southwestern College's Environmental Technology Program to work side-by-side with professional scientist and engineers through development of this student internship program. Battelle will pay the District participants at rates specified in the MOU.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District

14A6. MEMORANDUM OF UNDERSTANDING WITH MEITETSU TRAVEL CORPORATION (ENCLOSURE)

RECOMMENDATION

Ratify Agreement No. AR2326.08 with the Meitetsu Travel Corporation, for coordination of student travel, for the period May 6 to May 8, 2008, inclusive, in the amount of \$6,000, income to the District.

RATIONALE FOR RATIFICATION

Agreement No. AR2326.08 was originally being processed for approval on April 9, 2008, however due to a clerical error; it did not meet the final deadline for submission.

OVERVIEW

It is within the District's mission and philosophy to recognize its unique role in multicultural communication and education, and commitment to promoting, understanding and appreciating diversity of cultures. Southwestern College students will work side-by-side with international students in class who will provide academic information on comparison of the paramedic service system in our country. Southwestern College students will experience a cultural exchange of ideas related to emergency medical training.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-38896-083517-507

ITEM

14A7. MEMORANDUM OF UNDERSTANDING WITH OSAKA JEKEI COLLEGE (ENCLOSURE)

RECOMMENDATION

Ratify Agreement No. AR2325.08 with Osaka Jekei College, for the international Medical Office Support Educational and Cultural Seminar, for the period May 14 to May 16, 2008, inclusive, in the amount of \$,8,400, income to the District.

RATIONALE FOR RATIFICATION

Agreement No. AR2325.08 was originally being processed for approval on April 9, 2008, however due to a clerical error; it did not meet the final deadline for submission.

OVERVIEW

It is within the District's mission and philosophy to recognize its unique role in multicultural communication and education, and commitment to promoting, understanding and appreciating diversity of cultures. Southwestern College students will work side-by-side with international students in class who will provide academic information on comparison of the health service system in our country. Southwestern College students will experience a cultural exchange of ideas related to medical office support

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-38896-083517-507

14B. BUSINESS & FINANCIAL AFFAIRS

14B1. AGREEMENT WITH AT&T (ENCLOSURE)

RECOMMENDATION

Approve Agreement No. A2390.I08 with AT&T California (AT&T), to provide a utility easement at the Higher Education Center at San Ysidro, at no cost to the District.

OVERVIEW

AT&T has requested an Underground Supporting Structure (USS) to provide telephone service at our Higher Education Center at San Ysidro. This USS will be used to support our telephone and data services at the new center being constructed.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

ITEM

14B2. AGREEMENT WITH THE PEPSI BOTTLING GROUP (ENCLOSURE)

RECOMMENDATION

Ratify Amendment to Agreement No. AR 2338.08 with Bottling Group, LLC dba The Pepsi Bottling Group, to refund sales tax overpayment for vending machine services for the District, for the period January 27, 2008 to June 30, 2010, inclusive, in the amount of \$17,181.46 to benefit the District.

RATIONALE FOR RATIFICATION

The Pepsi Bottling Group did not receive final approval, until March 2008, from the Sate Franchise Tax Board to move forward with this amendment.

OVERVIEW

The Pepsi Bottling Group has decreased our vending commissions due to overpayment of sales tax associated with the sale of vending machine beverages. The past commission payment is a result of taxes overpaid to the State Franchise Tax Board. Future vending sales, associated with commissions will not be taxed and will be reflected as additional revenues for the District. The Pepsi Bottling Group will adjust vending machine commissions to reflect 41.5% for all beverages.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-38999-691000-031

14C. STUDENT AFFAIRS
(Sandoval)

14C1. MISSION FEDERAL CREDIT UNION AGREEMENT (ENCLOSURE)

RECOMMENDATION

Approve Agreement No. AR2331.08 with Mission Federal Credit Union, for an Automated Teller Machine (ATM) at Southwestern Community College District, for the period May 15, 2008 to May 31, 2009, inclusive, in the amount of \$5,000 to benefit the District.

OVERVIEW

This agreement will provide ATM financial services to faculty, staff, and students who are members, or potential members, of Mission Federal Credit Union. It will provide money to the campus community members to purchase on-campus services. Mission Federal Credit Union agrees to donate \$5,000, as is consistent to previous years, to sponsor the Student Awards Ceremony dinner.

FISCAL IMPACT/FUNDING SOURCE

Account No. 8-29518-692511-000

ITEM																								
Action	15. REPORT ON AUDIT OF BOND FUND, JUNE 30, 2007 (ENCLOSURE) (Beasley)																							
	<table border="1"> <tr> <td></td> <td><i>Agosto</i></td> <td></td> <td><i>Dominguez</i></td> <td></td> <td><i>Roesch</i></td> <td></td> <td><i>Salcido</i></td> <td></td> <td><i>Valladolid</i></td> <td></td> <td><i>Del Rio-Student Advisory Vote</i></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <p>RECOMMENDATION</p> <p>Recommend acceptance of audited financial statements for the Bond Fund for year ended June 30, 2007.</p> <p>OVERVIEW</p> <p>Pursuant to Education Code Section 41010-41023, "each fiscal year, each county superintendent of schools shall provide for an audit of all funds under his or her jurisdiction and control and the governing board of each local educational agency shall provide for an audit of the books and accounts of the local education agency."</p> <p>The district's financial audits were conducted by Messner and Hadley, LLP, Certified Public Accountants, in accordance with auditing standards. It is their opinion that the financial statement present fairly, in all material respects, the financial position of Southwestern Community College District Bond Fund, as of June 30, 2007 and the respective changes in net assets and cash flows, for the fiscal year then ended in conformity with accounting principles.</p> <p>FISCAL IMPACT/FUNDING SOURCE</p> <p>No cost to District.</p>		<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Del Rio-Student Advisory Vote</i>											
	<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Del Rio-Student Advisory Vote</i>													
Action	16. ADOPT RESOLUTION(S) (ITEMS A THROUGH C)																							
	<table border="1"> <tr> <td></td> <td><i>Agosto</i></td> <td></td> <td><i>Dominguez</i></td> <td></td> <td><i>Roesch</i></td> <td></td> <td><i>Salcido</i></td> <td></td> <td><i>Valladolid</i></td> <td></td> <td><i>Del Rio-Student Advisory Vote</i></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <p>16A. <u>RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS (COMMERCIAL WARRANTS) (ENCLOSURE)</u></p> <p>RECOMMENDATION</p> <p>Recommend approval of resolution as required by the San Diego County Office of Education (SCOE) and in accordance with Education Code Section 42632 or 85232. This resolution lists the person(s) authorized to sign any and all orders in the name of Southwestern Community College District.</p> <p>Raj K. Chopra will be the authorized signature affixed to all commercial warrants.</p> <p>FISCAL IMPACT/FUNDING SOURCE</p> <p>No cost to the District</p>		<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Del Rio-Student Advisory Vote</i>											
	<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Del Rio-Student Advisory Vote</i>													

ITEM

16B. INTRA-BUDGET TRANSFER RESOLUTION (ENCLOSURE)

RECOMMENDATION

Recommend adoption of the Intra-Budget Transfer Resolution for 2007-08, in accordance with Education Code 70902, authorizing the County Superintendent of Schools to originate intra-budget transfers necessary for the end-of-year closing of records for the District.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District

16C. TEMPORARY TRANSFER OF FUNDS RESOLUTION (ENCLOSURE)

RECOMMENDATION

Recommend adoption of resolution to request that the Board of Supervisors of the County of San Diego direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in custody to the District during the 2008-09 fiscal year to meet obligations incurred for maintenance purposes, if necessary.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

Action	ITEM									
	17. DISTRICT POLICIES (Osborne/Chopra)									
		Agosto		Dominguez		Roesch		Salcido		Valladolid

RECOMMENDATION

Recommend the Board strike the following policies from the District Policy Manual. These policies were either replaced or rendered obsolete by new policies adopted by the Governing Board on April 19, 2006 and March 12, 2008:

- Policy 0009 SHARED GOVERNANCE PHILOSOPHY
- Policy 1003 AUTHORITY AND POWERS OF THE GOVERNING BOARD
- Policy 1005 ORGANIZATION OF THE GOVERNING BOARD
- Policy 1007 FUNCTIONS OF THE GOVERNING BOARD
- Policy 1009 MEETINGS OF THE GOVERNING BOARD
- Policy 1011 STUDENT TRUSTEE POLICY
- Policy 1013 GOVERNING BOARD ELECTION PROCEDURE
- Policy 1015 GOVERNING BOARD ABSENCE POLICY
- Policy 1017 PERSONNEL NEGOTIATIONS/PUBLIC NOTICE POLICY
- Policy 1019 GOVERNING BOARD NEGOTIATIONS POLICY
- Policy 1023 POLICY ADOPTION POLICY
- Policy 1027 GOVERNING BOARD TIE VOTE ELECTION POLICY
- Policy 1029 GOVERNING BOARD MEMBERS' CODE OF ETHICS
- Policy 1031 GOVERNING BOARD COMPENSATION
- Policy 1033 GOVERNING BOARD MEMBERS' HEALTH & WELFARE BENEFITS
- Policy 1035 ORAL COMMUNICATIONS POLICY
- Policy 1037 GOVERNING BOARD MEMBERS' GOALS
- Policy 3003 DELEGATION OF AUTHORITY TO THE SUPERINTENDENT/PRESIDENT
- Policy 3005 GOVERNING BOARD AND SUPERINTENDENT/PRESIDENT TRAVEL REIMBURSEMENT POLICY
- Policy 3021 POLICY DEVELOPMENT & MODIFICATION
- Policy 3029 SUPERINTENDENT/PRESIDENT EVALUATION POLICY

Information

18. INFORMATION ITEMS)

- 18A. GENERAL FUND FINANCIAL REPORT FOR PERIOD ENDING MARCH 31, 2008
(ENCLOSURE)
(Sampson/Beasley)
- 18B. GENERAL FUND CASH ANALYSIS FOR PERIOD ENDING MARCH 31, 2008
(ENCLOSURE)
(Sampson/Beasley)
- 18C. QUARTERLY REPORT CCFS 311Q FOR PERIOD ENDING MARCH 31, 2008
(ENCLOSURE)
(Sampson/Beasley)
- 18D. TRANSFER CENTER REPORT 2006-2007 (ENCLOSURE)
(Sandoval)

	ITEM						
Administrative Reports	<p>19. ADMINISTRATIVE REPORTS (Agosto)</p> <p>19A. RON DYTE, VICE PRESIDENT FOR ACADEMIC AFFAIRS</p> <p>19B. THOMAS BEASLEY, ACTING VICE PRESIDENT FOR BUSINESS & FINANCIAL AFFAIRS</p> <p>19C. HUMAN RESOURCES</p> <p>19D. GREG R. SANDOVAL, VICE PRESIDENT FOR STUDENT AFFAIRS</p> <p>19E. RAJ K. CHOPRA, Ph.D., SUPERINTENDENT/PRESIDENT</p>						
Senate/Union /Association Reports	<p>20. SENATE/UNION/ASSOCIATION REPORTS (Agosto)</p> <p>20A. PROFESSOR VALERIE GOODWIN-COLBERT, PRESIDENT, ACADEMIC SENATE</p> <p>20B. WANDA MAXWELL, PRESIDENT, CLASSIFIED SENATE</p> <p>20C. PROFESSOR JANET MAZZARELLA, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)</p> <p>20D. MICHAEL SELBY, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)</p> <p>20E. DEBBIE TRUJILLO, PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)</p>						
Superintendent/ President's Report	<p>21. SUPERINTENDENT/PRESIDENT'S REPORT (Agosto)</p> <p>RAJ K. CHOPRA, PH.D., SUPERINTENDENT/PRESIDENT</p>						
Board Requests for Information	<p>22. GOVERNING BOARD REQUESTS FOR INFORMATION (Agosto)</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Information Requested</u></th> <th style="text-align: left;"><u>Board Member</u></th> <th style="text-align: left;"><u>Due Date</u></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	<u>Information Requested</u>	<u>Board Member</u>	<u>Due Date</u>			
<u>Information Requested</u>	<u>Board Member</u>	<u>Due Date</u>					
Governing Board Reports	<p>23. GOVERNING BOARD REPORTS (Agosto)</p> <p>23A. STUDENT BOARD MEMBER ADRIAN DEL RIO</p> <p>23B. BOARD MEMBER TERRI VALLADOLID</p> <p>23C. BOARD MEMBER YOLANDA SALCIDO 1. Board Liaisons Accreditation Report</p> <p>23D. BOARD MEMBER JORGE DOMINGUEZ, Ph.D.</p> <p>23E. BOARD VICE PRESIDENT JEAN ROESCH, Ed.D.</p> <p>23F. BOARD PRESIDENT DAVID J. AGOSTO</p>						

	ITEM
<i>Closed Session</i>	24. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Agosto)
<i>Adjournment</i>	25. ADJOURNMENT (Agosto)
<i>Information</i>	26. NEXT REGULAR MEETING Wednesday, June 11, 2008 Southwestern College Higher Education Center at National City 880 National City Blvd. National City, CA 91950

RAJ K. CHOPRA, PH.D.
SUPERINTENDENT/PRESIDENT