



SUGGESTED ORDER OF BUSINESS

**REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT**

**MEETING TO BE HELD
AT
CORONADO UNIFIED SCHOOL DISTRICT BOARD ROOM
201 SIXTH STREET,
CORONADO, CA 92118**

DAVID J. AGOSTO, GOVERNING BOARD PRESIDENT
JEAN ROESCH, ED.D., GOVERNING BOARD VICE PRESIDENT
JORGE DOMINGUEZ, PH.D., GOVERNING BOARD MEMBER
YOLANDA SALCIDO, GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
ADRIAN DEL RIO, STUDENT GOVERNING BOARD MEMBER
RAJ K. CHOPRA, PH.D., SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

7:00 PM

Wednesday, April 9, 2008

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	<p>1. CALL TO ORDER (Agosto) 6:00 p.m., Coronado Unified District Board Room</p> <p>Present: Absent:</p> <p>Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.</p> <p><i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i></p>
Closed Session	<p>2. ADJOURN TO CLOSED SESSION (Agosto) Board Conference Room</p> <p>2A. LABOR NEGOTIATIONS Government Code Section 54957.6 Negotiator: Jackie Osborne Employee Organizations: CSEA, SCEA, SCCDAA, Confidentials</p> <p>2B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code Section 54957(b)</p>

ITEM															
Reconvene in Open Session	<p>3. RECONVENE IN OPEN SESSION (Agosto)</p> <p>7:00 p.m., Coronado Unified District Board Room</p> <p>Present:</p> <p>Absent:</p>														
Pledge of Allegiance	<p>4. PLEDGE OF ALLEGIANCE (Agosto)</p>														
Closed Session Announcement	<p>5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Agosto)</p>														
Action	<p>6. APPROVAL OF MINUTES (ENCLOSURE) (Chopra)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 15%;">Agosto</th> <th style="width: 15%;">Dominguez</th> <th style="width: 15%;">Roesch</th> <th style="width: 15%;">Salcido</th> <th style="width: 15%;">Valladolid</th> <th style="width: 15%;">Del Rio-Student Advisory Vote</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Agosto	Dominguez	Roesch	Salcido	Valladolid	Del Rio-Student Advisory Vote							
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Presentation(s)	<p>Regular Meeting, March 12, 2008 Special Meeting, March 27, 2008</p> <p>7. PRESENTATION(S)</p> <p>A. <u>CROWN COVE AQUATIC CENTER</u></p> <p>Presenter: Ron Dyste, Vice President for Academic Affairs</p> <p>B. <u>NATIONAL CONFERENCE ON STUDENT LEADERSHIP</u></p> <p>Presenter: Adrian Del Rio, Student Board Member and Associated Student Organization President</p>														
Oral Communication	<p>8. ORAL COMMUNICATION (Agosto)</p> <p>Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.</p> <p>An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."</p>														

Action	ITEM							
	9. APPROVE CONSENT CALENDAR (ITEMS A THROUGH J)							
	Agosto	Dominguez	Roesch	Salcido	Valladolid	Del Rio-Student Advisory Vote		
	Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.							
	9A. <u>RATIFY/APPROVE FACILITY USE REQUEST(S)</u> (Wilson/Beasley)							
	<u>Organization</u> Bonita Rebels Soccer League	<u>Facility Requested</u> Soccer Field	<u>Purpose</u> Soccer Games	<u>Date</u> Saturdays 8/16/08 to 11/22/08	<u>Total Charge</u> \$17,920			
	Pacific Safety Counsel	Parking Lot O	Motorcycle Safety Training	Saturdays and Sundays 4/5/08 to 12/28/08	\$18,000			
	9B. <u>RATIFY/APPROVE TRAVEL ADVANCE REQUESTS:</u> (Sampson/Chopra)							
	<u>Employee</u> Burton, Veronica	<u>Purpose</u> 2008 Ensuring Transfer Success, Irvine, CA	<u>Date</u> May 9, 2008	<u>Cost</u> \$242.54				
	Cravens, Karen	Annual Joint PCC Meeting, Palm Desert, CA	May 5-6, 2008	\$458.66				
	Cravens, Karen	33 rd Annual CCCADA Spring Meeting	May 28-31, 2008	\$990.00				
	Davis, Terry	COA/CCCAA Convention, Ontario, CA	April 1-4, 2008	\$703.22				
	Davis, Terry	Annual Joint PCC Meeting, Palm Desert, CA	May 5-6, 2008	\$458.66				
	Felon-Gonzales, Sylvia	Puente Northern California University Visitation, Oakland, CA	April 23-25, 2008	\$513.00				
	Lopez, Philip	Puente Project Northern CA. College Visit, Oakland, CA	April 23-25, 2008	\$517.00				
	Stonecipher, Joanne	"Teaching the Unthinkable", Las Vegas, Nevada	April 29, 2008	\$551.00				
	9C. <u>RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S)</u>							
	<u>Department</u> (Dyste)	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>			
	Arts and Communication	San Diego Young Artists Symphony	Music Concert	4/13/08	Not to Exceed \$2,500			
	9D. <u>RATIFY FILING OF APPLICATION(S) TO MEET FILING DEADLINE(S)</u> (Dyste)							
	Recommend ratification of filing of the following applications to meet filing deadlines: Chancellor's Office, California Community Colleges, Small Business Programs, in the amount of \$150,000, July 1, 2008 through June 30, 2009.							
	Chancellor's Office, California Community Colleges, Centers for International Trade Development, in the amount of \$205,000, July 1, 2008 through June 30, 2009.							

ITEM

- 9E. RATIFY/APPROVE T ACCEPTANCE OF FUNDS
(Dyste)
U.S. Small Business Administration, "Small Business Development Center (SBDC) Network San Diego/Imperial Counties," in the amount of \$790,918, January 1 to December 31, 2008. The application was approved by the Governing Board on September 12, 2007.

California Community Colleges Chancellor's Office, "Nursing Capacity Building Program," amendment augmentation in the amount of \$93,947, and grant performance period extension from July 1, 2007 to December 31, 2008. The application was approved by the Governing Board on February 13, 2008.
- 9F. RATIFY VOLUNTEER SERVICES (ENCLOSURE)
(Beasley)
Recommend ratification of volunteer services effective February 1 through December 31, 2008.
- 9G. ACCEPTANCE OF APRIL 2008 CURRICULUM SUMMARY REPORT (ENCLOSURE)
(Dyste)
RECOMMENDATION

Recommend acceptance of April 2008 Curriculum Summary Report.

OVERVIEW

The April 2008 Curriculum Summary Report is a compilation of the new and revised curriculum proposed by faculty and submitted to the Curriculum Committee February 7 through February 21, 2008. Faculty submit proposals for new and/or revised curriculum to the Curriculum Committee. The Curriculum Committee reviews and scrutinizes curriculum for academic rigor, transferability and/or occupational competencies, student benefit, and institutional fit, as stated in Title 5 and the State Chancellor's Curriculum Handbook. Once these and other considerations are met, the Curriculum Summary Report is forwarded to the Superintendent/President and Governing Board for review and approval before being sent to the State Chancellor's Office.

The Southwestern College Curriculum Committee has reviewed and approved 5 new courses, 10 course modifications and 6 program modifications.

ITEM

9H. APPROVAL OF HONORARY DEGREE (ENCLOSURE)
(Dyste)

RECOMMENDATION

In accordance with District Policy 1025 regarding Honorary Degrees, the Academic Senate of Southwestern Community College District held a meeting on Tuesday, February 26, 2008 to approve Honorary Degree nominations. The Selection Committee met to review the nominations and offers the following recommendation for approval:

Enrique Morones

OVERVIEW

According to Southwestern Community College District Policy 1025, "The Academic Senate and the Curriculum Committee have endorsed, and the Governing Board authorizes the granting, on a yearly basis, a limited number of associate degrees to outstanding members of the local community who have contributed to the betterment of the community. The Governing Board believes the granting of such degrees will recognize deserving individuals and strengthen our ties to the communities."

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

9I. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)
(Wilson/Beasley)

General Fund Nos. 85782 – 86180
Blanket Fund Nos. B1350 – B1351

9J. PAYMENT OF BILLS – FEBRUARY 1-29, 2008 (ENCLOSURE)
(Sampson/Beasley)

	ITEM							
Action	10. ACCEPTANCE OF GENERAL OPERATIONAL FUND FOR YEAR ENDED JUNE 30, 2007 (Beasley)							
	Agosto	Dominguez	Roesch	Salcido	Valladolid	Del Rio-Student Advisory Vote		
	<p style="text-align: center;">RECOMMENDATION</p> <p>Accept the audited financial statements for the General Operational Funds for year ended June 30, 2007.</p> <p style="text-align: center;">OVERVIEW</p> <p>Pursuant to Education Code Section 41010-41023, "each fiscal year, each county superintendent of schools shall provide for an audit of all funds under his or her jurisdiction and control and the governing board of each local educational agency shall provide for an audit of the books and accounts of the location educational agency."</p> <p>The district's financial audits were conducted by Messner and Hadley, LLP, Certified Public Accountants, in accordance with auditing standards. It is their opinion that the financial statements present fairly, in all material respects, the financial position of Southwestern Community College District, as of June 30, 2007 and the respective changes in net assets and cash flows, for the fiscal year then ended in conformity with accounting principles.</p> <p>The results of the audit disclosed that except for Standards of Scholarships and the Scheduled Maintenance Program, for the items tested, the District compiled with the state laws and regulations. Messner and Hadley, LLP noted no matters involving the internal controls over financial reporting and its operation that they consider to be material weaknesses. Messner and Hadley, LLP noted two other matters involving the internal control and compliance over financial reporting as described in the audit.</p> <p>Two of four recommendations from previous years have been implemented and noted in the audit.</p> <p style="text-align: center;">FISCAL IMPACT/FUNDING SOURCE</p> <p>No cost to the District.</p>							

	ITEM									
<i>Action</i>	11. HUMAN RESOURCES – ACADEMIC (ITEMS A THROUGH C) (Osborne/Chopra)									
	<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>	<i>Del Rio-Student Advisory Vote</i>
	<p>11A. <u>ORDER OF EMPLOYMENT (ENCLOSURE)</u></p> <p>Request approval of the Academic Order of Employment List, pursuant to Education Code Section 87413.</p> <p>11B. <u>ACADEMIC EMPLOYEE LIST (ENCLOSURE)</u></p> <p>Request approval of reemployment and salary placement of 246 faculty for the 2008-09 academic year, pursuant to the attached list.</p> <p>11C. <u>CONTINUATION OF REDUCED FACULTY SERVICE</u></p> <p>Pursuant to provisions set forth in <u>Article VII, Section 7.8 of the 2007-2009 S.C.E.A. Contract</u>, and in accordance with employee's request, recommend approval of the following continuation of reduced faculty service, effective as indicated: Karen Smith, Librarian, Learning Resources, from 100% to 80%, effective with the 2008-09 academic year.</p>									

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Action	12. HUMAN RESOURCES – CLASSIFIED (ITEMS A THROUGH G) (Osborne/Chopra)																									
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	<p>12B. <u>CHANGE IN CONTRACT SERVICE</u></p> <table border="1"> <thead> <tr> <th><u>Employee</u></th> <th><u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u></th> <th><u>To</u></th> <th><u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u></th> <th><u>Effective Date</u></th> </tr> </thead> <tbody> <tr> <td>Jason Judkins</td> <td>Financial Aid Technician 12-month (100%) Range 21/Step 3 \$4,000.00</td> <td></td> <td>Financial Aid Specialist 12-month (100%) Range 25/Step 2 \$4,246.00</td> <td>4/10/08</td> </tr> <tr> <td>Ursula Morris</td> <td>Office Support Services Coordinator 12-month (100%) Range 27/Step 6 \$5,220.00</td> <td></td> <td>Facilities Leasing & Events Coordinator 12-month (100%) Range 27/Step 6 \$5,220.00</td> <td>4/10/08</td> </tr> <tr> <td>Dawn Perez</td> <td>Advancement Specialist 12-month (100%) Range 26/Step 6 \$5,091.00</td> <td></td> <td>Office Support Services Coordinator 12-month (100%) Range 26/Step 6 \$5,091.00</td> <td>4/10/08</td> </tr> <tr> <td>Rebeca Toth</td> <td>Facilities Leasing & Events Coordinator 12-month (100%) Range 27/Step 6 \$5,220.00</td> <td></td> <td>Financial Aid Specialist 12-month (100%) Range 27/Step 6 \$5,220.00</td> <td>4/10/08</td> </tr> </tbody> </table>	<u>Employee</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>To</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>Effective Date</u>	Jason Judkins	Financial Aid Technician 12-month (100%) Range 21/Step 3 \$4,000.00		Financial Aid Specialist 12-month (100%) Range 25/Step 2 \$4,246.00	4/10/08	Ursula Morris	Office Support Services Coordinator 12-month (100%) Range 27/Step 6 \$5,220.00		Facilities Leasing & Events Coordinator 12-month (100%) Range 27/Step 6 \$5,220.00	4/10/08	Dawn Perez	Advancement Specialist 12-month (100%) Range 26/Step 6 \$5,091.00		Office Support Services Coordinator 12-month (100%) Range 26/Step 6 \$5,091.00	4/10/08	Rebeca Toth	Facilities Leasing & Events Coordinator 12-month (100%) Range 27/Step 6 \$5,220.00		Financial Aid Specialist 12-month (100%) Range 27/Step 6 \$5,220.00	4/10/08
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	<p>12C. <u>EMPLOYMENT OF SHORT-TERM, NON-ACADEMIC, HOURLY EMPLOYEES, FOR THE 2007-2008 ACADEMIC YEAR (ENCLOSURE)</u></p> <p>Request approval and ratification for employment of short-term, non-academic hourly employees for the 2007-2008 academic year, pursuant to Education Code Section 88003.</p>																									
	<p>12D. <u>CLASSIFIED EMPLOYEE LIST (ENCLOSURE)</u></p> <p>Request approval of reemployment and salary placement of 378 classified employees for the 2008-09 academic year, pursuant to the attached list.</p>																									

ITEM

12E. HUMAN RESOURCES CLASSIFIED TRANSACTIONS (ENCLOSURE)

Request approval and ratification of classified transactions for the 2007-2008 academic year.

12F. RESIGNATION/RETIREMENT

The following classified employee has resigned and his resignation has been accepted by the Superintendent/President under delegation of powers:

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Robert Smith	Campus Police Officer	4/18/08

12G. ELIMINATION OF CLASSIFICATION

The Board approved the reorganization plan presented on February 25, 2008, which included the elimination of the Institutional Advancement Unit. In accordance with the reorganization plan, it is recommended that the Advancement Specialist classification be eliminated effective April 10, 2008.

	ITEM									
Action	13. FACILITIES (ITEMS A THROUGH C) (Wilson/Beasley)									
	Agosto		Dominguez		Roesch		Salcido		Valladolid	Del Rio-Student Advisory Vote
	<p>13A. <u>AWARD/REJECTION OF BID(S)</u></p> <p>13A1. Bid No. 147 Recommend award of Bid for the Printing of SWC Class Schedules for the Fall 2008, Spring 2009, and Summer 2009, to VQS Enterprises in the amount of \$254,743. The bid was advertised in the San Diego Transcript on February 25 and March 3, 2008.</p> <p>13A2. Bid 148 Recommend rejection of all bids for the Replacement of Electrical Transformers and Switching Gear at Southwestern College, Chula Vista Campus and re-bid. Bid documents issued by the District were incomplete.</p> <p>13A3. Bid No. 149 Recommend award of Bid for the Re-Roofing of Building 1500, Gymnasium; 800, Music Building; and 500, Engineering Building at Southwestern College, Chula Vista Campus, to Chambers, Inc. dba Roof Construction in the amount of \$404,298. The bid was advertised in the San Diego Transcript on February 28 and March 6, 2008 and in La Prensa on February 29 and March 7, 2008. 50% Proposition AA funding and 50% State Scheduled Maintenance Funding.</p> <p>13A4. Bid No. 150 Recommend award of Bid for the Replacement of Doors and Hardware at Southwestern College, Chula Vista Campus, to Solpac Construction, Inc. dba Soltek Pacific Construction in the amount of \$99,783. The bid was advertised in the San Diego Transcript on February 28 and March 6, 2008 and in La Prensa on February 29 and March 7, 2008. 100% Proposition AA funding.</p> <p>13B. <u>NOTICE OF COMPLETION(S)</u></p> <p>Recommend approval and acceptance of the following completed projects, effective as indicated:</p> <p>Bid 146 - Southwestern College Parking Lot D Grading, Asphalt, & Improvements at the Chula Vista Campus with Kirk Paving Incorporated, as satisfactorily completed as of April 4, 2008.</p>									

ITEM

13C. APPROVE CHANGE ORDER(S)

13C1. REMODEL OF THE 800/850 BUILDING

Approve Change Order No. four (4) for the Remodel of the 800/850 Building at Southwestern College with Soltek Pacific Construction, resulting in an increase of \$29,872 and a new adjusted amount of \$5,138,297.

- 1. District will provide bathroom accessories. (b) <\$1,410.>
- 2. Replace existing conduit for telephone and computer cable. Cannot feed new service cable due to damaged conduit. (a) \$9,278.
- 3. Install concrete topping on floors in the 800/850 building. Concrete flooring was uneven and large cracks in the floor were discovered on 9,800 square feet of flooring . (a) \$17,926.
- 4. Revised sizing of sound system conduit in walls. Conduit size increased to 3" for future use for additional cables. (b) \$1,300.
- 5. Replace 16 sheets of roofing plywood due to water damage. (a) \$2,778.

Total proposed change \$29,872.

Total cost of change orders for this project is \$80,841.

All of the above changes are within the 5% contingency budget allocated for this project and are funded through Proposition AA Funds.

13C2. SOUTHWESTERN COLLEGE FIRE LIFE SAFETY AND PERIMETER ROAD

Approve Change Order No. three (3) for the Southwestern College Fire Life Safety and Perimeter Road project with Western Rim Constructors, resulting in an increase of \$22,974 and a new adjusted amount of \$7,303,213.

- 1. Asphalt overlay in Parking Lot C. \$10,309.
Asphalt adjustments made to handicap parking area.
Change required by the Department of State Architect (DSA). (c)
- 2. Install three (3) inches of rock on sub-grade of perimeter road. \$12,665.
Existing soil conditions contained excessive moisture. This is required to achieve compaction. (a)

Total cost of change orders for this project is \$53,612.

All of the above changes are within the 5% contingency budget allocated for this project and are funded through Proposition AA Funds.

- (a) Unforeseen Conditions
- (b) District Requested Change
- (c) The Division of State Architect (DSA) Modifications
- (d) Architect/Engineer Design Omission

< > Indicates Credit Amount

Action	ITEM								
	14. APPROVAL OF AGREEMENTS – COST TO DISTRICT								
	<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>
	<p>14A. <u>BUSINESS AND FINANCIAL AFFAIRS</u> (Beasley)</p> <p>14A1. AGREEMENT WITH AMERICAN SOCIETY OF COMPOSERS, AUTHORS AND PUBLISHERS (ENCLOSURE)</p> <p>Authorize ratification of agreement with the American Society of Composers, Authors and Publishers (ASCAP), to provide musical compositions for the period July 1, 2007 to June 30, 2012; in an amount not to exceed \$5,011 annually.</p> <p>RATIONALE FOR RATIFICATION</p> <p>The American Society of Composers, Authors and Publishers were negotiating with the American Council of Education (ACE) and the National Association of College and University Business Office (NACUBO) for a new five (5) year agreement to allow musical performances at college campuses for a set license fee. The negotiations were completed in January 2008.</p> <p>OVERVIEW</p> <p>The District performs musical productions as part of the curriculum. This license allows us to perform without paying royalties directly to the composers, authors, or publishers. We will pay 32 cents per FTES for the licensing fee.</p> <p>FISCAL IMPACT/FUNDING SOURCE</p> <p>Account No. 1-44320-100400-000</p>								

	ITEM									
Action	15. APPROVAL OF AGREEMENTS – INCOME / NO COST TO DISTRICT									
	Agosto		Dominguez		Roesch		Salcido		Valladolid	Del Rio-Student Advisory Vote
	<p>15A. <u>ACADEMIC AFFAIRS</u></p> <p>15A1. AGREEMENT WITH SYCUAN FIRE DEPARTMENT (ENCLOSURE)</p> <p>RECOMMENDATION</p> <p>Approve Agreement AR2328.08 with Sycuan Fire Department of Sycuan Band of Kumeyaay Nation, to establish a cost-sharing Instructional Service Agreement, for the period April 10 to December 31, 2013, inclusive, at no cost to the District.</p> <p>OVERVIEW</p> <p>This Agreement establishes a cost-sharing Instructional Service Agreement between Southwestern Community College District (SCCD) and the Sycuan Fire Department in order to provide credit in-service education for fire safety personnel per Education Code section 58051.5. Under this agreement, the Sycuan Fire Department will provide the classroom facilities, equipment, instructional materials and qualified instructors to provide fire science and technology in-service education. SCCD will provide approved fire science curriculum, screening of instructors for minimum teaching qualifications and program operational support and oversight. The agreement will ensure that high quality, and consistent continuing education is provided for up to 80 hours per employee to facilitate mutual aid in natural disasters. It will also provide career advancement opportunities for fire personnel by offering college credit coursework.</p> <p>The cost-sharing portion of the agreement stipulates that Southwestern College will receive 70% of earned FTES while the agency will receive 30% of earned FTES minus tuition costs.</p> <p>FISCAL IMPACT/FUNDING SOURCE</p> <p>No cost to the District.</p> <p>15A2. AGREEMENT WITH SAN YSIDRO BUSINESS ASSOCIATION (ENCLOSURE)</p> <p>RECOMMENDATION</p> <p>Approve Agreement No. AR2333.08 with the San Ysidro Business Association, to provide counseling and training, for the period April 10 to June 30, 2008, inclusive, in the amount of \$6,000, income to the District.</p> <p>OVERVIEW</p> <p>Southwestern College Small Business Development & International Trade Center through its counseling and training services will assist the small businesses in the redevelopment area of San Ysidro by providing one-on-one counseling and offering a series of workshops to targeted businesses in the San Ysidro Pilot Village Small Business Development Project.</p> <p>FISCAL IMPACT/FUNDING SOURCE</p> <p>Account No. 1-38820-709903-928 (Project Funds)</p>									

ITEM

15A3. AGREEMENT WITH SOUTHERN CALIFORNIA BIOTECHNOLOGY CENTER (ENCLOSURE)

RECOMMENDATION

Approve Memorandum of Understanding No. MR4026.08 with Southern California Biotechnology Center at Miramar College, to establish a partnership, for student internship positions, for the period April 10 to June 30, 2008, inclusive, in the amount of \$9,000, income to the District.

OVERVIEW

Southwestern Community College District (SCCD) will engage in an agreement with San Diego Community College District (SDCCD) to fund three student internship positions through the SCCD Biotechnology program at \$3,000 each.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-38896-600402-730 (Project Funds)

15A4. AGREEMENT WITH THE STATE OF CALIFORNIA, DEPARTMENT OF BOATING AND WATERWAYS (ENCLOSURE)

RECOMMENDATION

Ratify Agreement No. AR2324.08 with the State of California, Department of Boating and Waterways, for the purchase of boating equipment and as supplemental funding in the form of scholarships for youth in the surrounding communities, for the period February 1, 2008 to January 31, 2023, inclusive, in the amount of \$40,000, income to the District. This item was submitted to the Governing Board for acceptance of funds on March 12, 2008.

RATIONALE FOR RATIFICATION

The release of grant contracts/agreements and/or corresponding changes in grant performance periods are frequently subject to significant delay at the discretion of the funding source. In this instance, Southwestern College received the final agreement from the Department of Boating and Waterways on February 19, 2008.

OVERVIEW

The grant funds will allow the Aquatic Center to purchase two keelboats to complement the completion of a new dock and launch. The purchase of the boats will promote the sailing program to a more advanced level of training. In addition, the funds will provide support to the youth programs in the form of scholarships to low income and "at-risk" students. At a minimum, safe boating experiences and education will be provided for 1,518 students. Most courses will be three to four-hour sessions and week-long camps that will be offered year-round.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-38699-089901-502 (Grant Funded)

ITEM

15A5. AGREEMENT WITH THE HEALTHCARE FOUNDATION OF NORTHERN AND CENTRAL CALIFORNIA (ENCLOSURE)

RECOMMENDATION

Ratify Agreement No. AR2329.08 with the Healthcare Foundation of Northern and Central California, for the Healthcare Laboratory Workforce Initiative proposal entitled, "Medical Laboratory Technician (MLT) Training Grants Program," for the period March 14, 2008 to March 1, 2009, inclusive, in the amount of \$49,800, income to the District. This item was approved by the Governing Board for acceptance of funds on December 12, 2007.

RATIONALE FOR RATIFICATION

The release of grant contracts/agreements and/or corresponding changes in grant performance periods are frequently subject to significant delay at the discretion of the funding source. In this instance, Southwestern College received the final agreement from the Healthcare Foundation of Northern and Central California on February 29, 2008.

OVERVIEW

The grant funds will assist SWC to establish a National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) accredited Medical Laboratory Technician (MLT) Associate Degree Program by allowing SWC to secure three clinical affiliate sites for student internships; hire qualified faculty; develop MLT program curriculum; plan and initiate a fundraising campaign to continue financial support garnered from the local hospital community and cultivate new sources of revenue; obtain instructional resources including laboratory equipment, supplies and textbooks; and develop, design and implement a recruitment campaign.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-38896-120500-961 (Grant Funded)

15A6. AGREEMENT WITH THE CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE (ENCLOSURE)

RECOMMENDATION

Ratify Agreement No. AR2335.08 with the California Community Colleges Chancellor's Office, to augment Nursing Education Program funds for the period July 1, 2007 to June 30, 2008, with a performance extension to December 31, 2008, inclusive, in the amount of \$93,947, income to the District. This item has been submitted to the Governing Board for acceptance of funds on April 9, 2008.

RATIONALE FOR RATIFICATION

The release of grant contracts/agreements and/or corresponding changes in grant performance periods are frequently subject to significant delay at the discretion of the funding source. In this instance, Southwestern College received the augmentation agreement from the California Community Colleges Chancellor's Office on March 5, 2008.

OVERVIEW

The California Community Colleges Chancellor's Office awarded grant funds for 2007-08 in the amount of \$110,069. This augmentation increases the award by \$93,947, increasing the total funds encumbered for fiscal year 2007-08 to

ITEM

\$204,016. This grant will enable SWC to expand its outstanding nursing program by creating a high quality alternative evening/weekend program for prospective students on the two-year waiting list.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-38620-126015-651 (Grant Funded)

15B. BUSINESS AND FINANCIAL AFFAIRS

15B1. AGREEMENT WITH SAN DIEGO GAS & ELECTRIC (ENCLOSURE)

RECOMMENDATION

Approve Agreement No. A2336.08 with San Diego Gas & Electric (SDG &E) to provide a utility easement at the Higher Education Center at San Ysidro, at no cost to the District.

OVERVIEW

San Diego Gas and Electric has requested a utility easement to provide electrical service at our Higher Education Center at San Ysidro. This electrical easement requires the District to keep the area identified clear of all debris or structures.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

15C. STUDENT AFFAIRS

15C1. 2008-2011 COOPERATIVE WORK EXPERIENCE EDUCATION PROGRAM AGREEMENT WITH PEP BOYS STORES (ENCLOSURE)

RECOMMENDATION

Approve Agreement No. A2330.08 with Pep Boys Stores, for Cooperative Work Experience Education Program, for the period April 10, 2008 to June 30, 2011, inclusive, at no cost to the District.

OVERVIEW

The 2008-2011 Cooperative Work Experience Education Program Agreement is an ongoing agreement used to establish partnerships with employers for the purpose of providing work-based learning experience to students eligible for the Cooperative Work Experience Education program.

This agreement will provide students with work experience related to their major. The program provides an opportunity for employers to mentor Southwestern College students and develop a future work force. Participating stores are N. Chula Vista, #651, Rancho Del Rey #872, Normal Heights #810, and Clairemont #978.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

	ITEM									
Action	16. ADOPT DISTRICT POLICIES – SECOND READING (Osborne/Chopra)									
	<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>	<i>Del Rio-Student Advisory Vote</i>
	<p>16A. <u>ADOPT DISTRICT POLICY NO. 7215 – EMPLOYMENT OF TEMPORARY (FULL-TIME) FACULTY & ADJUNCT (TEMPORARY PART-TIME) FACULTY (ENCLOSURE)</u></p> <p>RECOMMENDATION</p> <p>Recommend adoption of District Policy No. 7215 – Employment of Temporary and Adjunct Faculty.</p> <p>OVERVIEW</p> <p>As part of the ongoing review and revision of the Southwestern Community College District Policy and Procedures Manual, the following policy appears before the Governing Board adoption:</p> <p>First Reading – December 12, 2007</p> <p>16B. <u>ADOPT POLICY NO. 2720 COMMUNICATIONS AMONG BOARD MEMBERS (ENCLOSURE)</u></p> <p>RECOMMENDATION</p> <p>Recommend adoption of District Policy No. 2720 – Communications Among Board Members.</p> <p>OVERVIEW</p> <p>As part of the ongoing review and revision of the Southwestern Community College District Policy and Procedures Manual, the following policies appear before the Governing Board for adoption:</p> <p>First Reading – February 13, 2008</p>									

	ITEM							
Action	17. CCCT BOARD OF DIRECTORS ELECTION (Chopra)							
	Agosto		Dominguez	Roesch	Salcido		Valladolid	Del Rio-Student Advisory Vote
	<p>Ten vacancies exist for California Community College Trustees Board of Directors. Consider nomination of candidates and submission of ballot to meet the April 25th deadline.</p> <ol style="list-style-type: none"> 1. *Anita Grier, San Francisco CCD 2. John Rodgers, Kern CCD 3. *Edward Ortell, Citrus CCD 4. Bernard Jones, Allan Hancock Joint CCD 5. *Paul Fong, Foothill-DeAnza CCD 6. *Mary Figueroa, Riverside CCD 7. A.C. "Tony" Ubalde, Jr., Solano CCD 8. *Katherine "Kay" Albiani, Los Rios CCD 9. *Charles Meng, Napa Valley CCD 10. Bill McMillin, Ohlone CCD 11. Brian Conley, Rancho Santiago CCD 12. Nancy C. Chadwick, Palomar CCD 13. Janet Chaniot, Mendocino-Lake CCD 14. *Judi Beck, Shasta-Tahama-Trinity Joint CCD 15. *Isabel Barrera, State Center CCD 16. *Carolyn Batiste, Mira Costa CCD 17. Andrew Walzer, Santa Monica CCD 18. Eva Kinsman, Copper Mountain CCD 19. Bob Hughlett, Cerritos CCD 20. Donald Nelson, Victor Valley CCD <p>*Incumbent</p>							
Information	18. NON-ACTION ITEMS <ol style="list-style-type: none"> 18A. <u>INFORMATION ITEMS</u> <ol style="list-style-type: none"> 18A1. Health Services Annual Report, Academic Year 2006-2007 (ENCLOSURE) (Sandoval) 18A2. Southwestern College Spring 2008 First Census Enrollment Report (ENCLOSURE) (Sandoval) 18A3. General Fund Financial Report for Period Ending February 29, 2008 (ENCLOSURE) (Sampson/Beasley) 18A4. General Fund Cash Analysis for Period Ending February 29, 2008 (ENCLOSURE) (Sampson/Beasley) 							

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Administrative Reports	<p>19. ADMINISTRATIVE REPORTS (Agosto)</p> <p>19A. RON DYTE, VICE PRESIDENT FOR ACADEMIC AFFAIRS</p> <p>19B. THOMAS BEASLEY, ACTING VICE PRESIDENT FOR BUSINESS AND FINANCIAL AFFAIRS</p> <p>19C. HUMAN RESOURCES</p> <p>19D. GREG R. SANDOVAL, VICE PRESIDENT FOR STUDENT AFFAIRS</p>						
Senate/Union/ Association Reports	<p>20. SENATE/UNION/ASSOCIATION REPORTS (Agosto)</p> <p>20A. PROFESSOR VALERIE GOODWIN-COLBERT, PRESIDENT, ACADEMIC SENATE</p> <p>20B. WANDA MAXWELL, PRESIDENT, CLASSIFIED SENATE</p> <p>20C. PROFESSOR JANET MAZZARELLA, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)</p> <p>20D. MICHAEL SELBY, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)</p> <p>20E. DEBBIE TRUJILLO, PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDA)</p>						
Superintendent/ President's Report	<p>21. SUPERINTENDENT/PRESIDENT'S REPORT (Chopra)</p> <p>RAJ K. CHOPRA, Ph.D., SUPERINTENDENT/PRESIDENT</p>						
Board Requests for Information	<p>22. GOVERNING BOARD REQUESTS FOR INFORMATION (Agosto)</p> <table border="0"> <thead> <tr> <th><u>Information Requested</u></th> <th><u>Board Member</u></th> <th><u>Due Date</u></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	<u>Information Requested</u>	<u>Board Member</u>	<u>Due Date</u>			
<u>Information Requested</u>	<u>Board Member</u>	<u>Due Date</u>					
Governing Board Reports	<p>23. GOVERNING BOARD REPORTS (Agosto)</p> <p>23A. STUDENT BOARD MEMBER ADRIAN DEL RIO</p> <p>23B. BOARD MEMBER TERRI VALLADOLID</p> <p>23C. BOARD MEMBER YOLANDA SALCIDO</p> <p>23D. BOARD MEMBER JORGE DOMINGUEZ, Ph.D.</p> <p>23E. BOARD VICE PRESIDENT JEAN ROESCH, Ed.D.</p> <p>23F. BOARD PRESIDENT DAVID J. AGOSTO</p>						
Closed Session	<p>24. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Agosto)</p>						
Adjournment	<p>25. ADJOURNMENT (Agosto)</p>						

	ITEM
<i>Information</i>	<p data-bbox="310 174 747 210">26. NEXT REGULAR MEETING</p> <p data-bbox="402 237 727 394">Wednesday, May 14, 2008 Southwestern College 900 Otay Lakes Road Room 214 Chula Vista, CA 91910</p> <p data-bbox="1036 877 1412 945">RAJ K. CHOPRA, PH.D. SUPERINTENDENT/PRESIDENT</p>