



SUGGESTED ORDER OF BUSINESS/AGENDA
REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

HIGHER EDUCATION CENTER AT NATIONAL CITY
880 NATIONAL CITY BLVD., ROOM 7201 A & B
NATIONAL CITY, CA 91950

TERRI VALLADOLID, GOVERNING BOARD PRESIDENT
 DAVID J. AGOSTO, GOVERNING BOARD VICE PRESIDENT
 JORGE DOMINGUEZ, PH.D., GOVERNING BOARD MEMBER
 JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
 YOLANDA SALCIDO, GOVERNING BOARD MEMBER
 ADRIAN DEL RIO, STUDENT BOARD MEMBER
 GREG R. SANDOVAL, INTERIM SECRETARY TO GOVERNING BOARD
 AND INTERIM SUPERINTENDENT/PRESIDENT

7:00 PM

Wednesday, June 13, 2007

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Priscilla Pasana at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	<p>1. CALL TO ORDER (Valladolid) 6:00 p.m., Rooms 7201 A & B</p> <p>Present:</p> <p>Absent:</p> <p>Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.</p> <p><i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i></p>
Closed Session	<p>2. ADJOURN TO CLOSED SESSION (Valladolid) 6:01 - 7:00 p.m., Room 7215 HEC, NC</p> <p>2A. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT Government Code Section 54957(b) Titles: Dean of Enrollment Services Dean of Arts and Communication Director of Center Operations, Higher Education Center at San Ysidro Director of Center Operations, Higher Education Center at National City Director of Mathematics, Engineering and Science (M.E.S.A.) Program</p>

ITEM

- 2B. CONFERENCE WITH LABOR NEGOTIATOR
Government Code Section 54957.6
Negotiator: Greg R. Sandoval/Jackie Osborne
Employee Organizations: CSEA, Administrators Association, Confidentials Group
- 2C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code Section 54957(b)
- 2D. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
(Government Code Section 54956.9)
Case: Independent Faculty Assn of Southwestern Community College District
v. Southwestern Community College District
PERB Case No. LA-CE-5084-E
Case: Delto v Southwestern Community College District
Case No. GIC 877086
- 2E. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
(Government Code Section 54956.9(b))
Number of Cases: 2

*Reconvene in
Open Session*

- 3. **RECONVENE IN OPEN SESSION**
(Valladolid)
7:00 p.m., Rooms 7201 A & B

Present:

Absent:

*Pledge of
Allegiance*

- 4. **PLEDGE OF ALLEGIANCE**
(Valladolid)

*Closed Session
Announcement*

- 5. **ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable)**
(Valladolid)

Action

- 6. **APPROVAL OF MINUTES (ENCLOSURE)**
(Sandoval)

	<i>Agosto</i>	<i>Dominguez</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Del Rio-Student Advisory Vote</i>

- Special Meeting, May 4, 2007 (Governing Board)
- Special Meeting, May 7, 2007 (Governing Board)
- Special Meeting, May 7, 2007 (Search Advisory Committee)
- Special Meeting, May 8, 2007 (Governing Board)
- Special Meeting, May 8, 2007 (Search Advisory Committee)
- Special Meeting, May 8, 2007 (Joint Meeting of Governing Board & Search Advisory Committee)
- Special Meeting, May 9, 2007 (Navy Resolution)
- Regular Meeting, May 9, 2007
- Special Meeting, May 15, 2007 (Governing Board)
- Special Meeting, May 16, 2007 (Governing Board)
- Special Meeting, May 17, 2007 (Governing Board)

*Student Board
Member Oath*

- 7. **SWEARING IN OF NEW STUDENT BOARD MEMBER**
(Valladolid)
Adrian Del Rio, Associated Student Organization President/Student Trustee

ITEM

Presentation(s)

8. PRESENTATION(S)

8A. EMPLOYEE OF THE QUARTER JULY-SEPTEMBER

Goldie Orvick, Administrative Secretary I, CSS

Presenters: Debra Fitzsimons, Vice President Administrative Affairs; Jackie Osborne, Director of Human Resources; Rebecca Montalvan-Toth, Classified Senate President; and Larry Lambert, CSEA President.

8B. ATHLETIC AWARDS

Presentation of Conference Championships for Athletics; State and Regional Individual Awards.

Presenter: Terry Davis, Interim Dean, School of Health, Exercise Science and Athletics

8C. HIGHER EDUCATION CENTER AT NATIONAL CITY STAFFING PROPOSAL (ENCLOSURE)

Presentation of staffing proposal fiscal year 2007--2008 for Higher Education Center at National City.

Presenter: Christine Perri, Interim Dean, Higher Education Center at National City

Oral Communication

9. ORAL COMMUNICATION

(Valladolid)

Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does *not* constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may *briefly* respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

10. FORMATION AND APPROVAL OF CONSENT AGENDA

(Valladolid)

	<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Del Rio-Student Advisory Vote</i>

Formation and approval of consent agenda.

ITEM

Action

11. APPROVE CONSENT CALENDAR (ITEMS 11A THROUGH 11M)

	<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Del Rio-Student Advisory Vote</i>

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

11A. RATIFY/APPROVE FACILITY USE REQUEST(S)
(Randall)

<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Total Charge</u>
Sweetwater High School District	DeVore Stadium	Adult Education School Graduation	6/8/07	\$840.00
Pacific Safety Council	Parking Lot O	Motorcycle Safety Training/Certification	Saturdays and Sundays 7/1/07-12/31/07	\$12,000.00

11B. RATIFY/APPROVE TRAVEL ADVANCE REQUESTS:
(Randall)

Ratify/approve the following advance payment request(s)

<u>Employee</u>	<u>Purpose</u>	<u>Date</u>	<u>Cost</u>
Cosentino, John	Pacific Coast Conference Meeting	4/30/07	\$144.00
Cravens, Karen Day	Pacific Coast Conference Meeting	4/29/07-5/1/07	\$460.00
Cravens, Karen Day	COA Athletic Directors Spring Meeting	5/30/07-6/2/07	\$975.80
Niekrasz, Carol	Pacific Coast Conference Meeting	4/29/07-5/1/07	\$306.00
Russell, Teresa	Carnegie Hall Isaac Stern Series Rehearse & Conduct	5/23/07-5/28/07	\$400.00

11C. ADOPT COMMENDATION RESOLUTIONS (ENCLOSURE)
(Yokotobi)

Adopt commendation resolutions for the following staff member(s) who are retiring:

Marilynne Hudgens, Professor of Business, completing 23 years of service
Regina Hunter, Professor of Business, completing 27 years of service
Valerie Suter, Professor of Accounting, completing 23 years of service

ITEM

11D. RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S)

<u>Department</u>	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
(Dyste) School of Arts & Communication	Dornob, Performance Artist	Guest artist for World Music Concert	5/11/07	\$300.00
(Dyste) School of Arts & Communication	Various Musicians— To be identified	Spring Choral Concert	5/20/07	\$300.00
(Dyste) School of Technology & Human Services	Hale, Kris, RN, MSN	Facilitate workshop on "Parscore" software for nursing faculty/Director.	4/17/07	\$500.00
(Dyste) Small Business Development and International Trade Center (SBDITC)	The Simmons Firm, ALC	Consultant will provide guidance to clients of SBDITC in the area of Legal Consulting	6/14/07– 6/30/08	Not to exceed \$2,999.00
(Dyste) Small Business Development and International Trade Center (SBDITC)	Future First, Inc.	Consultant will provide guidance to clients of SBDITC in the area of Legal Consulting	6/14/07– 6/30/08	Not to exceed \$2,999.00
(Dyste) Small Business Development and International Trade Center (SBDITC)	Molokwu, Victor I.	Consultant will provide guidance to clients of SBDITC in the area of Accounting	6/14/07– 6/30/08	Not to exceed \$2,999.00

ITEM

11E. RATIFY/APPROVE AGREEMENTS - EXPENSE TO DISTRICT NOT TO EXCEED TOTAL COST OF \$3,000 EACH (ENCLOSURES)

STUDENT AFFAIRS

11E1. AGREEMENT WITH CALIFORNIA MATHEMATICS DIAGNOSTIC TESTING PROJECT (ENCLOSURE)

(Kinney)

RECOMMENDATION

Authorize license agreement No. A2101.07 with Mathematics Diagnostic Testing Project (MDTP), for assessment of students for placement in mathematics courses, for the period July 1, 2007 through June 30, 2008, inclusive, for the amount not to exceed \$800.

OVERVIEW

The Regents of the University of California and California State University jointly created the Mathematics Diagnostic Testing Project (MDTP) to assess students for placement in mathematics courses. Southwestern College mathematics discipline faculty within the School of Mathematics, Science, and Engineering, selected the MDTP as the assessment instrument to be used in its mathematics placement system.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45630-623000-000

11F. RATIFY/APPROVE AGREEMENTS – NO EXPENSE/INCOME TO THE DISTRICT (ENCLOSURES)

ACADEMIC AFFAIRS

11F1. AGREEMENT WITH COMMISSION ON DENTAL ACCREDITATION (ENCLOSURE)

(Dyste)

RECOMMENDATION

Authorize Agreement No. A2102.07 with Commission on Dental Accreditation, for the period June 14, 2007 through June 30, 2008, inclusive, at no cost to the District.

OVERVIEW

In April, 2008, the Southwestern College Dental Hygiene Program will undergo a site visit as part of the re-accreditation process by the American Dental Association's Commission on Dental Accreditation. The site visitors will need access to confidential student and patient records. This Business Associate Agreement with the College will formalize the permission and guidelines under which each party must operate during this review process.

FISCAL IMPACT/FUNDING SOURCE

No cost to District.

ITEM

(Dyste)

11F2. AGREEMENT WITH SCRIPPS HEALTHCARE (ENCLOSURE)

RECOMMENDATION

Authorize ratification of Amendment No. A2112.07 to the agreement with Scripps HealthCare, for clinical training for the paramedical students, for the period April 30, 2007 to June 30, 2008, inclusive, at no cost to the District.

OVERVIEW

This amendment to the agreement will cover the physicians, who are not hospital employees, while supervising the paramedic students perform intubations on patients as part of their Emergency Department clinical training.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

(Dyste)

11F3. AGREEMENT WITH SAN DIEGO DENTAL SEMINARS, INC. (ENCLOSURE)

RECOMMENDATION

Authorize Memorandum of Understanding No. M4010.07 with San Diego Dental Seminars, Inc. for professional development programs and seminars, for the period June 14, 2007 through June 30, 2009, inclusive, in the amount of 40 percent net profit, income to the District.

OVERVIEW

Through professional development programs, Southwestern College and San Diego Dental Seminars, Inc. will partner in offering enhanced opportunities that satisfy California licensees' continuing educational requirements.

FISCAL IMPACT/FUNDING SOURCE

Forty (40) percent of the net profit from these seminars will be paid to the District.

Account No. 8-29518-692940-000

ITEM

(Dyste)

11F4. AGREEMENT WITH THE CITY OF CORONADO (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A2077.07 with the City of Coronado to serve as a Boating and Safety Training Center, for the period July 9 through August 10, 2007, at no cost to the District.

OVERVIEW

Southwestern College has been serving as a boating and safety training center for the past six years. In this capacity, the College ensures that the Department of Boating and Waterways' curriculum and standards for safe boating are utilized for all not-for-credit courses taught directly by the District. Student fees are charged to cover the cost of coordination, certification, and instruction.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

(Dyste)

11F5. AGREEMENT WITH GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT (ENCLOSURE)

RECOMMENDATION

Ratify Agreement No. AR2064.07 with Grossmont-Cuyamaca Community College District Auxiliary Organization to provide services supporting the Tech Prep regional consortia grant received from the California Department of Education, for the period April 1, 2007 through June 30, 2008, inclusive, in the amount of \$58,000, income to the District.

OVERVIEW

All six local Tech Prep Consortia in Region 10 San Diego/Imperial Counties are participating in this regional grant to strengthen and deepen the collaboration between secondary and post-secondary career tech programs. Southwestern College, working with Sweetwater Union High School District, will focus on the Business/Finance career cluster to refine career pathways and programs of study.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-38699-602097-928

ITEM

(Dyste)

11F6. AGREEMENTS WITH HEALTH CARE AGENCIES (ENCLOSURE)

RECOMMENDATION

Authorize agreements with the following six health care agencies, for clinical training for the health occupation program students, for the period July 1, 2007 through June 30, 2012, inclusive, at no cost to the District.

1. Fredericka Manor Care Center A2082.07
2. La Maestra Family Clinic A2083.07
3. Paradise Valley Hospital A2084.07
4. Quantum Adult Day Health Care Center A2085.07
5. San Ysidro Health Center A2086.07
6. Veterans Home of California—Chula Vista A2087.07

OVERVIEW

These agreements with agencies provide sites where the health occupation program students obtain the clinical experience mandated by state regulations. The students' clinical experiences involve direct patient care for approximately 15 hours per week under the supervision of the nursing instructor.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

(Dyste)

11F7. AGREEMENT WITH AMBULANCE COMPANIES AND FIRE DEPARTMENTS (ENCLOSURE)

RECOMMENDATION

Authorize agreements with the following eight agencies, for field training experiences for the emergency medical technology and paramedic students, for the period July 1, 2007 through June 30, 2012, inclusive, at no cost to the District.

1. Care Ambulance Service A2088.07
2. Mercy Ambulance A2089.07
3. Carlsbad Fire Department A2090.07
4. Escondido Fire Department A2091.07
5. Lakeside Fire Department A2092.07
6. Oceanside Fire Department A2093.07
7. San Miguel Fire Department A2094.07
8. Vista Fire Department A2095.07

OVERVIEW

These agreements with agencies provide sites where the emergency medical technology and paramedic students obtain field training experience mandated by state regulations. Each student participates in providing pre-hospital emergency care to the sick and injured under the supervision of an instructor and agency preceptor.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

ITEM

VICE PRESIDENT FOR STUDENT AFFAIRS

11F8. AGREEMENT WITH U.S. CUSTOMS AND BORDER PROTECTION
(ENCLOSURE)

(Kinney)

Authorize Agreement No. A2108.07 with U.S. Customs and Border Protection, for Student Career Experience Program Student Agreement, for the period July 1, 2007 through June 30, 2008, inclusive, at no cost to the District.

OVERVIEW

The 2007-2008 agreement is an ongoing agreement with the U.S. Customs and Border Protection (CBP) Agency. This agreement is the basis for developing a mutual understanding and respective responsibilities between CBP, Southwestern Community College District, and the students in the Student Career Experience Program.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

11F9. AGREEMENT WITH U.S. FILTER (ENCLOSURE)

(Kinney)

RECOMMENDATION

Authorize Agreement No. A2109.07 with U.S. Filter for Cooperative Work Experience Education Program, for the period July 1, 2007 through June 30, 2008, inclusive, at no cost to the District.

OVERVIEW

The 2007-2008 Cooperative Work Experience Education Program Agreement with U.S. Filter is an ongoing agreement to provide environmental technology majors with an opportunity to apply their classroom theory in a practical setting through internships. These positions provide the necessary training for a career in this field.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

ITEM

(Kinney)

11F10. MEMORANDUM OF UNDERSTANDING WITH THE WORKPLACE CA
(ENCLOSURE)

RECOMMENDATION

Authorize Memorandum of Understanding No. M4011.07 with The WorkPlace Ca, for the period July 1, 2007 through June 30, 2008, inclusive, at no cost to the District.

OVERVIEW

The 2007-2008 Memorandum of Understanding with The WorkPlace Ca is initiated to establish a partnership leading to paid employment opportunities for students and community members who are Supplemental Security Income (SSI) recipients or Social Security Disability Insurance (SSDI) beneficiaries. The WorkPlace Ca receives funding from the Social Security Administration for the purpose of finding employment for SSI and SSDI recipients. The District has students who receive such funding and are enrolled in the Disability Support Services program. The WorkPlace Ca, as an independent contractor, will provide staffing while the District provides office space. There is no cost to the District. Program participants will be provided with extensive one-on-one job search assistance, which will enable them to meet their employment needs.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

(Kinney)

11F11. MEMORANDUM OF UNDERSTANDING WITH DEPARTMENT OF THE NAVY
(ENCLOSURE)

RECOMMENDATION

Authorize Memorandum of Understanding (MOU) No. M4012.07 with Department of the Navy for Student Career Experience Program—Cooperative Work Experience Education Agreement, for the period July 1, 2007 through June 30, 2008, inclusive, at no cost to the District.

OVERVIEW

The 2007-2008 Memorandum of Understanding is an ongoing agreement with the Department of the Navy Human Resources Service Center, Southwest Region, in the paid employment of Cooperative Work Experience students. It establishes mutual understanding and respective responsibilities between Southwestern Community College District and the Department of the Navy. The agreement will serve several Departments of the Navy installations, providing career-related opportunities in the Southwest Region. This agreement allows students to participate in a planned, progressive educational program that provides the integration of a student's academic studies and federal work experience with the potential of noncompetitive conversion into the federal career service.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

ITEM

INTERIM SUPERINTENDENT/PRESIDENT

(Sandoval)

11F12. **AGREEMENT WITH THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES (ENCLOSURE)**

RECOMMENDATION

Ratify Agreement No. AR2116.07 with the Foundation for California Community Colleges, for the purposes of providing grant funding, fiscal management, and accountability for the Early Learning & School Readiness AmeriCorps Program (ELSRAP), for the period August 1, 2006 through December 31, 2009, in the amount of \$48,043 for program year 06-07, income to the District.

OVERVIEW

AmeriCorps members serving in the ELSRAP program will increase school readiness levels amongst pre-schoolers entering kindergarten, as well as increase their parent/family knowledge in school readiness to help better prepare their children for the transition from pre-school to kindergarten. Members will also increase the resource base and parent involvement at pre-schools and neighborhood family readiness centers, as well as recruit long-term volunteers to provide school readiness services to these sites to help sustain such programs. These outcomes will be measured through service activity participation and data collection utilizing access databases, the pre-service readiness survey, the CORE plan and the Behavior Assessment Gauge and test. The release of grant contracts/agreements and/or corresponding changes in grant performance periods are frequently subject to significant delay at the discretion of the funding source. In this instance, SWC received the final agreement from the Foundation for California Community Colleges on March 29, 2007

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-38199-696004-230

ITEM

(Sandoval)

11F13. AGREEMENT WITH SAN DIEGO STATE UNIVERSITY RESEARCH FOUNDATION (ENCLOSURE)

RECOMMENDATION

Ratify Agreement No. AR2115.07 with San Diego State University Research Foundation, "Bridges to the Baccalaureate Program," subcontract to facilitate the transition of students from associate to baccalaureate-degree granting institutions, for the period September 1, 2006 through August 31, 2007, inclusive, in the amount of \$5,000, income to District.

OVERVIEW

On January 12, 2005, the Governing Board approved the application to the San Diego State University Research Foundation for a subcontract agreement to its National Institute of General Medical Sciences grant award. The work performed shall include student recruitment, selection, and mentoring of Bridges students. Courses in basic laboratory skills, and in introduction to biomedical research, offered on these campuses prepares Bridges students for the initial intensive mini-internships at San Diego University.

The release of grant contracts/agreements and/or corresponding changes in grant performance periods are frequently subject to significant delay at the discretion of the funding source. In this instance, SWC received the final agreement from the SDSU Research Foundation on May 7, 2007.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-38826-649941-747

(Sandoval)

11F14. AGREEMENT WITH CITY OF SAN DIEGO (ENCLOSURE)

RECOMMENDATION

Ratify Agreement No. A2111.07 with the City of San Diego, for the provision of economic development services, for the period January 1, 2007 through December 31, 2007, in the amount of \$8,300, income to the District.

OVERVIEW

The City of San Diego awarded Community Development Block Grant (CDBG) funds to the Small Business Development & International Trade (SBDITC) to support outreach to targeted CDBG eligible San Diego small businesses and entrepreneurs. Seminar topics will include business start-up, credit repair, financing alternatives, and marketing.

The release of grant contracts/agreements and/or corresponding changes in grant performance periods are frequently subject to significant delay at the discretion of the funding source. In this instance, SWC received the final agreement from the City of San Diego on April 17, 2007.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-38896-709915-928

ITEM

(Sandoval)

11F15. AGREEMENT WITH LEONARDO WORLD (ENCLOSURE)
RECOMMENDATION

Recommend authorization of agreement with Leonardo World, as service provider for the Florence, Italy semester abroad program, for the period July 2007 through May 30, 2008, inclusive, at no cost to the District.

OVERVIEW

Southwestern College is the host college for the spring 2008 San Diego and Imperial Counties Community Colleges Association (SDICCCA) Study Abroad Consortium program in Italy. The SDICCCA Study Abroad Consortium conducts a fall and spring semester study abroad program. A service provider coordinates travel, housing, and local excursions. The proposed service provider is Leonardo World. The service provider will receive direct payment from program participants.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

11G
(Sandoval)

RATIFY FILING OF APPLICATION(S) TO MEET FILING DEADLINE(S):

11G1. State of California, Department of Boating & Waterways, "National Safe Boating Week," in the amount of \$1,000, May 19, 2007 through May 25, 2007.

11G2. California Community Colleges Chancellor's Office, "Nursing Capacity Building Program," Amendment Augmentation in the amount of \$49,795, and grant period extension from July 1, 2006 to December 31, 2007.

(Dyste)

11G3. San Diego County Superintendent of Schools, Carl D. Perkins Vocational and Applied Technical Education Act, in the amount of \$51,760, July 1, 2007 through June 30, 2008.

11G4. California Community Colleges, Chancellor's Office, Tech-Prep Program Allocation CTEA, Title II, Perkins Funding, in the amount of \$76,648, July 1, 2007 through June 30, 2008.

11H
(Randall)

ACCEPT GIFT(S) FOR ANTICIPATED USE AS INDICATED

Accept the following gift(s) for anticipated use as indicated.

11H1. \$1,000 cash, donated by the San Diego County Dental Hygienists' Society, to the Dental Hygiene Program, at the Higher Education Center, National City.

11H2. \$30,000 cash, donated by the Lipp Foundation, for use in the School of Mathematic, Sciences and Engineering.

ITEM

- 11I RATIFY/APPROVE THE FOLLOWING AGREEMENTS FOR ACCEPTANCE OF FUNDS
(Sandoval)
- 11I1. California Community Colleges Chancellor's Office, "Nursing Capacity Building Program," in the amount of \$110,069 (year three), July 1, 2007 through June 30, 2008. This item was approved by the Governing Board for application of funds on April 19, 2006.
- 11I2. San Diego State University Research Foundation, "Bridges to the Baccalaureate Program," subcontract in the amount of \$5,000, September 1, 2006 through August 31, 2007 (a third year was extended by the funding source). This item was approved by the Governing Board for application of funds on January 12, 2005.
- 11J ACCEPTANCE OF JUNE 2007 CURRICULUM SUMMARY REPORT (ENCLOSURE)
(Dyste)
- RECOMMENDATION
- Accept June 2007 Curriculum Summary Report.
- OVERVIEW
- The June 2007 Curriculum Summary Report is a compilation of the new and revised curriculum proposed by faculty and submitted to the Curriculum Committee members at the February 5 through May 3, 2007 Curriculum Committee meetings. Faculty submit proposals for new and/or revised curriculum to the Curriculum Committee. The Curriculum Committee reviews and scrutinizes curriculum for academic rigor, transferability and/or occupational competencies, student benefit, and institutional fit, as stated in Title 5 and the State Chancellor's Curriculum Handbook. Once these and other considerations are met, the Curriculum Summary Report is forwarded to the Superintendent/President and Governing Board for review and approval before being sent to the State Chancellor's Office.
- The Southwestern College Curriculum Committee has reviewed and approved 19 new courses, 36 course modifications, 111 course inactivations (courses not offered for 6 or more semesters), 2 new programs, and 1 program modification.
- 11K AWARD/REJECTION/MODIFICATION OF BIDS/RFPS
(Randall)
- 11K1. Award of Bid
 Bid No. 141
- Recommend award of bid for Scientific Lab Equipment for the Higher Education Center at Otay Mesa. Bid results will be provided at the Governing Board meeting. This bid was advertised in the San Diego Daily Transcript on May 4 and May 11, 2007.
- 11K2. Award of Bid
 Bid No. 142
- Recommend award of bid for Physical Fitness Equipment for the Higher Education Center at Otay Mesa. Bid results will be provided at the Governing Board meeting. This bid was advertised in the San Diego Daily Transcript on May 4 and May 11, 2007.

ITEM

11K3. Award of Bid
Bid No. 144

Recommend award of bid for the Music Buildings 800 and 850 Remodel at Southwestern Community College. Bid results will be provided at the Governing Board meeting. This bid was advertised in the San Diego Daily Transcript on May 10 and May 17, 2007.

11K4. Award of Bid
Bid No. 682665

Recommend award bid through Educational & Institutional Cooperative Purchasing/Piggy Back bid for the purchase of scientific equipment, supplies, and services for the Higher Education Center at Otay Mesa. Bid results will be provided at the Governing Board meeting. This project is funded by State Construction Equipment Funds.

11K5. Modification of Bid
Bid No. 107 and Bid No. 108

Recommend approval to reduce retention value from 10% (ten percent) to 5% (five percent) on Bid No. 107 to Western Rim Constructors and Bid No. 108 to Peltzer Plumbing Company for the Higher Education Center at Otay Mesa.

A request was made by Western Rim Constructors and Peltzer Plumbing Company to have their retention values reduced to 5% (five percent) in accordance with Public Contracts Code Section 7107. More than 80% (eighty percent) of their work has been satisfactorily completed and no lien notices have been filed. It is District staff's recommendation to reduce their retention from 10% (ten percent) to 5% (five percent).

11L CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)
(Randall)

- 11L1. General Fund Nos. 77165 – 77751
- 11L2. Blanket Fund Nos. B1242 – B1244

11M PAYMENT OF BILLS APRIL 10, 2007 – MAY 8, 2007 (ENCLOSURE)
(Randall)

ITEM

Action

12. HUMAN RESOURCES – MEET AND CONFER PROPOSALS FOR 2006-2007 and 2007-2008 FISCAL YEARS
(Yokotobi)

	<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Del Rio-Student Advisory Vote</i>

12A. ACADEMIC ADMINISTRATOR & CLASSIFIED MANAGEMENT/SUPERVISORY

12A1. Recommend approval of cost of living salary increase for Administrators as follows:

Increase Academic Administrator and Classified Management/Supervisory Salary Schedules by 5.92% for fiscal year 2006-2007 to be retroactive to January 1, 2007. Increase shall be reflected in the June 2007 paycheck.

Increase Academic Administrator and Classified Management/Supervisory Salary Schedule by full COLA increase provided in the State Budget Act for fiscal year 2007-2008 to be effective July 1, 2007.

12A2. Recommend approval of the following step advancements for Academic Administrator and Classified Management/Supervisory as follows:

Provide (1) one additional step on the Academic Administrator and Classified management/Supervisory Salary Schedules.

12A3. Recommend approval of revision of Article I.A of the Academic Administrator Handbook as follows:

Reinstatement of multi-year contracts for Academic Administrators. Administrators with two (2) or more years of satisfactory service will receive (2) two-year contracts effective July 1, 2007.

12A4. Recommend approval of comprehensive training program for all Academic Administrators and Classified Management/Supervisory as follows:

Developing a comprehensive training program for all Academic Administrators and Classified Management/Supervisory during the 2007-08 academic year by Staff Development and the Southwestern Community College District Administrators' Association Task Force with the support of the Vice President for Human Resources.

12A5. Recommend approval of modification of District Policy No. 5225 as follows:

Request to modify (10) ten years of full-time satisfactory supervisory/management service to qualify for benefit instead of (15) fifteen to be consistent with Academic Administrators.

ITEM

12B. CLASSIFIED CONFIDENTIAL EMPLOYEES

- 12B1. Recommend approval of cost of living salary increase for Classified Confidential employees as follows:

Increase Classified Confidential Salary Schedule by 6% for fiscal year 2006-2007 to be retroactive to January 1, 2007. Increase shall be reflected in the June 2007 paycheck.

Increase Classified Confidential Salary Schedule by full COLA increase provided in the State Budget Act for fiscal year 2007-2008 to be effective July 1, 2007.

- 12B2. Recommend approval of the following range advancements for Classified Confidential employees as follows:

Provide (1) one additional longevity range advancement for 20 years of service to the District effective July 1, 2007;

Provide a (1) one-time range advancement for an earned degree beyond the minimum qualifications for the job classification effective July 1, 2007.

ITEM

Action

13. HUMAN RESOURCES – ACADEMIC

	<i>Agosto</i>	<i>Dominguez</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Del Rio-Student Advisory Vote</i>

13A. APPROVED ESTABLISHMENT OF THE FOLLOWING NEW POSITION(S)

Establish one (1) Assistant Professor of Biology (Existing Classification) and one (1) Assistant Professor of Mathematics (Existing Classification)

<u>Positions</u>	<u>Division</u>
Assistant Professor of Biology (Tenure Track Position)	School of Mathematics, Science & Engineering
Assistant Professor of Mathematics (Tenure Track Position)	School of Mathematics, Science and Engineering

OVERVIEW

These two positions for full-time faculty are the product of a new priority process that was developed and implemented over the past 18 months in a collaborative effort by the administration and the Academic Senate. The Faculty Staffing Prioritization Committee (FSPC) examined 39 detailed faculty staffing requests that included data on enrollments, full-time/part-time ratios, etc. in order to prioritize all 39 faculty staffing requests. The top nine prioritized positions were approved by the Governing Board in January, 2007.

FISCAL IMPACT/FUNDING SOURCE

1-41110-040100-000 (General Fund Unrestricted)
Biology
1-41110-170100-000 (General Fund Unrestricted)
Mathematics

13B. APPROVE EMPLOYMENT AS INDICATED (ENCLOSURE)

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos/ Svc.</u>	<u>Class/ Range</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Peter Herrera (Replacement)	Assistant Professor of Mathematics (tenure track position)	School of Mathematics, Science and Engineering	10	I-1*	\$4,597.50	\$45,975	8/17/07
Carl Scarbnick (New Position)	Assistant Professor of Mathematics (tenure track position)	School of Mathematics, Science and Engineering	10	I-1*	\$4,597.50	\$45,975	8/17/07

ITEM								
Myriam Conrad (New Position)	Assistant Professor of Mathematics (tenure track position)	School of Mathematics, Science and Engineering	10	I-1*	\$4,597.50	\$45,975	8/17/07	
George Bonilla (Replacement)	Staff Development Coordinator (tenure track position)	Academic Affairs	12	I-1*	\$4,597.50	\$55,170	6/14/07	

13C. CONTINUATION OF REDUCTION IN CONTRACT SERVICE

Pursuant to provisions set forth in Article IV, Section 4.2.3.3 of the 2004-2006 S.C.E.A. Contract, and in accordance with the employee's request, recommend approval of the following reduction in contract service, effective as indicated:

Caree Lesh, Counselor, School of Counseling and Personal Development, from 100% to 94%, effective with the 2007-08 academic year.

13D. RESIGNATION/RETIREMENT

Ratify the listed academic employee(s) who have resigned. Their resignations have been accepted by the Interim Superintendent/President under delegation of powers.

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Yvette Duncan	Assistant Professor of Associate Degree Nursing (resignation)	8/9/07
Marilynne Hudgens	Professor of Business (retirement)	5/31/07
Regina Hunter	Professor of Business (retirement)	5/31/07
Leannah Padilla	Assistant Professor of History (resignation)	7/31/07
Valerie Suter	Professor of Accounting (retirement)	5/25/07

13E. REVISION TO APPROVED 2007-2008 SABBATICAL LEAVES

Recommend revised sabbatical leaves of absence previously approved by the Governing Board on February 14, 2007 to academic personnel identified by the Sabbatical Leave Review Board.

<u>Applicant</u>	<u>School</u>	<u>Dates</u>
Branscomb, Max	Arts and Communication	F/S-2007/08 Withdrew
Russell, Teresa	Arts and Communication	F/S-2007/08 S 2008

ITEM

13F. APPROVE EXTENSION OF ACADEMIC ADMINISTRATOR CONTRACTS AND 2007-08 SALARY PLACEMENT AS LISTED BELOW

<u>Name</u>	<u>Range/Step</u>	<u>Months of Service</u>	<u>Contract Duration</u>
Alvarez, Irma	C-7	12	7/1/07-6/30/09
Arnold, Donna	D-7	12	7/1/07-6/30/09
Axsom, Patricia	C-7	12	7/1/07-6/30/09
Davis, Terry	F-7	12	7/1/07-6/30/09
Edelbrock, Robert	C-7+Dr.	12	7/1/07-6/30/09
Elias, Helen	F-6	12	7/1/07-6/30/09
Fitzsimons, Debra	A-7+Dr.	12	7/1/08-6/30/09
Giraffe, Viara	C-7+Dr.	12	7/1/07-6/30/09
Hill, Robert	F-3	12	7/1/07-6/30/08
Kinney, William	C-7	12	7/1/07-6/30/09
Levine, Joel	C-4+Dr.	12	7/1/07-6/30/08
McClellan, Mia	C-7	12	7/1/07-6/30/09
Perri, Christine	F-7	12	7/1/07-6/30/09
Ricasa, Arlie	F-7	12	7/1/07-6/30/09
Sandoval, Greg	A-7	12	7/1/08-6/30/09
Suarez, Angelica	C-7+Dr.	12	7/1/07-6/30/09
Tadlock, Stephen	F-7	12	7/1/07-6/30/09
Tyner, Kathy	C-7	12	7/1/07-6/30/09
Wylie, Mary	C-7	12	7/1/07-6/30/09
Yokotobi, Fusako	A-7	12	7/1/08-6/30/09
Zamora-Aguilar, Bea	C-7	12	7/1/07-6/30/08

Action	ITEM									
	14. HUMAN RESOURCES – CLASSIFIED (Yokotobi)									
	<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>	<i>Del Rio-Student Advisory Vote</i>

14A. APPROVE ESTABLISHMENT OF THE FOLLOWING NEW POSITION(S)

14A.1 Establish one (1) Administrative Secretary I (Existing Classification)

<u>Position</u>	<u>Department</u>	<u>Range/Step</u>	<u>Months of Service</u>	<u>Monthly Salary</u>
Administrative Secretary I (Bargaining Unit)	Community and Media Relations	16-1	12	\$2,923

OVERVIEW

In 2001, the Administrative Secretary I position in the office of Community and Media Relations was eliminated. Since then, the scope of work for this office has increased to include oversight of publications, the College's web site, and an ever-increasing amount of special events. The department is at a point where it cannot function at its maximum capacity without this essential administrative support assistance.

In addition to its traditional daily interactions with the community and media, the office of Community and Media Relations now oversees the development and design of all internal and external College publications; is responsible for directing and overseeing the overall web presence of the College on the World Wide Web; and is charged with various levels of responsibility in virtually every special event that occurs at the College. Administrative support is critical to handling the increasing workload and ensuring the College maintains a positive image.

FISCAL IMPACT/FUNDING SOURCE

1-42110-671000-000 General Fund Unrestricted

ITEM

14A2. Establish one (1) of each of the following positions (Existing Classification)

<u>Position</u>	<u>Department</u>	<u>Range/Step</u>	<u>Months of Service</u>	<u>Monthly Salary</u>
Clerical Assistant III (Bargaining Unit)	Higher Education Center, National City	13-1	12	\$2,714

FISCAL IMPACT/FUNDING SOURCE

1-42110-600090-960 General Fund Unrestricted

Center Supervisor- Evening (Supervisory Unit)	Higher Education Center, National City	*19-1	12	\$4,447
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*Includes one range for evening increment

FISCAL IMPACT/FUNDING SOURCE

1-42111-600090-960 General Fund Unrestricted

OVERVIEW

This is a request for classified positions to support staffing at the Higher Education Center at National City. The staffing proposal will be funded by the added financial resources that will become available pursuant to the new state funding policy for California Postsecondary Education Commission (CPEC) approved Otay Mesa Center.

14A3. Establish one (1) of each of the following positions (Existing Classification)

<u>Position</u>	<u>Division</u>	<u>Range/ Step</u>	<u>Months of Service</u>	<u>Monthly Salary</u>
Clerical Assistant II (Bargaining Unit)	Higher Education Center, National City	10-1	12	\$2,519
Instructional Services Specialist (Bargaining Unit)	Higher Education Center, National City	24-1	12	\$3,561

OVERVIEW

This is a request for classified positions to support staffing for the Higher Education Center at National City, Military Program. These positions will address the operational needs for the re-establishment of program offerings at the United States Naval Bases, San Diego. The staffing proposal will be funded by the added financial resources that will become available pursuant to the new state funding policy for California Postsecondary Education Commission (CPEC) approved Otay Mesa Center.

FISCAL IMPACT/FUNDING SOURCE

1-42110-600090-960 (Bargaining Unit) Clerical Assistant II
1-42210-600090-960 I (Bargaining Unit) Instructional Services Specialist

ITEM

14A4. Establish one (1) Admissions & Records Assistant (Existing Classification)

<u>Position</u>	<u>Department</u>	<u>Range/Step</u>	<u>Months of Service</u>	<u>Monthly Salary</u>
Admissions & Records Assistant (Bargaining Unit)	Higher Education Center, National City	13-1	12	\$2,714

OVERVIEW

This is a request for a classified position to support staffing at the Higher Education Center at National City. The staffing proposal will be funded by 2007-08 Matriculation funds.

FISCAL IMPACT/FUNDING SOURCE

1-42120-621001-910

14A5. Establish one (1) Office Assistant (New Classification/New Position)

<u>Position</u>	<u>Department</u>	<u>Range/Step</u>	<u>Months of Service</u>	<u>Monthly Salary</u>
Office Assistant (Confidential Unit)	Superintendent/President	5-1	12	\$3,284

OVERVIEW

Since 2003, the District has experienced several years of transition. With every transition, the staff has worked hard to maintain stability in the operations of the Superintendent/President's office. Over the years, the college has embarked on several important initiatives, including the Strategic Plan, Reorganization, Realignment, etc., all requiring staff support.

In addition to day-to-day duties, this office provides support for the Superintendent/President and the Governing Board for the following: Governing Board meetings, College Leadership Council, President's Cabinet, Executive Leadership Team, College Management Team, College Management Team Task Force, on- and off-campus/special events attended/hosted by the Superintendent/President and/or the Governing Board, Superintendent/President and Governing Board travel.

The workload for the staff in the office has reached a critical level. The staff has done its best to deal with a persistent, increasing workload. This proposed, new full-time position (Office Assistant-Confidential) would provide much needed relief and support to the Office of the Superintendent/President and the Governing Board. A confidential position is necessary due to access to information pertaining to negotiations.

FISCAL IMPACT/FUNDING SOURCE

1-42112-662000-000

ITEM

14B. APPROVE THE FOLLOWING EMPLOYMENT APPOINTMENTS

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Svc.</u>	<u>Range/ Step</u>	<u>Mon. Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Darby Alden (Replacement)	Aquatic Equipment Technician	School of Health, Exercise Science & Athletics	12	24-1	\$3,561	\$42,732	6/14/07
Linda Escobedo (Replacement)	Clerical Assistant II	Technology & Human Services	12	10-1	\$2,519	\$30,228	6/14/07
Maria De Los Angeles Martinez (New)	Admissions & Records Assistant	Admissions & Records (Otay Mesa)	12	13-1	\$2,714	\$32,568	6/14/07
Ricardo Suarez (New)	Campus Police Officer	Campus Police	12	21-1	\$3,306	\$39,672	6/14/07

14C. RATIFY/APPROVE NON-BARGAINING EMPLOYMENT OF SHORT-TERM, NON-ACADEMIC, HOURLY EMPLOYEES, FOR THE 2006-07 AND 2007-2008 ACADEMIC YEARS (ENCLOSURE)

Ratify/approve employment of 16 short-term, non-academic, hourly employees, for the 2006-2007 academic year and 157 short-term, non-academic hourly employees, for the 2007-2008 academic year, pursuant to Education Code Section 88003.

14D. CHANGE IN PERSONAL STATUS DUE TO PROMOTION

<u>Employee</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>To</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>Effective Date</u>
Luz Velasco	Senior Project Clerk Contracting Opportunities Center 12 months Range 13/Step 6 Monthly \$3,303		Project Coordinator Contracting Opportunities Center 12 months Range 18/Step 4 Monthly \$3,452	5/10/07

ITEM

14E. RESIGNATION/RETIREMENT

Ratify the listed classified employee(s) who have resigned. Their resignations have been accepted by the Interim Superintendent/President under delegation of powers.

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Kathryn Gates	Teacher-Child Development (resignation)	5/11/07
Estela Torres-Byrd	Instructional Assistant I -Bilingual (resignation)	5/14/07
James Myers	Assistant Controller (resignation)	5/23/07
Brandon Arnieri	Research Analyst (resignation)	6/07/07

ITEM

Action

15. APPROVAL OF AGREEMENTS (EXPENSE TO DISTRICT)

	Agosto		Dominguez		Roesch		Salcido		Valladolid		Del Rio-Student Advisory Vote

15A. ACADEMIC AFFAIRS

15A1. AGREEMENT WITH NETWORKING INTERPRETING SERVICES (ENCLOSURE)

(Dyste)

RECOMMENDATION

Ratify Agreement No. A2078.07 with Networking Interpreting Services to provide interpreting services for deaf students enrolled in a Regional Occupation Programs (ROP) course, for the period April 14 to May 16, 2007, inclusive, for a cost not to exceed \$13,540.

OVERVIEW

The ROP contract with the San Diego County of Education provides funds to support students needing additional services.

FISCAL IMPACT/FUNDING SOURCE

ROP funds will be used to pay for the service.

Account No. 1-45120-701990-749

15A2. AGREEMENT WITH SOUTHWEST STRATEGIES, LLC (ENCLOSURE)

(Dyste)

RECOMMENDATION

Authorize Agreement No. A2099.07 with Southwest Strategies, LLC, for public relations and marketing for the Higher Education Center at San Ysidro and Higher Education Center at Otay Mesa, For the period June 14, 2007 through January 31, 2008, inclusive, in the amount of \$40,000.

OVERVIEW

The proposal to provide marketing and community relations services for the Higher Education Center at Otay Mesa and the Higher Educational Center at San Ysidro was included in the February 23 Governing Board presentation on the "secondary effects" of the opening of one center, and the rebuilding of another center.

This agreement will provide the necessary community and media relations efforts surrounding the rebuilding of the Higher Education Center at San Ysidro and the opening of the Higher Education Center at Otay Mesa.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45150-600700-990

ITEM

(Dyste)

15A3. AGREEMENT WITH CASA FAMILIAR, INC. (ENCLOSURE)

Authorize Agreement No. A2075.07 with Casa Familiar, Inc. for the lease of classroom facilities for the period August 1, 2007, to December 20, 2007, inclusive, for the amount of \$11,000.

OVERVIEW

This lease agreement with Casa Familiar, a community service agency in San Ysidro, will allow the offering of instructional courses in the San Ysidro community during the construction of the new Higher Education Center at San Ysidro. The Center will be closed for construction commencing in Fall 2007, and will reopen for occupancy in Spring 2009.

FISCAL IMPACT/FUNDING SOURCE

Account No. 0-5110-718605-000

(Dyste)

15A4. AGREEMENT WITH ABOUTLEARNING, INC. (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A2118.07 with AboutLearning, Inc. for 4MAT Instructional Program recertification, for the period June 25, 2007, through June 27, 2007, inclusive, for a cost not to exceed \$10,275.

OVERVIEW

The Staff Development Program and its 4MAT certified trainers provide educational and leadership training to administrators, faculty and classified employees based on the 4MAT Educational System. 4MAT is a learner centered model that enables instructors to meet the diverse learning needs of students. The 4MAT Instructional Program recertification will allow Southwestern College to stay current with 4MAT methodology and changes via AboutLearning, Inc.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45123-675004-500

ITEM

15B. STUDENT AFFAIRS

15B1. AGREEMENT WITH eCAPTIONS.COM OFFICIAL REAL TIME CAPTIONING ASSOCIATES, INC. (ENCLOSURE)

(Kinney)

RECOMMENDATION

Authorize Agreement No. A2105.07 with eCaptions.com Official Real Time Captioning Associates, Inc., for real-time captioning services, for the period July 1, 2007 through June 30, 2008, inclusive, for a cost not to exceed \$20,000, billed hourly.

OVERVIEW

Disability Support Services (DSS) contracts with eCaptions.com Official Real Time Captioning Associates, Inc., to provide real-time captioning services for students participating in the DSS Program. This enables deaf/hard-of-hearing students to access all campus, academic and vocational activities. The college is responsible for providing this academic accommodation for eligible students.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45120-642000-418

15B2. AGREEMENT WITH DEAF COMMUNITY SERVICES OF SAN DIEGO, INC. (ENCLOSURE)

(Kinney)

RECOMMENDATION

Authorize Agreement No. A2104.07 with Deaf Community Services (DCS) of San Diego, Inc., for sign language interpreting services, for the period July 1, 2007 through June 30, 2008, inclusive, for a cost not to exceed \$10,000, billed hourly.

OVERVIEW

Disability Support Services (DSS) contracts with Deaf Community Services (DCS) of San Diego, Inc., to provide sign language interpreting services for students participating in the DSS Program. This enables deaf/hard-of-hearing students to access all campus, academic and vocational activities. The college is responsible for providing this academic accommodation for eligible students.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45110-642000-418

ITEM

(Kinney)

15B3. AGREEMENT WITH NETWORK INTERPRETING SERVICES (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A2103.07 with Network Interpreting Services (NIS) for sign language interpreting services for the period July 1, 2007 through June 30, 2008, inclusive, for a cost not to exceed \$260,000, billed hourly.

OVERVIEW

Disability Support Services (DSS) contracts with Network Interpreting Services (NIS) to provide sign language interpreting services for students participating in the DSS Program. This enables deaf/hard-of-hearing students to access all campus, academic and vocational activities. The college is responsible for providing this academic accommodation for eligible students.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45110-642000-418

15C.
(Sandoval)

SUPERINTENDENT/PRESIDENT

15C1. AGREEMENT WITH STRATEGIC EDUCATION SERVICES (ENCLOSURE)

RECOMMENDATION

Authorize agreement with No. A2120.07 with Strategic Education Services, an advocacy and consulting firm specializing in California education policy, for SWC to receive advocacy representation in Sacramento and for the long-term establishment of an SWC government relations program. The monthly retainer for government relations services rendered for the period of May 17, 2007 to June 30, 2008, inclusive, for an amount not to exceed \$65,000.

OVERVIEW

Strategic Education Services (SES) is a Sacramento-based advocacy and consulting firm that prides itself on working on education issues pertaining to disadvantaged students in California education. SES has strong community college advocacy experience in Sacramento. This agreement will provide Southwestern College with the following government relations services: advocacy representation in Sacramento with all aspects of the legislative and State budget development process, assessment of the government relations needs of the District, as well as develop an advocacy plan and strategy that address District needs and priorities. In addition, SES will identify opportunities to secure funding, resources and partnerships in areas within and outside of the District's policy arena and establish the foundation for a long-term government relations program/plan.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45123-662000-000

ITEM

15C2. AGREEMENT WITH STRATA INFORMATION GROUP (ENCLOSURE)

(Sandoval)

RECOMMENDATION

Authorize agreement No. A2123.07 with Strata Information Group (SIG), to amend present agreement for services to extend the term of the agreement to June 30, 2008, in an amount not to exceed \$245,000 annually, billed hourly at \$145 per hour plus travel expenses.

OVERVIEW

The Strata Information Group has effectively been providing management and consulting services to the district since September 2005. It has been determined that these services are still needed and that there is a need to extend this contract for services. Our present agreement is from July 1, 2006 through June 30, 2007. This agreement extends that agreement period to June 30, 2008. There are no other changes to the original agreement.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45110-678000-000

15C3. AGREEMENT WITH GARCIA CALDERON RUIZ, LLP (ENCLOSURE)

(Sandoval)

RECOMMENDATION

Authorize Agreement No. A 2124.07 with Garcia Calderon Ruiz, LLP, for services for the term effective July 1, 2007 to June 30, 2008.

OVERVIEW

Continue services currently retained by Garcia Calderon Ruiz, LLP. Legal services will be provided to represent the District's best interests in all matters. The District will be informed of significant developments and promptly respond to all of its inquiries. Fees will be the following:

General counsel rate: \$215 per hour

Special legal services rate (public/school financing, business/real estate matters, etc.): \$230 to \$295 per hour.

Law clerk/paralegal rate: \$125 to \$150 per hour

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45730-665000-000

ITEM

Action

16. APPROVAL OF TENTATIVE BUDGET FOR 2007-2008 (ENCLOSURE)

Agosto		Dominguez		Roesch		Salcido		Villadolid		Del Rio-Student Advisory Vote

(Randall)

16A. Recommend the Governing Board make changes as desired and approve the Tentative Budget for Southwestern Community College District for 2007-2008.

Action

17. ADOPT RESOLUTION(S) (ENCLOSURE)

Agosto		Dominguez		Roesch		Salcido		Villadolid		Del Rio-Student Advisory Vote

(Randall)

17A. ADOPT RESOLUTION AUTHORIZING PURCHASE OF SCIENTIFIC EQUIPMENT, SUPPLIES, AND SERVICES UTILIZING THE EDUCATIONAL & INSTITUTIONAL COOPERATIVE PURCHASING BID #682665

OVERVIEW

Recommend Adoption of Resolution as authorizing purchase of scientific equipment, supplies, and services utilizing the Educational & Institutional Cooperative Purchasing bid #682665.

District utilizes other agencies bids to expedite the procurement process. This procedure is called "Piggy Back". Educational & Institutional Cooperative Purchasing awarded contracts for scientific equipment, supplies, and services and has included Southwestern Community College District as an authorized agency to purchase under the terms and conditions of the contract. The District purchasing staff has analyzed the bid results and has determined that it provides the lowest cost and will save the District administrative costs associated with the bidding process while conforming to the legal requirements of the Public Contracts Code, Sections 20118 and 20652.

FISCAL IMPACT/FUNDING SOURCE

No impact to General Fund.

(Randall)

17B. ADOPT RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

OVERVIEW

Recommend adoption of this resolution required by the San Diego County Office of Education in order to authorize individuals to receive mail and pick up payroll warrants. The resolution covers the period from July 1, 2007 to June 30, 2008.

FISCAL IMPACT/FUNDING SOURCE

None

ITEM

Information

18. NON-ACTION ITEMS

18A. DISTRICT POLICIES – FIRST READING (ENCLOSURE)

(Yokotobi)

18A1. DISTRICT POLICY NO. 2310 (REVISED) – REGULAR MEETINGS OF THE GOVERNING BOARD

OVERVIEW

A revision to District Policy No. 2310, "Regular Meetings of the Governing Board," is being submitted for first reading at the request of the Board, to include a time limit for Governing Board meetings.

18A2. DISTRICT POLICY NO. 5160 (REPLACEMENT) – COOPERATIVE WORK EXPERIENCE EDUCATION

(Yokotobi)

OVERVIEW

New District Policy No. 5160, "Cooperative Work Experience Education," will replace District Policy No. 6031, "Cooperative Work Experience Education," and is being submitted for first reading. Revision of this policy is necessary to reflect changes in California Code of Regulations, title 5, Section 55254.

18B. GENERAL FUND FINANCIAL REPORT FOR PERIOD ENDING MAY 8, 2007 (ENCLOSURE)

(Randall)

18C. GENERAL FUND CASH ANALYSIS FOR PERIOD ENDING APRIL 30, 2007 (ENCLOSURE)

(Randall)

18D. SOUTHWESTERN COLLEGE TRANSFER CENTER REPORT 2005-2006 (ENCLOSURE)

(Kinney)

RECOMMENDATION

For information and discussion only.

OVERVIEW

The Transfer Center annual board report provides an overview of Transfer Center Services for the period of 2005-2006. Program description, highlights and data comparisons are included in the report.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

ITEM

Administrative Reports

19. ADMINISTRATIVE REPORTS
(Valladolid)

- 19A. RON DYSTE, VICE PRESIDENT FOR ACADEMIC AFFAIRS
- 19B. JACK RANDALL, ADMINISTRATIVE AFFAIRS
- 19C. FUSAKO YOKOTOB, VICE PRESIDENT FOR HUMAN RESOURCES
 - 1. Human Resources Report (ENCLOSURE)
- 19D. WILLIAM KINNEY, ACTING VICE PRESIDENT FOR STUDENT AFFAIRS
- 19E. GREG SANDOVAL, INTERIM SUPERINTENDENT/PRESIDENT
 - 1. Pass Program

Senate/Union /Association Reports

20. SENATE/UNION/ASSOCIATION REPORTS
(Valladolid)

- 20A. PROFESSOR VALERIE GOODWIN, PRESIDENT, ACADEMIC SENATE
- 20B. REBECA MONTALVAN TOTH, PRESIDENT, CLASSIFIED SENATE
- 20C. PROFESSOR JANET MAZZARELLA, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)
- 20D. LARRY LAMBERT, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)
- 20E. BOB EDELBROCK, ED.D., PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)

Board Requests for Information

21. GOVERNING BOARD REQUESTS FOR INFORMATION
(Valladolid)

<u>Information Requested</u>	<u>Board Member</u>	<u>Due Date</u>
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Governing Board Reports

22. GOVERNING BOARD REPORTS
(Valladolid)

- 22A. STUDENT TRUSTEE ADRIAN DEL RIO
- 22B. TRUSTEE YOLANDA SALCIDO
- 22C. TRUSTEE JORGE DOMINGUEZ, Ph.D.
- 22D. TRUSTEE JEAN ROESCH, Ed.D.
- 22E. VICE PRESIDENT DAVID J. AGOSTO
- 22F. PRESIDENT TERRI VALLADOLID

ITEM

Closed Session

23. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable)
(Valladolid)

Adjournment

24. ADJOURNMENT
(Valladolid)

Information

25. NEXT REGULAR MEETING

Wednesday, July 11 , 2007
7:00 p.m.
Southwestern College
900 Otay Lakes Road, Room 214
Chula Vista, CA

GREG R. SANDOVAL
INTERIM SUPERINTENDENT/PRESIDENT