# SOUTHWESTERN COLLEGE

#### SUGGESTED ORDER OF BUSINESS/MINUTES

# SPECIAL MEETING OF THE GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

TERRI VALLADOLID, PRESIDENT
DAVID J. AGOSTO, VICE PRESIDENT
JORGE DOMINGUEZ, Ph.D., GOVERNING BOARD MEMBER
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
YOLANDA SALCIDO, GOVERNING BOARD MEMBER
HECTOR RIVERA, STUDENT BOARD MEMBER
GREG R. SANDOVAL, ACTING SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

Written notice is hereby given in accordance with Government Code Section 54956 that a special meeting of the Governing Board of the Southwestern Community College District will be held as noted below:

DATE:

Friday, February 23, 2007

TIME:

4:00 p.m.

LOCATION:

Southwestern College

under Section 54954.3."

Learning Resource Center (LRC), L238

Compliance with Americans With Disabilities Act

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 in advance of the meeting for information on such accommodation.

(013) 402 0001 111	advance of the meeting for information on such accommodation.
	ITEM
Call to Order	1. CALL TO ORDER (Valladolid)
	LRC, L238
	Attendance at this special meeting (Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive).
	Present: Absent:
Pledge of Allegiance	2. PLEDGE OF ALLEGIANCE (Valladolid)
Oral Communication	3. ORAL COMMUNICATION (Valladolid)  Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does *not* constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may *briefly* respond to statements made or questions posed by persons exercising their public testimony rights

### ITEM

#### Action

# ADOPT SOUTHWESTERN COMMUNITY COLLEGE DISTRICT EQUAL EMPLOYMENT OPPORTUNITY PLAN – 2<sup>nd</sup> READING (ENCLOSURE)

(Yokotobi)

						Rivera-Student
Agosto	Dominguez		Roesch	Salcido	Valladolid	Advisory Vote
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This plan was presented to the Board for First Reading on January 10, 2007, and presented to the Board for Second Reading and tabled on February 14, 2007.

#### **OVERVIEW**

Adoption of an Equal Employment Opportunity Plan (EEO Plan) for Southwestern Community College District is necessary to bring the District into compliance with the California Code of Regulations, Education Code and the State Chancellor's Office. The EEO Plan, in conjunction with Policy No. 3420 and Procedure No. 3420, "Equal Employment Opportunity," (both currently being drafted), will replace those portions of old District Policy No. 5109, "Staff Diversity Plan," which refer to equal employment opportunity and affirmative action. A District EEO Plan must be approved and submitted to the Chancellor's Office no later than February 28, 2007. All California community colleges are required to submit a comprehensive EEO Plan containing, among other things, detailed analysis of workforce and adverse impact studies, at a date to be determined by the Chancellor's Office. This EEO Plan has been reviewed by the Chancellor's Office and been confirmed as meeting the requirements set forth by law.

#### Presentation

## 5. HIGHER EDUCATION CENTER AT OTAY MESA STAFFING PROPOSAL (ENCLOSURE) (Dyste)

Presentation of staffing proposal fiscal year 2007-2008 for Higher Education Center at Otay Mesa.

#### Action

#### 6. HUMAN RESOURCES - CLASSIFIED

(Yokotobi)

יאו	(TOKOLODI)									
										Rivera-Student
	Agosto		Dominguez		Roesch	_	Salcido		Valladolid	Advisory Vote
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Establish Positions (Existing Classifications)

#### **OVERVIEW**

This is a request for classified positions to support staffing at the Higher Education Center at Otay Mesa. The staffing proposal will be funded by the added financial resources that will become available pursuant to the new state funding policy for California Postsecondary Education Commission (CPEC) approved centers.

The existing San Ysidro staff positions will be permanently transferred to the HEC/OM, and the existing staff for the signature programs will be located at HEC/OM as well. The new positions will address the operational needs created by a larger, state-of-the-art facility.

FISCAL IMPACT/FUNDING SOURCE

1-42112-605000-950

	ITEM				<del> </del>		
		ns Day/Evening (3 ) - Bargaining Unit	<u>Divisio</u> Otay N	<u>n</u> S	<u>Range/</u> Step 0-1	Months of Service 12	Monthly Salary \$2,519
	Gardene Unit	r (1 position) - Bargaiı	ning Otay M	lesa 1	0-1	12	\$2,519
	Warehou Bargainii	ise Worker (1 position ng Unit	n) - Otay M	lesa 1	3-1	12	\$2,714
		onal Lab Tech - nputer (1 position) - ng Unit	Otay N	1esa 2	4-1	12	\$3,561
		onal Lab Tech - Sciend - Bargaining Unit	ce (1 Otay N	1e <b>sa</b> 2	4-1	12	\$3,561
		on Assistant II ramedic) (1 position) ng Unit	Otay N	1esa 2	0-1	12	\$3,226
		re Operations Assista – 50% FTE) - Bargain		1esa 1	3-1	12	\$1,357
	Campus - Bargair	Police Officer (1 positing Unit	tion) Otay N	le <b>sa</b> 2	1-1	12	\$3,306
Information		DISTRICT POLICY I		PERINTENDEN	IT/PRESI	DENT SELE	CTION -
Action	8. PLANNIN (ENCLOS (Valladolid)	IG MEETING WITH S SURE)	UPERINTENI	DENT/PRESIDE	ENT SEA	RCH CONSU	LTANT
	Agosto	Dominguez	Roesch	Salcido	Valla	adolid	Rivera-Studer Advisory Vote

The Board will meet with Hazard, Young, Attea & Associates (HYA) to develop and approve plans for the superintendent/president search, including but not limited to, the timeline for the search, involvement of others in profile development and/or other aspects of the search, the Board's liaison with HYA, advertising.

### **Closed Session**

### 9. ADJOURN TO CLOSED SESSION

(Valladolid)

LRC, L246

A. PUBLIC EMPLOYEE APPOINTMENT
Title: Superintendent/President
Interim Superintendent/President
(Government Code Section 54957(b))

- B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957(b))
- C. CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION (Government Code Section 54956.9)
  San Diego Superior Court Case No. GIC 874235

	ITEM
Reconvene in Open Session	10. RECONVENE IN OPEN SESSION (Valladolid) LRC, L238 Present: Absent:
Closed Session Announcement	11. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Valladolid)
Adjournment	12. ADJOURNMENT (Valladolid)
	Terrivalladolid Governing Board President