



SUGGESTED ORDER OF BUSINESS/MINUTES
REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
Room 214
SOUTHWESTERN COLLEGE

YOLANDA SALCIDO, GOVERNING BOARD PRESIDENT
 TERRI VALLADOLID, GOVERNING BOARD VICE PRESIDENT
 DAVID J. AGOSTO, GOVERNING BOARD MEMBER
 CHRISTINE ARANDA, ED.D., GOVERNING BOARD MEMBER
 JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
 HECTOR RIVERA, STUDENT BOARD MEMBER
 NORMA L. HERNANDEZ, SECRETARY TO GOVERNING BOARD
 AND SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, July 12, 2006

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	<p>1. CALL TO ORDER (Salcido) 5:30 p.m., Room 214</p> <p>Present: Absent:</p> <p>Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.</p>
Information	<p>2. PROPOSALS OF SEARCH CONSULTANTS FOR SUPERINTENDENT/PRESIDENT (Salcido) 5:30 – 6:00 p.m., Room 214</p> <p>Consideration of proposals of search consultant for Superintendent/President search.</p>
Closed Session	<p>3. ADJOURN TO CLOSED SESSION (Salcido) <i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i></p> <p>6:01 – 7:30 p.m., Building 100, Conference Room A.</p> <p>A. PUBLIC EMPLOYEE APPOINTMENT Title: [Interim Superintendent/President] Government Code Section 54957</p>

ITEM																									
	<p>B. CONFERENCE WITH LABOR NEGOTIATOR Negotiators: Marcie Sinclair Employee Organizations: CSEA Government Code Section 54957.6</p> <p>C. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION Government Code Section 54956.9 Superior Court Case No. GIC 847522 Robinhood III and Empire Center I, LLC v. Southwestern Community College District</p> <p>D. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Government Code Section 549569(b) (1 potential case)</p> <p>E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code Section 54957</p>																								
Reconvene in Open Session	<p>4. RECONVENE IN OPEN SESSION (Salcido) 7:30 p.m., Room 214</p> <p>Present: Absent:</p>																								
Pledge of Allegiance	<p>5. PLEDGE OF ALLEGIANCE (Salcido)</p>																								
Closed Session Announcement	<p>6. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Salcido)</p>																								
Action	<p>7. APPROVAL OF MINUTES (ENCLOSURE) (Hernandez)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 12.5%;"></th> <th style="width: 12.5%; text-align: center;">Agosto</th> <th style="width: 12.5%;"></th> <th style="width: 12.5%; text-align: center;">Aranda</th> <th style="width: 12.5%;"></th> <th style="width: 12.5%; text-align: center;">Roesch</th> <th style="width: 12.5%;"></th> <th style="width: 12.5%; text-align: center;">Salcido</th> <th style="width: 12.5%;"></th> <th style="width: 12.5%; text-align: center;">Valladolid</th> <th style="width: 12.5%;"></th> <th style="width: 12.5%; text-align: center;"><i>Rivera-Student Advisory Vote</i></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Agosto		Aranda		Roesch		Salcido		Valladolid		<i>Rivera-Student Advisory Vote</i>												
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Presentation(s)	<p>Regular Meeting, June 14, 2006 Special Meeting, June 19, 2006 Special Meeting, June 27, 2006</p> <p>8. PRESENTATION(S)</p> <p>A. Norma L. Hernandez, Superintendent/President; Adela C. Garcia, Foundation President, presentation of Southwestern College Foundation Financial Statements, Independent Auditor’s Report and Program Overview. (ENCLOSURE)</p> <p>B. Jackie Osborne, Director of Human Resources; Angelica Suarez, Dean, Southwestern College Education Center at San Ysidro; Rebeca Montalvan-Toth, Classified Senate President, presentation of Outstanding Classified Employee Award, July to September, presented to Diana Hernandez, Education Center Technician, Southwestern College Education Center at San Ysidro.</p> <p>C. Rebeca Montalvan Toth, President, Classified Senate; Wanda Maxwell, Past-President, Classified Senate, presentation of Classified Employee Development Academy (CEDA).</p>																								

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Oral Communication	<p>9. ORAL COMMUNICATION (Salcido) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.</p> <p>An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."</p>																																																																														
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B. COMMENDATION RESOLUTIONS (ENCLOSURE)
(Yokotobi)
Recommend adoption of commendation resolution for the following staff member:

Norma L. Hernandez, Superintendent/President, Southwestern Community College District (retirement – completing 31 years of service)

C. EMPLOYMENT OF CONSULTANT(S)
Recommend ratification and approval of employment of the following consultant(s):

<u>Department</u>	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
(Dyste) School of Mathematics, Science and Engineering	Anderson, Heather Hernandez, Juana Herrera, Rosario Lane, Meghan Lopez, Vianca Ortiz, Alexandra Pittman, Eric Reyes-Rodriguez, Karlo	Biotechnology Education and Training Sequence Investment Project (BETSI) Internship Project	7/12/06– 8/15/06	\$2,000 each
(Dyste) Small Business Development & International Trade Center	*Haynes, Stephen *Jahn, Mark *Kettler, Von *McCall, James *Visual Concepts (Leslie Nelson) *Pantages, Phoebe	Legal Services Business Development Database/Software Development Finance/Business Development Marketing/Copywriting Graphic Design, Logo & Identity Development	7/13/06– 6/30/07	Not to exceed \$2,999 each

*Independent Contractors

D. APPLICATION(S)
(Fitzsimons)
Recommend approval of filing of the following application(s) to meet filing deadline(s):

California Community College “2009 – 2014 Initial Project Proposal (IPP) for State Construction Funding for the Modernization of Buildings 310 Biology, 900 Theatre, and 1500 Gymnasium,” in the amount of \$2,377,800, June 13, 2006 through June 30, 2010.

E. ACCEPTANCE OF GIFT(S)
(Fitzsimons)
Recommend acceptance of the following gift for anticipated use as indicated:

\$1,000 cash, donated by the San Diego County Dental Hygienists’ Society, to be used by the Dental Hygiene Program, at the Higher Education Center at National City.

F. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)
(Fitzsimons)
General Fund Nos. 69859 - 70626
Blanket Fund Nos. B1149 – B1156

ITEM

G. PAYMENT OF BILLS, MONTH OF MAY 16, 2006 – JUNE 15, 2006 (ENCLOSURE)
(Fitzsimons)

H. AWARD OF DEGREES
(Sandoval)

Recommend award of degrees to candidates meeting graduation requirements at the close of spring semester 2006:

Spring 2006	Associate in Arts	<u>387</u>
	Associate in Science	<u>161</u>
	Certificate of Achievement	<u>253</u>
Grand Total		<u>801</u>

Action		ITEM																														
		11. HUMAN RESOURCES – ACADEMIC (Yokotobi)																														
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		<p>A. <u>EMPLOYMENT (ENCLOSURE)</u></p> <p>Recommend approval of listed employment effective as indicated:</p> <table border="1"> <thead> <tr> <th>Employee</th> <th>Position</th> <th>Department</th> <th>Mos/ Svc.</th> <th>Range/ Step</th> <th>Monthly Salary</th> <th>Annual Salary</th> <th>Effective Date</th> </tr> </thead> <tbody> <tr> <td>Nora Corral</td> <td>Assistant Professor of French</td> <td>School of Languages and Humanities</td> <td>10</td> <td>I-1*</td> <td>\$4,296.70</td> <td>\$42,967.00</td> <td>8/21/06</td> </tr> </tbody> </table> <p>*Final salary placement contingent upon verification of education/experience</p> <p>B. <u>SHORT-TERM ACADEMIC HOURLY EMPLOYMENT (ENCLOSURE)</u></p> <p>Recommend ratification and approval of the following short-term, academic, hourly employee and contingent upon determination of staff members:</p> <p>1 for the 2005-06 academic year</p> <p>C. <u>LEAVE OF ABSENCE</u></p> <p>Pursuant to provisions set forth in <u>Article V, Section 5.13.3 of the 2004-2006 S.C.E.A. Contract</u>, and in accordance with the employee's request, consider the request of the following long-term personal leave of absence without pay, effective as indicated:</p> <p>Joi Blake, Counselor, School of Counseling and Personal Development, from July 1, 2006 through June 30, 2007.</p> <p>D. <u>REPLACEMENT OF ACADEMIC POSITIONS</u></p> <p>Recommend approval to recruit for and replace the following 12-month educational administrator positions:</p> <p>Dean, School of Arts and Communication 12-month, Range C, Academic Administrator Salary Schedule</p> <p>Dean, School of Health, Exercise Science and Athletics 12-month, Range C, Academic Administrator Salary Schedule</p> <p>Dean, School of Counseling and Personal Development 12-month, Range C, Academic Administrator Salary Schedule</p> <p>E. <u>ACADEMIC ADMINISTRATOR POSITION AND JOB DESCRIPTION (ENCLOSURE)</u></p> <p>Recommend approval of new administrator position, job description and salary range; and further recommend approval to recruit for position.</p> <table border="1"> <thead> <tr> <th>Position</th> <th>Department</th> <th>Range</th> <th>Months of Service</th> </tr> </thead> <tbody> <tr> <td>Dean of Enrollment Services</td> <td>Student Affairs</td> <td>C</td> <td>12</td> </tr> </tbody> </table> <p>Note: New position replaces the classified management/supervisory position of Director of Admissions and Records. (See page 8, Item #12D)</p>							Employee	Position	Department	Mos/ Svc.	Range/ Step	Monthly Salary	Annual Salary	Effective Date	Nora Corral	Assistant Professor of French	School of Languages and Humanities	10	I-1*	\$4,296.70	\$42,967.00	8/21/06	Position	Department	Range	Months of Service	Dean of Enrollment Services	Student Affairs	C	12
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ITEM

D. ELIMINATION OF CLASSIFIED MANAGEMENT/SUPERVISORY CLASSIFICATION

Recommend elimination of classified management/supervisory classification:

<u>Position</u>	<u>Department</u>	<u>Range</u>	<u>Months of Service</u>
Director of Admissions and Records	Student Affairs	39	12

Note: Position is replaced by Dean of Enrollment Services, a new academic administrator position.

Action

13. FACILITIES
(Fitzsimons)

<u>Agosto</u>	<u>Aranda</u>	<u>Roesch</u>	<u>Salcido</u>	<u>Valladolid</u>	<u>Rivera-Student Advisory Vote</u>

A. FIVE-YEAR CONSTRUCTION PLAN (ENCLOSURE)

Recommend approval of the District's Five-Year Construction Plan 2008 – 2012.

B. BIDS

Bid 133 - Recommend award of bid for parking lot paving, repair and maintenance to Seal Right Paving on individual unit cost as needed from July 13, 2006 through July 12, 2007.

<u>Area/sq. ft.</u>	<u>Asphalt Skin Patching</u>	<u>Grinding</u>	<u>Asphalt Repair 4"</u>	<u>Asphalt Repair 4" & 4" Base</u>
0 – 10,000	0.96	2.33	3.75	4.53
10,001 - 20,000	0.91	2.31	3.72	4.48
20,001 – 40,000	0.85	2.29	3.69	4.42
40,001 – 60,000	0.80	2.27	3.66	4.37
60,001 – 80,000	0.74	2.26	3.63	4.32
80,001 – 100,000	0.69	2.24	3.60	4.27
100,001 – 200,000	0.63	2.22	3.57	4.21
over 200,000	0.58	2.20	3.54	4.16

<u>Area/sq. ft.</u>	<u>Joint & Crack Sealing</u>	<u>Sealer (one coat)</u>	<u>Sealer (two coat)</u>	<u>Pavement Resurfacing</u>
0 – 10,000	0.65	0.15	0.19	1.34
10,001 - 20,000	0.61	0.14	0.18	1.31
20,001 – 40,000	0.58	0.13	0.16	1.28
40,001 – 60,000	0.54	0.11	0.14	1.25
60,001 – 80,000	0.50	0.10	0.13	1.21
80,001 – 100,000	0.46	0.09	0.11	1.18
100,001 – 200,000	0.43	0.08	0.10	1.15
over 200,000	0.39	0.06	0.08	1.12

	<u>Pavement Marking (new or over old)</u>
Parking Stall	3.25
Disabled Person Stall	52.00
Directional Arrow	15.00
Turn Arrow	22.00
Double Arrow	24.25
Curb per LF	0.65
Lines 4" per LF	0.16
Lines 6" per LF	0.25

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Action	14. AGREEMENTS (ENCLOSURE)																																																																				
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Information	<p>Recommend adoption of listed policies:</p> <p>A. DISTRICT POLICY NO. 6029 – Course Repetition</p> <p>17. NON-ACTION ITEMS</p> <p>A. INFORMATION ITEMS (ENCLOSURE)</p> <p>1. Report of Sales Tax Audit, Period Covered FY 2003, 2004 & 2005 (Fitzsimons)</p>																								
Administrative Reports	<p>18. ADMINISTRATIVE REPORTS (Salcido)</p> <p>A. ACADEMIC AFFAIRS – MR. DYSTE</p> <p>B. ADMINISTRATIVE AFFAIRS – DR. FITZSIMONS</p> <p>1. General Fund Financial Report for Period Ending June 15, 2006 (ENCLOSURE)</p> <p>2. General Fund Cash Analysis for Period July 2005 – May 2006 (ENCLOSURE)</p> <p>C. HUMAN RESOURCES – MS. YOKOTOBİ</p> <p>1. Report of Human Resources Transactions (ENCLOSURE)</p> <p>D. STUDENT AFFAIRS – MR. SANDOVAL</p> <p>E. SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ</p>																								
Senate/Union /Association Reports	<p>19. SENATE/UNION/ASSOCIATION REPORTS (Salcido)</p> <p>A. PROFESSOR ALMA AGUILAR, PRESIDENT, ACADEMIC SENATE</p> <p>B. REBECA MONTALVAN TOTH, PRESIDENT, CLASSIFIED SENATE</p> <p>C. PROFESSOR JANET MAZZARELLA, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)</p> <p>D. MICHAEL FORD, PH.D., PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)</p> <p>E. ROBERT EDELBROCK, ED.D., PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)</p>																								

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Governing Board Reports	20. GOVERNING BOARD REPORTS (Salcido) <ul style="list-style-type: none">A. STUDENT TRUSTEE HECTOR RIVERAB. TRUSTEE CHRISTINE ARANDA, Ed.D.C. TRUSTEE JEAN ROESCH, Ed.D.D. TRUSTEE DAVID J. AGOSTOE. VICE PRESIDENT TERRI VALLADOLIDF. PRESIDENT YOLANDA SALCIDO
Closed Session	21. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Salcido)
Adjournment	22. ADJOURNMENT (Salcido)
Information	23. NEXT REGULAR MEETING Wednesday, August 9, 2006

NORMA L. HERNANDEZ
SUPERINTENDENT/PRESIDENT