



SUGGESTED ORDER OF BUSINESS/MINUTES
REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
Room 214
SOUTHWESTERN COLLEGE

YOLANDA SALCIDO, GOVERNING BOARD PRESIDENT
 TERRI VALLADOLID, GOVERNING BOARD VICE PRESIDENT
 DAVID J. AGOSTO, GOVERNING BOARD MEMBER
 CHRISTINE ARANDA, ED.D., GOVERNING BOARD MEMBER
 JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
 LUIS QUIÑONEZ, STUDENT BOARD MEMBER
 NORMA L. HERNANDEZ, SECRETARY TO GOVERNING BOARD
 AND SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, February 8, 2006

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	<p>1. CALL TO ORDER (Salcido) 6:00 p.m., Building 100, Conference Room A</p> <p>Present: Absent:</p> <p>Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.</p> <p><i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i></p>
Closed Session	<p>2. ADJOURN TO CLOSED SESSION (Salcido) 6:01 - 7:30 p.m., Building 100, Conference Room A.</p> <p>A. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Marcie Sinclair Employee Organizations: CSEA Government Code Section 54957.6</p> <p>B. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION Government Code Section 54956.9 Superior Court Case No. GIS 10381 Superior Court Case No. GIC 847522 United States District Court No. 04 CR 2233-JAH Robinhood III and Empire Center I, LLC v. Southwestern Community College District</p>

ITEM																									
	<p>C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Government Code Section 54956.9(b) (3 potential cases)</p> <p>D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Superintendent/President Government Code Section 54957</p>																								
Reconvene in Open Session	<p>3. RECONVENE IN OPEN SESSION (Salcido) 7:30 p.m., Room 214</p> <p>Present:</p> <p>Absent:</p>																								
Pledge of Allegiance	<p>4. PLEDGE OF ALLEGIANCE (Salcido)</p>																								
Moment of Silence	<p>5. MOMENT OF SILENCE (Salcido)</p>																								
Closed Session Announcement	<p>6. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Salcido)</p>																								
Action	<p>7. APPROVAL OF MINUTES (ENCLOSURE) (Hernandez)</p> <table border="1" data-bbox="292 1029 1559 1123"> <tr> <td></td> <td>Agosto</td> <td></td> <td>Aranda</td> <td></td> <td>Roesch</td> <td></td> <td>Salcido</td> <td></td> <td>Valladolid</td> <td></td> <td>Quiñonez-Student Advisory Vote</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>		Agosto		Aranda		Roesch		Salcido		Valladolid		Quiñonez-Student Advisory Vote												
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Oral Communication	<p>Regular Meeting, January 11, 2006</p> <p>8. ORAL COMMUNICATION (Salcido)</p> <p>Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication. Persons wishing to address the Governing Board may also do so during the consideration of specific agenda items. To do so, please indicate on the yellow request form that you would prefer to speak during the consideration of an agenda item by identifying the item.</p> <p>An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."</p>																								

ITEM										
Action	9. CONSENT CALENDAR (ITEMS A THROUGH J)									
	Agosto		Aranda		Roesch		Salcido		Valladolid	Quiñonez-Student Advisory Vote
Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.										
A. <u>FACILITY USE REQUEST(S)</u> (Fitzsimons)										
Recommend ratification and approval of listed facility use request(s):										
	<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Charge</u>	<u>Rental/Excess</u>				
	Sweetwater Union High School District	Swimming Pool	Eastlake High School Girls Waterpolo Practices	Mon-Sat: Nov 12, 2005- Feb 25, 2006	No Charge	\$3124				
	Bonita Vista High School, ASB	Swimming Pool	Additional Girls Waterpolo Practices	Mon/Wed/Fri: Nov 14, 2005 – Feb 24, 2006	No Charge	\$1386				
	Sweetwater Union High School District	Swimming Pool	Bonita Vista High School Girls Waterpolo Practices	Mon-Fri: Nov 14, 2005 – Feb 24, 2006	No Charge	\$2640				
	Grace Alliance Church of San Diego	Room 801	Rehearsals for Christmas Program	Sat: Dec 3-17, 2005	\$225	\$180				
	St. Augustine High School	Devore Stadium and Team Rooms	Semi-Final Football Game	Dec 2, 2005	\$890	\$555				
	Titan Waterpolo Club	Swimming Pool	Waterpolo Practices	Sat: Dec 3, 2005 – Jan 28, 2006	\$360	\$264				
	City of Lights Worship	Rooms 7215 & 7216 at the Higher Ed Center, National City Campus	Church Services	Sun: Dec 4-11, 2005	\$240	\$378				
	Otay Mesa Chamber of Commerce	Student Union East	Otay II Port of Entry Forum	Dec 15, 2005	\$135	\$160				
	City of Lights Worship	Rooms 7215 & 7216 at the Higher Ed Center, National City Campus	Church Services	Dec 18, 2005	\$120	\$189				
	The Way Christian Church	Student Union East, Cafeteria Conf Rms 1-3, and Classrooms 701, 853 & 854	Church Services	Sun: Jan 1 – June 25, 2006	\$14040	\$8970				

ITEM					Charge	
<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Rental/Excess</u>	<u>Rental/Excess</u>	<u>Rental/Excess</u>
Sunset Swim Club	Swimming Pool	Swim Practices	Mon-Fri: Jan 3–May 19, 2006	\$7200	\$1980	
Southbay Aquatics	Swimming Pool	Swim Practices	Mon-Fri: Jan 3-May 19, 2006	\$5640	\$1870	
Grace Alliance Church of San Diego	Rooms 705, 801 & 855	Church Services	Sun: Jan 8 – June 25, 2006	\$2625	\$1500	
University of Phoenix (The Apollo Group)	Ten (10) Classrooms	Upper Division Courses/Classes (B.A. or Master's Degrees Only)	Jan 10 – Mar 30, 2006	\$9400	\$300	
San Diego Huaxia Chinese School	Classrooms 391, 392 & 397	Chinese Language Classes	Sat: Jan 14 – June 3, 2006	\$2340	\$1020	
City of Lights Worship	Rooms 7215 & 7216 at the Higher Ed Center, National City Campus	Church Services	Sun: Jan 15- 29, 2006	\$360	\$567	
Shamrock Shows	Dirt Lot: Corner of Otay Lakes Road and East H Street	Day/Overnight Parking of Semi- Trucks	Jan 21-24, 2006	\$400	N/A	
*Channel 10 – Azteca America San Diego	Student Union East	Community Forum: New Spanish Language TV Station	Jan 25, 2006	*\$360	\$160	
*Co-Sponsored by SWC Community & Media Relations; Rental Fee Waived.						
*Campaign for College Opportunity	Rooms L238 North/South	Workshop: Invest in the Future	Jan 26, 2006	*\$135	\$60	
*Co-Sponsored by SWC Community & Media Relations; Rental Fee Waived.						
*Coronado School of the Arts	Mayan Hall	Music Recital	Feb 3, 2006	*\$675	\$518	
*Co-Sponsored by SWC School of Arts and Communication; Rental Fee Waived.						
City of Chula Vista, Personnel	Student Union East	Police Recruit Applicant Written Testing	Feb 13-14, and May 8-9, 2006	\$540	\$320	
Sweetwater Union High School District	Swimming Pool	Bonita Vista High School Swim Practices	Mon-Fri: Feb 21 - May 19, 2006	No Charge	\$1210	
Sweetwater Union High School District	Swimming Pool	Eastlake High School Swim Practices	Mon-Fri: Feb 21 - May 19, 2006	No Charge	\$1210	

ITEM

B. ADVANCE TRAVEL PAYMENT AGREEMENT(S)

(Fitzsimons)

Recommend ratification and approval of the following advance travel payment agreement(s):

<u>Employee</u>	<u>Purpose</u>	<u>Date</u>	<u>Cost</u>
Castillo, Victor	Calif Community College Economic & Workforce Dev Summit & CITD Quarterly Mtg	1/30-2/1/06	\$469.70
Taft, Dawn	Alert Coordinator's Meeting	2/2-2/3/06	\$379.00

C. EMPLOYMENT OF CONSULTANT(S)

Recommend ratification and approval of employment of the following consultant(s):

<u>Department</u>	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
(Kinney) Arts & Communication	Lorry May Francisco Villa	Dance Master Classes Jazz Workshops & Performance	3/22-3/23/06 3/2/06	\$400 \$500
(Kinney) Small Business Development & International Trade Center	Wayne Davis Donna Gagnon Together-West, Inc.	Manufacturing Accounting Apparel Manufacturing	On-call, as needed for the 2005-06 college year	Not to exceed \$2,999

D. APPLICATION(S)

(Hernandez)

Recommend approval of filing of the following application(s) to meet filing deadline(s):

Port of San Diego, "San Diego Contracting Opportunities Center (SDCOC)", in the amount of \$37,500, July 1, 2006 through June 30, 2007.

Port of San Diego, "Small Business Development and International Trade Center (SBDITC)", in the amount of \$6,000, July 1, 2006 through June 30, 2007.

U.S. Department of Education, Office of Post Secondary Education "Application for Grants Under the Talent Search Program", in the amount of \$217,728, October 1, 2006 through September 30, 2011.

U.S Department of Justice, Office of Violence Against Women "Grants to Reduce Violent Crimes Against Women on Campus Program" , in the amount of \$200,000, August 1, 2006 through July 31, 2008.

ITEM

- E. ACCEPTANCE OF FUNDS
(Hernandez)
- Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies:
- San Diego County Regional Airport Authority, "San Diego Contracting Opportunities Center (SDCOC), "in the amount of \$15,000, July 1, 2005 through June 30, 2006. This item was accepted by the Governing Board for application of funds on July 13, 2005.
- San Diego State University Foundation, "Teacher Recruitment and Preparation Project", in the amount of \$15,000, October 1, 2005 through September 30, 2006 (a second year was extended by the funding source). This item was approved by the Governing Board for application of funds on January 12, 2005.
- F. ACCEPTANCE OF GIFT(S)
(Fitzsimons)
- Recommend acceptance of the following gift for anticipated use as indicated:
- \$500 cash, donated by Andy Hartzell of G. Hartzell & Son, to benefit the Dental Hygiene Program, at the Higher Education Center at National City.
- G. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)
(Fitzsimons)
- General Fund Nos. 66662 - 66911
Blanket Fund Nos. B1123 – B1124
- H. PAYMENT OF BILLS, MONTH OF JANUARY 2006 (ENCLOSURE)
(Fitzsimons)
- I. AWARD OF DEGREES
(Sandoval)
- Recommend award of degrees to candidates meeting graduation requirements at the close of Fall Semester 2005:
- | | | |
|-------------|----------------------------|------------|
| Fall 2005 | Associate in Arts | 251 |
| | Associate in Science | 58 |
| | Certificate of Achievement | <u>235</u> |
| Grand Total | | 544 |
- J. NONRESIDENT PER UNIT TUITION FEE FOR FY 2006-2007 (ENCLOSURE)
(Fitzsimons)
- Recommend establishment of the Nonresident Per Unit Tuition Fee for FY 2006-2007 at \$160 per unit, the statewide rate, effective with the FY 2006-2007 summer session, in accordance with Education Code Section 76140.

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Action	10. HUMAN RESOURCES – ACADEMIC (Yokotobi)																														
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	<p>A. <u>EMPLOYMENT (ENCLOSURE)</u></p> <p>Recommend approval of listed employment effective as indicated:</p> <table border="1"> <thead> <tr> <th><u>Employee</u></th> <th><u>Position</u></th> <th><u>Department</u></th> <th><u>Mos/ Srvc</u></th> <th><u>Range/ Step</u></th> <th><u>Monthly Salary</u></th> <th><u>Annual Salary</u></th> <th><u>Effective Date</u></th> </tr> </thead> <tbody> <tr> <td>Michaela Monahan</td> <td>Assistant Professor of English Composition (temporary, non-tenure track position, Spring 2006 only)</td> <td>School of Languages and Humanities</td> <td>10</td> <td>I -1*</td> <td>\$4,122.30</td> <td>\$41,223.00</td> <td>1-17-06</td> </tr> <tr> <td>Gabriel Briceno</td> <td>Assistant Professor of Physics (temporary, non-tenure track position, Spring & Fall 2006 only)</td> <td>School of Mathematics, Science and Engineering</td> <td>10</td> <td>I -1*</td> <td>\$4,122.30</td> <td>\$41,223.00</td> <td>1-17-06</td> </tr> </tbody> </table> <p>*Final salary placement contingent upon verification of education/experience.</p> <p>B. <u>RESIGNATION/RETIREMENT</u></p> <p>The following academic employee has resigned and her resignation has been accepted by the Superintendent/President under delegation of powers:</p> <table border="1"> <thead> <tr> <th><u>Employee</u></th> <th><u>Position</u></th> <th><u>Effective Date</u></th> </tr> </thead> <tbody> <tr> <td>Ofelia Arellano</td> <td>Evening Dean Academic Affairs Office</td> <td>June 15, 2004</td> </tr> </tbody> </table>	<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos/ Srvc</u>	<u>Range/ Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>	Michaela Monahan	Assistant Professor of English Composition (temporary, non-tenure track position, Spring 2006 only)	School of Languages and Humanities	10	I -1*	\$4,122.30	\$41,223.00	1-17-06	Gabriel Briceno	Assistant Professor of Physics (temporary, non-tenure track position, Spring & Fall 2006 only)	School of Mathematics, Science and Engineering	10	I -1*	\$4,122.30	\$41,223.00	1-17-06	<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>	Ofelia Arellano	Evening Dean Academic Affairs Office	June 15, 2004
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		<p>Recommend approval of listed agreements effective as indicated; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p> <p>A. <u>ACADEMIC AFFAIRS</u></p> <table border="1"> <thead> <tr> <th>Department</th> <th>Organization</th> <th>Purpose</th> <th>Effective Period</th> <th>Cost to District</th> </tr> </thead> <tbody> <tr> <td>1. Continuing Education, Economic & Workforce Development</td> <td>Collette Vacations</td> <td>Provide tour coordination services</td> <td>2/9-7/24/06</td> <td>Minimum stipend of \$449 to the benefit of the District</td> </tr> </tbody> </table> <p>B. <u>ADMINISTRATIVE AFFAIRS</u></p> <table border="1"> <thead> <tr> <th>Department</th> <th>Organization</th> <th>Purpose</th> <th>Effective Period</th> <th>Cost to District</th> </tr> </thead> <tbody> <tr> <td>1. Business Operations</td> <td>Parron Hall Office Interiors</td> <td>Furniture Design for the Otay Mesa Higher Education Center</td> <td>February 9, 2006 through August 31, 2007</td> <td>\$25,704</td> </tr> <tr> <td>2. Business Operations</td> <td>AARB LLC</td> <td>District Commercial Lease of Space at the Higher Education Center at National City</td> <td>May 1, 2006 through April 30, 2008</td> <td>\$46,500 to the benefit of the District</td> </tr> <tr> <td>3. Business Operations</td> <td>North County Vending</td> <td>Vending Machines Services</td> <td>February 9, 2006 through January 31, 2009</td> <td>\$11,500 annual commission to benefit the District</td> </tr> <tr> <td>4. Business Operations</td> <td>Wilkie Enterprises</td> <td>Consulting Services for Review of Food Services Operations for Southwestern College</td> <td>February 9 through June 30, 2006</td> <td>\$19,000, plus reasonable direct expenses</td> </tr> </tbody> </table> <p>C. <u>STUDENT AFFAIRS</u></p> <table border="1"> <thead> <tr> <th>Department</th> <th>Organization</th> <th>Purpose</th> <th>Effective Period</th> <th>Cost to District</th> </tr> </thead> <tbody> <tr> <td>1. Disability Support Services</td> <td>eCaptions.com: Official Realtime Captioning Associates, Inc.</td> <td>Provide captioning services for students who are eligible to receive this support</td> <td>1/18/06-6/30/06</td> <td>\$66 per hr./with a two-hour minimum and 24-hours advance notification for required cancellations</td> </tr> </tbody> </table>							Department	Organization	Purpose	Effective Period	Cost to District	1. Continuing Education, Economic & Workforce Development	Collette Vacations	Provide tour coordination services	2/9-7/24/06	Minimum stipend of \$449 to the benefit of the District	Department	Organization	Purpose	Effective Period	Cost to District	1. Business Operations	Parron Hall Office Interiors	Furniture Design for the Otay Mesa Higher Education Center	February 9, 2006 through August 31, 2007	\$25,704	2. Business Operations	AARB LLC	District Commercial Lease of Space at the Higher Education Center at National City	May 1, 2006 through April 30, 2008	\$46,500 to the benefit of the District	3. Business Operations	North County Vending	Vending Machines Services	February 9, 2006 through January 31, 2009	\$11,500 annual commission to benefit the District	4. Business Operations	Wilkie Enterprises	Consulting Services for Review of Food Services Operations for Southwestern College	February 9 through June 30, 2006	\$19,000, plus reasonable direct expenses	Department	Organization	Purpose	Effective Period	Cost to District	1. Disability Support Services	eCaptions.com: Official Realtime Captioning Associates, Inc.	Provide captioning services for students who are eligible to receive this support	1/18/06-6/30/06	\$66 per hr./with a two-hour minimum and 24-hours advance notification for required cancellations
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Action	13. RESOLUTIONS (ENCLOSURE) (Hernandez)									
		Agosto		Aranda		Roesch		Salcido		Valladolid
Information	Recommend adoption of listed resolution(s):									
	A. RESOLUTION ENDORSING THE CAMPAIGN FOR COLLEGE OPPORTUNITY									
Administrative Reports	14. NON-ACTION ITEMS									
	A. INFORMATION ITEMS (ENCLOSURE)									
Senate/Union /Association Reports	1. 2004-2005 Disability Support Services Report (Sandoval)									
	2. 2004-2005 Student Activities Report (Sandoval)									
Administrative Reports	3. Extended Opportunity Programs and Services Report, 2004-2005 (Sandoval)									
	4. Spring 2006 Opening Day Enrollment Report (Sandoval)									
Administrative Reports	15. ADMINISTRATIVE REPORTS (Salcido)									
	A. ACADEMIC AFFAIRS – MR. KINNEY									
Administrative Reports	B. ADMINISTRATIVE AFFAIRS – DR. FITZSIMONS									
	1. General Fund Financial Report for Period Ending December 31, 2005 (ENCLOSURE)									
Administrative Reports	2. Quarterly Report CCFS 311Q for Period Ending December 31, 2005 (ENCLOSURE)									
	C. HUMAN RESOURCES – MS. YOKOTOB									
Administrative Reports	1. Human Resources Report (ENCLOSURE)									
	D. STUDENT AFFAIRS – MR. SANDOVAL									
Administrative Reports	E. SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ									
	16. SENATE/UNION/ASSOCIATION REPORTS (Salcido)									
Senate/Union /Association Reports	A. PROFESSOR JOI LIN BLAKE, PRESIDENT, ACADEMIC SENATE									
	B. WANDA MAXWELL, PRESIDENT, CLASSIFIED SENATE									
Senate/Union /Association Reports	C. PROFESSOR JANET MAZZARELLA, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)									
	D. MICHAEL FORD, PH.D., PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)									
Senate/Union /Association Reports	E. ANGELICA SUAREZ, PH.D., ACTING PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)									

	ITEM
Governing Board Reports	17. GOVERNING BOARD REPORTS (Salcido) A. STUDENT TRUSTEE LUIS QUIÑONEZ B. TRUSTEE CHRISTINE ARANDA, Ed.D. C. TRUSTEE JEAN ROESCH, Ed.D. D. TRUSTEE DAVID J. AGOSTO E. VICE PRESIDENT TERRI VALLADOLID F. PRESIDENT YOLANDA SALCIDO
Closed Session	18. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Salcido)
Adjournment	19. ADJOURNMENT (Salcido)
Information	20. NEXT REGULAR MEETING Wednesday, March 8, 2006

NORMA L. HERNANDEZ
SUPERINTENDENT/PRESIDENT