SOUTHWESTERN COLLEGE

SUGGESTED ORDER OF BUSINESS/MINUTES

REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ROOM 214 SOUTHWESTERN COLLEGE

CHRISTINE ARANDA, ED.D., GOVERNING BOARD PRESIDENT YOLANDA SALCIDO, GOVERNING BOARD VICE PRESIDENT DAVID J. AGOSTO, GOVERNING BOARD MEMBER JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER TERRI VALLADOLID, GOVERNING BOARD MEMBER LUIS QUINONEZ, STUDENT BOARD MEMBER NORMA L. HERNANDEZ, SECRETARY TO GOVERNING BOARD AND SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, November 9, 2005

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

specific agenda it	em is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.
	ITEM
Call to Order	1. CALL TO ORDER
	(Aranda)
	6:00 p.m., Building 100, Conference Room A
	Present:
	Absent:
	Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.
	Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.
Closed Session	2. ADJOURN TO CLOSED SESSION (Aranda)
	6:01 - 7:30 p.m., Building 100, Conference Room A.
	A. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Marcie Sinclair Employee Organizations: CSEA Government Code Section 54957.6
	B. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION

United States District Court Case No. 04 CR 2233-JAH

Government Code Section 54956.9 Superior Court Case No. GIC 831766

ITEM C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Government Code Section 54956.9(b) (3 potential cases) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE D. Government Code Section 54957 Reconvene in **RECONVENE IN OPEN SESSION** Open Session (Aranda) 7:30 p.m., Room 214 Present: Absent: Pledge of 4. PLEDGE OF ALLEGIANCE Allegiance (Aranda) Closed Session 5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Aranda) Announcement 6. **APPROVAL OF MINUTES (ENCLOSURE)** Action (Hernandez) Quinonez-Student Salcido Valladolid Advisory Vote Agosto Aranda Roesch Regular Meeting, October 12, 2005 7. Student Board SWEARING IN OF NEW STUDENT BOARD MEMBER Member Oath (Aranda) Luis Quinonez, Associated Student Organization President/Student Trustee Presentation(s) 8. PRESENTATION(S) (Note: 3-5 minutes per presentation) Irma Alvarez and Norris Nagao, co-chairs of the Diversity Advisory Committee, presentation of the Diversity Initiative. (ENCLOSURE) B. Proposition AA Report John Wilson, Senior Director of Business, Operations & Facilities, Proposition 1. AA Annual Report. (ENCLOSURE) John Wilson, Senior Director of Business, Operations & Facilities, Proposition 2. AA Update PowerPoint Presentation. **ORAL COMMUNICATION** Oral 9. (Aranda) Communication (Note: 3 minutes per speaker) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does *not* constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may *briefly* respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

Action

10. GOVERNING BOARD ORGANIZATIONAL MEETING

(Aranda)

ITEM

Agosto	Aranda	Roesch	Salcido	Valladolid	Quinonez-Student Advisory Vote	

Recommend approval of establishment of annual Governing Board Organizational Meeting on Wednesday, December 14, 2005, in accordance with Education Code Sections 35143 and 72000 (2) (A).

Information

11. GOVERNING BOARD AGENDA AND REPORTING PROTOCOLS (Aranda)

Discussion of Board agenda and reporting protocols.

Action

12. CONSENT CALENDAR (ITEMS A THROUGH H)

Agosto	Aranda	Roesch	Salcido	Valladolid	Quinonez-Student Advisory Vote

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

A. FACILITY USE REQUEST(S)

(Fitzsimons)

Recommend ratification and approval of listed facility use request(s):

		_		<u>Charge</u>	
Organization SOCAL Scorpions Women's Professional Football Team	Facility Requested DeVore Stadium, Team Rooms, and Locker Rooms	Purpose Football Playoff Game	<u>Date</u> October 29, 2005	Rental/Excess \$1855	<u>\$</u> \$460
Cathedral High School	DeVore Stadium and Team Rooms	Football Game (vs St. Augustine High School)	October 22, 2005	\$890	\$540
San Diego Youth Football and Cheer Conference	DeVore Stadium	Division II Football Championship Games	November 20, 2005	\$1890	\$700
Sweetwater Union High School District	DeVore Stadium	District Band Pageant	November 22, 2005	No Charge	\$980
Allen Elementary School	Mayan Hall, Green Room and Dressing Rooms	Variety Show	January 4 & 5, 2006	\$1145	\$942
Japanese American Historical Society	Mayan Hall, Green Room and Dressing Rooms	Cultural Dance Performance	January 28, 2006	*\$600	\$693

Co-Sponsored by SWC School of Arts & Communication; Rental Fees Waived.

ITEM

B. <u>ADVANCE TRAVEL PAYMENT AGREEMENT(S)</u>

(Fitzsimons)

Recommend approval of the following advance travel payment agreement(s):

EmployeePurposeDateCostTadlock, Steve2005 CalWORKs Partnerships11/14-16/05\$465.00

Summit

C. <u>EMPLOYMENT OF CONSULTANT(S)</u>

Recommend ratification and approval of employment of the following consultant(s):

<u>Department</u> (Gauvreau)	Consultant	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
Small Business Development & International Trade Center	Sandy Champlain	Sales and Marketing	On-call, as needed for the 2005–06 college year	Not to exceed \$2,999
Higher Education Center at National City	Dental Ed Inc., Joy Howard BSN, RN	OSHA training to Dental Hygiene Program faculty and administrators	11/29/05	\$753.88
School of Arts and Communication	Musicians	Holiday Concert	12/4/05	Not to exceed \$1,350
(Sandoval) Outreach/Financial Aid	Frank Jonasson	Conduct Financial Aid FAFSA Workshops at eight SUHSD Schools	1/5/06-1/25/06	\$1,400

D. <u>APPLICATION(S)</u> (Hernandez)

Recommend approval of filing of the following application(s) to meet filing deadline(s):

City of Santee, "San Diego Contracting Opportunities Center (SDCOC)", in the amount of \$15,000, July 1, 2005 through June 30, 2006.

Foundation for California Community Colleges, "AmeriCorps Local Emergency Readiness Teams (ALERT) Project," in the amount of \$70,644, August 1, 2005 through December 31, 2006.

State of California – Department of Boating & Waterways, "Department of Boating and Waterways," in the amount of \$30,000, February 1, 2006 through June 30, 2014.

California Community College Chancellor's Office, "CalWORKS/TANF," in the amount of \$387,991 (CalWORKS Program \$279,529/CalWORKS Childcare 40,000/TANF \$68,462), July 1, 2005 through June 30, 2006.

ITEM E. ACCEPTANCE OF FUNDS (Hernandez) Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies: Housing and Urban Development (HUD) - Hispanic Serving Institutions Serving Institutional Assisting Communities (HSIAC), "Microenterprise Family Child Care Program," in the amount of "\$600,000, November 1, 2005 through October 31, 2008. This item was approved by the Governing Board for application of funds on July 13, 2005. U.S. Department of Education, "Child Care Access Means Parents in School Program," in the amount of \$56,301, October 1, 2005 through September 30, 2006. This item was approved by the Governing Board for application of funds on August 10, 2005. F. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE) (Fitzsimons) General Fund Nos. 64492 – 65354 Blanket Fund Nos. B1089 - B1097 G. PAYMENT OF BILLS, MONTH OF OCTOBER 2005 (ENCLOSURE) (Fitzsimons)

CURRICULUM SUMMARY REPORT NOVEMBER 2005 (ENCLOSURE)

Η.

(Gauvreau)

Effective

Date

11-1-05 to 6-30-06

Action 13.

13. HUMAN RESOURCES – CLASSIFIED (ITEMS A THROUGH D)

(Yokotobi)

١.,							
	Agosto	Aranda	Roesch	Salcido	Valladolid	Quinonez-Student Advisory Vote	
							1

A. <u>EMPLOYMENT</u>

Recommend ratification and approval of listed employment effective as indicated:

			Mos./	<u> </u>	<u>Range</u>	<u>Monthly</u>	<u>Annual</u>	<u>Effective</u>
Employee	<u>Position</u>	<u>Department</u>	Serv.		/Step	Salary	<u>Salary</u>	<u>Date</u>
Melody	EOPS	EOPS Office	ce	12	20-1	\$3,022.00	\$36,264.00	11-10-05
Valencia	Technician							
	(replacement))						

B. RE-EMPLOYMENT OF PROJECT-FUNDED PERSONNEL

Recommend ratification and approval of continuation of the following project-funded employee, effective as indicated and contingent upon authorization of grant funds. Continuation of employment beyond June 30, 2006 is contingent upon re-funding of project(s):

Employee Cynthia Nagura	Position Hispanic Serving Institution Assisting Communities (HSIAC) Project Director, Temporary, project-funded position (62.5% Project Funded and 37.5% District	Department Higher Education Center at National City	Mos./ Serv. 12	Range /Step 23-8	Monthly Salary \$6,409.00	Annual Salary \$76,908.00
	Funded					

C. REPLACEMENT OF CLASSIFIED POSITIONS FOR 2005-06

Position Carpenter/Lead Trades Person	<u>Department</u> Maintenance Department	<u>Range</u> 29	Months/Service 12
Lead Custodian- Evening	Custodial Department	11	12
PC Systems Technician	Computer Systems and Services	28	12
Teacher, Child Development Center	School of Technology & Human Services, Child Development Center/Lab	16	12

D. <u>SHORT-TERM AND SUBSTITUTE CLASSIFIED EMPLOYMENT</u> (ENCLOSURE)

Recommend ratification and approval of 18 Classified staff for the 2005-06 Academic year, pursuant to Education Code Section 88003 and contingent upon determination of staff members.

							(Governing L	Board Agenda 11/9/05 Page 7 of 10		
	ITEM								1 ago 1 01 10		
Action	14.		ITIES (E	NCLOS	JRE)						
	(Fitzsir	nons) gosto	Arar	nda	Roesch	Salcido	Valladolid		Quinonez-Student Advisory Vote		
		A.	CHANC	SE ORDI	<u>ERS</u>						
			(ASC) p	oroject fo	rmerly known	as the Learnin		enter (LA	ic Success Center C), resulting in an		
	Bid No. 100 -										
			t tified. (d)		\$1,630.95						
			2.	Demolit power.		oower to door; i	need to restore		\$1,628.41		
			3.			assroom furnitu nd data drops.	re necessitated (b)		\$18,101.63		
			4.	Installat make th	\$746.59						
			5.	Install ta	I)	\$2,881.82					
			 DSA required three columns to be fire protected after exposed to make them compliant with building code 						\$1,165.44		
			7.			e columns four nterior space.	nd to be defectiv (a)	ve .	\$4,939.00		
			8.	Power f	or electronic v	vhite board. (b)		\$324.41		
			9.	Change	out cost for H	ligh Voltage Sv	vitch gear. (a)		\$2,200.00		
			10.		n of ADA comp doors. (c)	plaint ramp thre	sholds at most	of	\$904.35		
			11.	Credit to	District for se	elf-performed la	andscape work.		(\$5,500.00)		
			12.	Cost of	materials for I	ow voltage ligh	ting control poir	nts. (a)	\$949.00		
		Total							\$29,971.60		
		(a)	Unfores	seen Cor	nditions						
		(b)	District	Request	ed Change						

The Division of State Architect (DSA) Modification

(c)

(d)

Design Omission

	ITE	EM									rage o or ro				
Action	15	. AGRE	EMENTS (ITE	/IS A	THROU	GH D	(ENCLOS	URE)							
		Agosto	Aranda		Roesch		Salcido		Valladolid		Ouinonez-Student dvisory Vote				
	Recommend approval of listed agreements effective as indicated; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.														
		A. <u>ACADEMIC AFFAIRS</u>													
	1.	<u>epartment</u> Technology & Human Services	Organizatio Yosemite C College Dis	omm	nunity	Child	e <u>se</u> mentation o Developme ng Consorti	ent	Effective F 8/1/05–7/3		Cost to District No Cost				
		Technology & Human Services	San Francis Community District			Califo	mentation or rnia Early nood Mento am		9/1/05–6/3	30/06	No Cost				
		Health, Exercise Science & Athletics	The Meitets USA Corpo		n	and c	de educatio ultural iences for nese basebants		8/20-8/22	/05	Approximate \$6,000 benefit to the District				
	4. Continuing San Diego County Education, Superintendent of Economic & Schools Workforce Develop.				of	Progr Perking provided classing and journal	nal Occupa am (ROP) ns Agreeme le additiona coom, caree ob referral ance service students	ent to al er,	7/1/05–6/3	30/06	\$76,706 to the benefit of the District				
		B. <u>ADMINISTRATIVE AFFAIRS</u>													
		Department 1. Payroll & Risk Management Organization Total Compensation Services, Inc.					o <u>se</u> rial study of e health liab B 45)	Cost to District \$5,600							
		C.	HUMAN RES	<u>OUR</u>	CES										
		<u>partment</u> Human Resources	Organization Law Firm of Andelson, Law Romo	Atki	nson,	<u>Purpo</u> Speci	<u>se</u> al legal sen	vices	Effective F 11/10/05 t 12/31/06		Cost to District Not to exceed \$200 per hour				
	2.	Human Resources	Community League of (Policy service	consultation	on	11/10/05 t 12/31/06	0	\$21,600 plus expenses				
		D. <u>SUPERINTENDENT/PRESIDENT</u>													
	Department 1. Superintendent/President Organization KH Consulting Group						<u>se</u> janizational		Effective F 11/10/05 t 3/31/06		Cost to District \$77,010				

-	ITEM	, ago 0 0, , e
Information		ACTION ITEMS (ENCLOSURE)
	For ir	formation and discussion only.
	A.	INFORMATION ITEMS
		(Gauvreau) 1. College for Kids Annual Report
		(Fitzsimons) 2. Parking for Winter Intersession
		(Sandoval) 3. Fall 2005 First Census Enrollment Report
		(Sandoval) 4. 2004-2005 Student Employment Services Report
Administrative	17. ADM	INISTRATIVE REPORTS
Reports	(Aranda) (Note	e: 3 minutes per report)
	A.	ACADEMIC AFFAIRS – MR. GAUVREAU
	В.	ADMINISTRATIVE AFFAIRS – DR. FITZSIMONS 1. General Fund Financial Report for Period Ending September 30, 2005 (ENCLOSURE)
		 Quarterly Report CCFS 311Q for Period Ending September 30, 2005 (ENCLOSURE)
	C.	HUMAN RESOURCES – MS. YOKOTOBI 1. Salary Formula 2. Interest-Based Bargaining
	D.	STUDENT AFFAIRS – MR. SANDOVAL
	E.	SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ
Senate/Union /Association		ATE/UNION/ASSOCIATION REPORTS
Reports	(Aranda) (Note	e: 3 minutes per report)
	A.	Professor Joi Lin Blake, President, Academic Senate
	В.	Wanda Maxwell, President, Classified Senate
	C.	Professor Janet Mazzarella, President, Southwestern College Education Association (SCEA)
	D.	Michael Ford, Ph.D., President, California School Employees Association (CSEA)
	E.	William Kinney, President, Southwestern Community College District Administrators Association (SCCDAA)

	ITEM			raye 10 01 10	
Governing Board Reports	19.				
		A.	STUDENT TRUSTEE LUIS QUINONEZ		
		B.	TRUSTEE JEAN ROESCH, Ed.D.		
		C.	TRUSTEE DAVID J. AGOSTO		
		D.	TRUSTEE TERRI VALLADOLID		
		E.	VICE PRESIDENT YOLANDA SALCIDO		
		F.	PRESIDENT CHRISTINE ARANDA, Ed.D.		
Closed Session	20. (Arand	0. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) Aranda)			
Adjournment	21. (Arand				
Information	22.	NEXT REGULAR MEETING			
		Wedn	esday, December 14, 2005 (Tentative)		

NORMA L. HERNANDEZ SUPERINTENDENT/PRESIDENT