



SUGGESTED ORDER OF BUSINESS/MINUTES
REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

HIGHER EDUCATION CENTER AT NATIONAL CITY
880 NATIONAL CITY BLVD., ROOM 7201 A & B
NATIONAL CITY, CA 91950

CHRISTINE ARANDA, ED.D., GOVERNING BOARD PRESIDENT
 YOLANDA SALCIDO, GOVERNING BOARD VICE PRESIDENT
 DAVID J. AGOSTO, GOVERNING BOARD MEMBER
 JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
 TERRI VALLADOLID, GOVERNING BOARD MEMBER
 LUIS BANAGA, STUDENT BOARD MEMBER
 NORMA L. HERNANDEZ, SECRETARY TO GOVERNING BOARD
 AND SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, June 8, 2005

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	<p>1. CALL TO ORDER (Aranda) 6:00 p.m., Higher Education Center at National City, 2nd Floor, Room #7216</p> <p>Present: Absent:</p> <p>Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.</p> <p><i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i></p>
Closed Session	<p>2. ADJOURN TO CLOSED SESSION (Aranda) 6:01 - 7:30 p.m., Higher Education Center at National City, 2nd Floor, Room #7216</p> <p>A. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Marcie Sinclair Employee Organizations: CSEA Southwestern Community College Administrators Association (SCCDAA) Unrepresented Group: Confidentials Government Code Section 54957.6</p>

	ITEM														
	<p>B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION Government Code Section 54956.9 Superior Court Case No. GIC 831766 Superior Court Case No. GIS 010381</p> <p>C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Government Code Section 54956.9(b) (2 potential cases)</p> <p>D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Superintendent/President Government Code Section 54957</p> <p>E. PUBLIC EMPLOYEE DISCIPLINE Government Code Section 54957</p>														
Reconvene in Open Session	<p>3. RECONVENE IN OPEN SESSION (Aranda) 7:30 p.m., Higher Education Center at National City, Room #7201 A & B</p> <p>Present: Absent:</p>														
Pledge of Allegiance	<p>4. PLEDGE OF ALLEGIANCE (Aranda)</p>														
Closed Session Announcement	<p>5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Aranda)</p>														
Action	<p>6. APPROVAL OF MINUTES (ENCLOSURE) (Hernandez)</p> <table border="1" data-bbox="310 1150 1554 1249"> <tr> <td></td> <td>Agosto</td> <td>Aranda</td> <td>Roesch</td> <td>Salcido</td> <td>Valladolid</td> <td>Banaga-Student Advisory Vote</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>		Agosto	Aranda	Roesch	Salcido	Valladolid	Banaga-Student Advisory Vote							
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Student Board Member Oath	<p>Regular Meeting, May 11, 2005 Special Meeting, May 26, 2005</p> <p>7. SWEARING IN OF NEW STUDENT BOARD MEMBER (Aranda) Luis Banaga, Associated Student Organization President/Student Trustee</p>														
Senate/Union /Association Reports	<p>8. SENATE/UNION/ASSOCIATION REPORTS (Aranda)</p> <p>A. Professor Joi Lin Blake, President, Academic Senate</p> <p>B. Alberto Ayala, President, Classified Senate</p> <p>C. Professor Janet Mazzarella, President, Southwestern College Education Association (SCEA)</p> <p>D. Tom Holst, President, Classified School Employees Association (CSEA)</p> <p>E. Trish Axsom, President, Southwestern Community College District Administrators Association (SCCDAA)</p>														

ITEM																																																																			
Presentation(s)	<p>9. PRESENTATION(S)</p> <p>Kenneth W. Fite, Vice President for Fiscal Affairs, John M. Wilson, Senior Director of Business Operations & Facilities Planning, Joseph Martinez, Architect, Martinez & Cutri, presentation of concept plan for the Southwestern College Otay Mesa Campus.</p>																																																																		
Oral Communication	<p>10. ORAL COMMUNICATION (Aranda)</p> <p>Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.</p> <p>An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."</p>																																																																		
Action	<p>11. CONSENT CALENDAR (ITEMS A THROUGH I)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Agosto</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Aranda</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Roesch</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Salcido</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Valladolid</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Banaga-Student Advisory Vote</i></td> </tr> </table> <p>Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.</p> <p>A. <u>FACILITY USE REQUEST(S)</u> (Fite)</p> <p>Recommend ratification and approval of listed facility use request(s):</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Organization</u></th> <th style="text-align: left;"><u>Facility Requested</u></th> <th style="text-align: left;"><u>Purpose</u></th> <th style="text-align: left;"><u>Date</u></th> <th colspan="2" style="text-align: center;"><u>Charge</u></th> </tr> <tr> <th></th> <th></th> <th></th> <th></th> <th style="text-align: center;"><u>Rental/Excess</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>City of Chula Vista – General Services</td> <td>Room 751</td> <td>Community Meeting</td> <td>May 26, 2005</td> <td style="text-align: center;">\$75</td> <td style="text-align: center;">N/A</td> </tr> <tr> <td>Christian Youth Theatre (CYT)</td> <td>Mayan Hall, Green Room, and Dressing Rooms</td> <td>Performances of: California Gold</td> <td>May 27 – June 5, 2005</td> <td style="text-align: center;">\$5,550</td> <td style="text-align: center;">\$2,460</td> </tr> <tr> <td>San Diego Gauchos Soccer Team</td> <td>DeVore Stadium and Team Rooms</td> <td>Soccer Match</td> <td>June 8, 2005</td> <td style="text-align: center;">\$528</td> <td style="text-align: center;">\$460</td> </tr> <tr> <td>Eastlake High School</td> <td>DeVore Stadium</td> <td>Graduation Ceremony with Rehearsal & Set up</td> <td>June 15 & 17, 2005</td> <td style="text-align: center;">No Charge</td> <td style="text-align: center;">\$200</td> </tr> <tr> <td>Bonita Vista High School</td> <td>DeVore Stadium</td> <td>Graduation Ceremony with Rehearsal & Set up</td> <td>June 16 & 17, 2005</td> <td style="text-align: center;">No Charge</td> <td style="text-align: center;">N/A</td> </tr> <tr> <td>Rancho Del Rey Middle School</td> <td>DeVore Stadium</td> <td>Promotion Ceremony</td> <td>June 17, 2005</td> <td style="text-align: center;">No Charge</td> <td style="text-align: center;">N/A</td> </tr> <tr> <td>Chicano Federation</td> <td>Student Union East + 3 Classrooms</td> <td>Conference</td> <td>June 25, 2005</td> <td style="text-align: center;">\$540</td> <td style="text-align: center;">\$400</td> </tr> </tbody> </table>		<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Banaga-Student Advisory Vote</i>	<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Charge</u>						<u>Rental/Excess</u>		City of Chula Vista – General Services	Room 751	Community Meeting	May 26, 2005	\$75	N/A	Christian Youth Theatre (CYT)	Mayan Hall, Green Room, and Dressing Rooms	Performances of: California Gold	May 27 – June 5, 2005	\$5,550	\$2,460	San Diego Gauchos Soccer Team	DeVore Stadium and Team Rooms	Soccer Match	June 8, 2005	\$528	\$460	Eastlake High School	DeVore Stadium	Graduation Ceremony with Rehearsal & Set up	June 15 & 17, 2005	No Charge	\$200	Bonita Vista High School	DeVore Stadium	Graduation Ceremony with Rehearsal & Set up	June 16 & 17, 2005	No Charge	N/A	Rancho Del Rey Middle School	DeVore Stadium	Promotion Ceremony	June 17, 2005	No Charge	N/A	Chicano Federation	Student Union East + 3 Classrooms	Conference	June 25, 2005	\$540	\$400
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				<u>Rental/Excess</u>	
San Diego Gauchos Soccer Team	DeVore Stadium and Team Rooms	Two (2) Soccer Matches	June 26, 2005	\$860	\$460
City of San Diego – Parks & Recreation in Conjunction with Disabled Services Council and Junior Athletes in Wheelchairs Sports	Gymnasium, Small Soccer Field, Tennis Courts 1-10, Mens/Womens Locker Rooms, Student Union East or West, Parking Lots J, L, and Rooms 1003 & 1005	2005 Junior Wheelchairs Sports Camp	August 18 – 20, 2005	\$1,553	\$810
Ups and Downs Agility Club (UDAC)	Soccer Field and Softball Outfield	Dog Agility Shows	August 20-21, 2005	\$1,260	N/A
Latino Sports Marketing	DeVore Stadium	Soccer Matches with Concert Following	August 28, 2005	\$3,405	\$680
Grace Alliance Church of San Diego	Rooms 704A, 801 & 855	Church Services	Sun, July 3 – Dec 25, 2005	\$2,730	\$1,560
The Way Christian Church	Student Union East, Cafeteria Conf Rms 1-2-3, and Rooms 700 & 701	Church Services	Sun, July 3 – Dec 25, 2005	\$12,298	\$8,580

B. ADVANCE TRAVEL PAYMENT AGREEMENT(S)
(Fite)

Recommend ratification and approval of the following advance travel payment agreement(s):

<u>Employee</u>	<u>Purpose</u>	<u>Date</u>	<u>Cost</u>
Cruz, Grace	Charting a Course for College Health Leadership	5/31-6/4/05	\$231.71
Horton, Gisell	Charting a Course for College Health Leadership	5/31-6/4/05	\$88.00
Lee, Alicia	Charting a Course for College Health Leadership	5/31-6/4/05	\$88.00

C. COMMENDATION RESOLUTIONS (ENCLOSURE)
(Tachiki)

Recommend adoption of commendation resolution for the following staff member who is retiring:

Jack Breese, Locksmith, Maintenance Operations
(Completing 17 years of service)

ITEM

D. EMPLOYMENT OF CONSULTANT(S)

Recommend ratification and approval of employment of the following consultant(s):

<u>Department</u> (Gauvreau)	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
Small Business Development & International Trade Center	Michele Evins	Graphic Design	On-call, as needed for the 2005-06 college year	Not to exceed \$2,999
	Lawrence Kirsch	Marketing		
	Jack Monaco	Food Service		
	William Tunstall	Manufacturing		
VTEA	Matt Yubas	Marketing	On-call, as needed, June 1-30, 2005	Not to exceed \$300
	Venture Builders	Business Planning		
	Cynthia Henry	Career Matrix		
(Tachiki) Human Resources	Ron Baza	Career Matrix	7-1-05 to 12-31-05	\$100/hr. +expenses
		HR Consultant/ Hiring Compliance Officer		
(Hernandez) Superintendent/ President	Marcie Sinclair	Chief Negotiator and consultant for contract matters	7-1-05 to 12-31-05	\$100/hr.

E. ACCEPTANCE OF FUNDS

(Hernandez)

Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies:

California Department of Education/Nutrition Services Division, "Summer Food Program/National Youth Sports Program (NYSP)," in the amount of \$19,980, June 27 through July 29, 2005. This item was approved by the Governing Board for application of funds on April 13, 2005.

National Youth Sports Corporation, "National Youth Sports Program (NYSP)," in the amount of \$60,000, June 27 through July 29, 2005. This item was approved by the Governing Board for application of funds on April 13, 2005.

The Veterans Corporation, "Small Business Development Center Network San Diego/Imperial Counties/National Veterans Entrepreneurial Education Initiative," in the amount of \$71,497, April 20 through December 31, 2005. This item was approved by the Governing Board for application of funds on May 11, 2005.

F. ACCEPTANCE OF GIFT(S)

(Fite)

Recommend acceptance of the following gift for anticipated use as indicated:

\$500 cash, donated by Jesse Sandoval, to be used to support a MESA Student/ Professional event (at the Crown Cove Aquatic Center) which will include the presentation of several MESA Student Scholarships.

G. JUNE 2005 CURRICULUM SUMMARY REPORT (ENCLOSURE)

(Gauvreau)

Recommend approval of the June 2005 Curriculum Summary Report.

ITEM	
(Fite)	H. <u>CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)</u> General Fund Nos. 60544 – 61266 Blanket Fund Nos. B992 – B998
(Fite)	I. <u>PAYMENT OF BILLS, MONTH OF MAY 2005 (ENCLOSURE)</u>

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ITEM

C. REEMPLOYMENT OF INTERIM APPOINTMENTS

Recommend approval of the following interim appointment, effective as indicated. Interim appointment to continue based upon business necessity and subject to amendments and termination at the discretion of the Governing Board.

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos/ Serv</u>	<u>Range/ Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Joi Blake	Interim Staff Development Coordinator	Academic Affairs	12	VI-16-5	\$8,259	\$99,109	7-1-05 to 6-30-06
Donna Arnold	Interim Dean, Arts & Communication	School of Arts & Communication	12	C-7	\$9,569	\$114,828	7-1-05 until position is filled
Beatrice Zamora-Aguilar	Interim Dean, Counseling & Personal Development	School of Counseling & Personal Development	12	C-3	\$8,504	\$102,048	7-1-05 until position is filled

D. ACADEMIC POSITION FOR 2005-06

1. Recommend approval of the following temporary, project-funded 10-month position:

School of Business and Information Systems
Assistant Professor, Office Information Systems
Regional Occupational Program (R.O.P.)
(non-tenure track position)

2. Recommend approval of the following 10-month, tenure track position, contingent upon funding:

School of Mathematics, Science and Engineering
Assistant Professor of Biology

(Position was previously approved on the May 11, 2005 Board Agenda as a temporary, one-year only position)

E. RESIGNATIONS/RETIREMENTS

The following academic employees have resigned and their resignations have been accepted by the Superintendent/President under delegation of powers:

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Renee Kilmer, Ph.D.	Dean, School of Languages & Humanities (Resignation)	June 30, 2005
Bruce Turner	Dean, School of Health, Exercise Science & Athletics (Resignation)	June 30, 2005

ITEM

F. AMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN SOUTHWESTERN COMMUNITY COLLEGE DISTRICT (SCCD) AND SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)

Recommend approval of amendment to the November 10, 2004 Memorandum of Understanding between SCCD and SCEA regarding AB1207, the "2+2 Golden Handshake" for State Teachers Retirement System members, changing the window of retirement to May 27 through June 30, 2005.

G. REVISIONS TO APPROVED 2005-2006 SABBATICAL LEAVE APPLICATIONS (ENCLOSURE)

(Gauvreau)

Recommend revised sabbatical leaves of absence for 2005-2006 be granted to two academic personnel identified by the Sabbatical Leave Review Board, in accordance with provisions of the SCEA Contract, subject to available funding.

Note: Original requests were Board approved on January 12, 2005.

Flood, Malia	Spring/Fall 2006
Taylor, Sharon	Fall 2005

Action

13. HUMAN RESOURCES – CLASSIFIED (A THROUGH F)

(Tachiki)

	<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Banaga-Student Advisory Vote</i>

A. EMPLOYMENT

Recommend approval and ratification of listed employment effective as indicated:

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range /Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Raul DeAlba*	Inventory Control Technician (replacement)	Business & Operations (Warehouse)	12	17-1	\$2,806.00	\$33,672.00	6-9-05
Monica Rodriguez*	Student Services Assistant (replacement)	Disability Support Services	12	10-1	\$2,360.00	\$28,320.00	6-9-05
Hilda Carey*	Account Clerk	Fiscal Services	12	15-1	\$2,671.00	\$32,052.00	7-1-04

NOTE: Ms. Carey is currently employed in the Fiscal Services Office and because of her extended hourly service she becomes eligible for placement on the Bargaining Unit Salary Schedule and becomes a member of the District's Classified Staff.

*Re-hire for the 2005-06 academic year.

ITEM

B. CHANGE(S) IN CONTRACT SERVICE

Recommend approval of listed changes in contract service, effective as indicated:

<u>Employee</u>	<u>Program</u>	<u>Range/Step</u>	<u>To</u>	<u>Range/Step</u>	<u>Effective Date</u>
Larry Lambert	Training Services	12 Mos.		12 Mos.	6-9-05
	Coordinator to Online Instructional Support Specialist (new position)	Range 29 Step 5 \$ 4,416.00/mo \$52,992.00/an		Range 32 Step 4 \$ 4,574.00/mo \$54,888.00/an	

C. RE-EMPLOYMENT OF PROJECT-FUNDED PERSONNEL

Recommend approval of re-employment of the following project-funded employees, effective as indicated and contingent upon authorization of grant funds. Continuation of employment beyond June 30, 2006 is contingent upon re-funding of project(s):

1. CalWORKs:

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range /Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Martina Peinado	CalWORKs Program Technician	CalWORKs	12	21-6*	\$3,769.00	\$45,228.00	7-1-05

Yolanda Rocha	Senior Project Clerk	CalWORKs	12	13-6	\$3,094.00	\$37,128.00	7-1-05
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<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range /Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Alberto Ayala	Student Employment Services Specialist-CalWORKs	Student Employment Services	12	24-6	\$4,059.00	\$48,708.00	7-1-05

2. Regional Occupational Program (ROP):

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range /Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Carmen Ibarra	Regional Occupational Program (ROP) Project Technician	School of Continuing Education, Economic & Workforce Development	12	19-6	\$3,587.00	\$43,044.00	7-1-05

3. Mathematics, Engineering, Science Achievement Program (MESA):

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range /Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Katherine Gassaway	Clerical Assistant II	School of Mathematics, Science & Engineering (MESA)	12	10-4	\$2,655.00	\$31,860.00	7-1-05

ITEM

4. Vocational and Technical Education Act (VTEA), Tech Prep & Regional Occupational Program (ROP):

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range /Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Mary Watters	Vocational Education Specialist	School of Continuing Education, Economic & Workforce Development	12	26-6*	\$4,264.00	\$51,168.00	7-1-05

5. Hispanic Serving Institution-Title V Program:

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range /Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Gloria Pangelinan	Project Clerk	Title V	12	14-6 ****	\$3,170.00	\$38,040.00	7-1-05

6. Contracting Opportunities Center (C.O.C.):

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range /Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Gunnar Schalin	Project Manager to ♦Program Director	C.O.C.	12	22-8	\$6,093.00	\$73,116.00	7-1-05

♦Change in job title to align with other regional C.O.C. directors; no change in salary.

Luz Velasco	Senior Project Clerk	C.O.C.	12	13-6	\$3,094.00	\$37,128.00	7-1-05
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7. Small Business Development and International Trade Center Project:

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range /Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Victor Castillo	Director of Small Business Development & International Trade Center	SBDITC	12	28-8	\$7,064.00	\$84,768.00	7-1-05
Merrily Chopp	Senior Project Clerk	SBDITC	12	13-2	\$2,644.00	\$31,728.00	7-1-05
Ken Clark	Small Business Services Coordinator	SBDITC	12	25-8	\$6,561.00	\$78,732.00	7-1-05
Carole Eklund	Small Business Assistant	SBDITC	12	22-3	\$3,435.00	\$41,220.00	7-1-05
Carol Flake-Wiley	Senior Project Clerk	SBDITC	12	16-6 **	\$3,330.00	\$39,960.00	7-1-05

ITEM

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range /Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Gustavo Guerrero	International Trade Specialist	SBDITC	12	34-5	\$4,997.00	\$59,964.00	7-1-05
Debbie Trujillo	Small Business Development Center Lead Center Director	SBDITC	12	35-8	\$8,396.00	\$100,752.00	7-1-05

8. Board of Financial Assistance Program (BFAP):

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range /Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Maggie Barrios	Financial Aid Technician	Financial Aid	12	20-1	\$3,022.00	\$36,264.00	7-1-05
Adrienne Chun	Financial Aid Technician	Financial Aid	12	20-2	\$3,144.00	\$37,728.00	7-1-05
Patricia Hirst	Financial Aid Specialist	Financial Aid	12	25-6 ***	\$4,161.00	\$49,932.00	7-1-05
Martha Jimenez	Student Services Assistant	Financial Aid	12	10-1	\$2,360.00	\$28,320.00	7-1-05
Jason Judkins	Financial Aid Technician	Financial Aid	12	20-1	\$3,022.00	\$36,264.00	7-1-05
Omar Orihuela	Financial Aid Specialist	Financial Aid	12	26-6*	\$4,264.00	\$51,168.00	7-1-05

9. Hispanic Serving Institution Assisting Communities (HSIAC) Project
(2/3 Project Funded and 1/3 District Funded):

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range /Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Cynthia Nagura	Hispanic Serving Institution Assisting Communities (HSIAC) Project Director	Higher Education Center at National City	12	23-8	\$6,245.00	\$74,940.00	7-1-05 to 10-31-05

ITEM

10. AmeriCorps/ALERT Grant:

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range /Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Dawn Taft	AmeriCorps/ Service Learning Coordinator, 62.5% service	AmeriCorps Office	12	24-4	\$2,345.63	\$28,147.56	7-1-05

*Includes two ranges for Educational Incentive Program

**Includes three ranges for Educational Incentive Program

***Includes one range for Longevity.

****Includes three ranges for Educational Incentive Program and one range for Longevity.

D. REPLACEMENT OF CLASSIFIED POSITIONS FOR 2004-05

<u>Position</u>	<u>Department</u>	<u>Range</u>	<u>Months Service.</u>
Student Services Assistant	Financial Aid Office	10	12 mos.

E. SHORT-TERM AND SUBSTITUTE CLASSIFIED EMPLOYMENT (ENCLOSURE)

Recommend ratification and approval of 60 Classified staff for the 2004-05 academic year and approval of 385 Classified Staff for the 2005-06 academic year, pursuant to Education Code Section 88003 and contingent upon final determination of staff members.

F. RETIREMENT

The following classified employee is retiring and his retirement has been accepted by the Superintendent/President under delegation of powers:

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Jack Breese	Locksmith, Maintenance Operations (completing 17 years of service)	6-30-05

Action

14. **AGREEMENT BETWEEN CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (C.S.E.A.) AND SOUTHWESTERN COMMUNITY COLLEGE DISTRICT (ENCLOSURE)**

	<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Banaga-Student Advisory Vote</i>
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Recommend approval of Agreement negotiated between the CSEA and District, and ratified by the CSEA membership, regarding conclusion of reopener negotiations.

	ITEM																																								
Action	15. FACILITIES (Fite)																																								
	Agosto	Aranda	Roesch	Salcido	Valladolid		Banaga-Student Advisory Vote																																		
	<p>A. <u>CHANGE ORDERS</u></p> <p>CONSTRUCTION OF THE LEARNING ASSISTANCE CENTER Recommend approval of Change order Number Two (2) for the Learning Assistance Center (LAC) with Erickson Hall Construction, Inc. resulting in an increase of \$74,868.06 and a new contract amount of \$2,636,334.48.</p> <p>Change Order No. 2</p> <table border="0"> <tr> <td style="padding-left: 40px;">1.</td> <td>Drywall on ceiling between grid F5 and D6. Dig and connect roof drains. Patch concrete floor. Remove curb and concrete for roof drain connections. (a)</td> <td style="text-align: right; vertical-align: bottom;">\$11,444.74</td> </tr> <tr> <td style="padding-left: 40px;">2.</td> <td>Delete Parapet flashing removal and clock installation. (b)</td> <td style="text-align: right; vertical-align: bottom;">(\$5,691.72)</td> </tr> <tr> <td style="padding-left: 40px;">3.</td> <td>Finish columns. (b)</td> <td style="text-align: right; vertical-align: bottom;">\$7587.04</td> </tr> <tr> <td style="padding-left: 40px;">4.</td> <td>Abate 500 sq. ft. ceiling containing asbestos. (a)</td> <td style="text-align: right; vertical-align: bottom;">\$2,920.82</td> </tr> <tr> <td style="padding-left: 40px;">5.</td> <td>Abate 850 sq. ft. at floor tile mastic containing asbestos. (a)</td> <td style="text-align: right; vertical-align: bottom;">\$2,431.00</td> </tr> <tr> <td style="padding-left: 40px;">6.</td> <td>Security alarm conduit and panel outlet. Copy room switch and outlets. (d)</td> <td style="text-align: right; vertical-align: bottom;">\$4,950.62</td> </tr> <tr> <td style="padding-left: 40px;">7.</td> <td>Modify casework in room 152. (b)</td> <td style="text-align: right; vertical-align: bottom;">\$1,918.70</td> </tr> <tr> <td style="padding-left: 40px;">8.</td> <td>400 amp. Breaker with feeder to snack bar. (d)</td> <td style="text-align: right; vertical-align: bottom;">\$6,770.43</td> </tr> <tr> <td style="padding-left: 40px;">9.</td> <td>Replace existing clearstory windows. Replace existing exterior doors with frames and hardware. (b)</td> <td style="text-align: right; vertical-align: bottom;">\$42,536.43</td> </tr> <tr> <td style="padding-left: 40px;">10.</td> <td>Upgrade ceiling fixtures and tiles.</td> <td style="text-align: right; vertical-align: bottom;">No Cost</td> </tr> <tr> <td></td> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$74,868.06</td> </tr> </table> <p>(a) Unforeseen Conditions (b) District Requested Change (c) The Division of State Architect (DSA) Modification (d) Design Omission</p>								1.	Drywall on ceiling between grid F5 and D6. Dig and connect roof drains. Patch concrete floor. Remove curb and concrete for roof drain connections. (a)	\$11,444.74	2.	Delete Parapet flashing removal and clock installation. (b)	(\$5,691.72)	3.	Finish columns. (b)	\$7587.04	4.	Abate 500 sq. ft. ceiling containing asbestos. (a)	\$2,920.82	5.	Abate 850 sq. ft. at floor tile mastic containing asbestos. (a)	\$2,431.00	6.	Security alarm conduit and panel outlet. Copy room switch and outlets. (d)	\$4,950.62	7.	Modify casework in room 152. (b)	\$1,918.70	8.	400 amp. Breaker with feeder to snack bar. (d)	\$6,770.43	9.	Replace existing clearstory windows. Replace existing exterior doors with frames and hardware. (b)	\$42,536.43	10.	Upgrade ceiling fixtures and tiles.	No Cost		Total	\$74,868.06
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ITEM																																				
Action	<p>16. LEASE PURCHASE OF XEROX DOCUTECH PUBLISHING SYSTEM (ENCLOSURE) (Fite)</p> <table border="1"> <tr> <td></td> <td><i>Agosto</i></td> <td></td> <td><i>Aranda</i></td> <td></td> <td><i>Roesch</i></td> <td></td> <td><i>Salcido</i></td> <td></td> <td><i>Valladolid</i></td> <td></td> <td><i>Banaga-Student Advisory Vote</i></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <p>a) Recommend approval be granted to utilize the county of Los Angeles partnership agreement bid no. 41380 with Xerox Corporation.</p> <p>b) Recommend approval of a 60-month lease with Xerox Corporation, for the lease purchase of a document publishing system, for the period June 9, 2005 through June 8, 2010, in the amount of \$5,580.16 monthly, and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p>		<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Banaga-Student Advisory Vote</i>																							
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<p>Recommend approval of listed agreements effective as indicated; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p> <p>A. <u>ACADEMIC AFFAIRS</u></p> <table border="1"> <thead> <tr> <th>Department</th> <th>Organization</th> <th>Purpose</th> <th>Effective Period</th> <th>Cost to District</th> </tr> </thead> <tbody> <tr> <td>1. Technology & Human Services</td> <td>Arc Starlight Center</td> <td>Provide lunch meals for children enrolled in the Southwestern College Child Development Center</td> <td>6/09/05– 6/30/06</td> <td>\$2.30 per lunch</td> </tr> <tr> <td>2. Technology & Human Services</td> <td>Chula Vista Presbyterian Preschool Community Congregational Preschool Episcopal Community Services Head Start La Mesa-Spring Valley School District National School District Point Loma Community Church Preschool San Ysidro School District VIP Village</td> <td>Establish affiliate partnerships to provide a practical teaching experience for Child Development Program students</td> <td>6/09/05– 6/30/06</td> <td>No Cost</td> </tr> <tr> <td>3. Technology & Human Services</td> <td>Mercy Ambulance Care Ambulance Carlsbad Fire Department City of Escondido Fire Department Lakeside Fire Department Oceanside Fire Department San Miguel Fire Department Vista Fire Department</td> <td>Establish affiliate partnerships to provide opportunities for Emergency Medical Technician—Paramedic students to obtain training experience</td> <td>7/01/05– 6/30/06</td> <td>No Cost</td> </tr> </tbody> </table>										Department	Organization	Purpose	Effective Period	Cost to District	1. Technology & Human Services	Arc Starlight Center	Provide lunch meals for children enrolled in the Southwestern College Child Development Center	6/09/05– 6/30/06	\$2.30 per lunch	2. Technology & Human Services	Chula Vista Presbyterian Preschool Community Congregational Preschool Episcopal Community Services Head Start La Mesa-Spring Valley School District National School District Point Loma Community Church Preschool San Ysidro School District VIP Village	Establish affiliate partnerships to provide a practical teaching experience for Child Development Program students	6/09/05– 6/30/06	No Cost	3. Technology & Human Services	Mercy Ambulance Care Ambulance Carlsbad Fire Department City of Escondido Fire Department Lakeside Fire Department Oceanside Fire Department San Miguel Fire Department Vista Fire Department	Establish affiliate partnerships to provide opportunities for Emergency Medical Technician—Paramedic students to obtain training experience	7/01/05– 6/30/06	No Cost
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ITEM					
<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>	
4. Technology & Human Services	Paradise Valley Hospital Fredericka Manor La Maestra Family Clinic San Ysidro Health Center Care South Home Health of San Diego Veterans Home of California— Chula Vista	Establish affiliate partnerships to provide opportunities for health occupation students to obtain training experience	7/01/05– 6/30/06	No Cost	
5. Technology & Human Services	Scripps Health	Establish affiliate partnership to provide opportunities for health occupation students to obtain training experience	7/1/05–6/30/08	No Cost	
6. Health, Exercise Science & Athletics	State of California Department of Parks and Recreation	Marine Safety Service Training	7/1/05–6/30/06	Approximate cost of \$7,920	
7. Health, Exercise Science & Athletics	City of Imperial Beach	Marine Safety Service Training	7/1/05–6/30/06	Approximate cost of \$7,920	
8. Health, Exercise Science & Athletics	American Red Cross	Designates Southwestern College as a Community Training Center	7/1/05–6/30/06	No Cost	
9. Health, Exercise Science & Athletics	County of San Diego, Health & Human Services Agency, Training and Development	Serve as Community Training Center	7/1/05–6/30/06	No Cost	
10. Health, Exercise Science & Athletics	City of Coronado	Establishes Southwestern College as a Boating and Safety Training Center	7/1/05–6/30/06	No Cost	
11. Mathematics, Science & Engineering	Space and Naval Warfare Systems Center, San Diego	Summer Internship Program	6/9/05–6/30/06	No Cost	
12. Languages & Humanities	Sweetwater Union High School District	Establish affiliate partnership for practicum sites for Teacher Education Preparation Program students	9/1/05–6/30/06	No Cost	

ITEM				
<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>
13. Languages & Humanities	Chula Vista Elementary School District	Establish affiliate partnership for practicum sites for Teacher Education Preparation Program students	9/1/05–6/30/06	No Cost
14. Academic Information Systems	Blackboard	Blackboard: EFM Student Tracking System Software	7/1/05–6/30/06	\$45,860
B. <u>FISCAL AFFAIRS</u>				
<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>
1. Business & Operations	American Medical Response of Southern California	Lease of commercial space	6/13/05 - 6/12/06	\$19,200 to the benefit of the district
C. <u>HUMAN RESOURCES</u>				
<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>
1. Human Resources	Community College League of California	Online Collective Bargaining Database	7/1/05 - 6/30/06	\$2,500
D. <u>STUDENT AFFAIRS</u>				
<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>
1. Counseling and Personal Development	California Mathematics Diagnostic Testing Project (MDTP)	Use of MDTP tests to assess students for placement in mathematics courses	7/1/05-6/30/06	\$800
2. Counseling and Personal Development	Breffni Barrett, Ph.D.	Provide mental health services	7/1/05-6/30/06	NTE \$17,100
3. Student Support Services	CalWORKs Work-Study Program	Job placement opportunities for CalWORKs participants with CalWORKs program paying 25% of students' salary	7/1/05-6/30/06	75% of wages
4. Student Support Services	CalWORKs Work-Study Program	Job placement opportunities for CalWORKs participants with CalWORKs program paying 50% of students' salary	7/1/05-6/30/06	50% of wages
5. Student Support Services	Cooperative Work Experience Education with U.S. Filter	Provide work experience for environmental technology majors	7/1/05-6/30/06	No Cost

ITEM					
<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>	
6. Student Support Services	EOPS Student Internship Program	Provide internship opportunities for EOPS students with employers covering 25% of students' wages	7/1/05-6/30/06	75% of wages	
7. Student Support Services	Federal Work-Study Program	Provide placement of Federal Work-Study students with employment for profit or public non-profit agencies covering 50% of students' wages	7/1/05-6/30/06	50% of wages	
8. Student Support Services	Federal Work-Study Program	Provide placement of Federal Work-Study students with employment for profit or public non-profit agencies covering 25% of students' wages	7/1/05-6/30/06	75% of wages	
9. Student Support Services	Federal Work-Study Program	Provide placement of Federal Work-Study students with employment for profit or public non-profit agencies covering 10% of students' wages	7/1/05-6/30/06	90% of wages	
10. Student Support Services	Federal Work-Study Program	Provide placement of Federal Work-Study students with employment for profit or public non-profit agencies	7/1/05-6/30/06	100% of wages	
11. Student Support Services	Federal Work-Study Program with San Diego Superior Court	Provide placement of Federal Work-Study students with San Diego Superior Court covering 25% of students' wages	7/1/05-6/30/06	75% of wages	
12. Student Support Services	Fire Science Ride-Along Work Experience	Provide ride-along work experience to fire science majors with Bonita-Sunnyside Fire Protection District, City of Coronado Fire Department, City of Chula Vista Fire Department, and City of Imperial Beach Fire Department	7/1/05-6/30/06	No Cost	

ITEM					
	<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>
	13. Student Support Services	Job Shadowing Placement	Provide students with job shadowing opportunities at work sites of business, non-profit, or government agencies	7/1/05-6/30/06	No Cost
	14. Student Support Services	Network Interpreting Service	Provide sign language interpreters for students participating in Disability Support Services	7/1/05-6/30/06	\$55/hr (7 am – 5 pm); \$65/hr (5 pm - 12 am); \$75/hr (12 am – 7 am); two-hour minimum; plus \$5 travel/ parking; week-ends additional \$10/hr
	15. Student Support Services	Rapidtext	Provide real-time captioning for students participating in Disability Support Services	7/1/05-6/30/06	\$57/hr; two-hour minimum
	16. Student Affairs	The Regents of the University of California, Puente Project	Provide a program for educationally under-represented students	7/1/05-6/30/06	\$3,500 In-Kind Support
	17. Student Activities and Health Services	Newport Diversified, Inc., dba San Diego Games	Right to maintain and operate coin-operated amusement equipment in the Student Center with sales proceeds at rate of 52% to ASO	7/1/05-6/30/06	Estimated revenue \$10,000 paid to ASO
	18. Student Activities and Health Services	Service Learning Placement	Placement of students with non-profit and public community agencies in service learning activities	7/1/05-6/30/06	No Cost
	19. Student Activities and Health Services	Alfred Shihata, M.D.	Physician services for on-campus medical services	7/1/05-6/30/06	NTE \$10,000

	ITEM									
Action	21. RESOLUTIONS (ENCLOSURE) (A THROUGH C) (Fite)									
	Agosto		Aranda		Roesch		Salcido		Valladolid	<i>Banaga-Student Advisory Vote</i>
	<p>Recommend adoption of listed resolutions:</p> <p>A. <u>INTRA-BUDGET TRANSFER RESOLUTION FOR 2004-05</u> Recommend adoption of the Intra-Budget Transfer Resolution for 2004-05, in accordance with Education Code 70902, authorizing the County Superintendent of Schools to originate intra-budget transfers necessary for the end-of-year closing of records for the District.</p> <p>B. <u>RESOLUTION FOR DESTRUCTION OF RECORDS</u> Recommend adoption of resolution authorizing the destruction of listed documents with origin dates exceeding the required time limits.</p> <p>C. <u>RESOLUTION REQUESTING TEMPORARY TRANSFER OF FUNDS</u> Recommend adoption of resolution to request that the Board of Supervisors of the County of San Diego direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in his custody to this District during the 2005-06 fiscal year to meet obligations incurred for maintenance purposes, if necessary.</p>									
Administrative Reports	<p>22. ADMINISTRATIVE REPORTS (Aranda)</p> <p>A. ACADEMIC AFFAIRS – MR. GAUVREAU</p> <p>B. FISCAL AFFAIRS – MR. FITE 1. General Fund Financial Report for Period Ending April 2005 (ENCLOSURE)</p> <p>C. HUMAN RESOURCES/LEGAL AFFAIRS – MS. TACHIKI 1. Human Resources Report (ENCLOSURE)</p> <p>D. STUDENT AFFAIRS – MR. SANDOVAL 1. Enrollment Management Report (ENCLOSURE)</p> <p>E. SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ</p>									
Governing Board Reports	<p>23. GOVERNING BOARD REPORTS (Aranda)</p> <p>A. STUDENT TRUSTEE LUIS BANAGA</p> <p>B. TRUSTEE JEAN ROESCH, Ed.D.</p> <p>C. TRUSTEE DAVID J. AGOSTO</p> <p>D. TRUSTEE TERRI VALLADOLID</p> <p>E. VICE PRESIDENT YOLANDA SALCIDO</p> <p>F. PRESIDENT CHRISTINE ARANDA, Ed.D.</p>									

	ITEM
<i>Closed Session</i>	24. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Aranda)
<i>Adjournment</i>	25. ADJOURNMENT (Aranda)
<i>Information</i>	26. NEXT REGULAR MEETING Wednesday, July 13, 2005

NORMA L. HERNANDEZ
SUPERINTENDENT/PRESIDENT