



SUGGESTED ORDER OF BUSINESS/MINUTES
REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
Room 214
SOUTHWESTERN COLLEGE

CHRISTINE ARANDA, ED.D., GOVERNING BOARD PRESIDENT
 YOLANDA SALCIDO, GOVERNING BOARD VICE PRESIDENT
 DAVID J. AGOSTO, GOVERNING BOARD MEMBER
 JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
 TERRI VALLADOLID, GOVERNING BOARD MEMBER
 TERRY NEWTON, STUDENT BOARD MEMBER
 NORMA L. HERNANDEZ, SECRETARY TO GOVERNING BOARD
 AND SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, May 11, 2005

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	<p>1. CALL TO ORDER (Aranda) 6:00 p.m., Building 100, Conference Room A</p> <p>Present: Absent:</p> <p>Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.</p> <p><i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i></p>
Closed Session	<p>2. ADJOURN TO CLOSED SESSION (Aranda) 6:01 - 7:30 p.m., Building 100, Conference Room A.</p> <p>A. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Marcie Sinclair Employee Organizations: CSEA and SCEA Government Code Section 54957.6</p> <p>B. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION Government Code Section 54956.9 Superior Court Case No. GIC 831766 Superior Court Case No. GIS 010381</p> <p>C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Government Code Section 54956.9(b) (2 potential cases)</p>

ITEM																									
Reconvene in Open Session	<p>D. PUBLIC EMPLOYMENT Title: Dean, Student Support Services Government Code Section 54957</p> <p>3. RECONVENE IN OPEN SESSION (Aranda) 7:30 p.m., Room 214</p> <p>Present: Absent:</p>																								
Pledge of Allegiance	<p>4. PLEDGE OF ALLEGIANCE (Aranda)</p>																								
Closed Session Announcement	<p>5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Aranda)</p>																								
Action	<p>6. APPROVAL OF MINUTES (ENCLOSURE) (Hernandez)</p>																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Agosto</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Aranda</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Roesch</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Salcido</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Valladolid</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Newton-Student Advisory Vote</i></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>			<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Newton-Student Advisory Vote</i>												
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Senate/Union/ Association Reports	<p>Regular Meeting, April 13, 2005 Special Meeting, April 25, 2005 Special Meeting, April 30, 2005</p> <p>7. SENATE/UNION/ASSOCIATION REPORTS (Aranda)</p> <p>A. Professor Joi Lin Blake, President, Academic Senate</p> <p>B. Michele Fenlon, President, Classified Senate</p> <p>C. Professor Robert Unger, President, Southwestern College Education Association (SCEA)</p> <p>D. Tom Holst, President, Classified School Employees Association (CSEA)</p> <p>E. Trish Axsom, President, Southwestern Community College District Administrators Association (SCCDAA)</p>																								
Presentation(s)	<p>8. PRESENTATION(S)</p> <p>A. Norma L. Hernandez, Superintendent/President, presentation of token of appreciation from Phi Theta Kappa's Center for Excellence, to Ron Vess, for dedicated service as the advisor to Alpha Pi Epsilon Chapter.</p> <p>B. Bob Gauvreau, Vice President for Academic Affairs; Trish Axsom, Dean, School of Technology and Human Services; Sue Weichert, Instructor, Landscape Design; students of LNT 122—Landscape Design 2, presentation of Corner Lot Landscape Project.</p> <p>C. Bob Gauvreau, Vice President for Academic Affairs; Renee Kilmer, Dean, School of Languages and Humanities; Randy Beach, Faculty Coordinator of Southwestern College Teacher Education Preparation (STEP) Program, presentation of STEP Program.</p>																								

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<p>Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.</p> <p>A. <u>FACILITY USE REQUEST(S)</u></p> <p>(Fite) Recommend ratification and approval of listed facility use request(s):</p> <table border="1"> <thead> <tr> <th><u>Organization</u></th> <th><u>Facility Requested</u></th> <th><u>Purpose</u></th> <th><u>Date</u></th> <th colspan="2"><u>Charge Rental/Excess</u></th> </tr> </thead> <tbody> <tr> <td>Titan Waterpolo Club</td> <td>Deep Pool</td> <td>Waterpolo Practice</td> <td>Sun, April 24 – May 29, 2005</td> <td>\$360</td> <td>\$330</td> </tr> <tr> <td>*Congressman Bob Filner</td> <td>Student Union East</td> <td>Congressional Art Competition</td> <td>May 9, 2005</td> <td>*\$270</td> <td>\$160</td> </tr> <tr> <td colspan="6">*Co-Sponsored by Southwestern College Superintendent/President's Office; Rental Fee Waived.</td> </tr> <tr> <td>Salinas Association of California</td> <td>DeVore Stadium</td> <td>Annual Fiesta Celebration</td> <td>May 29, 2005</td> <td>\$925</td> <td>\$280</td> </tr> <tr> <td>Bonita Vista Middle School</td> <td>Mayan Hall, Green Room, and Dressing Rooms</td> <td>Spring Choral Concert</td> <td>June 8, 2005</td> <td>No Charge</td> <td>\$886</td> </tr> <tr> <td>Bonita Vista High School</td> <td>Mayan Hall, Green Room, and Dressing Rooms</td> <td>Spring Choral Concert</td> <td>June 9, 2005</td> <td>No Charge</td> <td>\$581</td> </tr> <tr> <td>National City Adult School / Sweetwater Union High School District</td> <td>DeVore Stadium</td> <td>Adult School Graduation</td> <td>June 10, 2005</td> <td>No Charge</td> <td>\$500</td> </tr> <tr> <td>Unidos Judo Club</td> <td>Gymnasium and Room 1003</td> <td>Judo Tournament</td> <td>June 11 & 12, 2005</td> <td>\$720</td> <td>\$440</td> </tr> <tr> <td>Bonita Vista Middle School</td> <td>DeVore Stadium</td> <td>Promotion Ceremony with Set Up</td> <td>June 15 & 16, 2005</td> <td>No Charge</td> <td>N/A</td> </tr> <tr> <td>Southwest High School</td> <td>DeVore Stadium</td> <td>Graduation with Set Up</td> <td>June 16, 2005</td> <td>No Charge</td> <td>N/A</td> </tr> </tbody> </table>									<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Charge Rental/Excess</u>		Titan Waterpolo Club	Deep Pool	Waterpolo Practice	Sun, April 24 – May 29, 2005	\$360	\$330	*Congressman Bob Filner	Student Union East	Congressional Art Competition	May 9, 2005	*\$270	\$160	*Co-Sponsored by Southwestern College Superintendent/President's Office; Rental Fee Waived.						Salinas Association of California	DeVore Stadium	Annual Fiesta Celebration	May 29, 2005	\$925	\$280	Bonita Vista Middle School	Mayan Hall, Green Room, and Dressing Rooms	Spring Choral Concert	June 8, 2005	No Charge	\$886	Bonita Vista High School	Mayan Hall, Green Room, and Dressing Rooms	Spring Choral Concert	June 9, 2005	No Charge	\$581	National City Adult School / Sweetwater Union High School District	DeVore Stadium	Adult School Graduation	June 10, 2005	No Charge	\$500	Unidos Judo Club	Gymnasium and Room 1003	Judo Tournament	June 11 & 12, 2005	\$720	\$440	Bonita Vista Middle School	DeVore Stadium	Promotion Ceremony with Set Up	June 15 & 16, 2005	No Charge	N/A	Southwest High School	DeVore Stadium	Graduation with Set Up	June 16, 2005	No Charge	N/A
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				<u>Rental/Excess</u>	
Bahia Sur Kennel Club	Soccer Field, Softball Outfield, and Parking Lots E, F & G	Dog Shows	June 18 & 19, 2005	\$1550	\$650

*Bonita Business and Student Union East Trade Show June 23, 2005 *\$270 \$160
Professional Association (BBPA)
***Co-Sponsored by Southwestern College Community and Media Relations Office; Rental Fee Waived.**

B. ADVANCE TRAVEL PAYMENT AGREEMENT(S)
(Fite)

Recommend ratification and approval of the following advance travel payment agreement(s):

<u>Employee</u>	<u>Purpose</u>	<u>Date</u>	<u>Cost</u>
Nagura, Cynthia	HUD Conference	4/20-23/05	\$1,200
Tuyay, Felix	Assoc. Asian American Studies Conference	4/21-23/05	\$500

C. COMMENDATION RESOLUTIONS (ENCLOSURE)
(Tachiki)

Recommend adoption of commendation resolutions for the following staff members who are retiring:

Mei-Lan Shaw	Professor of Mathematics, School of Mathematics, Science & Engineering (retirement, completing 36 years of service)
Roger Bailey	Professor, School of Social Sciences and International Studies (retirement, completing 37 years of service)
Michael Clark	Professor, School of Mathematics, Science and Engineering (retirement, completing 36 years of service)
Arthur Diaz	Professor, School of Social Sciences and International Studies (retirement, completing 33 years of service)
Pamela Ellis	Professor, School of Languages and Humanities (retirement, completing 24 years of service)
Anna Ingalls	Professor, School of Languages and Humanities (retirement, completing 34 years of service)
Joe Leonard	Professor, School of Languages and Humanities (retirement, completing 34.5 years of service)
Fernando Lopez-Lopez	Professor, School of Mathematics, Science and Engineering (retirement, completing 30 years of service)
Timothy Mathis	Professor, School of Business and Information Systems (retirement, completing 31 years of service)
Berke McKelvey	Professor, School of Arts and Communication (retirement, completing 17 years of service)

ITEM

- Gary Neely Professor, School of Social Sciences and International Studies (retirement, completing 33 years of service)
- Raschel Parsons Professor, School of Business and Information Systems (retirement, completing 15 years of service)
- Robert Schneider Professor, School of Arts and Communication (retirement, completing 33 years of service)
- Diane Short Professor, School of Mathematics, Science and Engineering (retirement, completing 21 years of service)
- Teresa Thomas Professor, School of Mathematics, Science and Engineering (retirement, completing 25 years of service)
- Susan Wing Professor, School of Mathematics, Science and Engineering (retirement, completing 30 years of service)

D. EMPLOYMENT OF CONSULTANT(S)

Recommend ratification and approval of employment of the following consultant(s):

<u>Department</u> (Gauvreau)	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
Small Business Development & International Trade Center	Sandy Camplin	Business Development	On-call, as needed 5/12-12/31/05	Not to exceed \$2,999
(Fite) Fiscal Affairs	School Services of California, Inc.	Consultant services relating to mandates	5/1/05 – 4/30/06	\$1,620

E. APPLICATION(S)

- (Fite) Recommend approval of filing of the following application(s) to meet filing deadline(s):
 - California Community Colleges, "2007-2011 Initial Project Proposal (IPP) for State Construction Funding for the Photography Building 510 Modernization," in the amount of \$2,934,000, May 12, 2005 through March 31, 2011.
 - (Hernandez) Sweetwater Union High School District, "Gaining Early Awareness & Readiness for Undergraduate Programs (GEAR UP)," subcontract in the amount of \$280,553 (year one), September 1, 2005 through August 30, 2011.
 - The Veterans Corporation, "Small Business Development Center Network San Diego/Imperial Counties/National Veterans Entrepreneurial Education Initiative," in the amount of \$71,497, April 20 through December 31, 2005.

F. ACCEPTANCE OF FUNDS

- (Hernandez) Recommend approval of the following agreements for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies:
 - Port of San Diego, "San Diego Contracting Opportunities Center (SDCOC)," in the amount of \$20,000, July 1, 2005 through June 30, 2006. This item was approved by the Governing Board for application of funds on February 9, 2005.

ITEM

U.S. Department of Education, "Title V, Developing Hispanic-Serving Institutions Program," in the amount of \$430,575 (year five), October 1, 2005 through September 30, 2006. This item was approved by the Governing Board for application of funds on April 18, 2001.

(Fite)

G. ACCEPTANCE OF GIFT(S)

Recommend acceptance of the following gifts for anticipated use as indicated:

Magnavox CDX 485, LaserDisc player and 138 LaserDiscs, donated by Werner and Carolyn Klisch, to be used by students in the Telemedia program, in the School of Arts and Communication.

\$1,000 cash, donated by San Diego County Dental Hygienists' Society, to be used by the students in the Dental Hygiene Program, at the Higher Education Center at National City.

\$1,101 cash, donated by Mr. G. Oscar Armstrong, to be used by the students in the Dental Hygiene Program, at the Higher Education Center at National City.

(Fite)

H. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)

General Fund Nos. 59780 – 60543
Blanket Fund Nos. B983 – B991

(Fite)

I. PAYMENT OF BILLS, MONTH OF APRIL 2005 (ENCLOSURE)

(Gauvreau)

J. CURRICULUM SUMMARY REPORT MAY 2005 (ENCLOSURE)

Recommend approval of Curriculum Summary Report, May 2005.

(Fite)

K. SURPLUS AGREEMENT (ENCLOSURE)

Recommend miscellaneous exercise equipment be declared surplus; and further, recommend the Vice President for Fiscal Affairs be authorized to donate the surplus exercise equipment to the Jackie Robinson YMCA.

Action	ITEM										
	11. HUMAN RESOURCES – ACADEMIC (A THROUGH I)										
	(Tachiki)										
	<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Newton-Student Advisory Vote</i>

A. APPROVAL OF NEW ACADEMIC ADMINISTRATOR POSITION (ENCLOSURE)

Director of Disability Support Services (DSS), 12-month position
 Academic Administrator Salary Schedule Range F

B. APPROVAL OF REVISED ACADEMIC ADMINISTRATOR JOB DESCRIPTION (ENCLOSURE)

Chief Advancement Officer, 12-month position
 Academic Administrator Salary Schedule Range C

C. ACADEMIC POSITIONS FOR 2005-06

Recommend approval of the following 10-month, tenure track positions, contingent upon funding:

School of Technology and Human Services
 Assistant Professor, Paramedic/EMT
 Assistant Professor, Licensed Vocational Nursing Program

D. REDUCED FACULTY SERVICE

Pursuant to provisions set forth in Article VII, Section 7.8 of the 2004-2006 S.C.E.A. Contract, and in accordance with employee's request, recommend approval of the following reduction in contract service, effective as indicated:

Joal Mayer, Professor of Reading, School of Languages & Humanities,
 from 100% to 60%, effective with the 2005-06 academic year

E. VOLUNTARY EARLY RETIREMENT CONTINUATION OF SERVICE

Pursuant to provisions set forth in Article VII, Section 7.9 of the 2004-2006 S.C.E.A. Contract, and in accordance with employee's request, recommend approval of the following voluntary early retirement continuation of service for the 2005-06 academic year (the first of two years' continuation of service requested by employee):

Mei-Lan Shaw, Professor of Mathematics
 School of Mathematics, Science & Engineering

ITEM

F. RESIGNATION/RETIREMENT

The following academic employees have resigned and their resignations have been accepted by the Superintendent/President under delegation of powers

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Mei-Lan Shaw	Professor of Mathematics (Retirement, completing 36 yrs of service)	5/27/05

Note: Retirement is in accordance with provisions of Section 8.5 of the 2004-2006 S.C.E.A. Contract, which provides for continuation of medical and dental coverage.

Treasure Suchek Professor of Chemistry 5/27/05 (Resignation)

G. HOURLY ACADEMIC EMPLOYMENT (ENCLOSURE)

Recommend approval of 403 hourly academic staff for the summer session, subject to provisions of established policy and contingent upon final determination of staff members; and further, recommend the Superintendent/President be authorized to employ additional staff as may be needed for the 2005 summer session.

H. TEMPORARY ACADEMIC POSITIONS FOR 2005/06

Recommend approval of the following 10-month, non-tenured track, temporary, one-year only positions:

School of Arts and Communication
Assistant Professor of Telemedia

School of Languages and Humanities
Assistant Professor of English

School of Mathematics, Science and Engineering
Assistant Professor of Biology
Assistant Professor of Chemistry
Assistant Professor of Mathematics (2 Vacancies)
Assistant Professor of Physics

ITEM

I. GOLDEN HANDSHAKE RETIREMENT PROGRAM

Subject to approval by the California Community Colleges Chancellor's Office, the following academic employees will retire effective May 28, 2005, pursuant to the agreement reached between the Southwestern Community College District and the Southwestern College Education Association (SCEA) Regarding "Assembly Bill 1207 Golden Handshake Additional Service Credit" for State Teachers Retirement System members. In accordance with Section 8.5.3 of the SCEA Contract, eligible academic employees may request continued participation in the District's medical and/or dental insurance programs.

<u>Employee</u>	<u>Position/School</u>
Roger Bailey	Professor, School of Social Sciences and International Studies Completing 37 years of service
Michael Clark	Professor, School of Mathematics, Science and Engineering Completing 36 years of service
Arthur Diaz	Professor, School of Social Sciences and International Studies Completing 33 years of service
Pamela Ellis	Professor, School of Languages and Humanities Completing 24 years of service
Anna Ingalls	Professor, School of Languages and Humanities Completing 34 years of service
Joe Leonard	Professor, School of Languages and Humanities Completing 34.5 years of service
Fernando Lopez-Lopez	Professor, School of Mathematics, Science and Engineering Completing 30 years of service
Timothy Mathis	Professor, School of Business and Information Systems Completing 31 years of service
Berke McKelvey	Professor, School of Arts and Communication Completing 17 years of service
Norma Murray	Adjunct Instructor, School of Languages and Humanities Completing 14 years of part-time service
Gary Neely	Professor, School of Social Sciences and International Studies Completing 33 years of service
Raschel Parsons	Professor, School of Business and Information Systems Completing 15 years of service
Robert Schneider	Professor, School of Arts and Communication Completing 33 years of service
Diane Short	Professor, School of Mathematics, Science and Engineering Completing 21 years of service
Teresa Thomas	Professor, School of Mathematics, Science and Engineering Completing 25 years of service
Susan Wing	Professor, School of Mathematics, Science and Engineering Completing 30 years of service

Action	ITEM							
	12. HUMAN RESOURCES – CLASSIFIED (A THROUGH H) (Tachiki)							
	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Newton-Student Advisory Vote</i>		

A. EMPLOYMENT

Recommend approval of listed employment effective as indicated:

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range/ Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Grace Mascarenas*	Benefits Technician (replacement)	Payroll Services	12	22-1	\$3,175	\$38,100	5-16-05
John B. Gorman	Chief of Police (replacement)	Campus Police	12	29-5**	\$6,358	\$76,296	7-1-05

*Re-hire for the 2005-06 academic year.
**Qualifies for \$2,000 per year Stipend for Doctorate Degree. Note: Employment contingent upon passing: Post certification, background clearance & pre-employment physical.

B. CHANGE(S) IN CONTRACT SERVICE (ENCLOSURE)

1. Recommend approval of listed changes in contract service, effective as indicated:

<u>Employee</u>	<u>Program</u>	<u>Range/Step</u>	<u>To</u>	<u>Range/Step</u>	<u>Effective Date</u>
Antonio Melchor	Student Services Assistant to Financial Aid Technician (replacement)	12 Mos. Range 10 Step 6 \$ 2,872.00/mo \$34,467.00/ann.		12 Mos. Range 20 Step 1 \$ 3,022.00/mo \$36,264.00/ann.	5-12-05

2. Recommend approval of change in contract service, classification, job description and salary range for the following classified employee, effective May 12, 2005:

- 1) New job title, job description and salary level:
Maintenance, Facilities, Health, and Safety Coordinator, Range 41
(Classified Bargaining Unit Position)
- 2) Change in contract service:

<u>Employee</u>	<u>Position</u>	<u>Mos./Serv. Range/Step Salary</u>	<u>To</u>	<u>Mos./Serv. Range/Class Salary</u>	<u>Effective Date</u>
Miguel Aguilera	Maintenance Supervisor, Classified Management/ Supervisory position to Maintenance, Facilities, Health and Safety Coordinator, Bargaining Unit position	12 Mos. Range 26* Step 6 \$ 6,169.00/mo \$74,028.00/ann.		12 Mos. Range 42* Step 5 \$ 6,089.00/mo \$73,068.00/ann.	5-12-05

*Includes one range for Educational Incentive Program.

ITEM

C. REPLACEMENT OF CLASSIFIED POSITIONS FOR 2004-05

<u>Position</u>	<u>Department</u>	<u>Range</u>	<u>Months Service</u>
Clerical Assistant II	Campus Police	10	12 mos.
Instructional Lab Technician-Microcomputer	School of Business and Information Systems	24	12 mos.
Clerical Assistant III	School of Counseling and Personal Development	13	12 mos.

D. APPROVAL OF REVISED JOB TITLE, JOB DESCRIPTION & SALARY RANGE (ENCLOSURE)

<u>Position</u>	<u>Department</u>	<u>Range</u>	<u>Months Service</u>
Director of Institutional Research & Planning	Institutional Advancement	33	12 mos.

Note: Position was previously Director of Institutional Research, Range 36.

E. APPROVAL OF NEW CLASSIFIED POSITION (ENCLOSURE)

<u>Position</u>	<u>Department</u>	<u>Range</u>	<u>Months Service</u>
Disabled Student Services Technician, 75% service	Disability Support Services	20	12 mos.

F. SHORT-TERM AND SUBSTITUTE CLASSIFIED EMPLOYMENT (ENCLOSURE)

Recommend ratification and approval of 24 Classified staff for the 2004-05 Academic year, pursuant to Education Code Section 88003 and contingent upon final determination of staff members.

G. RESIGNATION

The following classified employee has resigned and his resignation has been accepted by the Superintendent/President under delegation of power:

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
John Evangelista	Web Designer	4-30-05

H. RELEASE OF SERVICE

Recommend ratification of release of the following classified employee:

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Michele Kazalonis	Clerical Assistant III, School of Counseling and Personal Development (Released by District during probationary period)	4-29-05

ITEM																									
Action	<p>13. AGREEMENT BETWEEN SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (S.C.E.A.) AND SOUTHWESTERN COMMUNITY COLLEGE DISTRICT (ENCLOSURE)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Agosto</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Aranda</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Roesch</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Salcido</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Valladolid</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Newton-Student Advisory Vote</i></td> </tr> <tr> <td colspan="12" style="text-align: center;">Recommend approval of Agreement negotiated between the SCEA and District, and ratified by the SCEA membership, regarding pay schedule and part-time service.</td> </tr> </table>		<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Newton-Student Advisory Vote</i>	Recommend approval of Agreement negotiated between the SCEA and District, and ratified by the SCEA membership, regarding pay schedule and part-time service.											
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Action	<p>14. FACILITIES (A THROUGH C) (Fite)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Agosto</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Aranda</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Roesch</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Salcido</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Valladolid</i></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%; text-align: center;"><i>Newton-Student Advisory Vote</i></td> </tr> </table> <p>A. CHANGE ORDERS</p> <p style="margin-left: 40px;">1. CHANGE ORDER FOR THE CONSTRUCTION OF THE STUDENT PATIO SHELTER</p> <p style="margin-left: 80px;">Recommend approval of Change Order Number One (1) for the Student Patio Shelter with Stevens Construction resulting in an increase of \$21,141.38 and a new contract amount of \$262,741.38.</p> <table style="margin-left: 40px; width: 80%;"> <tr> <td colspan="2">Change Order No. 1</td> </tr> <tr> <td style="padding-left: 20px;">1) Supply & install electrical receptacles & pull boxes. (d)</td> <td style="text-align: right;">\$2,008.57</td> </tr> <tr> <td style="padding-left: 20px;">2) Replace all concrete included in the area of work of the Student Patio Shelter. (b)</td> <td style="text-align: right;">\$19,132.81</td> </tr> <tr> <td style="text-align: right; padding-right: 20px;">Total</td> <td style="text-align: right;">\$21,141.38</td> </tr> </table> <p style="margin-left: 40px;">Project is 100% District Funded</p> <ul style="list-style-type: none"> (a) Unforeseen Conditions (b) District Requested Change (c) The Division of State Architect (DSA) Modification (d) Design Omission 		<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Newton-Student Advisory Vote</i>	Change Order No. 1		1) Supply & install electrical receptacles & pull boxes. (d)	\$2,008.57	2) Replace all concrete included in the area of work of the Student Patio Shelter. (b)	\$19,132.81	Total	\$21,141.38				
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ITEM

2. CHANGE ORDER FOR THE CONSTRUCTION OF THE LEARNING ASSISTANCE CENTER

Recommend approval of Change Order Number One (1) for the Learning Assistance Center (LAC) with Erickson Hall Construction, Inc. resulting in an increase of \$46,466.42 and a new contract amount of \$2,561,466.42.

Change Order No. 1

1) Credit for utility usage. (b)	(\$945.36)
2) Remove & replace existing high voltage switchgear. (b)	\$36,572.18
3) Remove suspended upper soffits on east side of building. (a)	\$6,870.00
4) Abate floor tile and mastic at rooms 420A, 420B and 423. (a)	\$3,969.60
Total	\$46,466.42

This project is 50% State and 50% Proposition AA Funded

- (a) Unforeseen Conditions
- (b) District Requested Change
- (c) The Division of State Architect (DSA) Modification
- (d) Design Omission

B. BIDS

Bid 104 - Re-Roofing of the 420 Building, to Chambers Inc. dba Roof Construction, in the amount of \$410,000.

Project is 50% State and 50% Proposition AA Funded

C. FIVE-YEAR CONSTRUCTION PLAN (ENCLOSURE)

Recommend approval of the District's Five-Year Construction Plan 2007-2011.

		ITEM																																																	
Action	15. AGREEMENTS (A THROUGH C) (ENCLOSURE)																																																		
		<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Newton-Student Advisory Vote</i>																																							
	<p>Recommend approval of listed agreements effective as indicated; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p> <p>A. <u>ACADEMIC AFFAIRS</u> (Gauvreau)</p> <table border="0"> <thead> <tr> <th><u>Department</u></th> <th><u>Organization</u></th> <th><u>Purpose</u></th> <th><u>Effective Period</u></th> <th><u>Cost to District</u></th> </tr> </thead> <tbody> <tr> <td>1. Mathematics Science & Engineering</td> <td>Bonita Vista High School</td> <td>South County Environmental Stewardship Program</td> <td>5/12–6/30/05</td> <td>No Cost</td> </tr> <tr> <td>2. Technology & Human Services</td> <td>UCSD Medical Center</td> <td>Clinical experience for health occupations programs</td> <td>6/1/05–5/31/10</td> <td>No Cost</td> </tr> </tbody> </table> <p>B. <u>FISCAL AFFAIRS</u> (Fite)</p> <table border="0"> <thead> <tr> <th><u>Department</u></th> <th><u>Organization</u></th> <th><u>Purpose</u></th> <th><u>Effective Period</u></th> <th><u>Cost to District</u></th> </tr> </thead> <tbody> <tr> <td>1. Business & Operations</td> <td>Front Range Solutions, Inc.</td> <td>Services related to the design and implementation of HEAT Help Desks for facilities maintenance and online instruction program</td> <td>5/12/05 – 6/30/06</td> <td>\$91,539</td> </tr> <tr> <td>2. Business & Operations</td> <td>Constellation Property Group National City, LLC</td> <td>Lease of commercial space</td> <td>5/12/05 – 5/12/07 with three one-year option</td> <td>\$36,000 to benefit of District</td> </tr> </tbody> </table> <p>C. <u>HUMAN RESOURCES</u> (Tachiki)</p> <table border="0"> <thead> <tr> <th><u>Department</u></th> <th><u>Organization</u></th> <th><u>Purpose</u></th> <th><u>Effective Period</u></th> <th><u>Cost to District</u></th> </tr> </thead> <tbody> <tr> <td>1. Human Resources</td> <td>William G. McSpadden</td> <td>Computer Module Review & Update</td> <td>3/16 – 7/31/05</td> <td>NTE \$6,000</td> </tr> </tbody> </table>											<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>	1. Mathematics Science & Engineering	Bonita Vista High School	South County Environmental Stewardship Program	5/12–6/30/05	No Cost	2. Technology & Human Services	UCSD Medical Center	Clinical experience for health occupations programs	6/1/05–5/31/10	No Cost	<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>	1. Business & Operations	Front Range Solutions, Inc.	Services related to the design and implementation of HEAT Help Desks for facilities maintenance and online instruction program	5/12/05 – 6/30/06	\$91,539	2. Business & Operations	Constellation Property Group National City, LLC	Lease of commercial space	5/12/05 – 5/12/07 with three one-year option	\$36,000 to benefit of District	<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>	1. Human Resources	William G. McSpadden	Computer Module Review & Update	3/16 – 7/31/05	NTE \$6,000
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	<p>Recommend adoption of listed policies:</p> <p>A. DISTRICT POLICY NO. 6093, ATTENDANCE IN CLASSES (Revision) (Hernandez) (First Reading April 13, 2005)</p>																																																		
Information	17. NON-ACTION ITEMS																																																		
		<p>A. INFORMATION ITEMS (ENCLOSURE)</p> <p>1. Transfer Center Report 2003–2004 (Sandoval)</p>																																																	

	ITEM
Administrative Reports	18. ADMINISTRATIVE REPORTS (Aranda) <ul style="list-style-type: none">A. ACADEMIC AFFAIRS – MR. GAUVREAUB. FISCAL AFFAIRS – MR. FITE<ul style="list-style-type: none">1. General Fund Financial Report for Period Ending March 31, 2005 (ENCLOSURE)2. Quarterly Report CCFS 311Q for Period Ending March 31, 2005 (ENCLOSURE)C. HUMAN RESOURCES/LEGAL AFFAIRS – MS. TACHIKID. STUDENT AFFAIRS – MR. SANDOVAL<ul style="list-style-type: none">1. Enrollment Management Marketing ReportE. SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ
Governing Board Reports	19. GOVERNING BOARD REPORTS (Aranda) <ul style="list-style-type: none">A. STUDENT TRUSTEE TERRY NEWTONB. TRUSTEE JEAN ROESCH, Ed.D.C. TRUSTEE DAVID J. AGOSTOD. TRUSTEE TERRI VALLADOLIDE. VICE PRESIDENT YOLANDA SALCIDOF. PRESIDENT CHRISTINE ARANDA, Ed.D.
Closed Session	20. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Aranda)
Adjournment	21. ADJOURNMENT (Aranda)
Information	22. NEXT REGULAR MEETING Wednesday, June 8, 2005, Higher Education Center at National City

NORMA L. HERNANDEZ
SUPERINTENDENT/PRESIDENT