



SUGGESTED ORDER OF BUSINESS/MINUTES
REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
Room 214
SOUTHWESTERN COLLEGE

JEAN ROESCH, ED.D., PRESIDENT
 CHRISTINE ARANDA, ED.D., VICE PRESIDENT
 DAVID J. AGOSTO, GOVERNING BOARD MEMBER
 YOLANDA SALCIDO, GOVERNING BOARD MEMBER
 TERRI VALLADOLID, GOVERNING BOARD MEMBER
 BRANDY HILL, STUDENT BOARD MEMBER
 NORMA L. HERNANDEZ, INTERIM SECRETARY TO GOVERNING BOARD
 AND SUPERINTENDENT/PRESIDENT

7:00 PM

Wednesday, March 10, 2004

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

ITEM													
Call to Order	<p>1. CALL TO ORDER (Roesch) 5:30 p.m., Building 100, Conference Room A</p> <p>Attendance at this regular meeting (Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive).</p> <table border="1"> <thead> <tr> <th>Agosto</th> <th>Aranda</th> <th>Roesch</th> <th>Salcido</th> <th>Valladolid</th> <th>Hill-Student Advisory Vote</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote						
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<p>Closed Session</p> <p>2. ADJOURN TO CLOSED SESSION (Roesch) 5:35 – 7:00 p.m., Building 100, Conference Room A.</p> <p>A. PUBLIC EMPLOYMENT Title: [Superintendent/President] Government Code Section 54957</p> <p>B. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION Superior Court Case No. GIC 810080 Superior Court Case No. GIS 13869 Government Code Section 54956.9</p> <p>C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code Section 54956.9(b) (2 potential cases)</p>													

ITEM													
Reconvene in Open Session	D. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Marcie Sinclair Employee Organization: SCEA Government Code Section 54957.6												
	E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code Section 54957												
	3. RECONVENE IN OPEN SESSION (Roesch) 7:00 p.m., Room 214												
	4. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Roesch)												
	5. APPROVAL OF MINUTES (ENCLOSURE) (Hernandez)												
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Closed Session Announcement													
Action													
	<p>Regular Meeting, February 11, 2004 Special Meeting, February 18, 2004</p>												
Senate/Union Reports	<p>6. SENATE/UNION REPORTS (Roesch)</p> <p>A. Professor Alexis Davidson, President, Academic Senate</p> <p>B. Larry Lambert, President, Classified Senate</p> <p>C. Professor Robert Unger, President, Southwestern College Education Association (SCEA)</p> <p>D. Christina Hicks, President, Classified School Employees Association (CSEA)</p>												
Presentation(s)	<p>7. PRESENTATION(S)</p> <p>Norma L. Hernandez, Interim Superintendent/President; Kathy Tyner, Dean, School of Mathematics, Science & Engineering and Co-Chair, College Management Team Planning Process Group (CMT PPG); and Linda Gilstrap, Director, Grants & Development and Co-chair, CMT PPG; presentation of Institutional Planning Process Recommendations by CMT.</p>												

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Action	8. CONSENT CALENDAR (ITEMS A THROUGH I)																																															
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	Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.																																															
	A. <u>FACILITY USE REQUEST(S)</u> (Fite) Recommend ratification and approval of listed facility use request(s):																																															
	<table border="1"> <thead> <tr> <th>Organization</th> <th>Facility Requested</th> <th>Purpose</th> <th>Date</th> <th>Charge Rental/Excess</th> <th></th> </tr> </thead> <tbody> <tr> <td>Southbay Aquatics</td> <td>Lap Pool</td> <td>Swim Practice</td> <td>Mon-Fri, Feb 2-27,2004</td> <td>\$1260</td> <td>\$648</td> </tr> <tr> <td>The Princeton Review</td> <td>Room 222</td> <td>Workshops/ Classes/Testing</td> <td>Sat/Sun, Feb 7-March 21, 2004</td> <td>\$1225</td> <td>\$420</td> </tr> <tr> <td>Calvary Chapel</td> <td>Student Union East</td> <td>Father/Daughter Dance</td> <td>Feb 13, 2004</td> <td>\$290</td> <td>\$345</td> </tr> <tr> <td>National Youth Sports</td> <td>Football Practice Field</td> <td>Youth Football Games</td> <td>Sat, Feb 28, Mar 6, 13, 20 & 27, 2004</td> <td>\$750</td> <td>\$225</td> </tr> <tr> <td>Coastal Productions, Inc.</td> <td>Parking Lot "O"</td> <td>Antique Show / Exhibit</td> <td>4th Sun of Each Month: Mar 28 – Dec 26, 2004</td> <td>\$4500</td> <td>N/A</td> </tr> <tr> <td>Bonita Vista High School</td> <td>Parking Lot "G"</td> <td>Band Practices</td> <td>Mon-Fri, Apr 19 – 30, 2004</td> <td>No Charge</td> <td>N/A</td> </tr> </tbody> </table>						Organization	Facility Requested	Purpose	Date	Charge Rental/Excess		Southbay Aquatics	Lap Pool	Swim Practice	Mon-Fri, Feb 2-27,2004	\$1260	\$648	The Princeton Review	Room 222	Workshops/ Classes/Testing	Sat/Sun, Feb 7-March 21, 2004	\$1225	\$420	Calvary Chapel	Student Union East	Father/Daughter Dance	Feb 13, 2004	\$290	\$345	National Youth Sports	Football Practice Field	Youth Football Games	Sat, Feb 28, Mar 6, 13, 20 & 27, 2004	\$750	\$225	Coastal Productions, Inc.	Parking Lot "O"	Antique Show / Exhibit	4 th Sun of Each Month: Mar 28 – Dec 26, 2004	\$4500	N/A	Bonita Vista High School	Parking Lot "G"	Band Practices	Mon-Fri, Apr 19 – 30, 2004	No Charge	N/A
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	B. <u>ADVANCE TRAVEL PAYMENT AGREEMENT(S)</u> (Fite) Recommend ratification and approval of the following advance travel payment agreement(s):																																															
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	C. <u>COMMENDATION RESOLUTIONS (ENCLOSURE)</u> (Sinclair) Recommend adoption of commendation resolution for the following staff member who is retiring:																																															
	Roberta Tatreau, Professor, School of Languages & Humanities (Retirement, completing 35 years of service)																																															

ITEM

D. EMPLOYMENT OF CONSULTANT(S)

Recommend ratification and approval of employment of the following consultant(s):

Department	Consultant	Purpose	Date	Fee
(Gauvreau) School of Technology and Human Services	Mark Handy, M.D.	Serve as Medical Director for the Paramedic Training Program	3/11/04– 8/15/04	\$800
(Gauvreau) Staff Development	Daniel Widener, Ph.D.	Presentation: "After Diversity, Teaching California's Tomorrow, Today"	3/18/04– 3/20/04	\$150
(Sinclair) Human Resources & Legal Affairs	Cathy A. Zaitzow (Centre for Organizational Effectiveness)	Diversity Training	March 12, 2004	\$180/per hr.
(Sinclair) Human Resources & Legal Affairs	ESI International	Investigator	February 24, 2004	\$95/per hr. plus expenses

E. APPLICATION(S)

(Hernandez)

Recommend approval of filing of the following application(s) to meet filing deadline(s):

City of San Diego/Community Development Block Grant (CDBG), ABC's for Small Business/Small Business Development and International Trade Center (SBDITC), in the amount of \$147,200, July 1, 2004 through June 30, 2005.

City of San Diego/Community Development Block Grant (CDBG), Contractor's Roadmap Augmentation Project (RMAP)/San Diego Contracting Opportunities Center (SDCOC), in the amount of \$382,305, July 1, 2004 through June 30, 2005.

San Diego State University Foundation, Bridges to the Baccalaureate Program, in the amount of \$12,000, October 1, 2003 through September 30, 2004.

San Diego Housing Commission, San Diego Contracting Opportunities Center (SDCOC)," in the amount of \$500, April 1, 2004 through March 31, 2005.

Wells Fargo, Wells Fargo Technical Assistance Initiatives/Small Business Development Center San Diego/Imperial Counties Network, in the amount of \$100,000, April 1, 2004 through March 31, 2006.

ITEM	
	<p>F. <u>ACCEPTANCE OF FUNDS</u> (Hernandez)</p> <p>Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Interim Superintendent/President be authorized to sign such agreements with funding agencies:</p> <p>City of San Diego/Community Development Block Grant (CDBG), ABC's for Small Business/Small Business Development and International Trade Center (SBDITC), in the amount of \$38,000, July 1, 2003 through June 30, 2004. This item was approved by the Governing Board for Application of Funds on March 12, 2003.</p> <p>San Diego Gas & Electric, San Diego Region SBDC Network, in the amount of \$16,500, November 12, 2003 through December 31, 2004. This item was approved by the Governing Board for Application of Funds on December 10, 2003.</p> <p>TTI, South County Career Center (SCCC), augmentation in the amount of \$231,240, January 1, 2004 through June 30, 2004. This item was approved by the Governing Board for Acceptance of Funds on September 10, 2003.</p>
	<p>G. <u>ACCEPTANCE OF GIFT(S)</u> (Fite)</p> <p>Recommend acceptance of the following gift for anticipated use as indicated:</p> <p>1989 Plymouth Horizon, donation by Phyllis Brooks, to be used by the Automotive Technology Program, in the School of Technology and Human Services.</p> <p>\$134,433 donation by Kaiser Permanente, to be used for the nursing laboratory instructor salary, in the School of Technology and Human Services.</p> <p>Six-cylinder Ford engine with trailer, donated by Corky McMillin Companies, to be used by the Automotive Technology Program, in the School of Technology and Human Services.</p> <p>Two push lawn mowers and one shredder, donated by Pacific Lawnmower Works, Inc., to be used by the Automotive Technology Small Engine Repair Program, in the School of Technology and Human Services.</p> <p>Automotive engine parts, transfer cases, and four Ford and GMC stick transmissions, donated by Rapid Transmissions, to be used by the Automotive Technology Program, in the School of Technology and Human Services.</p> <p>\$1,000 cash, donated by Martinez & Cutri.</p>
	<p>H. <u>CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)</u> (Fite)</p> <p>General Fund Nos. 49591 – 50304 Blanket Fund Nos. B819 – B824</p>
	<p>I. <u>PAYMENT OF BILLS, MONTH OF FEBRUARY 2004 (ENCLOSURE)</u> (Fite)</p>

ITEM															
Oral Communication	<p>9. ORAL COMMUNICATION (Roesch)</p> <p>Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.</p> <p>An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."</p>														
Action	<p>10. HUMAN RESOURCES – ACADEMIC (Sinclair)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 12.5%;"></th> <th style="width: 12.5%; text-align: center;"><i>Agosto</i></th> <th style="width: 12.5%; text-align: center;"><i>Aranda</i></th> <th style="width: 12.5%; text-align: center;"><i>Roesch</i></th> <th style="width: 12.5%; text-align: center;"><i>Salcido</i></th> <th style="width: 12.5%; text-align: center;"><i>Valladolid</i></th> <th style="width: 12.5%; text-align: center;"><i>Hill-Student Advisory Vote</i></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>A. <u>ACADEMIC POSITIONS FOR 2004-05</u></p> <p>1) Recommend approval of the following 10-month, tenure track positions, contingent upon funding:</p> <p style="padding-left: 40px;"><u>School of Arts and Communication</u></p> <p style="padding-left: 80px;">Assistant Professor of Art Assistant Professor of Theatre</p> <p style="padding-left: 40px;"><u>School of Business and Information Systems</u></p> <p style="padding-left: 80px;">Assistant Professor of Business Management Assistant Professor of Computer Electronics Assistant Professor of Office Information Systems-Bilingual</p> <p style="padding-left: 40px;"><u>School of Languages and Humanities</u></p> <p style="padding-left: 80px;">Assistant Professor of English Assistant Professor of ESL/Romance Languages Assistant Professor of Reading</p> <p style="padding-left: 40px;"><u>School of Mathematics, Science and Engineering</u></p> <p style="padding-left: 80px;">Assistant Professor of Mathematics</p> <p style="padding-left: 40px;"><u>School of Social Sciences and International Studies</u></p> <p style="padding-left: 80px;">Assistant Professor of Psychology</p> <p style="padding-left: 40px;"><u>School of Technology and Human Services</u></p> <p style="padding-left: 80px;">Assistant Professor of Child Development</p>		<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>							
	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>									

ITEM

B. CHANGE IN CONTRACT SERVICE

Recommend ratification and approval of listed change in contract service, effective as indicated:

Employee	Position	Mos./Src. Range/Class Salary	To	Mos.Src. Range/Class Salary	Effective Date
Stephen Tadlock	Director of CalWORKs, project-funded position to Director of Special Projects, District-funded position	12 Mos. Range F/Step 5 \$8,042/mo. \$96,504/ann. (Academic Management Salary Schedule)		12 Mos. Range F/Step 6 \$8,284/mo. \$99,408/ann. (Academic Management Salary Schedule)	2/27/04
Gary Creason	Chief of Police, Academic Administrator to Professor, Administration of Justice, School of Technology & Human Services	12 Mos. Range J Step 6 \$7,153.00/mo. \$85,836.00/ann. (Academic Management Salary Schedule)		10 Mos. Class I Step 14 \$6,426.20/mo. \$64,262.00/ann. (Academic Salary Schedule)	7/1/04

C. RECRUITMENT OF ACADEMIC ADMINISTRATOR POSITION

Recommend approval for recruitment of the following 12-month, Academic Administrator position:

Dean, Southwestern College Education Center at San Ysidro
 Range C – Academic Management Salary Schedule

D. RESIGNATION/RETIREMENT

The following academic employee has resigned and her resignation has been accepted by the Superintendent/President under delegation of powers:

Employee	Position	Effective Date
Roberta Tatreau	Professor, English, School of Languages & Humanities (Retirement-completing 35 years of service)	5/29/04

Note: Retirement is in accordance with provisions of Section 8.5 of the 2001-2003 S.C.E.A. Contract, which provides for continuation of medical and dental coverage.

ITEM

E. LEAVE OF ABSENCE

1. Pursuant to provisions set forth in Section 5.13.3 of the 2001-2003 S.C.E.A. Contract, and in accordance with the employee's request, recommend ratification and approval of the following long-term personal leave of absence without pay, effective as indicated:

Nira Clark, Professor of Biology, School of Mathematics, Science & Engineering from January 21, 2004 through March 19, 2004.

2. Pursuant to provisions set forth in Section IV of the Academic Administrator Handbook, and in accordance with the employee's request, recommend approval of the following long-term personal leave of absence without pay, effective as indicated:

Sharon Taylor, Dean, School of Arts & Communication, from March 1, 2004 through June 30, 2004.

ITEM									
Action	11. HUMAN RESOURCES - CLASSIFIED								
	(Sinclair)								
		<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>		
	<p>A. <u>EMPLOYMENT</u></p> <p>Recommend approval of listed employment effective as indicated:</p>								
		<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range /Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
		Jorge Luis Rojas	Campus Police Officer, Evening	Campus Police	12	22/1	\$3,175.00	\$38,100.00	3/11/04
	<p>B. <u>REPLACEMENT OF CLASSIFIED POSITION FOR 2003-04</u></p>								
		<u>Position</u>	<u>Department</u>	<u>Range</u>	<u>Months/ Service</u>				
		Chief of Police (Classified Management/ Supervisory Position)	Campus Police	29	12 mos.				
	<p>C. <u>SHORT-TERM CLASSIFIED EMPLOYMENT (ENCLOSURE)</u></p> <p>Recommend ratification and approval of 35 Classified staff for the 2003-04 academic year, pursuant to Education Code Section 88003 and contingent upon final determination of staff members.</p>								
<p>D. <u>RESIGNATION/RETIREMENT</u></p> <p>The following classified employee has resigned and her resignation has been accepted by the Interim Superintendent/President under delegation of powers:</p>									
	<u>Employee</u>	<u>Position</u>					<u>Effective Date</u>		
	Naomi Ritchie	Admissions and Records Supervisor, Evening					2/23/04		

ITEM																												
Action	<p>12. AGREEMENT WITH DORIS GRIFFIN (ENCLOSURE) (Gauvreau)</p> <table border="1"> <thead> <tr> <th>Agosto</th> <th>Aranda</th> <th>Roesch</th> <th>Salcido</th> <th>Valladolid</th> <th>Hill-Student Advisory Vote</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Recommend approval of agreement with Doris Griffin, for the development of an electronic degree audit module, for the period March 11 through September 30, 2004, in the amount of \$18,000; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p>	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote																					
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Action	<p>13. AGREEMENT FOR ENGINEERING SERVICES (ENCLOSURE) (Fite)</p> <table border="1"> <thead> <tr> <th>Agosto</th> <th>Aranda</th> <th>Roesch</th> <th>Salcido</th> <th>Valladolid</th> <th>Hill-Student Advisory Vote</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Recommend approval of agreement with RBF Consulting, for engineering services for site improvements, for the period March 11, 2004 through December 31, 2005, in an amount not to exceed \$51,200; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p>	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote																					
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Action	<p>14. CHANGE ORDER ON THE CONSTRUCTION OF THE HIGHER EDUCATION CENTER IN NATIONAL CITY "EDUCATION VILLAGE" (Fite)</p> <table border="1"> <thead> <tr> <th>Agosto</th> <th>Aranda</th> <th>Roesch</th> <th>Salcido</th> <th>Valladolid</th> <th>Hill-Student Advisory Vote</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Recommend approval of Change Order Number two (2) for the Higher Education Center in National City "Education Village" with Douglas E. Barnhart resulting in an increase of \$13,920.00 and a new contract amount of \$ 11,913,533.70.</p> <p>Change Order No. 2</p> <table border="0"> <tr> <td style="padding-left: 40px;">1.</td> <td>Furnish and install 13,214 lbs. of reinforcing steel at the footings of the parking structure as required by DSA approved drawings. (c)</td> <td style="text-align: right;">\$11,689.</td> </tr> <tr> <td style="padding-left: 40px;">2.</td> <td>Replace Queen Palm Trees with Ornamental Pear tree type at the perimeter of the project. Provide additional one-gallon shrubs and irrigation. (c)</td> <td style="text-align: right;">(\$4,292.)</td> </tr> <tr> <td style="padding-left: 40px;">3.</td> <td>Provide elastomeric waterproofing at the parking structure roof pour strips and over the Elevator Equipment Room PS101 and Electric Room PS 102 in addition to the elastomeric caulking specified. (b)</td> <td style="text-align: right;">\$8,093.</td> </tr> <tr> <td style="padding-left: 40px;">4.</td> <td>Credit D.E.B. from previous change order. (b)</td> <td style="text-align: right;">(\$1,570.)</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td style="text-align: right;">\$13,920.</td> </tr> </table> <p>(a) Unforeseen Conditions (b) District Requested Change (c) The Division of State Architect (DSA) Modification (d) Design Omission</p>	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote							1.	Furnish and install 13,214 lbs. of reinforcing steel at the footings of the parking structure as required by DSA approved drawings. (c)	\$11,689.	2.	Replace Queen Palm Trees with Ornamental Pear tree type at the perimeter of the project. Provide additional one-gallon shrubs and irrigation. (c)	(\$4,292.)	3.	Provide elastomeric waterproofing at the parking structure roof pour strips and over the Elevator Equipment Room PS101 and Electric Room PS 102 in addition to the elastomeric caulking specified. (b)	\$8,093.	4.	Credit D.E.B. from previous change order. (b)	(\$1,570.)	Total		\$13,920.
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ITEM													
Action	<p>15. RECOMMENDATION FOR AWARD (Fite)</p> <table border="1"> <thead> <tr> <th>Agosto</th> <th>Aranda</th> <th>Roesch</th> <th>Salcido</th> <th>Valladolid</th> <th>Hill-Student Advisory Vote</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Recommend award of contract on the following bid tabulation:</p> <p>Bid No. 99 – Steel Doors Steel Doors to Southwest Contracting, in the amount of \$58,892.00.</p>	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote							
Action	<p>16. DISTRICT POLICY NO. 5225, "RETIREMENT HEALTH & WELFARE BENEFITS FOR CLASSIFIED MANAGEMENT, SUPERVISORY AND CONFIDENTIAL EMPLOYEES" (ENCLOSURE) (Sinclair)</p> <table border="1"> <thead> <tr> <th>Agosto</th> <th>Aranda</th> <th>Roesch</th> <th>Salcido</th> <th>Valladolid</th> <th>Hill-Student Advisory Vote</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Recommend approval of Southwestern Community College District Policy No. 5225 "Retirement Health & Welfare Benefits For Classified Management, Supervisory And Confidential Employees." (First Reading, February 11, 2004.)</p>	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote							
Action	<p>17. REVISION TO ACADEMIC ADMINISTRATOR HANDBOOK (Sinclair)</p> <table border="1"> <thead> <tr> <th>Agosto</th> <th>Aranda</th> <th>Roesch</th> <th>Salcido</th> <th>Valladolid</th> <th>Hill-Student Advisory Vote</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Recommend approval of revision of Article VII: Health And Welfare Benefits, of the Academic Administrator Handbook as follows:</p> <p>An administrator who meets the longevity and age requirements shall, upon retirement, be granted a continuation of paid medical and dental insurance benefits, as annually provided in the District's health and welfare benefits program. (To qualify, the employee must be enrolled in a District health provider program at the time of retirement). Participation in the District health and dental plans shall be subject to the terms prescribed by the health and dental plans' insurance providers. <u>To be eligible for this health and welfare benefit, an administrator must have been hired prior to January 1, 2004. No administrator hired after January 1, 2004 will be eligible for this benefit. This provision does not apply to the position of Superintendent/President.</u></p>	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote							
Action	<p>18. SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION'S REQUEST TO NEGOTIATE (ENCLOSURE) (Sinclair)</p> <table border="1"> <thead> <tr> <th>Agosto</th> <th>Aranda</th> <th>Roesch</th> <th>Salcido</th> <th>Valladolid</th> <th>Hill-Student Advisory Vote</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Public Hearing on the Southwestern College Education Association's proposal for negotiation of additional re-openers to the collective bargaining agreement. [Government Code Section 3547(a)].</p>	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote							

ITEM													
Action	19. AGREEMENT WITH LAW FIRM OF STUTZ, ARTIANO, SHINOFF & HOLTZ (ENCLOSURE) (Sinclair)												
	<table border="1"> <thead> <tr> <th><i>Agosto</i></th> <th><i>Aranda</i></th> <th><i>Roesch</i></th> <th><i>Salcido</i></th> <th><i>Valladolid</i></th> <th><i>Hill-Student Advisory Vote</i></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>						
	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>							
<p>Recommend approval of agreement for special legal services with the law firm of Stutz, Artiano, Shinoff & Holtz, for the period March 11, 2004 through September 11, 2004, at an hourly rate not to exceed \$185, plus reasonable expenses; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p>													
Action	20. AGREEMENT WITH LAW FIRM OF STEPHENSON, WORLEY, GARRATT, SCHWARTZ, GARFIELD & PRAIRIE (ENCLOSURE) (Sinclair)												
	<table border="1"> <thead> <tr> <th><i>Agosto</i></th> <th><i>Aranda</i></th> <th><i>Roesch</i></th> <th><i>Salcido</i></th> <th><i>Valladolid</i></th> <th><i>Hill-Student Advisory Vote</i></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>						
	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>							
<p>Recommend approval of agreement for special legal services with the law firm of Stephenson, Worley, Garratt, Schwartz, Garfield & Prairie, for the period March 11, 2004 through September 11, 2004, at an hourly rate not to exceed \$160, plus reasonable expenses; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p>													
Action	21. AGREEMENT WITH LAW FIRM OF BURKE, WILLIAMS & SORENSEN (ENCLOSURE) (Sinclair)												
	<table border="1"> <thead> <tr> <th><i>Agosto</i></th> <th><i>Aranda</i></th> <th><i>Roesch</i></th> <th><i>Salcido</i></th> <th><i>Valladolid</i></th> <th><i>Hill-Student Advisory Vote</i></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>						
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<p>Recommend approval of agreement for special legal services with the law firm of Burke, Williams & Sorensen, for the period March 11, 2004 through September 11, 2004, at an hourly rate not to exceed \$295, plus reasonable expenses; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p>													
Action	22. 2003-2004 REVISED A.S.O. BUDGET (ENCLOSURE) (Sandoval)												
	<table border="1"> <thead> <tr> <th><i>Agosto</i></th> <th><i>Aranda</i></th> <th><i>Roesch</i></th> <th><i>Salcido</i></th> <th><i>Valladolid</i></th> <th><i>Hill-Student Advisory Vote</i></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>						
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<p>Recommend review and adoption of the revised 2003-2004 Associated Student Organization (A.S.O.) budget.</p>													

ITEM							
Action	23. CCCT BOARD OF DIRECTORS ELECTION (ENCLOSURE) (Hernandez)						
	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>	

Ten vacancies exist for California Community College Trustees (CCCT) Board of Directors. Consider nomination of candidates and submission of ballot to meet the April 25th deadline.

1. *Edward C. Ortell, Citrus CCD
2. Kay S. Meek, Kern CCD
3. Charles Meng, Napa Valley CCD
4. Jeanette Mann, Pasadena Area CCD
5. Bill McMillin, Ohlone CCD
6. *William G. McGinnis, Butte-Glenn CCD
7. *Judi D. Beck, Shasta-Tehama-Trinity Joint CCD
8. *Carolyn Batiste, MiraCosta, CCA
9. *Paul Fong, Foothill-De Anza CCD
10. Williams J. Freeman, Hartnell CCD
11. *Kay Albiani, Los Rios CCD
12. Charles H. Page, Monterey Peninsula CCD
13. *Marie Kiersch, San Luis Obispo County CCD
14. Donald L. Singer, San Bernardino CCD
15. Walter G. Howald, Coast CCD
16. Fred M. Tovar, San Jose-Evergreen CCD
17. Bettye Underhill, Victor Valley CCD
18. *Rebecca, J. Garcia, Cabrillo CCD
19. *Anita Grier, San Francisco CCD
20. Chris Constantin, West Valley-Mission CCD
21. Herbert Roney, Santa Monica CCD
22. Jess H. Reyes, Contra Costa CCD

*Incumbent

ITEM							
Action	24. HONORARY DEGREES (ENCLOSURE) (Hernandez)						
	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>	

Recommend award of Honorary Degrees to:

1. Dede Alpert, Senator, California's 39th District, for her efforts on behalf of education and for her support to community colleges, specifically Southwestern College; and
2. Rachael Ortiz, Executive Director, Barrio Station, for her sustained superior service and commitment to the community.

ITEM													
Action	<p>25. WASC ACCREDITATION PROGRESS REPORT (ENCLOSURE) (Hernandez)</p> <table border="1"> <thead> <tr> <th>Agosto</th> <th>Aranda</th> <th>Roesch</th> <th>Salcido</th> <th>Valladolid</th> <th>Hill-Student Advisory Vote</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Recommend approval of Progress Report to the Western Association of Schools and Colleges (WASC) Action Letter; and further, recommend the Interim Superintendent/President be authorized to submit the Progress Report to The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges.</p>	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote							
Action	<p>26. STUDENT-RIGHT-TO-KNOW SUBSCRIPTION AGREEMENT (ENCLOSURE) (Hernandez)</p> <table border="1"> <thead> <tr> <th>Agosto</th> <th>Aranda</th> <th>Roesch</th> <th>Salcido</th> <th>Valladolid</th> <th>Hill-Student Advisory Vote</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Recommend ratification of Student-Right-To-Know Reporting Subscription Agreement Number 03-REC-77 with the Chancellor's Office of the California Community Colleges (COCCC), to facilitate compliance with reporting requirements of the Student-Right-To-Know (SRTK) Act, for the period July 1, 2003, through June 30, 2005, at a cost of \$7,400; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p>	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote							
Action	<p>27. RESOLUTION IN SUPPORT OF BROWN V. BOARD OF EDUCATION DECISION 50TH ANNIVERSARY (ENCLOSURE) (Hernandez)</p> <table border="1"> <thead> <tr> <th>Agosto</th> <th>Aranda</th> <th>Roesch</th> <th>Salcido</th> <th>Valladolid</th> <th>Hill-Student Advisory Vote</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Recommend adoption of resolution in support of Brown v. Board of Education decision.</p>	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Hill-Student Advisory Vote							
Administrative Reports	<p>28. ADMINISTRATIVE REPORTS (Roesch)</p> <ul style="list-style-type: none"> A. ACADEMIC AFFAIRS – MR. GAUVREAU B. FISCAL AFFAIRS – MR. FITE <ul style="list-style-type: none"> 1. General Fund Financial Report for Period Ending January 31, 2004 (ENCLOSURE) C. HUMAN RESOURCES/LEGAL AFFAIRS – MS. SINCLAIR <ul style="list-style-type: none"> 1. Human Resources Report (ENCLOSURE) 2. Staff Diversity Report (ENCLOSURE) D. STUDENT AFFAIRS – MR. SANDOVAL E. SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ 												

ITEM															
Governing Board Reports	<p>29. GOVERNING BOARD REPORTS (Roesch)</p> <ul style="list-style-type: none"> A. STUDENT TRUSTEE BRANDY HILL B. TRUSTEE TERRI VALLADOLID C. TRUSTEE DAVID J. AGOSTO D. TRUSTEE YOLANDA SALCIDO E. VICE PRESIDENT CHRISTINE ARANDA, Ed.D. F. PRESIDENT JEAN ROESCH, Ed.D. 														
Closed Session	<p>30. CLOSED SESSION/REPORT OF ACTION (If Applicable) (Roesch)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 12.5%;"></th> <th style="width: 12.5%; text-align: center;"><i>Agosto</i></th> <th style="width: 12.5%; text-align: center;"><i>Aranda</i></th> <th style="width: 12.5%; text-align: center;"><i>Roesch</i></th> <th style="width: 12.5%; text-align: center;"><i>Salcido</i></th> <th style="width: 12.5%; text-align: center;"><i>Valladolid</i></th> <th style="width: 12.5%; text-align: center;"><i>Hill-Student Advisory Vote</i></th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>							
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Adjournment	<p>31. ADJOURNMENT (Roesch)</p>														
Information	<p>32. NEXT REGULAR MEETING</p> <p>Wednesday, April 14 , 2004</p>														
	<p>NORMA L. HERNANDEZ INTERIM SUPERINTENDENT/PRESIDENT</p>														