



SUGGESTED ORDER OF BUSINESS/MINUTES

REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT Room 214

SOUTHWESTERN COLLEGE

TERRI VALLADOLID, PRESIDENT

DAVID J. AGOSTO, GOVERNING BOARD MEMBER

CHRISTINE ARANDA, Ed.D., GOVERNING BOARD MEMBER

JEAN ROESCH, Ed.D., GOVERNING BOARD MEMBER

YOLANDA SALCIDO, GOVERNING BOARD MEMBER

ROBERT WILLIAMS, STUDENT BOARD MEMBER

SERAF N A. ZASUETA, Ph.D., SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

7:00 PM

Wednesday, December 11, 2002

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM										
Call to Order	1. CALL TO ORDER (Valladolid) Attendance at this regular meeting (Board members arriving after meeting commences will be noted as “present” at point in this suggested order of business at which they arrive).										
		Agosto		Aranda		Roesch		Salcido		Valladolid	Williams-Student Advisory Vote
Swearing in Ceremony	2. SWEARING IN OF NEW BOARD MEMBERS ARANDA AND SALCIDO (Valladolid)										
Action	3. ELECTION OF OFFICERS (Valladolid) Election of officers for the period December 2002 – November 2003.										
	A. President										
		Agosto		Aranda		Roesch		Salcido		Valladolid	Williams-Student Advisory Vote
	B. Vice President										
		Agosto		Aranda		Roesch		Salcido		Valladolid	Williams-Student Advisory Vote
	C. Secretary (Superintendent/President)										
		Agosto		Aranda		Roesch		Salcido		Valladolid	Williams-Student Advisory Vote

ITEM

B. ADVANCE TRAVEL PAYMENT AGREEMENT(S)

(Fite)

Recommend ratification and approval of the following advance travel payment agreement(s):

Employee	Purpose	Date	Cost
Nelson Riley	SES Tracking Software Training	1/03/03	\$118.55
Robert Wilson	Siemens HiPath 4000 System	11/18-22/02	\$958.96
	Admin. Training		
Rebecca Wolniewicz	National Comm. Assoc. Conference	11/22-24/02	\$300.00

C. COMMENDATION RESOLUTIONS (ENCLOSURE)

(Sinclair)

1. Recommend adoption of commendation resolutions for the following Governing Board members who are retiring:

Nancy Mulcahy, Governing Board Member (Retirement, completing 4 years of service)

Maria Neves-Perman, Governing Board Member (Retirement, completing 16 years of service)

2. Recommend adoption of commendation resolution for the following staff member who is retiring:

Dana West, Custodial Supervisor - Evening, Business & Operations Department (Retirement, completing 16 years of service)

D. EMPLOYMENT OF CONSULTANT(S)

Recommend ratification and approval of employment of the following consultant(s):

Department	Consultant	Purpose	Date	Fee
(Gauvreau) Staff Development	Blaze Woodlief	Keynote Speaker, Opening Day, Spring 2003	January 21, 2003	Not to exceed \$900
	Catherine Thomas	Keynote Speaker, Opening Day, Spring 2003	January 21, 2003	Not to exceed \$900
(Gauvreau) Small Business Development & International Trade Center	Jennifer Ball Jason Barney Peggy Foster Pantages Studios	Marketing Financial Planning General Business Graphic Art	On-call, as needed for the 2002-03 college year	Not to exceed \$2,999 each
(Gauvreau) Academic Affairs	Stephen J. Cabot	Communication Workshop for Managers	January 14, 2003	Not to exceed \$5,000 + travel

ITEM

- (Zins) E. APPLICATION(S)
- Recommend approval of filing of the following application(s) to meet filing deadline(s):
- California Technology, Trade and Commerce Agency, "Small Business Development Center (SBDC)," in the amount of \$485,102, January 1, 2003 through December 31, 2003.
- U.S. Department of Education, "Brazil International Education Enhancement Program," in the amount of \$190,000, May 1, 2003 through June 1, 2005.
- (Fite) F. ACCEPTANCE OF GIFT(S)
- Recommend acceptance of the following gift for anticipated use as indicated:
- Cash donation in the amount of \$250, from Ms. Theresa Vasquez, to be used to improve the power tools used in the Landscape Construction course.
- (Fite) G. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)
- General Fund Nos. 40334 – 41216
Blanket Fund Nos. B667 – B676
- (Fite) H. PAYMENT OF BILLS, MONTH OF NOVEMBER 2002 (ENCLOSURE)

	ITEM						
Action	10. HUMAN RESOURCES - CLASSIFIED						
	(Sinclair)						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Williams-Student Advisory Vote	
A. RECLASSIFICATION (ENCLOSURE)							
Recommend ratification and approval of changes indicated below in accordance with District Policy and C.S.E.A. Contract, as proposed by the Reclassification Committee and consultants Johnson & Associates.							
1. New job title, job description, and salary level: Print Shop Technician, Range 18							
2. Changes in service:							
Employee	Position	Mos./Serv. Range/Class Salary	To	Mos./Serv. Range/Class Salary	Effective Date		
Claudia Acosta	Food Service Worker to Lead Food Service Worker	9 Mos. Range 2 Step 4 \$ 2,136.00/mo. \$19,224.00/ann.		9 Mos. Range 10 Step 4 \$ 2,603.00/mo. \$23,427.00/ann.	7/1/02		
Maria Beltran	Clerical Assistant I to Clerical Assistant II, Education Center at San Ysidro	12 Mos. Range 5 Step 2 \$ 2,127.00/mo. \$25,524.00/ann.		12 Mos. Range 10 Step 2 \$ 2,407.00/mo. \$28,884.00/ann.	3/1/02		
Joe Gassaway	Offset Press Operator to Print Shop Technician, Office Support Services	12 Mos. Range 15 Step 6 \$ 3,186.00/mo. \$38,232.00/ann.		12 Mos. Range 18 Step 6 \$ 3,432.00/mo. \$41,184.00/ann.	7/1/02		
Nicole Hudson	Offset Press Operator to Print Shop Technician, Office Support Services	12 Mos. Range 17* Step 6 \$ 3,348.00/mo. \$40,176.00/ann.		12 Mos. Range 20* Step 6 \$ 3,605.00/mo. \$43,260.00/ann.	7/1/02		
*Includes two ranges for Educational Incentive Program.							
B. RESIGNATION/RETIREMENT							
The following classified employees have resigned and their resignations have been accepted by the Superintendent/President under delegation of powers:							
Employee	Position	Effective Date					
Gloria Salazar	Head Teacher, Child Development Center (released by the District during probationary period)	11/29/02					
Dana West	Custodial Supervisor-Evening (Retirement, completing 16 years of service)	11/30/02					

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	ITEM						
Action	11. AGREEMENT WITH SANTEE FIRE DEPARTMENT (ENCLOSURE) (Gauvreau)						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Williams-Student Advisory Vote	
	Recommend approval of agreement with Santee Fire Department, to provide opportunities for paramedic students to obtain training experience, for the period December 15, 2002 through December 31, 2003, at no cost to the District; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.						
Action	12. AGREEMENT WITH CITY OF EL CAJON FIRE DEPARTMENT (ENCLOSURE) (Gauvreau)						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Williams-Student Advisory Vote	
	Recommend approval of agreement with City of El Cajon Fire Department, to provide opportunities for paramedic students to obtain field training experience, for the period December 15, 2002 through December 31, 2003, at no cost to the District; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.						
Action	13. AGREEMENT WITH ESCONDIDO FIRE DEPARTMENT (ENCLOSURE) (Gauvreau)						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Williams-Student Advisory Vote	
	Recommend approval of agreement with Escondido Fire Department, to provide opportunities for paramedic students to obtain training experience, for the period December 15, 2002 through June 30, 2004, at no cost to the District; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.						
Action	14. AGREEMENT WITH LA MAESTRA FAMILY CLINIC (ENCLOSURE) (Gauvreau)						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Williams-Student Advisory Vote	
	Recommend approval of agreement with La Maestra Family Clinic, to provide opportunities for health occupation program students to obtain training experience, for the period December 15, 2002 through June 30, 2004, at no cost to the District; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.						
Action	15. MEMORANDUM OF UNDERSTANDING WITH BEGINNINGS (ENCLOSURE) (Gauvreau)						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Williams-Student Advisory Vote	
	Recommend approval of Memorandum of Understanding with Beginnings, to establish an affiliate partnership, for the period December 12, 2002 through December 31, 2003, at no cost to the District; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.						

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	ITEM																								
Action	21. ACADEMIC/ADMINISTRATIVE COMPUTER HARDWARE AND SOFTWARE UPGRADE (ENCLOSURE) (Fite)																								
	<table><tr><td></td><td><i>Agosto</i></td><td></td><td><i>Aranda</i></td><td></td><td><i>Roesch</i></td><td></td><td><i>Salcido</i></td><td></td><td><i>Valladolid</i></td><td></td><td><i>Williams-Student Advisory Vote</i></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Williams-Student Advisory Vote</i>												
	<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Williams-Student Advisory Vote</i>														
	Recommend approval of the proposals from the following bidders: Project 1 – IBM RS6000 Hardware for Datatel Upgrade and Project 2 – Library Automation to G.E. Capital, in the amount of \$389,691; Project 3 – Windows 2000 and Outlook Exchange Network Upgrade, Project 4 – Remote Management, and Project 5 – Disaster Recovery to Southland Technologies, in the amount of \$1,021,083; and Project 6 – Desktop and Laptop Computers to Dell Computer Corporation, in the amount of \$358,496; and further, recommend the Superintendent/President be authorized to sign the agreements and any future amendments which may occur.																								
Action	22. LEASE/PURCHASE OF COMPUTER HARDWARE AND SOFTWARE (ENCLOSURE) (Fite)																								
	<table><tr><td></td><td><i>Agosto</i></td><td></td><td><i>Aranda</i></td><td></td><td><i>Roesch</i></td><td></td><td><i>Salcido</i></td><td></td><td><i>Valladolid</i></td><td></td><td><i>Williams-Student Advisory Vote</i></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Williams-Student Advisory Vote</i>												
	<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Williams-Student Advisory Vote</i>														
	A. Recommend approval of proposal with Municipal Finance to provide tax exempt municipal financing at a rate of 3.23%. B. Recommend adoption of Resolution authorizing lease agreement, signatories, and notice of intent to be reimbursed. C. Recommend authorization be granted to enter into a five-year lease agreement with Municipal Finance, with the option to purchase computer hardware and software from Request for Proposal No. 53 at an annual cost of \$316,000. D. Recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.																								
Action	23. 2003 HEALTH & WELFARE BENEFITS SELECTION FORMS (ENCLOSURE) (Sinclair)																								
	<table><tr><td></td><td><i>Agosto</i></td><td></td><td><i>Aranda</i></td><td></td><td><i>Roesch</i></td><td></td><td><i>Salcido</i></td><td></td><td><i>Valladolid</i></td><td></td><td><i>Williams-Student Advisory Vote</i></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Williams-Student Advisory Vote</i>												
	<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Williams-Student Advisory Vote</i>														
	Recommend approval of the 2003 Health & Welfare Benefits Selection Forms, effective January 1, 2003.																								
Action	24. AGREEMENT WITH THE SAN DIEGO MEDIATION CENTER (ENCLOSURE) (Sinclair)																								
	<table><tr><td></td><td><i>Agosto</i></td><td></td><td><i>Aranda</i></td><td></td><td><i>Roesch</i></td><td></td><td><i>Salcido</i></td><td></td><td><i>Valladolid</i></td><td></td><td><i>Williams-Student Advisory Vote</i></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Williams-Student Advisory Vote</i>												
	<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Williams-Student Advisory Vote</i>														
	Recommend approval of agreement for special services with the San Diego Mediation Center, for the period January 1 through December 31, 2003, in an amount not to exceed \$600 for each initial mediation session and \$450 for each follow-up session; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.																								

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	ITEM						
Action	25. FLEXIBLE SPENDING ACCOUNT PLAN SERVICES AGREEMENT WITH TRI-AD ACTUARIES, INC. (ENCLOSURE) (Sinclair)						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Williams-Student Advisory Vote	
	Recommend approval of agreement with TRI-AD Actuaries, Inc., for flexible spending account plan services, for the period January 1 through December 31, 2003, for an annual fee of \$500 and a monthly fee of \$6 paid by each participating employee (minimum monthly fee of \$200); and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.						
Action	26. CONSULTING SERVICES AGREEMENT WITH KEENAN & ASSOCIATES (ENCLOSURE) (Sinclair)						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Williams-Student Advisory Vote	
	Recommend approval of agreement with Keenan & Associates, for consulting services, for the period January 1 through December 31, 2003, at the rate of \$1.00 per employee, per month; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.						
Action	27. ACADEMIC ADMINISTRATOR HANDBOOK (ENCLOSURE) (Sinclair)						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Williams-Student Advisory Vote	
	Recommend approval of the revised Southwestern Community College District Academic Administrator Handbook. (First Reading, November 13, 2002.)						
Action	28. CLASSIFIED CONFIDENTIAL EMPLOYEE HANDBOOK (ENCLOSURE) (Sinclair)						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Williams-Student Advisory Vote	
	Recommend approval of the revised Southwestern Community College District Classified Confidential Employee Handbook. (First Reading, September 11, 2002.)						
Action	29. MEMORANDUM OF UNDERSTANDING BETWEEN SOUTHWESTERN COMMUNITY COLLEGE DISTRICT AND SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION REGARDING PART-TIME FACULTY COMPENSATION (ENCLOSURE) (Sinclair)						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Williams-Student Advisory Vote	
	Recommend approval and ratification of the Memorandum of Understanding proposing an increase in part-time faculty hourly rates, for Fall and Spring semesters, funded by the 2001 Budget Act, retroactive to July 1, 2001.						

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ITEM								
Action	30. ACCEPTANCE OF FUNDS (Zins)							
	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Williams-Student Advisory Vote</i>		
	Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies: California Chancellor's Office, "CalWORKs/TANF," in the amount of \$407,746 (CalWORKs Program \$189,650/CalWORKs Childcare \$142,238/TANF \$75,858), July 1, 2002 through June 30, 2003. This item was approved by the Governing Board for submission of application on November 13, 2002. California Chancellor's Office, "Tech Prep Consortia," augmentation in the amount of \$12,395, July 1, 2002 through June 30, 2003. This item was approved by the Governing Board for acceptance of funds on July 10, 2002. California Chancellor's Office, "Telecommunication and Technology Infrastructure Program (TTIP)," in the amount of \$125,871, July 1, 2002 through June 30, 2003. This item was approved by the Governing Board for submission of application on November 13, 2002. Labor's Community Service Agency, "Eliminating Barriers to Employment," in the amount of \$125,000, October 1, 2002 through December 31, 2003. This item was approved by the Governing Board for submission of application on November 13, 2002. San Diego Community College District, "Operations Upgrade Program," subcontract in the amount of \$22,000, July 1, 2002 through June 30, 2003. This item was approved by the Governing Board for submission of application on November 13, 2002. San Diego/Imperial Counties Regional Consortium for Community Colleges, "Southwestern College Summer Health Academy," in the amount of \$4,124, October 15, 2002 through May 30, 2003. This item was approved by the Governing Board for submission of application on November 13, 2002. San Diego/Imperial Counties Regional Consortium for Community Colleges, "Recruit and Retain Women Into High Skill High Wage Careers," in the amount of \$5,000, October 15, 2002 through May 30, 2003. This item was approved by the Governing Board for submission of application on November 13, 2002. Santee Chamber of Commerce, "San Diego Contracting Opportunities Center (SDCOC)," in the amount of \$19,800, October 18, 2002 through June 30, 2003. This item was approved by the Governing Board for submission of application on November 13, 2002.							
Information	31. GRANT FUNDS RECEIVED BY SOUTHWESTERN COLLEGE FOUNDATION (Zins)							
	U.S. Bank, "Small Business Development and International Trade Center (SBDITC)/Business Resource Center (BRC)," in the amount of \$10,000, December 1, 2002 through November 30, 2004. For information and discussion only.							

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	ITEM																								
Information	32. GRANT FUNDS RECEIVED BY SOUTHWESTERN COLLEGE FOUNDATION (Zins) Defense Logistics Agency, "San Diego Contracting Opportunities Center (SDCOC)," in the amount of \$150,000, January 1, 2003 through December 31, 2003. For information and discussion only.																								
Information	33. SABBATICAL LEAVE REPORT FOR DONNA ARNOLD (ENCLOSURE) (Hernandez) For information and discussion only.																								
Action	34. FACILITIES JOINT USE AGREEMENT WITH CORONADO UNIFIED SCHOOL DISTRICT (ENCLOSURE) (Kinney) <table><tr><td></td><td><i>Agosto</i></td><td></td><td><i>Aranda</i></td><td></td><td><i>Roesch</i></td><td></td><td><i>Salcido</i></td><td></td><td><i>Valladolid</i></td><td></td><td><i>Williams-Student Advisory Vote</i></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> Recommend approval of agreement with Coronado Unified School District, for classroom use at Coronado Middle School, for the period January 22 through May 29, 2003, at no cost to the District; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.		<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Williams-Student Advisory Vote</i>												
	<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Williams-Student Advisory Vote</i>														
Action	35. FACILITIES JOINT USE AGREEMENT WITH SWEETWATER UNION HIGH SCHOOL DISTRICT (ENCLOSURE) (Kinney) <table><tr><td></td><td><i>Agosto</i></td><td></td><td><i>Aranda</i></td><td></td><td><i>Roesch</i></td><td></td><td><i>Salcido</i></td><td></td><td><i>Valladolid</i></td><td></td><td><i>Williams-Student Advisory Vote</i></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> Recommend approval of agreement with Sweetwater Union High School District, for classroom use at Chula Vista High School, for the period January 22 through May 29, 2003, at no cost to the District; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.		<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Williams-Student Advisory Vote</i>												
	<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Williams-Student Advisory Vote</i>														
Action	36. AGREEMENT WITH GROSSMONT DENTAL GROUP (ENCLOSURE) (Kinney) <table><tr><td></td><td><i>Agosto</i></td><td></td><td><i>Aranda</i></td><td></td><td><i>Roesch</i></td><td></td><td><i>Salcido</i></td><td></td><td><i>Valladolid</i></td><td></td><td><i>Williams-Student Advisory Vote</i></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> Recommend approval of agreement with Grossmont Dental Group, for clinical site experience for Dental Hygiene Program students, for the period December 12, 2002 through December 31, 2003, at no cost to the District; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.		<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Williams-Student Advisory Vote</i>												
	<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Williams-Student Advisory Vote</i>														

	ITEM
Senate Reports	37. SENATE REPORTS (Board President) A. Professor Alexis Davidson, President, Academic Senate B. Andre Harris, President, Classified Senate
Administrative Reports	38. ADMINISTRATIVE REPORTS (Board President) A. ACADEMIC AFFAIRS – MR. GAUVREAU B. FISCAL AFFAIRS – MR. FITE 1. General Fund Financial Report for Period Ending November 30, 2002. (ENCLOSURE) C. HUMAN RESOURCES/LEGAL AFFAIRS – MS. SINCLAIR 1. Human Resources Report (ENCLOSURE) D. INSTITUTIONAL ADVANCEMENT – MS. ZINS E. STUDENT AFFAIRS – MS. HERNANDEZ 1. Fall 2002 First Census Enrollment Report (ENCLOSURE) 2. Financial Aid Report Academic Year 2001-2002 (ENCLOSURE) 3. Transfer Center Report 2000-2001 (ENCLOSURE) F. HIGHER EDUCATION CENTER AT NATIONAL CITY – MR. KINNEY G. SOUTHWESTERN COLLEGE EDUCATION CENTER AT SAN YSIDRO – DR. ARELLANO H. COMPUTER SYSTEMS & SERVICES – MR. WAGSTAFF I. SUPERINTENDENT/PRESIDENT – DR. ZASUETA
Governing Board Reports	39. GOVERNING BOARD REPORTS (Board President) A. STUDENT TRUSTEE ROBERT WILLIAMS B. TRUSTEE DAVID J. AGOSTO C. TRUSTEE CHRISTINE ARANDA, Ed.D. D. TRUSTEE JEAN ROESCH, Ed.D. E. TRUSTEE YOLANDA SALCIDO F. TRUSTEE TERRI VALLADOLID

	ITEM						
Closed Session	40. CLOSED SESSION/REPORT OF ACTION (If Applicable) (Board President)						
	Agosto	Aranda	Roesch	Salcido	Valladolid	Williams-Student Advisory Vote	
	A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code Section 54957 B. PUBLIC EMPLOYEE EVALUATION: Superintendent/President Government Code Section 54957 C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR Government Code Section 54956.8 1. Real Property: Approximately 3.4 acres, Higher Education Center at National City, Corner of National City Blvd. And 8th St, National City 91950 Negotiator: John Wilson, Senior Director, Business, Operations & Facilities Planning 2. Real Property: Approximately 15 acres, corner of H Street and Otay Lakes Road, Chula Vista, CA 91910 Negotiator: John Wilson, Senior Director, Business, Operations & Facilities Planning						
Adjournment	41. ADJOURNMENT (Board President)						
Information	42. NEXT REGULAR MEETING						
	Wednesday, January 15, 2003, Southwestern College Education Center at San Ysidro						
	 to the Governing Board from the staff and students of Southwestern College						
	SERAF N A. ZASUETA, PH.D. SUPERINTENDENT/PRESIDENT						