# SWC Years SOUTHWESTERN COLLEGE

# **MINUTES**

# REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

CROWN COVE AQUATIC CENTER, ROOMS 110 A & B
SILVER STRAND BEACH
5000 HIGHWAY 75
CORONADO, CA 92118

NORMA L. HERNANDEZ, GOVERNING BOARD PRESIDENT
HUMBERTO PERAZA, JR., GOVERNING BOARD VICE PRESIDENT
TIM NADER, GOVERNING BOARD MEMBER
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
JUAN LUIS ESPINOZA, STUDENT GOVERNING BOARD MEMBER
MELINDA NISH, ED.D., SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

6:15 p.m. Call to Order / Announcement of Closed Session Agenda 7:00 p.m. Reconvene in Open Session

Wednesday, June 13, 2012

Southwestern Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at 619.482.6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Southwestern College, Office of the Superintendent/President, 900 Otay Lakes Road, Chula Vista, CA 91910; at the College website www.swccd.edu; or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Mary Ganio, Executive Assistant to the Superintendent/President, at 619.482.6301 or email at mganio@swccd.edu.

Persons wishing to address the Governing Board under Oral Communication should complete a Request for Oral Communication card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM								
Call to Order	1. CALL TO	ORDER							
	(Hernandez)	andez)							
	6:15 p.m.,	Rooms 110 A & B							
	Present:	Hernandez, Nader, Roesch, Valladolid							
	Absent:	Peraza (arrived before adjourning to closed session)							
Announcement Closed Session	(Hernandez)	· · · · · · · · · · · · · · · · · · ·							
Agenda	given an o address th	of the public may be present to hear the closed session announcements and will be apportunity to speak on any closed session items at this time. Persons wishing to be Governing Board under this item should fill out a Request for Oral cation card available at the reception table.							
	Neg Em	NFERENCE WITH LABOR NEGOTIATOR gotiator: Joseph N. Quarles, Ed.D. ployee Organizations: CSEA, SCEA, SCCDAA, Confidentials represented Employees: Vice Presidents							

Page 2 of 21 ITEM PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE 2B. Government Code Section 54957 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION 2C. Government Code Section 54956.9 Superior Court Case Number: 37-2011-00099248-CU-WM-CTL 2D. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: 5 potential cases Initiation of litigation pursuant to subdivision (c) of Section 54956.9: 1 potential case 6:16 p.m., Peraza arrived at this point of the agenda. No speakers. Closed Session ADJOURN TO CLOSED SESSION (Hernandez) 6:17 p.m., Room 107A **RECONVENE IN OPEN SESSION** Reconvene in (Hernandez) Open Session 7:15 p.m., Rooms 110 A & B Present: Hernandez, Peraza, Nader, Roesch, Valladolid, Espinoza (Student Board Member) PLEDGE OF ALLEGIANCE Pledge of (Hernandez) Allegiance ANNOUNCEMENT OF CLOSED SESSION ACTION (If applicable) Closed Session (Hernandez) Announcement President Hernandez announced that there was no reportable action. **SWEARING IN OF STUDENT BOARD MEMBER** Student Board 7. Member Oath (Hernandez) Juan Luis Espinoza, Associated Student Organization President/Student Board Member President Hernandez administered Student Board Member Espinoza's oath of office. Superintendent/President Nish recommended changing the order of the agenda to renumber Item 15 - HR Information Items to become Item 16, and Item 16 Compensation Reduction for FY 2012-13 to become Item 15.

Approval of Minutes (Carried)

#### APPROVAL OF MINUTES (ENCLOSURE) 8.

Item 16 HR: Information Items

Item 15 Compensation Reduction for FY 2012-13

(Hernandez)													
		Hernandez		Nader	М	Roesch	s	Peraza		Valladolid		Espinoza Student Advisory Vote	
Ī		Aye		Aye		Aye		Aye		Aye		Aye	_

The agenda was renumbered as recommended with no objections from the Board:

May 9, 2012, Regular Meeting May 23, 2012, Special Meeting

# Presentations 9.

# ITEM

# . PRESENTATIONS

# 9A. <u>EMPLOYEE OF THE QUARTER JULY-SEPTEMBER 2012</u>

Yadira Garcia, EOPS Technician, Extended Opportunities Programs & Services (EOPS)

Presenters: Joseph Quarles, Ed.D., Interim Vice President for Human Resources; Aaron Starck, Director of Student Development; Bruce MacNintch, CSEA President

# Presentation of Certificates of Appreciation

Board President Hernandez and Superintendent/President Nish presented certificates of appreciation to Andrew MacNeill, SCEA President, and Aaron Starck, SCCDAA President, as they completed their service as presidents of SCEA and SCCDAA.

# 9B. CROWN COVE AQUATIC CENTER

Presenters: Kathy Tyner, Vice President for Academic Affairs; Christine Perri, Dean, Higher Education Center at National City and Crown Cove Aquatic Center, Patrice Milkovich, Director Crown Cove Aquatic Center

Milkovich provided an overview of a PowerPoint presentation which highlighted courses and activities at the Crown Cove Aquatic Center.

# Oral Communication

### 10. ORAL COMMUNICATION

Persons wishing to address the Governing Board under this item should fill out a Request for Oral Communication card available at the reception table and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does not constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

The following individuals spoke in support of Item #21:

Scott Barnett, Vice President, Board of Trustees, San Diego Unified School District Victor Esparza. IUOE 12

Tom Lemmon

Cherie Cabral, California Construction LMCT

Nicholas Segura, IBEW 569

Michelle Krug

Kayla Race, EHC

Lorena Gonzalez

Christina Gonzales, Justice Overcoming Boundaries

Karim Bouris, Director of Economic Development at MAAC Project

Pamela Bensoussan, Chula Vista Councilmember (speaking as individual)

The following individuals spoke in opposition to Item #21:

Richard Markuson, WECA

Eric Christen, CFEC

Sean Karafin, SD County Taxpayers Association

Brad Barnum, Associated General Contractors

Glen Hillegas, Vice President, AGC Apprenticeship

<del></del> .	ITEM										
Recusal from	11.	ANNO	DUNCEMENT OF RECUSAL FROM AGENDA ITEMS								
Agenda Items	(Nish)										
			Superintendent/President respectfully asks if any of the Governing Board members need use themselves from any item where there might be a potential conflict of interest.								
			Hernandez recused herself from Items 14D and 19A2, as she is on the Board of the San Diego Workforce Partnership.								
Academic Senate Report	<b>12</b> . (Herna		DEMIC SENATE REPORT								
Senate Report	(пена	PROF	FESSOR RANDY BEACH, PRESIDENT, ACADEMIC SENATE								
Union/ Association	13. (Herna		IION/ASSOCIATION REPORTS								
Reports		13A.	PROFESSOR ANDREW MACNEILL, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)								
			MacNeill expressed appreciation to the Board, Superintendent/President, vice presidents, constituent leaders and staff for their support and relinquished his seat to incoming SCEA President Eric Maag.								
		13B.	BRUCE MACNINTCH, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)								
		13C.	AARON STARCK, PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)								
			Starck gave his final report as SCCDAA President, as he has completed his term as President; Silvia Cornejo-Darcy will replace him in this capacity.								
	I										

Action

14A-T
(Excluding 14D)
(Carried)

# 14. APPROVE CONSENT CALENDAR (ITEMS A THROUGH V)

Hernandez	s	Nader	M	Roesch	Peraza	 Valladolid	Espinoza Student Advisory Vote
Aye		Aye		Aye	Aye	 Aye	Aye

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

Valladolid pulled Item #14U from the consent agenda to follow Item #16 HR Information Items.

# 14A. RATIFY/APPROVE FACILITY USE REQUEST(S)

(Nish/Jerome)

ITEM

Recommend ratification/approval of facility use requests listed below:

Organization U.S. Border Patrol Agency/ Recruiting/Hiring Branch	Facility Requested Inner Track & Field	Purpose Hiring & Recruiting/Testing	<u>Date</u> 10/7/11 - 9/28/12	Total Charge \$1,140.00
South Bay Aquatics Swim Team	Deep Pool	Swim Practice	2/21/12 - 5/18/12	\$4,182.00
IKUEI Seminar- International Bilingual Japanese After School Program	Room 652	After School Program Classes	5/5/12 - 6/21/12	\$870.00
Bonita Vista High School	Mayan Hall Theatre	Bonita Vista Spring Sing Concert #38	5/16/12 - 5/17/12	\$1,520.70
Infant Swim Resource, LLC	Deep Pool	Infant Swim Training Class	5/24/12	\$133.00
SDSU Summer Reading Program	Rooms 1601 & 1602	SDSU Summer Reading Program	6/21/12 - 7/22/12	\$2,131,00
Pinery Christmas Trees, Inc./dba Del Mar Christmas Trees, Inc.	Corner (Dirt) Lot	Annual Pumpkin Patch and Christmas Tree Lot 2012	9/4/12 - 12/31/12	\$16,500.00

# 14B. RATIFY/APPROVE TRAVEL ADVANCE REQUEST(S) (Nish/Yanda)

Recommend ratification/approval of travel advance requests listed below:

<u>Employee</u>	<u>Purpose</u>	<u>Date</u>	<u>Cost</u>
Leopold, Lillian	National School Public Relations	7/8/12-7/11/12	\$891.00
	Association, National Seminar		
	Chicago, IL		

Page 6 of 21 ITEM 14C. RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S) Recommend ratification/approval of employment of consultants listed below: Fee Consultant Purpose Date Department (Tyner) Nicolas Zavala Master dance 3/26/12 Not to exceed Arts & \$75 Communication class Agreement No. A3505.12 Not to exceed Arts & Cathy Blickenstaff Music 4/18/12 \$240 Communication performance for Spring music recital series Agreement No. A3503.12 4/10/12 Not to exceed Makeup artist for Meagan Brown Arts & \$150 Communication dancers Agreement No. A3504.12 Not to exceed William Gee dba The Facilitate 7/1/12-San Diego \$2,999 workshops, focus 6/30/13 Contracting Presentation Coach groups, and/or Opportunities surveys and Center develop training curriculum for the San Diego County Water Authority's Small Business Skills Training Program. Agreement No. A3502.12 Not to exceed Paul A Stout dba Power Facilitate 7/1/12-San Diego workshops, focus 6/30/13 \$2,999 Contracting Summit Opportunities groups, and/or surveys and Center develop training curriculum for the San Diego County

> Water Authority's Small Business Skills Training Program. Agreement No. A3501.12

					Page 7 of 21
ITEM 146 B	ATIEV/ADDDOVE E	ADL OVA 454	NT OF CONCLU	TANIT/C\ /O	٠ها/
140. <u>R/</u>	ATIFY/APPROVE EN	<u>VIPLOYIVIEI</u>	NT OF CONSU	<u>-TANT(S)</u> (Conti	nuea)
Arts & Communication	*Jose Antonio Sa		Stage management for theatre product of "Greater Tun Agreement No. A3483.12	ion	Not to exceed \$300
Arts & Communication	*Nathan Mills		Guest performe for African American Histo month event Agreement No. A3484.12		Not to exceed \$100
Arts & Communication	*Robert Mathes		Guest performe for African American Histo month event Agreement No. A3489.12	ry	Not to exceed \$100
Henriwas auditove	O ALINE WAY 9. ZULZ				
error.	, a at the may 0, 2011	z Doard me	eung and is bei	ng resubmitted d	ue to typographical
		rs	Social Media Marketing Conference	06/14/12- 06/30/12	
error. (Quarles)	t SkillPath Seminal	rs	Social Media Marketing	06/14/12-	
error. (Quarles) Staff Development Staff Development	t SkillPath Seminal	nars	Social Media Marketing Conference Myers-Briggs Type Indicator	06/14/12- 06/30/12 06/15/12 06/18/12	NTE \$2,700.0
error. (Quarles) Staff Development Staff Development	SkillPath Seminal Hilse Barbosa	nars nars	Social Media Marketing Conference Myers-Briggs Type Indicator Workshop Deliver Exceptional	06/14/12- 06/30/12 06/15/12 06/18/12	NTE \$2,700.00 NTE \$400.00 NTE
error. (Quarles) Staff Development Staff Development Staff Development	SkillPath Seminal Hilse Barbosa Fred Pryor Semin	nars nars	Social Media Marketing Conference Myers-Briggs Type Indicator Workshop Deliver Exceptional Customer Servi 9 Traits of High Success Work Teams	06/14/12- 06/30/12 06/15/12 06/18/12 ice	NTE \$2,700.00  NTE \$400.00  NTE \$1,800.00
error. (Quarles) Staff Development Staff Development Staff Development	SkillPath Seminal Hilse Barbosa Fred Pryor Seminal Fred Pryor Seminal	nars nars	Social Media Marketing Conference Myers-Briggs Type Indicator Workshop Deliver Exceptional Customer Servi 9 Traits of High Success Work Teams	06/14/12- 06/30/12 06/15/12 06/18/12 ice	NTE \$2,700.00  NTE \$400.00  NTE \$1,800.00

14D (Carried)

Hernandez	Nader	Roesch	s	Peraza	М	Valladolid	Espinoza Student Advisory Vote
Abstain	Aye	Aye		Aye		Aye	Aye

Recommend ratification/approval of listed filing of applications to meet deadlines:

San Diego Workforce Partnership, "State Energy Sector Partnership Training Program; Green Building Partnership", in the amount of \$109,400, July 1, 2011 through December 31, 2012.

Unified Port of San Diego, "Contracting Technical Assistance for the Port and Port Cities", in the amount of \$15,000, July 1, 2012 through June 30, 2013.

American Psychological Association, "Future Psychologists/ Psychology Bound", in the amount of \$20,000, June 1, 2013 through June 3, 2014.

Office of Refugee Resettlement, Health & Human Services, "Microenterprise Family Childcare Program for Refugees", in the amount of \$185, 185, July 1, 2012 through June 30, 2014.

	Page 8 of 21						
ITEM							
14E.	Consulate General of Mexico in San Diego: Institute for Mexicans Abroad, "PADRINOS, AHIJADOS- IME BECAS", in the amount of \$25,000, October 1, 2012 through June 30, 2013.						
	California Community Colleges Student Mental Health Program, "Southwestern College Wellness and Resilience Initiative (SWCWRI), in the amount of \$250,000, July 1, 2012 through May 31, 2014.						
(Types)	Business & Entrepreneurship Center, an initiative of the Economic and Workforce Development Program through the California Community Colleges, "Faculty Entrepreneurship Project 3.0 Mini- Grant Opportunity, in the amount of \$10,000, June 1, 2012- May 31, 2013.						
(Tyner)	Chancellor's Office, California Community Colleges, "Enrollment Growth for Associate Degree Nursing (RN) Programs," in the amount of \$89,867, July 1, 2012 to June 30, 2013.						
	Chancellor's Office, California Community Colleges, "2012–2013 CTE Transitions, Grant ID: 12-223-090, formerly Tech Prep, in the amount of \$49,389, July 1, 2012 to June 30, 2013.						
14F. (Nish/Gilstrap)	RATIFY/APPROVE ACCEPTANCE OF FUNDS						
(Mon Choudp)	Recommend ratification/approval of funds as listed below:						
	CA Department of Boating and Waterways, "The Aquatic Center Grant Program", in the amount of \$41,600, February 1, 2012 through January 31, 2013. This application was approved by the Governing Board on January 11, 2012.						
14G. (Nish)	ACCEPTANCE OF GIFTS						
(MISH)	Recommend acceptance of gift(s) for anticipated use as indicated below:						
	\$7,500 donated by San Diego County Regional Airport Authority, to be used for general operations of the San Diego Contracting Opportunities Center.						
(Nish)	\$1,000 donated by Soroptimist Club, to benefit the Microenterprise Family Childcare Program, at the Higher Education Center in National City.						
(MSH)	\$1,000 donated by Purkayastha Family Foundation, to benefit the Microenterprise Family Childcare Program, at the Higher Education Center in National City.						
	\$1,000 donated by Lorna Fuller, to benefit the Microenterprise Family Childcare Program, at the Higher Education Center in National City.						
	Automated External Defibrillator, battery, and adult pad, donated by Paradise Valley Hospital for use by the Health Services Office.						
	\$1,000 donated by Ellucian, to benefit the Institutional Technology Department.						
	20 individual donations totaling \$3,012.10, made by various individuals, to the Journalism Trust/SUN Newspaper, in the School of Arts and Communication.						
14H. (Nish/Jerome)	CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)						
(Managionia)	Recommend approval of listed purchase orders:						
	General Fund No. 208104, 208216, 208251 and 208294						
14l. (Nish/Yanda)	PAYMENT OF BILLS - APRIL 1-30, 2012 (ENCLOSURE)						

### ITEM

# 14J. HR: ADOPT COMMENDATION RESOLUTION(S) (ENCLOSURE)

(Quarles)

Recommend adoption of commendation resolution for individual listed:

Maria Guadalupe Aleman, Food Service Worker, Food Services Completing 23 years of service

# 14K. HR ACADEMIC: EMPLOYMENT OF FACULTY (ENCLOSURE)

Recommend approval of employment effective as indicated; final salary placement is contingent upon verification of education and experience:

			Mos/	<u>Class/</u>	<u>Monthly</u>	<u>Annual</u>	Effective Date
Employee	Position	Department	Svc	Range	Salary	Salary	
David	Assistant	School of	10	<u></u>	\$4,805.80	\$48,058.00	08/17/12
Caspi	Professor of	Business,					
,	Administration	Professional &					
	of Justice	Technical					
		Education					

# 14L. HR ACADEMIC: ACADEMIC TRANSACTIONS (ENCLOSURE)

Recommend approval of academic transactions. Transactions may include academic assignments/stipends, academic assignments/reassigned time & minimum qualifications equivalency.

# 14M. HR ACADEMIC: HOURLY ACADEMIC EMPLOYMENT (ENCLOSURE)

Recommend approval of adjunct faculty employment for the 2012 summer semester and further recommend the Superintendent/President be authorized to employ additional hourly academic staff as may be needed for the 2012 summer semester.

# 14N. HR CLASSIFIED: EMPLOYMENT OF CLASSIFIED PERSONNEL

Recommend approval of listed employment as indicated below:

Employee Silvana Vereda	Position Library Assistant	<u>Department</u> Library	Months Service 12 months/ .90 FTE	Range/ Step Range 12/ Step 1	Monthly Salary \$2,664.00	Effective Date 06/14/12
Travis Rayburn	Vehicle & Equipment Mechanic (replacement)	Maintenance	12 months/ 1.0 FTE	Range 24/ Step 1	\$3,983.00	06/14/12

# 140. HR CLASSIFIED: CLASSIFIED TRANSACTIONS (ENCLOSURE)

Recommend approval of classified transactions. Transactions include notification of emergency assignments and short-term non-academic hourly assignments.

Effective Date

06/14/12

05/23/12

06/14/12

05/21/12

ITEM

Employee

#### HR CLASSIFIED: APPROVE CHANGE(S) IN CONTRACT SERVICE 14P.

Recommend approval of changes in contract service as listed below:

Position Months Service Range/Step Monthly Salary To Monthly Salary

Leonora Afuyog \*Senior Project Clerk-

International Programs

10 months/.50 FTE Range 13/Step 1 \$1.518.00

11 months/1.0 FTE Range 10/Step 1 \$2,817.00

Clerical Assistant II

Position

Months Service

Health Services

Range/Step

\*Project funding for this position will expire 6/30/12. Employee has elected transfer and demotion in lieu of lavoff.

Desiree Dolores Project Technician

Small Business **Development Lead Center** 12 months/1.0 FTE

Range 19/Step 1 \$3,521.00

\*Project Clerk Center for International Trade Development

12 months/.875 FTE Range 10/Step 6 \$3,001.25

\*Continued employment is contingent upon project terms and conditions.

Yadira Garcia

**EOPS** Technician

**EOPS** 12 months/1.0 FTE Range 22\*/Step 5 \$4,435.00

Student Activities

Coordinator Student Activities 12 months/1.0 FTE Range 26\*/Step 4 \$4,707.00

\*Includes 2 ranges for educational incentive.

Veronica Howard-Brooks Clerical Assistant III Academic Affairs 12 months/1.0 FTE Range 16\*/Step 4 \$3,677.00

Clerical Assistant III Campus Police 12 months/1.0 FTE

Range 16\*/Step 4

\$3,677.00

# 14Q. HR CLASSIFIED: APPROVE ELIMINATION OF VACANT CLASSIFIED PROJECT-**FUNDED POSITION**

Recommend elimination of the following position is due to the expiration of project funds effective June 30, 2012.

Senior Project Clerk – International Programs

# 14R. HR CLASSIFIED: RESOLUTION FOR ELIMINATION OF CLASSIFIED PROJECT-FUNDED POSITION (ENCLOSURE)

Recommend adoption of resolution eliminating the following project-funded position:

Project Clerk - Enrollment Grant

# 14S. HR CLASSIFIED: 39-MONTH REEMPLOYMENT STATUS

Pursuant to Education Code 88192, the following employee is placed in the 39-month reemployment status effective as indicated:

Name Wanda Maxwell

Re-employment Position Transfer Center Specialist Effective Date 6/7/12

<sup>\*</sup>Includes 3 ranges for educational incentive.

### ITEM

#### HR CLASSIFIED: RATIFY RESIGNATIONS/RETIREMENTS 14T.

Recommend ratification of resignations/retirement of the listed classified employee(s) who have resigned/retired. Their resignation/retirement has been accepted by the Superintendent/ President under delegation of powers.

**Employee** 

Position

Effective Date

Guadalupe Aleman

Food Service Worker

05/18/12

(retirement)

Food Services

05/10/12

Michael Muller

Vehicle & Equipment Mechanic

(resignation)

Maintenance

Item 14U pulled from the Consent agenda to follow Item 16 HR Information Items.

# Action (Carried)

#### **COMPENSATION REDUCTION FOR FY 2012-13** 15.

(Quarles)

Hernandez	Nader	S	Roesch	 Peraza	М	Valladolid	Espinoza Student Advisory Vote
Aye	Aye		Aye	Aye		Aye	Aye

Due to the District's severe budget crisis, the District and all employees within Southwestern College Education Association (SCEA), Classified School Employees' Association (CSEA), Southwestern College Administrators Association (SCCDAA) and Confidentials units, have ratified a Memorandum of Understanding and agree to a 5% compensation reduction for fiscal year 2012-13. The Superintendent/President and Vice Presidents are also subject to the terms of the agreement as follows:

For fiscal year 2012-13, all eligible employees will receive a step increase.

For fiscal year 2012-13, the salaries of all employees will be reduced by 5%.

Any new unrestricted revenue from the State for fiscal year 2012-2013 appearing on Schedule C from the State Chancellor's Office shall be used to partially or fully restore the reduced salaries for all employee groups.

### Information

#### 16. HR: INFORMATION ITEMS

#### 16A. FUNDING SOURCE FOR INCREASE IN VICE PRESIDENTS' SALARIES

(Quarles)

On March 14, 2012, the Governing Board approved additional ranges (AA-AD) to the Academic Administrator Salary Schedule. Range AD pertains specifically to the Vice President classification. As indicated in the cost information provided below, the cost for the salary increase is \$33,288 for the 2012-13 fiscal year. Funds from a vacant classified administrator position, to be eliminated, will be utilized to offset the cost of the additional salary range for Vice Presidents and also the establishment of a classified bargaining unit position.

Savings: Director of Payroll & Risk Management

(Vacant and funded classified administrator position)

\$112,992/year

Cost: Vice Presidents' Salary Increase

\$33,288/year

Cost: Risk Management Analyst

(New Classified Bargaining Unit Position)

\$58,248/year

Total Net Savings

\$21,456/year

Effective Date

06/04/12

06/04/12

ITEM

# 16B. HR ACADEMIC: LATERAL REASSIGNMENT

(Quarles)

Employee

Notification of listed lateral reassignments pursuant to Article II (Workload and assignments), Section I, (lateral reassignment) effective as indicated below:

PositionPositionMonths/ServiceMonths/ServiceRange/ClassRange/StepMonthly SalaryToMonthly Salary

Arlie Ricasa Director of Student

Development & Health

Development & Health Services 12 months/1.0 FTE

12 months/1.0 FTE Range F/Step 8 \$10,389.00/monthly Director of Extended Opportunities Programs & Services (EOPS)

& Services (EOPS)
12 months/1.0 FTE
Range F/Step 8
\$10,389.00/monthly

Aaron Starck Director of Extended Opportunities Programs

& Services (EOPS)
12 months/1.0 FTE
Range F/Step 4
\$9,504.00/monthly

Director of Student Development & Health

Services 12 months/1.0 FTE Range F/Step 4

Range F/Step 4 \$9,504.00/monthly

# 14U. HR ACADEMIC: ACADEMIC ADMINISTRATOR RE-EMPLOYMENT (ENCLOSURE)

This item was pulled from the consent agenda to be considered at this point of the agenda.

14U (Carried)

Hernandez		Nader	S	Roesch	Peraza	М	Valladolid	Espinoza Student Advisory Vote
Aye	F	Aye		Aye	Aye		Aye	Aye

Recommend approval re-employment and salary placement for the 2012-13 fiscal year. Pursuant to section V: (Salaries), Section A (Salary Schedules) of the <u>Academic Administrator Handbook</u>, administrators will advance one step within their salary range for each year of satisfactory full-time service until the maximum of their range has been reached.

# Action (Carried)

### 17. FACILITIES

(Nish/Brown)

	Hernandez	М	Nader	Roesch	Peraza	s	Valladolid	Espinoza Student Advisory Vote
	Aye		Aye	Aye	Aye		Aye	Aye

# 17A. REJECTION OF BID 194, TRADE PACKAGE NO. 01 (ENCLOSURE)

Recommend rejection of Bid 194, Trade Package No. 01 as all three bids were deemed non-responsive and staff were advised by legal counsel to reject all bids.

# 17B. AWARD OF BID NO. 194, TRADE PACKAGE 02 AND AGREEMENT WITH SIERRA PACIFIC WEST, INC.

17B1. Award of Bid No. 194, Trade Package 02, to Sierra Pacific West, Inc. (ENCLOSURE)

Recommend award of Bid No. 194, Trade Package 02, to Sierra Pacific West, Inc., for Demolition, Grading, Earthwork, Asphalt Paving, Abatement and Permanent Soil Nail Assembly services for Southwestern College Central Plant, Field House and Stadium Improvement Projects(s), for the period June 25, 2012 to March 3, 2014, inclusive, in an amount not to exceed \$1.848.960.

# 17B2. Agreement with Sierra Pacific West, Inc. (ENCLOSURE)

Approve Agreement No. A3523.12 with Sierra Pacific West, Inc., for construction services related to Bid 194, Central Plant, Field House and Stadium Improvement Project(s), Trade Package No. 02-Demolition, Grading, Earthwork, Asphalt Paving, Abatement and Permanent Soil Nail Assembly, for the period June 25, 2012 to March 3, 2014, inclusive, in an amount not to exceed \$1,848,960.

# 17C. AWARD OF BID NO. 194, TRADE PACKAGE 05 AND AGREEMENT WITH TEAM C CONSTRUCTION

17C1. Award of Bid No. 194, Trade Package 05, to Team C Construction (ENCLOSURE)

Recommend award of Bid No. 194, Trade Package 05, to Team C Construction, for Structural Concrete, Site Concrete, Landscape Arch Concrete, Shot Crete, and Waterproofing for Southwestern College Central Plant, Field House and Stadium Improvement Projects(s), for the period June 25, 2012 to March 3, 2014, inclusive, in an amount not to exceed \$4,147,000.20.

17C2. Agreement with Team C Construction (ENCLOSURE)

Approve Agreement No. A3526.12 with Team C Construction, for construction services related to Bid 194, Central Plant, Field House and Stadium Improvement Project(s), Trade Package No. 05-Structural Concrete, Site Concrete, Landscape Arch Concrete, Shotcrete, and Waterproofing, for the period June 25, 2012 to March 3, 2014, inclusive, in an amount not to exceed \$4,147,000.20.

ITEM

Action (Carried)

# 18. RATIFICATION / APPROVAL OF AGREEMENTS - COST TO DISTRICT (ITEMS A THROUGH B)

 Hernandez	s	Nader	М	Roesch	Peraza		Valladolid	Espinoza Student Advisory Vote
 Aye		Aye		Aye	Aye	<u> </u>	Aye	Aye

# 18A. RATIFICATION OF AGREEMENTS

Vice President Peraza asked for an explanation of what is new and not anticipated in some of the contracts, in particular Item 18A4. Temple stated that suspension of the corner lot project resulted in changes in the landscaping entry project. Brown responded to Item 18A4. The SDG & E make ready project was not anticipated; loop road service was not in the original proposed project and the fire road was expanded.

18A1. Amendment No. 2 to Agreement with RBF Consulting (ENCLOSURE)

(Nish/Brown)

Approve Amendment No. 2 to Agreement No. A3215.11 with RBF Consulting, for additional engineering services, for an extended period to December 31, 2012, inclusive, for an additional fee not to exceed \$69,150, for a new contract amount not to exceed \$167,200.

18A2. Amendment No. 3 to Agreement with BRG Consulting (ENCLOSURE)

(Nish/Brown)

Approve Amendment No. 3 to Agreement No. A3107.11 with BRG Consulting, to reduce proposed environmental support services, for the extended period to December 31, 2012, inclusive, and reduce the contract amount by \$29,642 for a new contract amount of \$112,933.

18A3. Amendment No. 1 (Credit) to Agreement with Fordyce Construction (ENCLOSURE)

(Nish/Brown)

Approve Amendment No. 1 to Agreement No. A3025.10 with Fordyce Construction, for a credit back to the District in the amount of \$8,490 as the allowance reconciliation and financial close-out negotiation for the Snack Bar / Café project. The resulting contract amount is decreased by \$8,490 for a final total of \$3,152,440 and extends the completion date to December 15, 2011.

18A4. Amendment No. 6 to Agreement with M. Arthur Gensler Jr. & Associates, Inc. (ENCLOSURE)

(Nish/Brown)

Approve Amendment No. 6 to Agreement No. A3169.10 with M. Arthur Gensler Jr. Associates, Inc. (Gensler), for additional architectural services, in an amount not to exceed \$396,415 for a new contract total, inclusive, not to exceed \$2,753,155.

# 18B. APROVAL OF AGREEMENTS

18B1. Agreement with Sheila Forsberg (ENCLOSURE)

(Quarles)

Approve Agreement No. A3221.12 with Sheila Forsberg to conduct job analysis audits and provide ongoing technical assistance, for the period July 1, 2012 to June 20, 2013, inclusive, in an amount not to exceed \$25,000.

18B2. Amendment No. 3 to Agreement No. A3010.10 with Western Interpreting Network (ENCLOSURE)

(Suarez)

Approve Amendment No. 3 to Agreement No. A3010.10 (RFP 117) with Western Interpreting Network, for American Sign Language interpreting services, for the period July 1, 2011 to June 30, 2012, inclusive, for a revised contract amount not to exceed \$280,000.

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(Suarez)	18B3.	Amendment No. 4 to Agreement No. A3010.10 with Western Interpreting Network (ENCLOSURE)
(Gadioz)		Approve Amendment No. 4 to Agreement No. A3010.10 (RFP 117) with Western Interpreting Network, to renew agreement for American Sign Language interpreting services, for the period July 1, 2012 to June 30, 2013, inclusive, in an amount not to exceed \$300,000.
(Suarez)	18B4.	Extension No. 2 to Agreement No. A3008.10 with E-Captions.Com Official Real Time Captioning Associates, Inc. (ENCLOSURE)
(Suarez)		Approve Extension No. 2 to Agreement No. A3008.10 (RFP 117) with e-Captions.com Official Real Time Captioning Associates, Inc., to renew agreement for American Sign Language interpreting and Speech to Text services, for the period July 1, 2012 to June 30, 2013, inclusive, in an amount not to exceed \$20,000.
(Suoroz)	18B5.	Amendment No. 2 to Agreement No. A3009.10 with Network Interpreting Services (ENCLOSURE)
(Suarez)		Approve Amendment No. 2 to Agreement No. A3009.10 (RFP 117) with Network Interpreting Services, to renew agreement for American Sign Language interpreting services, for the period July 1, 2012 to June 30, 2013, inclusive, in an amount not to exceed \$50,000.
(Nish/Brown)	18B6.	Agreement with SWS Engineering, Inc. (ENCLOSURE)
(,		Approve Agreement No. A3548.12 related to Bid No. 194, Trade Package No. 1-Surveying, with SWS Engineering Inc., for professional land surveying services, for the period June 14, 2012 to April 20, 2014, inclusive, in an amount not to exceed \$22,032.
(Nish)	18B7.	Amendment No. 1 to Agreement with Robert J. Temple (ENCLOSURE)
(141911)		Approve Amendment No. 1 to Agreement No. A3423.11 with Robert J. Temple, for additional consultant services, for the period July 1, 2012 to September 30, 2012, inclusive, in an increased amount not to exceed an additional \$15,000, for a new contract total, not to exceed \$60,000.

Action (Carried)

# ITEM 19. APPROVAL/RATIFICATION OF AGREEMENTS - NO COST / INCOME (ITEMS A THROUGH B)

-	Hernandez	М	Nader	Roesch	s	Peraza	•	Valladolid	Espinoza Student Advisory Vote
	Aye		Aye	Aye		Aye		Aye	 Aye _

#### **RATIFICATION OF AGREEMENTS** 19A.

19A1. Sub-Agreement with Rancho Santiago Community College District (ENCLOSURE)

(Tyner)

Ratify Sub-Agreement No. AR3507.12 with Rancho Santiago Community College District, for the Entrepreneurship Pathways Project, to provide business ownership concepts to youth ages 14-17, for the period of April 1, 2012 to January 31, 2013, inclusive, in the amount of \$50,000 income to the District.

Modification No. 1 to Agreement with San Diego Workforce Partnership, Inc.

(ENCLOSURE)

19A2 (Carried)

i		\—- · - —		,						 
Н	ernandez	Na	ader		Roesch	S	Peraza	M	Valladolid	Espinoza Student Advisory Vote
Abs	tain	Aye	Ì		Aye		Aye		Aye	Aye

(Tyner)

Ratify Modification No. 1 to Agreement No. AR3514.12 with San Diego Workforce Partnership, Inc. for the provision of training sessions to Green Building participants, for the period July 1, 2011 to December 31, 2012. inclusive, in the amount \$109,400 income, with an in-kind match cost of \$14,790, for a net amount of \$94,610 income to the District.

19A3. Agreement with Osaka Jekei College (ENCLOSURE)

(Tyner)

Ratify Agreement No. AR3506.12 with Osaka Jekei College, for the International Medical Office Support Educational and Cultural Symposiums, for the period of April 25, 2012 to December 31, 2014, inclusive, in the maximum amount of \$16,000 income to the District.

Amendment No. 1 to Agreement with Yosemite Community College District, Child Development Training Consortium (ENCLOSURE)

(Tyner)

Ratify Amendment No. 1 to Agreement No. AR3357.11 with the Yosemite Community College District, Child Development Training Consortium, to provide 75 additional units and 25 contingent units to child development students, for the period September 1, 2011 to June 30, 2012, inclusive, in an amount not to exceed \$2,500 additional income to the District, bringing the total contract amount to \$15,000.

19A5. Agreement with the U.S. Small Business Administration (ENCLOSURE)

(Tyner)

Ratify Agreement No. AR3496.12 with U.S. Small Business Administration (U.S. SBA), for the San Diego & Imperial Small Business Development Center Network services, for the period January 1 to December 31, 2012, inclusive, in the revised amount of \$1,044,503 income to the District. The original award amount was \$1,031,137. Application for funds was approved by the Governing Board on October 12, 2011. Funds were accepted by the Governing Board on April 11, 2012.

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19B.	<u>APRO</u>	VAL OF AGREEMENTS
(Tyner)	19B1.	Memorandum of Understanding with Camara de Negocios Mexicoamericana (CANEMEXA) (ENCLOSURE)
(Tyrier)		Approve Memorandum of Understanding No. M3508.12 with Camara de Negocios Mexicoamericana (CANEMEXA), to develop and foster a mutual collaboration in order to strengthen and expand international trade business development in the local region, for the period June 14, 2012 to June 30, 2014, inclusive, at no cost to the District.
(Tyner)	19B2.	Agreement with Covenant Retirement Communities (ENCLOSURE)
(Tynor)		Approve Agreement No. A3495.12 with Covenant Retirement Communities, for clinical training for health occupation program students, for the period July 1, 2012 to June 30, 2017, inclusive, at no cost to the District.
(Tyner)	19B3.	Agreement with City of Coronado (ENCLOSURE)
(Tyrion)		Approve Agreement No. AR3481.12 with the City of Coronado, for the Sea Camp Program, for the period July 9 to August 10, 2012, inclusive, in the amount of \$15,625 income to the District.
(Typer)	19B4.	Amendment No. 1 to Agreement with Prime Healthcare Paradise Valley, LLC (ENCLOSURE)
(Tyner)		Approve Amendment No. 1 to Agreement No. A2270.07 with Prime Healthcare Paradise Valley, LLC, for providing clinical training experiences, for the period July 1, 2012 to June 30, 2017, inclusive, at no cost to the District.
(Tyner)	19B5.	Amendment No. 1 to Agreement with County of San Diego (ENCLOSURE)
(Tyriot)		Approve Amendment No. 1 to Agreement No. A43204.11 with County of San Diego, to establish an agreement for facilities use, for the period July 1, 2012 to June 30, 2022, inclusive, at no additional cost to the District.
(Typor)	19B6.	Agreements with Agencies for EMT/P Field Training (ENCLOSURE)
(Tyner)		Approve Agreements with agencies listed below, for providing opportunities for field training experiences for the Emergency Medical Technology and Paramedic students, for the period July 1, 2012 to June 30, 2017, inclusive, at no cost to the District.
		A3515.12 City of Carlsbad Fire Department A3516.12 City of Escondido A3517.12 Lakeside Fire Protection District A3518.12 Oceanside Fire Department A3519.12 San Miguel Fire Protection District A3520.12 Vista Fire Department
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(Tyner)	19B7.	Agreements with Agencies for Student Internship Program (ENCLOSURE)
(Tyrici)		Approve Agreements with agencies listed below, for Student Internship Program, for the period June 14, 2012 to June 30, 2015, inclusive, in varied stipend amounts ranging from \$500 to \$3,000.
		A3510.12 University of Washington A3511.12 The Scripps Research Institute A3512.12 San Diego State University A3513.12 National Institute of Health
(Tyner)	19B8.	Agreement with County of San Diego Health and Human Services Agency, The Knowledge Center (ENCLOSURE)
(Tyliel)		Approve Agreement No. A3547.12 with the County of San Diego Health and Human Services Agency, The Knowledge Center, for CPR and First Aid instruction, for the period July 1, 2012 to June 30, 2013, inclusive, in the approximate amount of \$5,566 income to the District.
(Tyner)	19B9.	Agreement with State of California Department of Parks and Recreation (ENCLOSURE)
(Tyrier)		Approve Agreement No. A3546.12 with the State of California Department of Parks and Recreation, for lifeguard instruction, for the period July 1, 2012 to June 30, 2013, inclusive, in an approximate amount of \$47,160 income to the District.
/T. (20 0 F)	19B10.	Agreement with City of Imperial Beach (ENCLOSURE)
(Tyner)		Approve Agreement No. A3545.12 with the City of Imperial Beach, for the Marine Safety Service Training Program, for the period July 1, 2012 to June 30, 2013, inclusive, in an approximate amount of \$47,160 income to the District.

# Action (Carried)

ITEM

# 20. ADOPT DISTRICT PROCEDURES - SECOND READING (ITEMS A THROUGH C)

Hernandez	Nader	М	Roesch	s	Peraza	Valladolid	Espinoza Student Advisory Vote
Aye	Aye		Aye		Aye	Aye	Aye

As part of the ongoing review and revision of the Southwestern Community College District Policies and Procedures Manual, the following procedures appear before the Governing Board for adoption:

20A. PROCEDURE NO. 2745 - GOVERNING BOARD SELF-EVALUATION (ENCLOSURE)

First Reading May 9, 2012 (This is a new procedure)

20B. PROCEDURE NO. 2205 - GOVERNING BOARD ATTORNEY LIST (ENCLOSURE)

First Reading May 9, 2012 (This is a new procedure)

20C. PROCEDURE NO. 2740 - BOARD EDUCATION (ENCLOSURE)

First Reading May 9, 2012 (This is a new procedure)

# Action (Carried)

# 21. ADOPT RESOLUTION

Hernandez	М	Nader	Roesch	s	Peraza	Valladolid	Espinoza Student Advisory Vote
Aye		Aye	 No		Aye	Aye	Aye

Recommend adoption of listed resolution:

RESOLUTION RECOMMENDING THE NEGOTIATION OF A COMMUNITY BENEFITS AGREEMENT FOR SOUTHWESTERN COMMUNITY COLLEGE PROPOSITION R CONSTRUCTION PROJECTS (ENCLOSURE)

Vince Vasquez, National University System Institute For Policy Research, spoke regarding policy report findings for Project Labor Agreements (PLA) and indicated statistical tests show that costs are higher when school district build under PLAs.

The Board recessed at 9:20 p.m. and reconvened at 9:25 p.m.

Superintendent/President Nish noted that an amendment to the published resolution was presented to the Board and available for the public. The amended resolution reflected the last section of the second paragraph to be deleted with strikethrough:

and desires to create an atmosphere of true labor management cooperation;

The Board discussed the proposed resolution. Board Members Nader, Valladolid, and Peraza spoke in support of the resolution, and their comments included the benefits of the resolution to the community. Member Roesch spoke in opposition to a PLA and indicated that it was discriminating and noted that projects under Prop AA were completed on time and on budget without a PLA in place. Hernandez spoke regarding inclusivity and asked about including the local small businesses/contractors. Nader offered an amendment to the resolution to add the following language to the last paragraph:

; and directions to District negotiators to address issues identified by interested union and non-union parties.

Hernandez concurred with the amendment and Peraza accepted the motion as amended. Pursuant to Board policy, at 10:00 p.m., Valladolid motioned to extend the meeting until 10:30 p.m., seconded by Nader and unanimously carried. After discussion, the Board voted 4-1 to adopt the resolution as amended.

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		Hernan	dez	М	Nader	Roesch		Peraza_	s	Valladoli	d	Espinoza Student Advisory Vote			
		4ye			Aye	Aye		Aye		Aye		Aye			
		Consid	ler appr	ova	l of letter of	support for the C	Chula	Vista Bayf	ront	Master Pla	an.				
Information	23.	NON-A	CTION	ITE	MS - INFO	RMATION ITEM	IS (IT	EMS A TH	IRO	JGH D)					
		23A.	SUBM	IITT	AL OF PUR	CHASE ORDEF	RS FC	R REVIE	<u>//</u> (E	NCLOSUF	RE)				
	(Nish/J	lerome)	General Fund Nos. 207965 - 208342 Blanket Fund Nos. B1957 – B1960												
		23B. COMPARATIVE STATEMENT OF REVENUES & EXPENSES REPORT FOR PER ENDING APRIL 30, 2012 (ENCLOSURE)													
	(Nish/)	(anda)	<u>ENDIN</u>	1G /	<u> APRIL 30, 20</u>	012 (ENCLOSU	RE)								
	(Nish/Yanda)  23C. GENERAL FUND CASH ANALYSIS FOR PERIOD ENDING APRIL 30, 20														
	(Nilah (		(ENCL									<del></del>			
	(Nish/)	,													
	23D. <u>CCFS-311Q FOR PERIOD ENDING MARCH 31, 2012</u> (ENCLOSURE) (Nish/Yanda)														
Administrative	24.		IISTRA	ΤΙVΙ	E REPORTS	5									
Reports	(Nade	24A.	KATH	ΥT	YNER, VICE	PRESIDENT F	OR A	CADEMIC	AF	FAIRS					
		24B.	24B. BUSINESS & FINANCIAL AFFAIRS												
	24C. JOSEPH QUARLES, ED.D, INTERIM VICE PRESIDENT FOR HUN										IAN RESOURCES				
		24D.	ANGE	LIC	A L. SUARE	Z, PH.D., VICE	PRE	SIDENT F	OR S	STUDENT	AFFA	IRS			
Superintendent/	25.	SUPERINTENDENT/PRESIDENT'S REPORT													
President's Report	(Nish)	MELIN	DA NIS	H, E	ED.D., SUPE	ERINTENDENT/	PRES	SIDENT							
		25A.	FOLL	WC	-UP LOG (E	NCLOSURE)									
Board Requests	26.		RNING	во	ARD REQU	EST(S) FOR INI	FORM	MATION							
For Information	(Herna	Informa	ation Re			venue-generating	g idea		ard l	<u>Member</u>	Regu Monti	ested Date hly			
Governing	27.	•			ARD REPOI		-					-			
Board Reports	(Herna					EMBER JUAN L	_UIS I	ESPINOZ/	4						
		27B.	BOAR	D N	/EMBER TI	M NADER									
		27C.	BOAR	D N	MEMBER JE	AN ROESCH, E	D.D.								
		27D.	BOAR	D N	MEMBER TE	RRI VALLADOL	_ID								
		26E.	BOAR	D V	ICE PRESI	DENT HUMBER	то Р	ERAZA							

27F. BOARD PRESIDENT NORMA L. HERNANDEZ

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	ITEM		
Closed Session	28. (Herr	CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) nandez)	
Adjournment	<b>29.</b> (Herr	ADJOURNMENT 10:24 p.m. nandez)	
Information	30.	NEXT REGULAR MEETING	
		Wednesday, July 11, 2012 Southwestern College Higher Education Center at National City Room 7201 A & B 880 National City Blvd. National City CA 91950	

Melinda Nish, Ed.D. Governing Board Secretary

Norma L. Hernandez Governing Board President

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