SOUTHWESTERN COLLEGE

MINUTES

REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ROOM 214 SOUTHWESTERN COLLEGE

NORMA L. HERNANDEZ, GOVERNING BOARD PRESIDENT
HUMBERTO PERAZA, JR., GOVERNING BOARD VICE PRESIDENT
TIM NADER, GOVERNING BOARD MEMBER
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
CLAUDIA DURAN, STUDENT GOVERNING BOARD MEMBER
MELINDA NISH, ED.D., SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

6:15 p.m. Call to Order / Announcement of Closed Session Agenda 7:00 p.m. Reconvene in Open Session

Wednesday, March 14, 2012

Southwestern Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at 619.482.6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Southwestern College, Office of the Superintendent/President, 900 Otay Lakes Road, Chula Vista, CA 91910; at the College website www.swccd.edu; or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Mary Ganio, Executive Assistant to the Superintendent/President, at 619.482.6301 or email at mganio@swccd.edu.

Persons wishing to address the Governing Board under Oral Communication should complete a Request for Oral Communication card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	1. CALL TO ORDER (Hernandez) 6:15 p.m., Room 214
	Present: Hernandez, Peraza, Nader Absent: Roesch, Valladolid, Duran (Student Board Member)
Announcement Closed Session Agenda	2. ANNOUNCEMENT OF CLOSED SESSION AGENDA (Hernandez) Members of the public may be present to hear the closed session announcements and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Request for Oral Communication card available at the reception table. No speakers.
	2A. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Joseph N. Quarles, Ed.D. Employee Organizations: CSEA, SCEA, SCCDAA, Confidentials Unrepresented Employees: Vice Presidents

Government Code sections 54957 and 54957.6

ITEM 2B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code Section 54957 2C. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION Government Code Section 54956.9 CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION 2D. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: 4 potential cases Initiation of litigation pursuant to subdivision (c) of Section 54956.9: 1 potential case Closed Session ADJOURN TO CLOSED SESSION 6:18 p.m. (Hernandez) Reconvene in **RECONVENE IN OPEN SESSION 7:24 p.m.** Open Session (Hernandez) Present: Hernandez, Peraza, Nader, Roesch, Valladolid, Duran (Student Board Member) Pledge of 5. PLEDGE OF ALLEGIANCE Allegiance (Hernandez) **Closed Session** ANNOUNCEMENT OF CLOSED SESSION ACTION (If applicable) Announcement (Hernandez) No reportable action. **APPROVAL OF MINUTES (ENCLOSURE)** Approval of 7. Minutes (Hernandez) (Carried) Duran Hernandez S Nader Roesch Peraza Μ Valladolid Student Advisory Vote Aye Aye Aye Aye Aye Ave Regular Meeting, February 8, 2012 (Amended) Special Meeting, February 22, 2012 Special Meeting, March 7, 2012 Peraza amended the Oral Communication portion of the minutes of February 8. **PRESENTATIONS** Presentations 8. 8A. **EMPLOYEE OF THE QUARTER JANUARY-MARCH 2012:** Janet Bynum, Administrative Secretary II, Student Services Presenters: Robert A. Unger, Esq., Interim Director of Human Resources; Mia McClellan, Dean of Student Services: Bruce MacNintch, CSEA President 8B. ACCOUNTABILITY REPORTING FOR THE COMMUNITY COLLEGES (ARCC) (ENCLOSURE)

Presenters: Kathy L. Tyner, M.S., Interim Vice President for Academic Affairs; Linda Gilstrap, Dean, Institutional Effectiveness and Executive Director, Southwestern College Foundation; Linda Hensley, Director, Institutional Research, Planning and Grants

Graphs were presented for all eight indicators. The first indicator Student Progress and Achievement Rate had the peer group high at 51.6%. Governing Board President Hernandez confirmed if the peer group average was 46.8% and also commented on SWC having the highest percentage at 51.6%.

Interim VP Tyner explained the second graph illustrating the % of students who earned at least 30 units. Trustee Valladolid asked for confirmation that the blue line on the graph represented SWC moving from 75.2% in 03-04 to 08-09 and 04-05 to 09-10. The Persistence, Annual Successful Course Completion Rate for Credit Vocational Courses and Annual Successful Course Completion Rate for Credit Basic Skills Courses graphs were presented. Governing Board President Hernandez noted SWC's percentage fell below the peer group average for Completion Rate for Credit Basic Skills.

Regarding Improvement Rate for Credit Basic Skills Courses in which our percentage from last year improved and we were below the peer group average. GB President Hernandez asked what % of our students are taking at least one Basic Skills class and Interim VP Tyner reported that at least 80% of our students are taking a Basic Skills class.

SWC's Self Assessment for the 2011 ARCC report was also shared with the Governing Board. It was reported that SWC performed above our peer average in four of the seven indicators and that SWC improved over the previous year in four of seven indicators. GB President Hernandez asked if any faculty-to-faculty articulation in Basic Skills is being discussed with local high school districts. Trustee Nader asked questions concerning the metrics – do they have further data/info on each area of improvement so that policy makers can make better decisions. Student Trustee Duran noted that changes to assessment tests in math might appear small, however, this change helps students tremendously.

Oral Communication

9. ORAL COMMUNICATION

Persons wishing to address the Governing Board under this item should fill out a Request for Oral Communication card available at the reception table and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does not constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

Clarissa Andrade and Laura Del Castillo, Puente Project, expressed gratitude for support of the program.

Dorothy Gaffney-Madsen spoke regarding budget and contract issues.

The following individuals spoke in opposition to Item #17 – VP Salaries:

Janet Mazzarella Veronica Burton Kathleen Lopez Phil Lopez Veronica Burton Matt Kriz

Veronica Burton on behalf of Candice Tafolla-Shreiber, spoke regarding Budget cuts and VP salaries.

Corina Soto, spoke regarding pay cuts and reemployment of employee laid off.

Nancy Stubbs thanked the Board for continuing to be proactive and serving as a role model for other districts.

Karen Janney acknowledged the Board for its transparency to communicate good and bad

Nicholas Segura spoke in support of Item #16 Prop R New Look.

Matt Kriz's support for the Prop R New Look was noted for the record.

Ken Seaton's support for the Prop R New Look was noted for the record.

William Perno spoke regarding investigating a matter of an employee who had been laid off.

	ITEM				• • •		<u> </u>		Fage 4 Of 1			
Recusal from Agenda Items	10. (Nish)		CEMENT OF R									
								he Governing Bo ght be a potential				
		None.										
Academic Senate Report	11. (Herna	ndez)	CADEMIC SENATE REPORT ez) ROFESSOR ANGELINA E. STUART, PRESIDENT, ACADEMIC SENATE									
Union/	12											
Association Reports	12. UNION/ASSOCIATION REPORTS (Hernandez) 12A. PROFESSOR ANDREW MACNEILL, PRESIDENT, SOUTHWESTERN COMEDUCATION ASSOCIATION (SCEA)											
			RUCE MACNIN' SSOCIATION (C			IT, C	CALIFORNIA	A SCHOOL EMPL	LOYEES			
			ARON STARCK STRICT ADMIN					RN COMMUNITY CCDAA)	COLLEGE			
ASO Report	13.		ATED STUDEN	T OF	RGANIZATIO	ON (ASO) REPO	DRT				
	(Herna	(Hernandez) 13A. CANDY ARIAS, ASO EXECUTIVE VICE PRESIDENT										
		13B. TAMEIKA GUERRERO, ASO VICE PRESIDENT FOR CLUB AFFAIRS (Absent) Mary Grace Torres read a message on Tameika's behalf.										
		1	3B1. Architectu	ure C	lub—Prese	nter:	Maria Diaz					
Action	14.	APPROVE CONSENT CALENDAR (ITEMS A THROUGH T)										
(Carried)		Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.										
		Peraza p	ulled Item 14A f	for d	iscussion.							
		Hernand	ez announced a	men	dments to It	ems	#14D and 1	40.				
		14A. <u>F</u>	RATIFY/APPRO	VE I	FACILITY US	SE R	EQUEST(S)				
Item 14A	(Brahm	•		1_	1				Duran			
(Carried)		rnandez	Nader	S	Roesch	M	Peraza	Valladolid	Student Advisory Vote			
	Aye		Aye	J	Aye	l	Aye	Aye	Aye			
		F	Recommend rati	ficat	ion/approval	of fa	acility use re	quests listed belo	ow:			
	Organia Infant S Resour	Swim	Facility Requ Lap Pool	<u>ueste</u>	Infa	int s	wim workshop	<u>Date</u> 2/27/12	Total Charge \$32.00			
	Nationa Univers	al	Classroom 5	555		sses	•	3/1/12 - 12/31/12	\$4,950.00			
		Sur Kenne	Soccer Field Football Fiel	d		g Sh	ow	6/14/12 - 6/17/12	\$1,820.00 Plus 50%			

Parking Peraza inquired about the status of the Civic Center policy. S/P Nish and Interim VP Brahmbhatt indicated that the policy would be ready by May.

Parking Lots E, F & G

proceeds from Overnight

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14B. RATIFY/APPROVE TRAVEL ADVANCE REQUEST(S)
(Brahmbhatt)

Items 14B-T (Carried) Approved as Amended

70	annonate							
	Hernandez	Nader	s	Roesch	Peraza	М	Valladolid	Duran Student Advisory Vote
	Aye	Aye		Aye	Aye		Aye	Aye

Recommend ratification/approval of travel advance requests listed below:

Employee Davis, Terry	Purpose CCC Athletic Association Annual Convention, San Mateo, CA	<u>Date</u> 4/2/12-4/6/12	<u>Cost</u> \$724.80
Felan-Gonzales, Sylvia	Puente Project Student Field Trip Berkeley, CA	4/19/12-4/21/12	\$300.00
Fischer, Rachel	Association of Procurement Tech. Assistance Center Spring Conference., Seattle, WA	3/19/12-3/22/12	\$1,100.00 Project funded
Nagura, Cynthia K.	HUD-Office of Univ. Partnership National Conv. New Orleans, LA	4/23/12-4/26/12	\$1,500.00 Grant funded
Pamintuan, Eric	2012 STEP Grantees Meeting, Arlington, VA	3/14/12-3/16/12	\$680.00 Grant funded
Trujillo, Debbie	National ASBDC Spring Meeting 7 Legislative Visits, Washington, DC	3/18/12-3/23/12	\$1,000.00 Project funded

14C. RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S)

Recommend ratification/approval of employment of consultants listed below:

<u>Department</u> (Tyner)	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
Arts & Communication	Indah Boyle	Two dance master classes in ballet and modern Agreement No. A344912	4/18/12	Not to exceed \$200
Arts & Communication	Mary Larson	Costume designer for theatre production of "Anon(ymous)" Agreement No. A3450.12	3/14/12– 4/13/12	Not to exceed \$1,000
(Suarez) CTECS/WRC	We End Violence	Conduct gender violence and discrimination workshops (Agreement No. A3447.12)	3/15/12 – 5/20/12	Not to exceed \$1,500

14D. <u>RATIFY/APPROVE FILING OF GRANT APPLICATION(S)</u> (Brahmbhatt Nish)

Recommend ratification/approval of listed filing of applications to meet deadlines:

United States Department of Agriculture, National Institute of Food and Agriculture, "SoGRo! Project", in the amount of \$300,000, July 1, 2012- June 30, 2014.

14E. RATIFY/APPROVE ACCEPTANCE OF FUNDS

(Nish)

Recommend ratification/approval of funds as listed below:

US Department of Labor, San Jose State University Research Foundation, "California Statewide Biotechnology Clinical Laboratory Consortium Project" subaward in the amount of \$2,700 for year three funding (March 1, 2012 through February 28, 2013). Total award amount is \$48,576. The acceptance of Funds for the original application was approved by the Governing Board on October 13, 2010.

14F. (Brahmbhatt)

ACCEPTANCE OF GIFTS

Recommend acceptance of gift(s) for anticipated use as indicated below:

Donation to the School of Social Sciences and Humanities, Mini-Museum of Mexican American History, by Dr. Angelica Loera-Suarez of an art piece (alebrije) by Oaxacan artist Victor Aguilar.

500 San Diego Padre Cooler Bags, donated by the San Diego Padres, to be distributed to the students participating in the College for Kids Program (400 bags) and the Puente Project Program students (100 bags).

14G. (Brahmbhatt)

RATIFY VOLUNTEER SERVICES (ENCLOSURE)

Recommend ratification of volunteer services effective January 2012 through December 2012.

14H. (Tyner)

APPROVE MARCH 14, 2012 CURRICULUM SUMMARY REPORT (ENCLOSURE)

Recommend approval of March 14, 2012 Curriculum Summary Report.

The March 14, 2012 Curriculum Summary Report (CSR) is a compilation of the new and revised curriculum proposed by faculty and submitted to the Curriculum Committee (CC), a subcommittee of the Academic Senate November 11, 2011 through February 7, 2012. Faculty submit proposals for new and/or revised curriculum to the CC. The CC reviews and scrutinizes curriculum for academic rigor, transferability and/or occupational competencies, student benefit, and institutional fit, as stated in Title 5 and the State Chancellor's Curriculum Handbook. Once these and other considerations are met, the CSR is forwarded to the Superintendent/President and Governing Board for review and approval before being sent to the State Chancellor's Office.

The Southwestern College CC:

- · reviewed and approved 12 new courses,
- 15 course modifications and
- · 6 program modifications.

14I. (Brahmbhatt)

CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)

Recommend approval of listed purchase orders:

General Fund No. 206409, 206077 and 206413

14J. (Brahmbhatt)

PAYMENT OF BILLS - JANUARY 1-31, 2012 (ENCLOSURE)

14K.

HR ACADEMIC: REDUCED FACULTY SERVICE

(Quarles)

Pursuant to provisions set forth in Article VII, Section 7.8 of the 2009-2012 SCEA Contract, the following employee is eligible and requests participation in the Reduced Faculty Service program, effective with the 2012-13 academic year.

Employee Teresa Poulos Position/Department
Professor of Dental Hygiene
Dental Hygiene Program

Reduction in Service From 100% to 53.33%

14L. HR ACADEMIC: RE-EMPLOYMENT OF TENURE-TRACK ACADEMIC STAFF

14L1. Pursuant to Education Code section 87608(b), recommend approval of oneyear re-employment contract for the 2012-13 academic year for the following four (4) probationary academic employee(s) completing less than one full year of service:

Sylvia Garcia-Navarrete
John Pickelle

John Rieder Kevin Roof

14L2. Pursuant to Education Code section 87608(b), recommend approval of oneyear re-employment contract for the 2012-13 academic year for the following two (2) probationary academic employee(s) completing the first year of satisfactory service:

Michael Buckley Rosemarie Cruz

14L3. Pursuant to Education Code section 87608.5(b), recommend approval of twoyear re-employment contract for the 2012-14 academic years for the following eight (8) probationary academic employees completing the second year of satisfactory service:

Osvaldo Amezcua

Maria Jelaca-Tavakoli

Vernell Dunkley Jamie Florez Laura Galvan-Estrada Dana Maue Silvia Nadalet Brad Platt

14L4. Pursuant to Education Code section 87608.5, the following eleven (11) probationary academic employees completing the third year of satisfactory service, and pursuant to contract, shall be re-employed for the 2012-13 academic year:

Joyce Bayles Karen Cliffe Veronica Guaracha Diana Kelly, Ph.D. Yasmin Mossadeghi Sandra Peppard Stuart Shaffer Angela Rock Val Villegas Jessica Whitsett

Maria Olivas

14L5. Pursuant to Education Code section 87608.5, the following one (1) probationary academic employee completing the third year of service, and pursuant to contract, shall be re-employed for the 2012-13 academic year:

Courtney Leckey

14L6. Pursuant to Education Code section 87609(a), recommend tenure status and re-employment for the 2012-13 academic year for the following four (4) probationary contract academic employee(s) completing their fourth year of satisfactory service. With acceptance of this offer of reemployment and by reporting to duty, these employees will gain regular academic status effective with the fifth year of service:

Felipe Ballon John Lewis Luis Osuna, M.D. Nghiep Quan

14M. HR ACADEMIC: ACADEMIC TRANSACTIONS (ENCLOSURE)

Recommend approval of academic transactions. Transactions may include academic assignments/stipends, academic assignments/reassigned time & minimum qualifications equivalency.

14N. HR CLASSIFIED: EMPLOYMENT OF CLASSIFIED PERSONNEL

Recommend approval of listed employment as indicated below:

			<u>Months</u>	Range/	<u>Monthly</u>	<u>Effective</u>
Employee	<u>Position</u>	<u>Department</u>	Service	Step	<u>Salary</u>	<u>Date</u>
Estela	Food Service	Food	9 months/	Range 2/	\$1,619.10	3/15/12
Villegas	Worker	Services	.70 FTE	Sten 1		

140. HR CLASSIFIED: EMPLOYMENT OF CLASSIFIED ADMINISTRATORS

Recommend approval of listed employment as indicated below:

			<u>Mos./</u>	<u>Range/</u>	<u>Monthly</u>	<u>Effective</u>
Employee	<u>Position</u>	Department	Svc.	<u>Step</u>	<u>Salary</u>	<u>Date</u>
To be	Chief Public	Public	12	Range 35/	TBD	3/15/12
Determined	Information &	Information &	months/	Step 9	\$10,393	4/2/12
(TBD)	Government	Government	1.0 FTE	TBD -		
Lillian	Relations	Relations				
Leopold	Officer					
	(replacement)					

14P. HR CLASSIFIED: CLASSIFIED TRANSACTIONS (ENCLOSURE)

Recommend approval of classified transactions. Transactions include notification of emergency assignments and short-term non-academic hourly assignments.

Effective Date

3/15/12

3/15/12

ITEM

14Q. HR CLASSIFIED: CHANGE(S) IN CONTRACT SERVICE

Recommend approval of changes in contract service as listed below:

To

Position

Months Service

Monthly Salary

School of Arts &

Communication

Range 10/Step 1

\$2,817.00

Clerical Assistant II

12 months/1.0 FTE

Clerical Assistant III

12 months/1.0 FTE

Range 16*/Step 4

\$3,677.00

Academic Affairs

Range/Step

Months Service Range/Step Monthly Salary Employee Project Clerk-Hispanic Angela Torres

Position

Serving Institution Assisting Communities (HSIAC)

Higher Education Center at National City/Family Resource Center 12 months/.675 FTE Range 10/Step 1

*Includes Linguistic Stipend.

Veronica Howard-Brooks Clerical Assistant III **Business & Operations** 12 months/1.0 FTE Range 16*/Step 4

*Includes 3 ranges for educational incentive.

\$3.677.00

\$1,926.48*

Position Position Months Service Months Service Range/Step Range/Step

Employee Monthly Salary Rosalva Clerical Assistant II Sandoval **Higher Education Center**

at San Ysidro 12 months/.50 FTE Range 10/Step 1 \$1,408.50

To Monthly Salary Project Clerk-ARRA School of Business.

Professional & Technical Education

12 months/.50 FTE Range 10/Step 1 \$1,408.50

14R. HR CLASSIFIED: ELIMINATION OF CLASSIFIED (PROJECT-FUNDED) BARGAINING UNIT POSITION(S)

Request approval to eliminate position as indicated.

Position Senior Project Clerk

School/Center/Department CTECS/Women's Resource Center

Salary Range Months of Service Range 13/Step 1 12 months/1.0 FTE Monthly Salary Range

\$3,036.00

Effective Date

2/14/12

14S. HR CLASSIFIED: ESTABLISHMENT OF CLASSIFIED BARGAINING UNIT POSITION(S)

Request approval to establish position as indicated.

Position

School/Center/Department

Salary Range Months of Service Monthly Salary Range

Project

Continuing Education

Range 16/Step 1 12 months/.10 FTE \$327.00

Admissions & Records

Technician* (project-funded)

*Continued employment contingent upon project funding. Effective 03/15/12-06/30/12.

Project

CTECS/Women's

Range 19/Step 1

Technician*

Resource Center

11 months/.875 FTE

\$3,080.88

(project-funded)

*Continued employment contingent upon project funding.

14T. HR CLASSIFIED: RESIGNATIONS/RETIREMENTS

Recommend ratification of resignations/retirement of the listed classified employee(s) who have resigned/retired. Their resignation/retirement has been accepted by the Superintendent/President under delegation of powers.

Employee Josue Aguilar (resignation)

Position Custodian Custodial

Effective Date

1/27/12

Paulo Popon

Public Safety Dispatcher

2/29/12

(resignation)

Campus Police

Action (Carried)

15. FOCUSED SPECIAL REVIEW AND INTERNAL ANALYSIS (Nish)

 Hernandez
 M
 Nader
 Roesch
 S
 Peraza
 Valladolid
 Duran Student Advisory Vote

 Aye
 Aye
 Aye
 Aye
 Aye
 Aye

Recommend acceptance and release of the Focused Special Review by independent external auditor, including internal analysis and action plan.

Nader motioned that the Board authorize and direct the release of the focused special review as revised and direct staff to make it available to the public no later than 9:00 am tomorrow morning, seconded by Peraza and unanimously carried.

Nish commended the Governing Board for its commitment to transparency and decision making. She noted that as the Board indicated on December 21, 2011 and January 4, 2012, the completed internal review is now being made public.

Bob Temple, consultant for Business & Financial Affairs, gave an overview of the recommendations. C.M. Brahmbhatt, Interim VP for Business & Financial Affairs, gave an overview of the Action Plan. The Board thanked S/P Nish, former Interim S/P Denise Whittaker, and staff for their work.

S/P Nish indicated that at the Board President's direction, copies of the final report would be available at the press conference at 10 a.m. tomorrow and the report would be available online by 9 a.m. tomorrow.

Action (Carried)

16. PROP R NEW LOOK 2025

(Brahmbhatt)

ITEM

Hernandez	S	Nader	Roesch	Peraza	М	Valladolid	Duran Student Advisory Vote
Aye		Aye	Aye	Aye	Ĺ	Aye	Aye

16A. Staff presentation of proposal for Prop R New Look 2025.

Interim VP Brahmbhatt and the individuals listed below presented a PowerPoint presentation of Prop R New Look 2025:

Janell Williams (Counselor)

Candy Arias (ASO Executive Vice President)

Angelina Stuart (Academic Senate President)

Claudia Duran (ASO President)

Michele Fenion (CSEA Vice President)

Bruce MacNintch (CSEA President)

Aaron Starck (Director, EOPS and SCCDAA President)

Andrew MacNeill (SCEA President)

Rebecca Wolniewicz (faculty and Institutional Student Learning Outcomes Coordinator)

Peraza requested a monthly status report. Brahmbhatt suggested that he could provide a report on a bi-monthly basis. Hernandez suggested it could be incorporated into the monthly Prop R report that is already provided.

16B. Recommend approval of recommendations as outlined in presentation.

At 10:15 p.m., the Board recessed. The Board reconvened at 10:25 p.m.

Action (Carried)

17. ACADEMIC ADMINISTRATOR SALARY SCHEDULE – ADDITIONAL RANGES (ENCLOSURE)

(Quarles)

ITEM

Hernandez	Nader	Roesch	S	Peraza	М	Valladolid	Duran Student Advisory Vote
Aye	No	Aye		Νo		Aye	No

17A. Staff presentation of proposed Academic Administrator Salary Schedule.

Joe Quarles, Interim VP for Human Resources; C.M. Brahmbhatt, Interim VP for Business & Financial Affairs; and Bob Temple, consultant and former Interim VPBFA, gave their perspectives on the VP positions recruitment and salary and spoke in support of the proposed salary schedule. Discussion included the history and instability at the vice president level and the need to attract quality candidates to provide stability and leadership for the college. They noted that there would not be immediate salary increase for current vice presidents.

17B. Recommend approval of the Academic Administrator Salary Schedule effective March 15, 2012.

The Board had discussion about the timing of the proposed salary schedule. They also discussed the need to support the Superintendent/President in her recommendation. The Board acknowledged that some very legitimate issues had been raised in favor of and against the proposal, and that it was a difficult decision for all due to the timing of the proposal during fiscal restraints.

Nader motioned to adopt the proposed salary changes with the following amendments:

- 1. Freeze those salaries at the current ranges subject to Board approval for any specific exemption until the freeze is lifted.
- 2. To adopt a policy that increases or decreases in executive compensation will reflect increases and decreases in average compensation of the campus as a whole.
- 3. Direct staff, as to the position of vice president for business and finance, to look into the possibility of augmenting that position's salary with Prop R funds.

Peraza asked as a point of information if Prop R funds could pay for staff. Brahmbhatt and Temple indicated that it was possible if the percentage of compensation is at least equal to the percentage of time that person is directing their efforts solely and exclusively to Prop R. They indicated that it could be explored. After discussion, Nader offered to amend that the new and higher range would not be implemented pending further Board approval. The motion died for lack of a second. Valladolid motioned to accept the recommendation of staff, seconded by Roesch. Peraza and Duran indicated that they could not vote to support the proposal at this time. Valladolid, Roesch and Hernandez discussed their support of the recommendation from staff. It was suggested that staff would bring back to the Board the possibility of Prop R funding a portion of the salary for the VP for Business & Financial Affairs.

Action (Carried)

18. FACILITIES (ITEMS A THROUGH B)

(Brahmbhatt)

Hernandez	Nader	М	Roesch	Peraza	s	Valladolid	Duran Student Advisory Vote
Aye	Aye		Aye	Aye		Aye	Aye

18A. <u>AWARD OF BID AND AGREEMENT WITH PORTILLO CONCRETE INCOPORATED</u>

18A1. Award of Bid No. 193 (ENCLOSURE)

Recommend award of Bid No. 193 to Portillo Concrete Incorporated, for general contractor services, for the period April 2 to August 14, 2012, inclusive, in the amount of \$1,313.400.

18A2. Agreement with Portillo Concrete Incorporated (ENCLOSURE)

Approve Agreement No. A3463.12 with Portillo Concrete Incorporated, for general contractor services related to Bid 193, for the period April 2 to August 14, 2012, inclusive, in the amount of \$1,313.400.

18B. <u>SAN DIEGO GAS AND ELECTRIC UTILITY EASEMENT DOCUMENT</u> (ENCLOSURE)

Approve the San Diego Gas and Electric Utility Easement Document Legal (Final SDG&E 8-10-2011) drawing dated 08/04/2011, 10:29:36 AM PDT at no cost to the District.

ITEM Action 19. RATIFICATION / APPROVAL OF AGREEMENTS - COST TO DISTRICT (ITEMS A (Carried) THROUGH B) Duran S Μ Valladolid Hernandez Nader Roesch Peraza Student Advisory Vote Aye Aye Aye Aye Aye Aye RATIFICATION OF AGREEMENTS 19A. 19A1. Agreement with Economic Modeling LLC (ENCLOSURE) (Nish) Ratify Agreement No. A3451.12 with, for an Economic Impact Study, for the period January 31 to March 15, 2012, inclusive, in the amount of \$5,000. 19B. APROVAL OF AGREEMENTS 19B1. Agreement with San Diego County Sheriff's Department Weapons Training Unit, Miramar Training Facility (ENCLOSURE) (Tyner) Approve Amendment No. 1 to Agreement No. A3204.11 with San Diego Sheriff's Department Weapons Training Unit, Miramar Training Center, to add a second training facility, for the period March 15, 2012 to March 9, 2013, inclusive, in an amount not to exceed \$14,000. 19B2. Amendment to Agreement with Robert DePew (ENCLOSURE) (Brahmbhatt) Approve Amendment No. 1 to Agreement No. A3440.12 with Robert DePew, to provide program and project controls, program management and construction management, for the extended period of April 1 to September 30, 2012, inclusive, at an additional fee not to exceed \$82,656 and include a reimbursable overhead amount not to exceed \$15,000, for a new total contract amount not to exceed \$121,116. 19B3. Agreement with Caporicci & Larson, Inc., Certified Public Accountants (ENCLOSURE) (Brahmbhatt) Approve Agreement No. A3446.12 with Caporicci & Larson, Inc., Certified Public Accountants, for District audit services, for period March 15, 2012 to December 31, 2014, inclusive, in an amount not to exceed \$222,545. 19B4. Agreement with Cumming Corporation, Inc. (ENCLOSURE) (Brahmbhatt) Approve Agreement No. A3462.12 with Cumming Corporation, Inc., to provide as needed project controls and supplemental staff services for the Director of Facilities, Operations, and Planning, for the period March 15 to September 30, 2012, inclusive, in the amount of \$150 per hour, and a total amount not to exceed \$50,000. Venue License Agreement with Live Nation Worldwide, Inc. (ENCLOSURE) (Suarez) Approve Agreement No. A3445.12 with Live Nation Worldwide, Inc. (LN), for the 2012 Commencement Ceremony, for the period March 15, 2012 to May 18, 2012, inclusive, in the amount of \$13,200.

Agreement with National Student Clearinghouse (ENCLOSURE)

March 30, 2013, inclusive, in the amount of \$1,079.85.

Approve Agreement No. A3441.12 with National Student Clearinghouse, for enrollment in the StudentTracker service, for the period March 15, 2012 to

19B6.

(Nish)

									GB Minutes 3.14.1 Page 15 of 1				
Action				ΓΙΟΝ	OF AGREE	MENTS - NO	cos	ST / INCOME (I	ITEMS A				
(Carried)	THRO	DUGH E	3)										
	Hernande	ez	Nader	М	Roesch	Peraza	s	Valladolid	Duran Student Advisory Vote				
	Aye		Aye		Aye	Aye		Aye	Aye				
	20A.	· ·			AGREEMEN'								
	(Tyner)	20A1. ARRA Subaward with San Jose State University Research Foundation (ENCLOSURE) (Tyner) Retify Subaward Agreement No. AR2069 10 and Medification No. 1 with											
			San Jos College and per Februar District. Novemb	Ratify Subaward Agreement No. AR3068.10 and Modification No. 1 with San Jose State University (SJSU) Research Foundation, for Southwestern College Medical Laboratory Technical Program, in support of diagnostic and personalized medicine technologies, for the period April 1, 2010 to February 28, 2013, inclusive, in the amount of \$48,576 income to the District. Application for funds was approved by the Governing Board November 18, 2009; Acceptance of funds was approved by the Governing									
	Board October 13, 2010. 20A2. Agreement with City of San Diego (ENCLOSURE)												
	(Tyner)	for the "Small October 1, 2011 O income to the ning Board on e Governing											
	/T:	20A3	B. Agreem (ENCLC			ilifornia Comm	unity	Colleges, Cha	ancellor's Office				
	(Tyner)	, California Col nia State Trade e period Septe nt of \$39,413 in	e and Export ember 30, 2011 to										
	20B.	<u>APR</u>	OVAL OF A	AGRE	EMENTS								
	(Tyner)	20B1	I. Agreem	ents	with Child C	are Agencies	(EN	CLOSURE)					
	(Tyrior)		below, t	o est	ablish affiliat		, for	rith the agencie the period July istrict.					
			Commu	nity (a-Spr		nal Preschool chool District		M3452.12 M3453.12	2				

20B2. Agreement with Keenan & Associates (ENCLOSURE)

Child Development Center

Point Loma Community Church Preschool

San Ysidro School District

VIP Village

(Brahmbhatt)

Approve Agreement No. A3461.12 with Keenan & Associates, to provide electronic access of Claim Notes to the District, effective as of March 15, 2012, inclusive at no cost to the District.

M3454.12

M3455.12

M3456.12

M3457.12

Action
(Carried)

ITEM 21. 2012 CCCT BOARD OF DIRECTORS ELECTION

Hernandez	Nader	Roesch	М	Peraza	s	Valladolid	Duran Student Advisory Vote
Aye	Aye	Aye		Aye		Aye	 Aye

Eight (8) vacancies exist for California Community College Trustees (CCCT) Board of Directors. Consider nomination of candidates and submission of ballot to meet the April 25 deadline.

Candidates In Random Drawing Order

- 1. *Janet Chaniot, Mendocino-Lake CCD
- 2. Angela Acosta-Salazar, Rio Hondo CCD
- 3. *Doug Otto, Long Beach CCD
- 4. *Manny Ontiveros, North Orange County CCD
- 5. Tina Park, Los Angeles CCD
- 6. Ann H. Ransford, Glendale CCD
- 7. Deborah LeBlanc, Compton CCD
- 8. *Bernard "Bee Jay" Jones, Allan Hancock Joint CCD
- 9. *Marcia Zableckis, Barstow CCD
- 10. Greg Bonaccorsi, Ohlone CCD
- 11. *Chris Stampolis, West Valley-Mission CCD

The Board voted unanimously to nominate the following candidates:

Janet Chaniot, Mendocino-Lake CCD

Angela Acosta-Salazar, Rio Hondo CCD

Doug Otto, Long Beach CCD

Tina Park, Los Angeles CCD

Marcia Zableckis, Barstow CCD

Greg Bonaccorsi, Ohlone CCD

Manny Ontiveros, North Orange County CCD Chris Stampolis, West Valley-Mission CCD

Action (Carried)

22. 2012 GOVERNING BOARD MEETING SCHEDULE – REVISED LOCATIONS

(Hernandez)

Hernandez	М	Nader	Roesch	Peraza	s	Valladolid	Duran Student Advisory Vote
Aye		Aye	Aye	Aye		Aye	Aye

Recommend approval of revised locations for the 2012 Governing Board meeting schedule:

January 11, 2012	Second Wednesday	Higher Education Center, Otay Mesa
February 8, 2012	Second Wednesday	Higher Education Center, San Ysidro
March 14, 2012	Second Wednesday	Chula Vista Campus
April 11, 2012	Second Wednesday	Coronado High School District
•		Chula Vista Campus
May 9, 2012	Second Wednesday	Chula Vista Campus
June 13, 2012	Second Wednesday	Higher Education Center, National City
		Crown Cove Aquatic Center, Coronado
July 11, 2012	Second Wednesday	Chula Vista Campus
		Higher Education Center, National City
August 8, 2012	Second Wednesday	Chula Vista Campus
September 12, 2012	Second Wednesday	Chula Vista Campus
October 10, 2012	Second Wednesday	Chula Vista Campus
November 14, 2012	Second Wednesday	Chula Vista Campus

Note: Schedule of meeting adopted by the Governing Board on December 14, 2011.

^{*} Incumbent

Action (Carried)

ITEM

23. ADOPT RESOLUTION(S) (ITEMS A THROUGH C)

Hernandez	S	Nader	Roesch	Peraza	М	Valladolid	Duran Student Advisory Vote
Aye		Aye	Aye	Aye		Aye	 Aye

Recommend adoption of the listed resolution(s).

23A. RESOLUTION OF GOVERNING BOARD OF SOUTHWESTERN COMMUNITY COLLEGE DISTRICT REQUESTING TEMPORARY TRANSFER OF FUNDS (ENCLOSURE)

(Brahmbhatt)

Recommend adoption of Resolution No. 1753 requesting temporary transfer of funds from the County of San Diego in the amount of \$20,614,188, which is an advance of property taxes and funds due to the District by June 30, 2012.

23B.

RESOLUTION FOR DESTRUCTION OF PARKING RECORDS (ENCLOSURE)

(Brahmbhatt)

Approve Resolution No. 1754 for Destruction of Parking Records.

23C.

RESOLUTION TO ENTER INTO K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES FACILITY JOINT POWERS AUTHORITY (FACJPA) INITIAL MEMBERSHIP AGREEMENT (ENCLOSURE)

(Brahmbhatt)

Approval of Resolution No. 1755 to become a member of the K-12 Public Schools and Community Colleges Facility Authority (FACJPA), until terminated by the District, at no cost to the District.

Action (Carried)

24. ADOPT DISTRICT POLICIES - SECOND READING

Hernandez	s	Nader	Roesch	М	Peraza	Valladolid	Duran Student Advisory Vote
Aye		Aye	No		Aye	Aye	Aye

As part of the ongoing review and revision of the Southwestern Community College District Policies and Procedures Manual, the following policy appears before the Governing Board for adoption.

POLICY NO. 2020 - CAMPAIGN CONTRIBUTIONS (ENCLOSURE)

First Reading February 8, 2012 (This is a new policy)

The following individuals spoke in support of the policy:

Nancy Stubbs Karen Janney William Perno

After discussion, it was determined that the policy would be adopted as presented and Legal Counsel would work with the Superintendent/President and Board Policy Committee to look into possible revision of the policy for enforceability.

	ITEM			<u>. </u>	~ -	Page 18 of 19				
Information	25.	NON-	ACTION	ITEMS						
		25A.	INFOR	RMATION ITEMS						
			25A1.	Comparative Statement December 31, 2011 (EN	of Revenues & Expenses CLOSURE)	Report for Period Ending				
	(Brahm	ibhatt)								
	(Brahm	hbhatt)	25A2.	General Fund Cash Ana (ENCLOSURE)	alysis for Period Ending De	cember 31, 2011				
	(2,0,,,,,		25A3.	Proposition P. Monthly	Executive Update (ENCLO					
						•				
			25A4.	CCFS-311Q for Period	Ending December 31, 2011	1 (ENCLOSURE)				
			25A5.	Submittal of Purchase C	Orders for Review (ENCLO	SURE)				
				General Fund Nos. 205 Blanket Fund Nos. B19						
Administrative	26.		NISTRAT	TIVE REPORTS						
Reports	(Nader) 26A.	KATH	Y TYNER, INTERIM VICE	PRESIDENT FOR ACAD	EMIC AFFAIRS				
	<u> </u>	26B.	·							
		26C.	JOSEF	PH QUARLES, ED.D., INT	ERIM VICE PRESIDENT	FOR HUMAN RESOURCES				
		26D.	ANGE	LICA L. SUAREZ, PH.D.,	VICE PRESIDENT FOR S ed VP Suarez in her abser	STUDENT AFFAIRS				
Superintendent/	27.	SUPE	RINTEN	DENT/PRESIDENT'S RE	PORT					
President's Report	(Nish)			H, ED.D., SUPERINTEND						
		27A.	FOLLO	OW-UP LOG (ENCLOSUF	RE)					
		27B.	UPDA	TE ON BOARDOCS						
Board Requests	28.		RNING BOARD REQUEST(S) FOR INFORMATION							
For Information	(Herna	Inform	ation Re	<u>quested</u> Report	<u>Board Member</u> Peraza	Requested Date				
Governing	29.	GOVE	RNING	BOARD REPORTS						
Board Reports	(Herna	ndez) 29A.	STUDI	ENT BOARD MEMBER C	LAUDIA DURAN					
		29B.	BOAR	D MEMBER TIM NADER						
		29C.	BOAR	D MEMBER JEAN ROES	CH, ED.D.					
		29D.	BOAR	D MEMBER TERRI VALL	ADOLID					
		29E.	BOAR	D VICE PRESIDENT HUI	MBERTO PERAZA					

			Pa
	ITEM		
Closed Session	30. (Herna	29F. BOARD PRESIDENT NORMA L. HERNANDEZ CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) undez)	
Adjournment	31. (Herna	ADJOURNMENT andez) March 15, 12:12 a.m.	
Information	32.	NEXT REGULAR MEETING	
	,	Wednesday, April 11, 2012 Southwestern College 900 Otay Lakes Road Room 214 Chula Vista, CA 91910	

Melinda Nish, Ed.D. Governing Board Secretary

> Norma L. Hernandez Governing Board President