MINUTES



SPECIAL MEETING OF THE GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

TIM NADER, GOVERNING BOARD PRESIDENT
NORMA L. HERNANDEZ, GOVERNING BOARD VICE PRESIDENT
NICK AGUILAR, GOVERNING BOARD MEMBER
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
MANUEL R. LOPEZ, JR., STUDENT GOVERNING BOARD MEMBER
DENISE WHITTAKER, INTERIM SECRETARY TO GOVERNING BOARD
AND INTERIM SUPERINTENDENT/PRESIDENT

Written notice is hereby given in accordance with Government Code Section 54956 that a special meeting of the Governing Board of the Southwestern Community College District will be held as noted below:

DATE:

Wednesday, April 27, 2011

TIME:

6:15 p.m.

LOCATION:

Southwestern College 900 Otay Lakes Road Building 210, Room 214

No speakers.

Compliance with Americans With Disabilities Act

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 in advance of the meeting for information on such accommodation.

	ITEM				
Call to Order	CALL TO ORDER) 6:21 p.m., Room 214				
	Attendance at this special meeting (Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive).				
	Present: Nader, Hernandez, Aguilar, Roesch, Valladolid, Lopez (Student Member)				
Pledge of Allegiance	PLEDGE OF ALLEGIANCE er)				
Oral Communication	3. ORAL COMMUNICATION (Nader) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does not constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."				

Action (Carried)

4. SUPERINTENDENT/PRESIDENT SEARCH JOB ANNOUNCEMENT (ENCLOSURE) (Hernandez)

	\(\(\text{i-total total}\)									
							Lopez-Student			
S	Aguilar	М	Hernandez	Nade	r Roesch	Valladolid	Advisory Vote			
	Aye		Aye	Aye	Aye	Aye	Aye			

Review and approve the job announcement for the Superintendent/President search.

Information

5. DISTRICT PROCEDURE - FIRST READING

(Kerns)

ITEM

As part of the ongoing review and revision of the Southwestern Community College District Policies and Procedures Manual, the following procedure appears before the Governing Board for First Reading:

Procedure No.2715 – Code of Ethics (ENCLOSURE)

First Reading. Information only. (Revises District Procedure No. 2715 – Code of Ethics)

The Board had discussion and provided input, including concerns about deleting language which delineated possible violations and proposed process of complaints being referred to the VP for Human Resources. The Board also discussed including in the policy steps to allow the Board to address complaints before moving forward with the more formal proposed complaint process. At 6:58 p.m., the Board suspended discussion of this item to hear the presentation by Joyce Lopes and Neil Bodine, Item 6A,

Study Session

6. BUDGET WORKSHOP

(Whittaker)

6A. BUDGET OVERVIEW

Facilitators Joyce Lopes and Neil Bodine will present an overview of the fundamentals of a community college budget.

Joyce Lopes gave a PowerPoint presentation "Solving the Budget Puzzle" which included: Budget Timeline; Board Role in Budget Development; Understanding State Allocations; Long Range Planning; Monitor Fiscal Health; and Cash Flow. Lopes referenced the College's recalculation apportionment and the Community College League of California Introduction to Fiscal Responsibilities.

Neil Bodine gave a PowerPoint presentation "Introduction to Interest-Based Negotiations" which included a comparison of traditional proposal-based approach and interest-based approach. The presentation included an outline of relationships between bargaining teams and constituents and the Board and the management team.

The Board recessed at 8:15 p.m. and reconvened at 8:33 p.m. with all members present.

6B. BUDGET SCENARIOS

Scenarios not discussed.

6C. SOUTHWESTERN COLLEGE BUDGET DEVELOPMENT PROCESS

Denise Whittaker, Interim Superintendent/President, and SCC Budget Committee Cochairs Robert Temple, Interim Vice President for Business & Financial Affairs and Andrew MacNeill, SCEA President will present:

- Values
- Reduction Options

ITEM

- Income Generation
- Shared Consultation Council (SCC) Prioritization

Co-Chair MacNeill gave an overview of the Shared Consultation Council (SCC) Budget Committee including the meeting schedule and values which included maintaining current instructional programs, current student support services and full time positions, as well as safety.

The Board discussed its role in the budget development process, specifically where in the process the Board would get the opportunity to give input to be taken back to the budget development process. After discussion, it was determined that the College was not on a full cycle with program review for this year, but on an expedited cycle due to accreditation. It was decided that an ad hoc approach to Board suggestions would be considered this cycle, with a full budget cycle beginning in the fall with program review and broad recommendations from the Board. Nader suggested that a study session or workshop for the Board to develop broad recommendations for staff to consider be scheduled.

Co-chair Temple provided an overview of the budget development process and items that have been identified so far as possible reductions to reach the \$12 million target for 2011-12. A Budget survey of response summary by employee groups outlining priorities was provided.

6D. CENTERS STATUS

Christine Perri, Dean, Higher Education Center at National City and Crown Cove Aquatic Center, and Silvia Cornejo-Darcy, Director of Center Operations, Higher Education Center at San Ysidro will provide Centers' status.

Christine Perri and Silvia Cornejo-Darcy gave a PowerPoint presentation "Higher Education Centers at National City and San Ysidro, Achieving Education Center Status." They provided information including the process for becoming an approved educational center and next steps.

The Board determined that Item 5 Procedure No.2715 – Code of Ethics would be continued on the May 12 Governing Board meeting agenda.

Adjournment

7. ADJOURNMENT 10:10 p.m. (Nader)

Denise Whittaker

Governing Board Secretary (Interim)

Tim Nader

Governing Board President