



MINUTES

SPECIAL MEETING OF THE GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

TIM NADER, GOVERNING BOARD PRESIDENT
NORMA L. HERNANDEZ, GOVERNING BOARD VICE PRESIDENT
NICK AGUILAR, GOVERNING BOARD MEMBER
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
MANUEL R. LOPEZ, JR., STUDENT GOVERNING BOARD MEMBER
DENISE WHITTAKER, INTERIM SECRETARY TO GOVERNING BOARD
AND INTERIM SUPERINTENDENT/PRESIDENT

Written notice is hereby given in accordance with Government Code Section 54956 that a special meeting of the Governing Board of the Southwestern Community College District will be held as noted below:

DATE: Saturday, March 12, 2011
TIME: 9:00 a.m.
LOCATION: Southwestern College
Higher Education Center at National City (HEC, NC), Rm 7120
880 National City Blvd.
National City, CA 91950

Compliance with Americans With Disabilities Act

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 in advance of the meeting for information on such accommodation.

	ITEM
Call to Order	1. CALL TO ORDER (Nader) 9:10 a.m., HEC, NC, Room 7120 Attendance at this special meeting (Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive). Present: Nader, Hernandez, Aguilar, Valladolid, Roesch
Pledge of Allegiance	2. PLEDGE OF ALLEGIANCE (Nader)
Oral Communication	3. ORAL COMMUNICATION (Nader) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3." <i>No persons appeared.</i>

	ITEM
Board Retreat	4. BOARD RETREAT (Nader) The Governing Board will conduct a retreat, facilitated by Dr. Cindra Smith, to include the following: <i>Facilitator Dr. Cindra Smith introduced herself and provided her background, which included 19 years with the Community College League of California responsible for trustee education. Board members introduced themselves, including their reasons for wanting to serve on the Governing Board. They identified "ground rules" to ensure a positive and productive workshop. They identified their desired outcomes for the workshop including: clarify Board and CEO roles, complete Board self-evaluation, identify priorities to guide budgeting and planning (including for budget cuts), gain an understanding of the "Board as a whole" versus trustees as individuals, and focus on the future.</i> 4A. CONDUCT THE BOARD ANNUAL SELF EVALUATION 4A1. Board Self-Evaluation Results (ENCLOSURE) <i>Dr. Smith presented the following information:</i> • <i>Fall 2010 survey of the lowest items</i> • <i>Spring 2011 mini survey</i> • <i>Recently conducted trustee survey</i> <i>The Board reviewed the results of the campus climate mini-survey completed in early March, which indicated great improvement in Board performance over the November/December 2010 survey. It was noted that the positive process for hiring an interim CEO brought people together. Board behavior is appreciated and is setting a positive tone for the college; Board unity is crucial to help the campus heal. Board meeting discussions have been noted as being thoughtful and respectful, with good use of humor.</i> <i>The Board identified strengths of the current Board members:</i> • <i>All members are committed to the college; they share a common purpose</i> • <i>They are committed to the Board as a team and to working together</i> • <i>They respect and honor different perspectives and ideas; they like each other</i> • <i>They are focused on the future and are moving forward</i> • <i>Meetings and discussions are open and inclusive</i> • <i>Members support Board decisions and are able to move past disagreements</i> • <i>Trustees recognize they are models for the institution and are committed to high performance</i> • <i>Appreciation was expressed to the longer term members for welcoming new members</i> <i>The Board reviewed its self evaluation and comments. Discussion addressed:</i> • <i>the process by which they set the annual priorities in conjunction with the CEO,</i> • <i>the need to set parameters for college budget planning,</i> • <i>the need to improve monitoring systems, and</i> • <i>the improvement in the Board working together and supporting Board decisions.</i> <i>The Board reviewed its progress on the Board goals listed in the evaluation, identifying those that should be continued, and those that were accomplished or are no longer relevant. Based on the evaluation results and to continue to integrate new Board members, the Board identified performance goals for the coming year. Discussion of the Board self-evaluation process included a proposal to shift the timing to May, in order to ensure that Board goals are set in a timely manner to influence budget and college planning for the following year. Discussion resulted in a proposed set of Board goals or priorities for the institution for the coming year.</i>

ITEM

4A2. Campus Climate Survey Board Results Fall 2010 (ENCLOSURE)

The Board reviewed the comments from the fall 2010 campus climate survey.

Areas to still work on:

- *Clarification of roles*
- *Creating an environment of empowerment*
- *Environment institutional excellence*

4A3. Campus Climate Mini Survey Board Results Spring 2011 (ENCLOSURE)

The Board reviewed comments from the February campus climate survey.

4B. CLARIFY BOARD AND CEO ROLES & PROTOCOLS

Due to time constraints, the Board postponed discussion of Board and CEO roles and protocols, the individual versus the "Board as a whole," and clarifying micromanagement. Trustees were encouraged to review the materials provided, and the topics will be placed on a future workshop agenda.

4B1. Clarify Board and CEO Roles & Protocols (ENCLOSURE)

4B2. Individual vs. the Board as a Whole

4B3. Clarifying Micromanagement (ENCLOSURE)

4C. REVIEW AND/OR DEVELOP BOARD GOALS/GUIDING PRINCIPLES

4C1. Board Vision, Mission and Goals (ENCLOSURE)

The Board identified Board goals for the Institution for 2011-2012 and Board Performance Goals for 2011- 2012.

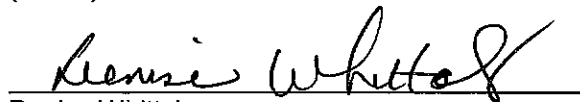
4D. ESTABLISH CALENDAR OF BOARD TRAINING/STUDY SESSION AND BOARD RETREAT/SELF EVALUATION (ENCLOSURE)

The Board reviewed a proposed calendar of study sessions and retreats through May 2012, proposed changes to May and November 2011 dates, and added possible summer sessions. It discussed preparing for the Accreditation site visit in April.

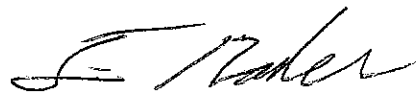
The Board assessed the expected outcomes: it completed the Board self-evaluation, identified priorities, and discussed the future. Issues remaining are clarifying board and CEO roles and the "board as a whole" versus trustees as individuals. Trustees stated it was valuable to separate the concepts of board goals for the institution and board performance goals.

Adjournment

5. **ADJOURNMENT 2:50 p.m.**
(Nader)



Denise Whittaker
Governing Board Secretary (Interim)



Tim Nader
Governing Board President