# SOUTHWESTERN COLLEGE

#### **MINUTES**

# REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

# MEETING TO BE HELD AT

### CORONADO UNIFIED SCHOOL DISTRICT BOARD ROOM 201 SIXTH STREET CORONADO, CA 92118

JEAN ROESCH, ED.D., GOVERNING BOARD PRESIDENT
YOLANDA SALCIDO, GOVERNING BOARD VICE PRESIDENT
NICK AGUILAR, GOVERNING BOARD MEMBER
JORGE DOMINGUEZ, PH.D., GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
LETICIA DIAZ, STUDENT GOVERNING BOARD MEMBER
RAJ K. CHOPRA, PH.D., SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

6:00 p.m. Call to Order / Announcement of Closed Session Agenda 7:00 p.m. (Approximate) Reconvene in Open Session

Wednesday, April 15, 2009

#### COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

In compliance with Government Code section 54957.5, non-exempt writing that are distributed to a majority or all of the board in advance of a meeting, may be viewed at Southwestern College, Office of the Superintendent/President, 900 Otay Lakes Road, Chula Vista, CA 91910; at our website by clicking on the following link www.swccd.edu; or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Mary Ganio, Executive Assistant to the Superintendent/President, at 619.482.6301 or email at mganio@swccd.edu.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

specific agenda i	tem is co	onsidered. Card	is should be submitted to the Board secretary prior to the start of the meeting.					
	ITEM							
Call to Order	1.	CALL TO OR	DER					
	(Roesch)							
		6:04 p.m., Cor	onado Unified School District Board Room					
		Present:	Roesch, Salcido, Aguilar, Dominguez, Valladolid					
		Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.						
Announcement Closed Session	(Roesch)  Members of given an operations and address the		1ENT OF CLOSED SESSION AGENDA					
Agenda		Members of th given an oppo	e public may be present to hear the closed session announcements and will be rtunity to speak on any closed session items at this time. Persons wishing to overning Board under this item should fill out a yellow request card (available at the e).					
		•	ix, Superintendent of Coronado Unified School District, welcomed the Board and d thanked them for the opportunity to have the Board meeting at Coronado.					

2A. CONFERENCE WITH LABOR NEGOTIATOR

Negotiator: Michael Kerns

Employee Organizations: CSEA, SCEA, SCCDAA, Confidentials

Government Code Section 54957.6

2B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code Section 54957

**Closed Session** 

ADJOURN TO CLOSED SESSION

(Roesch)

6:06 p.m., Coronado Unified School District Board Conference Room

Reconvene in Open Session

4. RECONVENE IN OPEN SESSION

(Roesch)

7:00 p.m., Coronado Unified School District Board Room

Present:

Roesch, Salcido, Aguilar, Dominguez, Valladolid, Diaz (Student Board Member)

Pledge of Allegiance 5. PLEDGE OF ALLEGIANCE

(Roesch)

Closed Session Announcement 6. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (if applicable)

(Roesch)

Board President Roesch announced that there was no action taken in closed session.

Board President Roesch held a moment of silence for Ed Selby, Professor of Administration of Justice, for 17 years.

Action (Carried) Approved as Amended 7. APPROVAL OF MINUTES (ENCLOSURE)

(Chopra)

s	Aguilar	Dominguez	Roesch	Salcido	M	   Valladolid	Diaz-Student Advisory Vote
	Aye	 Aye	Aye	 Aye		Aye	Aye

Regular Meeting, March 11, 2009

Board Member Aguilar asked that the minutes be amended as he submitted:

Action item 12, Pg. 3 of 16: Revise second full paragraph to read, "...Aguilar suggested...1) amend the termination clause to provide for a 4 month written notice of termination by the either party. 2) amend the confidentiality clause to limit its application solely to proprietary information relating to Blackwater/Xe's business activities such as methods, processes, clients, etc....5) eliminate the clause that gives Blackwater/Xe the contractual right to use SWC facilities...."

Action item 14, Pg. 8 of 16: Revise by adding the following text starting at the last line of the full paragraph to read, "... Policy Committee to establish procedures modeled after those of the Sonoma County Community College for the selection of applicants to the SWC to be recommended to the SWC Governing Board for appointment to the Bond Oversight Committee."

Information item 20.A.1, Pg. 14 of 16: Revise the Board Member Aguilar's comments to read, "Board Member Aguilar expressed... not provided to the Board nor was it made available to the public in advance..."

Board Member Salcido indicated that she did not recall that the Board agreed to establish procedures modeled after those of Sonoma County. Board Member Aguilar stated he would defer to the recording of the meeting.

### ITEM 8.

### Presentation(s)

### PRESENTATION(S)

### A. BUDGET UPDATE

Presenter: Raj K. Chopra, Ph.D., Superintendent/President

Board Member Aguilar asked that his questions and answers be included as part of the minutes.

Dr. Chopra provided an overview of a PowerPoint presentation of Budget Update for 2008-09 and 2009-10. He also provided a brief overview of the Legislative Analyst Office projections. It was determined that \$1.59 million was needed to balance the budget. Board Member Salcido congratulated Dr. Chopra for saving \$1.6 million for the 2008-09 budget year. Board Member Dominguez congratulated Dr. Chopra for establishing the beginning balance of \$600,000.

Dr. Chopra reported that the Chancellors Office and the League is alerting community colleges to be prepared for more serious cuts. Board Member Salcido added it was advised during a SDICCCA meeting to brace for the worst. Board Member Dominguez added that it would be irresponsible not to plan for the worst. Dr. Chopra indicated that the budget situation, if as projected, would result in a devastating effect which may impact programs in the future. Board Member Aguilar asked for information in advance in the future as part of the Board packet.

## Oral Communication

### 9. ORAL COMMUNICATION

(Roesch)

Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does *not* constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may *briefly* respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

The following individuals spoke in opposition of the agreement with Blackwater:

Raymond Lutz, Citizens Oversight Project; Elinor Rector; Veronica Lavarello; Ellen Shively, Sierra Club; Vivian Sherill; Edie Harmon; Bob Filner, Congressman, 51<sup>st</sup> District; Rebeca Wolniewicz; Monte Johnson; Jessica Hayes; Gabriel Orendain

Allan Garrett spoke in support of the agreement with Blackwater.

Kathy Tyner, Dean of School of Mathematics, Science & Engineering, provided the Board with a Report on the LIPP Foundation Funding Outcomes for 2007-08.

The Board recessed at 8:25 p.m. and reconvened at 8:35 p.m.

The following individuals spoke regarding the proposed reorganization:

Todd Caschetta; Silvia Lugo; Patricia Soto; Fernando Poveda; Bene Romero; Kenia Lopez; Dawn Perez; Anna Banda; Gonzalo Quinterop; Jenny Marasigan; Gail Stockton; Virginia Martinez; David Bonafide; Sandra Calderon; Juan Tapia; Valerie Goodwin-Colbert; Luis Gutierrez; Julie Hitchcock; Michael Selby; Nevada Smith; Rudolph Villegas; Patti Flores-Charter; Rebeca Montalvan Toth; Crystal Alarid; Corina Soto

Michael Ford spoke regarding 14C Reemployment list.

T-4-1

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The Board recessed at 10:00 p.m. and reconvened at 10:15 p.m. Board Member Aguilar moved to extend the meeting until the finish of board business; the motion failed due to a lack of a second. On motion by Board Member Dominguez, seconded by Board Member Valladolid, the Board voted unanimously to extend the meeting 45 minutes, until 11 p.m.

### Action (Carried) Items A-G

### 10. APPROVE CONSENT CALENDAR (ITEMS A THROUGH I)

S	Aguilar	Dominguez	Roesch	Salcido	Valladolid	М	Diaz-Student Advisory Vote
	Aye	Aye	Aye	Aye	Aye		Aye

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

### 10A. RATIFY/APPROVE FACILITY USE REQUEST(S)

(Beasley/Wilson)

Recommend ratification/approval of facility use requests listed below:

Organization 10News & Azteca America	Facility Requested Student Union East	<u>Purpose</u> Mortgage Crisis Forum	<u>Date</u> 3/7/09	<u>Iotal</u> <u>Charge</u> \$445.00
Calvary Chapel	DeVore Stadium	Easter Sunrise Service	4/12/09	\$877.50
Bahia Sur Kennel Club	Soccer Field & Softball Field	Dog Show	6/12/09	\$1615.00
Salinas Association of California	Parking Lot "L"	Filipino Fiesta Celebration	5/23/09 – 5/24/09	\$1639.00
America's Youth Outreach Program	Gymnasium	Karate & Cheer Competition	3/29/09	\$687.50
International Bilingual Japanese School	Room 652	After School Program	4/2/09	\$1050.00

### 10B. RATIFY/APPROVE TRAVEL ADVANCE REQUESTS

(Beasley)

Recommend ratification/approval of travel advance requests listed below:

 Employee
 Purpose
 Date
 Cost

 Castillo, Victor
 California SBDC/2009 EWD Caled
 4/13/09 – 4/17/09
 \$961.69

 Conference, Monterey, CA
 California SBDC/2009 EWD Caled
 4/13/09 - 4/15/09
 \$418.69

Conference, Monterey, CA

### 10C. RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S)

Recommend ratification/approval of employment of consultants listed below:

<u>Department</u> (Meadows)	Consultant	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
Arts & Communication	Elena Yarritu	Performer Agreement No. A2648.09	2/11/09	Not to exceed \$200
Arts & Communication	Richard Keely	Art Gallery Speakers' Series Agreement No. A2649.09	1/27/09	Not to exceed \$150

			Governing Board	Minutes 4.15.09 Page 5 of 23			
ITEM		·					
Department Arts & Communication	Consultant Allison Wiese	Purpose Art Gallery Speakers' Series Agreement No. A2646.09	<u>Date</u> 4/16/09	Fee Not to exceed \$150			
(Meadows) Language & Literature	Donna Brinton	Conduct Materials Development Workshop for ESL faculty Agreement No. A2632.09	5/2/09	Not to exceed \$1,200			
Language & Literature	Christopher R. Wilson	Conduct workshops for English 71 students. Agreement No. A2627.09	5/6/09–5/7/09	Not to exceed \$1,300			
Small Business & International Trade Center	Felipe Enciso	Assist clients in the area of international trade—import compliance. Agreement No. A2629.09	4/16/09– 6/30/09	Not to exceed \$2,999			
Small Business & International Trade Center	James H. McCall	Assist clients in the area of financing and business development. Agreement No. A2628.09	4/16/09– 6/30/09	Not to exceed \$2,999			
10D. <u>RA</u> (Meadows)	TIFY/APPROVE FILIN	IG OF APPLICATION(S)					
	Ratification/approval of filing of applications to meet filing deadlines as listed below:						
He		orkforce Initiative, "SWC Medica nount of \$47,800, March 13, 20					
Wa		VC Medical Laboratory Technic 2009 through August 15, 2009	ian Program," in th	ne amount of			

\$5,000, March 13, 2009 through August 15, 2009

Siemens Foundation, "SWC Medical Laboratory Technician Program," in the amount of \$5,000, May 1, 2009 through September 15, 2009.

San Diego County Employees Charitable Organization, "SWC Medical Laboratory Technician Program," in the amount of \$10,000, March 30, 2009 through August 30, 2009

San Diego County Water Authority, "Small Business Skills Training Project," in the amount of \$74,953.36, May 1, 2009 through June 30, 2010.

City of National City, Community Development Block Grant (CDBG) Program, "National City Economic Development Funds," in the amount of \$35,000, July 1, 2009 through June 30, 2010.

American Council on Education and Wal-Mart Foundation, "Southwestern College's Veterans Welcome Center Program (Troops to College)," in the amount of \$100,000, June 1, 2009 through May 31, 2011.

#### 10E. ACCEPTANCE OF GIFT(S) (Beasley)

Recommend acceptance of gift(s) for anticipated use as indicated below:

Fourteen (14) Body Armor, with an estimated value of \$500, donated by the National City Police Department, for use in the Police Academy, at the Higher Education Center at Otay Mesa.

10F. <u>RATIFY VOLUNTEER SERVICES</u> (ENCLOSURE) (Beasley)

Recommend ratification of volunteer services effective January 2009 through June 2009.

10G. (Meadows)

ACCEPTANCE OF APRIL 2009 CURRICULUM SUMMARY REPORT (ENCLOSURE)

Recommend acceptance and approval of April 2009 Curriculum Summary Report.

The April 2009 Curriculum Summary Report is a compilation of the new and revised curriculum proposed by faculty and submitted to the Curriculum Committee February 5 through March 5, 2009. Faculty submit proposals for new and/or revised curriculum to the Curriculum Committee. The Curriculum Committee reviews and scrutinizes curriculum for academic rigor, transferability and/or occupational competencies, student benefit, and institutional fit, as stated in Title 5 and the State Chancellor's Curriculum Handbook. Once these and other considerations are met, the Curriculum Summary Report is forwarded to the Superintendent/President and Governing Board for review and approval before being sent to the State Chancellor's Office.

The Southwestern College Curriculum Committee reviewed and approved 5 new courses, 26 course modifications, 6 course inactivations, and 2 program modifications.

Items H-I (Carried)

							Diaz-Student
Aguilar	S	Dominguez	Roesch	Salcido	M	Valladolid	Advisory Vote
Abstain		Aye	Aye	Aye		Aye	Aye

10H. <u>CONFIRMATION OF PURCHASE ORDERS</u> (ENCLOSURE)

(Beasley)

General Fund Nos. 93598 – 94346 Blanket Fund Nos. B1485 – B1498

10I. <u>PAYMENT OF BILLS – February 1-28, 2009</u> (ENCLOSURE) (Beasley)

Action (Carried)

### 11. APPROVAL OF HONORARY DEGREE (ENCLOSURE)

s	Aguilar	Dominguez	Roesch	M Salcido	Valladolid	Diaz-Student Advisory Vote
	Aye	Aye	Aye	Aye	Aye	Aye

### RECOMMENDATION

In accordance with District Policy 1025 regarding Honorary Degrees, the Academic Senate of Southwestern Community College District held a meeting on February 24, 2009 to approve Honorary Degree nominations. The Selection Committee met to review the nominations and offers the following recommendation for approval:

Tony Young

### **OVERVIEW**

According to the Southwestern Community College District Policy 1025, "The Academic Senate and the Curriculum Committee have endorsed, and the Governing Board authorizes the granting, on a yearly basis, a limited number of associate degrees to outstanding members of the local community who have contributed to the betterment of the community. The Governing Board believes the granting of such degrees will recognize deserving individuals and strengthen our ties to the communities."

Action (Carried) Motion to approve

#### ITEM 12. **REORGANIZATION (ITEMS A THROUGH E)** (Chopra) Diaz-Student Aauilar S M Dominauez Salcido Valladolid Roesch Advisory Vote No Aye Aye Aye Aye Νo

Recommend approval of reorganization as indicated below and reflected on proposed organizational charts.

Board Member Aguilar discussed the questions he submitted in advance and indicated that he did not get a response and read questions regarding the reorganization. The Board discussed the proposed reorganization, including how input was sought and timeframe for review.

Board Member Aguilar moved to table Item #12. General Counsel as a point of order recommended that the appropriate motion would be to postpone.

Board Member Dominguez moved to approve Item #12, seconded by Board Member Valladolid.

Board Member withdrew his motion to table and moved to postpone Item #12, seconded by Board Member Diaz.

There was discussion regarding which motion was under consideration. Board Member Salcido recommended that to be fair Board Member Aguilar's motion to postpone stand.

Board Member Aguilar called for the question; the motion failed due to lack of a second.

Board Member Valladolid called for the question, seconded by Board Member Dominguez. The motion passed 3-2. Board Members Roesch, Dominguez, Valladolid voted yes. Board Members Aguilar, Salcido and Diaz (Student Advisory vote) voted no.

Board Member Roesch stated that she voted incorrectly. General Counsel advised re-stating the motion.

Board Member Valladolid re-stated the motion to call for the question and end the debate, seconded by Board Member Dominguez. The motion failed 2-3. Board Members Dominguez and Valladolid voted yes. Board Members Aguilar, Roesch, Salcido and Diaz (Student Advisory vote) voted no.

Board Member Aguilar moved to extend the meeting until action items were complete, seconded by Board Member Salcido. The motion passed with a unanimous vote.

Board Member Dominguez moved to approve Item #12, seconded by Board Member Valladolid, the Board voted 4-1 to approve. Board Member Dominguez, Roesch, Salcido, Valladolid voted yes. Board Member Aguilar and Diaz voted no.

### 12A. <u>ACADEMIC AFFAIRS</u> (ENCLOSURE)

12A1. Restructure as indicated below:

12A1a. Restructure Schools

Current:

- 1. School of Business & Information Systems
- School of Applied Technology & Learning Assistance

Proposed: Merge a) School of Business & Information Systems and b)

School of Applied Technology & Learning Assistance into new School of Career/Technical Education & Learning Assistance

### 12A1b. Restructure Higher Education Centers (HEC)

Current:

Dean of Higher Education Center at National City Dean of Higher Education Center at Otay Mesa

Dean of Higher Education Center at San Ysidro (currently filled by Acting Dean for HEC at Otay Mesa & San Ysidro)

Director of Center Operations, Otay Mesa Director of Center Operations, San YSidro

Proposed: Dean of Higher Education Center at National City & Crown

Cove Aquatic Center at Coronado

Dean of Higher Education Center at Otav Mesa & San Ysidro

Director of Center Operations at San Ysidro

### 12A1c. Restructure/Change in Reporting Structure - IT/Grants

Current:

Director of Instructional Technology (IT)

Reports to Dean, School of Applied Technology & Learning

Services

Proposed: Director of Computer Systems & Services

Report to Dean of Research, Evaluation & Planning

Current:

Grants Report to VP for Academic Affairs

Proposed: Grants Report to Dean of Research, Evaluation & Planning

#### 12A1d. Change in Reporting Structure – Staff Development

Current:

Staff Development Report to VP for Academic Affairs

Proposed:

Staff Development Report to VP for Human Resources

#### 12A2. Eliminate the following positions:

- Dean, Higher Education Center at San Ysidro (Academic Administrator) a.
- b. Director of Center Operations, Higher Education Center at Otay Mesa (Academic Administrator)
- Dean, School of Business & Information Systems (Academic C. Administrator)
- d. Director of Grants & Development (Classified Administrator)
- Director of Instructional Technology Support (Classified Administrator) e.
- f. Administrative Secretary I (Classified Bargaining Unit) - vacant
- Administrative Secretary II (Classified Bargaining Unit)
- h. Clerical Assistant II (Classified Bargaining Unit)
- Performing Arts Coordinator (Classified Bargaining Unit) i.
- j. Grants Technician (Classified Bargaining Unit) - vacant

12A3. Change in Classification Title:

Current:

Dean, Higher Education Center at National City

(Academic Administrator)

Proposed:

Dean, Higher Education Center at National City &

Crown Cove Aquatic Center at Coronado

(Academic Administrator)

12A4. Reassignment of Personnel:

Current Classification

Dean, Higher Education Center at National City

Proposed Classification

Dean, School of Continuing Education, Economic &

Workforce Development

Dean, School of Business & Information

Systems

Dean, Higher Education Centers at Otay Mesa & San

Ysidro

Director of Instructional Technology Support

Director of Center Operations, Higher **Education Center at Otay Mesa** 

**Director of Computer Systems & Services** 

Director of Center Operations, Higher Education Center at San Ysidro

Administrative Secretary II, School of

**Business & Information Systems** 

Administrative Secretary II,

School of Career/Technical Education & Learning

Assistance

Clerical Assistant II, School of Business &

Information Systems

Clerical Assistant II. Higher Education Center at Otay Mesa

Professor of Dental Hygiene, Higher

**Education Center at National City** 

Acting Director of Dental Hygiene Program, Higher

**Education Center at National City (Temporary Assignment)** 

Director of Dental Hygiene Program, Higher

**Education Center at National City** 

Acting Dean, Higher Education Center at National City &

Crown Cove Aquatic Center at Coronado

(Temporary Assignment)

12A5. Change in Reporting Structure

Department:

Staff Development

From:

Vice President for Academic Affairs

To:

Vice President for Human Resources

12A6. Establish New Classification:

Proposed:

**Grant Writer** 

12B. **BUSINESS & FINANCIAL AFFAIRS (ENCLOSURE)** 

12B1. Eliminate the following positions:

Assistant Controller (Classified Administrator) - vacant

Payroll Services Supervisor (Classified Administrator) - vacant b.

ITEM		
	12B2	Change

a.

C.

12B2. Change in Reporting Structure

From:

Position: Senior Account Clerk (Accounts Payable)

(2 Classified Bargaining Unit positions)

From: Business, Operations & Facilities Planning, Senior

Director of Business, Operations & Facilities Planning

To: Fiscal Services, Controller

b. Position: Benefits Specialist

(2 Classified Bargaining Unit positions)

Business & Financial Affairs, Director of Payroll Services

To: Human Resources, Vice President for Human Resources

Department: Purchasing

From: Business, Operations & Facilities Planning, Senior

Director of Business, Operations & Facilities Planning

To: Vice President for Business & Financial Affairs

### 12C. COMMUNITY & MEDIA RELATIONS (ENCLOSURE)

12C1. Eliminate the following positions:

a. Director of Community & Media Relations (Classified Administrator)

b. Web Technologist (Classified Bargaining Unit)

12C2. Establish New Classification:

Proposed: Chief Marketing, Communication, Community &

Governmental Relations Officer

12C3. Change in Department Title:

Current: Community & Media Relations

Proposed: Marketing, Communication, Community & Governmental

Relations Office

### 12D. STUDENT AFFAIRS (ENCLOSURE)

Eliminate the following positions:

1. Director of Outreach (Classified Administrator)

 Evaluations & Veterans Services Supervisor (Classified Administrator) - vacant

### 12E. RESOLUTIONS REGARDING ELIMINATION OF POSITIONS (ENCLOSURE)

Recommend adoption of resolutions regarding the elimination of positions:

1. Resolution No. 1599 – 3 Classified Bargaining Unit positions:

Administrative Secretary II Performing Arts Coordinator Web Technologist

2. Resolution No. 1600 – 3 Classified Administrator positions:

Director of Community & Media Relations Director of Grants & Development Director of Outreach

Action
(Carried)
Approved as
Amended

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_('	Aguilar	s	Dominguez		Roesch	М	Salcido	Valladolid	Diaz-Student Advisory Vote
	Aye		Aye		Aye		Aye	Aye	Aye

### 13A. ESTABLISHMENT OF NEW TEMPORARY ACADEMIC POSITIONS

Recommend approval to establish the following temporary (one-year), non tenure-track academic positions for the 2009-2010 academic year only, funded by Basic Skills Initiative (BSI):

Position Counselor (1 position)	<u>Department</u> School of Counseling & Personal Development	Months of Service 11	Monthly Salary \$4,806
Assistant Professor of Mathematics (Developmental) (1 position)	School of Mathematics, Science & Engineering	10	\$4,806
Assistant Professor of Reading (1 position)	School of Language & Literature	10	\$4,806
Assistant Professor of English (Writing) (1 position)	School of Language & Literature	10	\$4,806
Assistant Professor of English as a Second Language (ESL) (1 position)	School of Language & Literature	10	\$4,806

# 13B. <u>ESTABLISHMENT OF NEW GRANT-FUNDED ACADEMIC ADMINISTRATOR CLASSIFICATION</u>

Recommend approval to establish the following temporary, academic administrator position (contingent upon grant funding for a three-year period) effective the 2009-2010 academic year.

		Months of Service/	Monthly Salary
<u>Position</u>	<u>Department</u>	Range	Range
Director of Medical Laboratory	Higher Education Center	12	\$ 8,442 - \$10,556
Technician Program	at National City	Range F	
(1 position)	•	_	

#### 13C. EXTENSION OF TEMPORARY APPOINTMENTS

Recommend approval to extend the following temporary appointments, effective as indicated. Temporary appointments shall continue based upon business necessity and are subject to amendments and termination at the discretion of the Governing Board.

Temporary Assignment/ Position/ Range/Step Range/Step Effective Monthly Salary Monthly Salary Date **Employee** Acting Vice President for 4/1/09 -Thomas Beasley Director of Payroll & Risk Management **Business & Financial Affairs** 6/30/09 Range 31/Step 9 Range A/Step 1 \$9,416 \$10,170 Classified Administrator Academic Administrator Silvia Cornejo-Darcy Director of Center Acting Dean, Higher Education 4/1/09 -Operations, Higher Centers at 6/30/09 **Education Center at** Otay Mesa and San Ysidro Otav Mesa Range F/Step 7 Range C/Step 7 \$10.085 \$11.310 Academic Administrator Academic Administrator T.J. Tate Counselor, School of Acting Director of Center 4/1/09 -Counseling & Personal Operations, Higher Education 6/30/09 Development Center at San Ysidro Range F/Step 8 Class IV/Step A \$9.215.45 \$10,389 11-Month Academic Academic Administrator

#### 13D. REDUCED FACULTY SERVICE

Name

Pursuant to provisions set forth in Article VII, Section 7.8 of the 2007-2009 S.C.E.A. Contract, the following academic employees are eligible and request participation in the Reduced Faculty Service program, effective with the 2009-2010 academic year:

Position/Department

Steve Kowit Professor of English, School of From 100% to 63.3% Language & Literature Meredith Sinclair Professor of Landscape and From 100% to 50% Nursery Technology (LNT), School of Applied Technology & Learning Assistance Barbara Speidel-Haughey Learning Assistance Service From 100% to 65% Coordinator, School of Applied Technology & Learning Assistance

#### REDUCTION IN SERVICE LEAVE 13E.

Pursuant to provisions set forth in Article VI, Section 5.16 the 2007-2009 S.C.E.A. Contract, the following academic employee is eligible and requests participation in the Reduction in Service Leave for the 2009-2010 academic year:

Position/Department Reduction In Service <u>Name</u> Professor of Reading, School of Carmen Nieves

Language & Literature

From 100% to 80%

Reduction In Service

### 13F. ACADEMIC TRANSACTIONS (ENCLOSURE)

Request approval of academic transactions. Transactions include adjustments of initial placement, reclassification, minimum qualifications equivalency, stipends and reassigned time.

# 13G. <u>APPROVAL OF 2009-2010 SABBATICAL LEAVES</u> (Meadows)

Recommend approval of sabbatical leaves of absence for 2009-2010 be granted to the 6 academic personnel identified below. In accordance with provisions of the Southwestern College Education Association (SCEA) Contract, subject to available funding.

Applicant	School	Step	Date	s
Carey, Martha	Mathematics, Science & Engineering	8	F/S	2009-10
Davis, Naomi	Applied Technology & Learning Assistance	8	F/S	2009-10
Lesh, Caree	Counseling & Personal Development	8	F	2009
Mills, Jordan	Arts & Communication	8	F/S	2009-10
Taylor, Sharon	Arts & Communication	_9	F/S	<del>2009-10</del>
Villalpando-Utgaard, Claire	Language & Literature	8	F/S	2009-10

Action	•
(Carried)	

### 14. HUMAN RESOURCES - CLASSIFIED (ITEMS A THROUGH E)

(Kerns)

ITEM

М	Aguilar	S	Dominguez	Roesch	Salcido	Valladolid	Diaz-Student Advisory Vote
	Aye		Aye	Aye	Aye	Aye	Aye

### 14A. EMPLOYMENT - CLASSIFIED BARGAINING UNIT

Request approval of employment effective as indicated:

Employee Rommel Vazquez (new) <u>Position</u> Instructional Lab Technician-Microcomputer

Department Higher Education Center at San

Ysidro

Months of Service 12 months/ .50 FTE Range/ Monthly Step Salary Range 30 \$2,310 Step 1

Effective
Date
4/16/09

Effective

### 14B. APPROVE CHANGE(S) IN CONTRACT SERVICE

Recommend approval of change(s) in contract service as listed below:

<u>Employee</u> Enrigue Ramirez Months of Service Range/Step

Monthly Salary
Food Service Worker-

Evening

Position

9 months/ .70 FTE Range 3/Step 5\*

\$1,943

**Position** 

Months of Service Range/Step

Monthly Salary
Lead Food Service Worker
Date
4/16/09

Evening

9 months/ 1.0 FTE Range 11/Step 1\*

\$2,888

### 14C. 39-MONTH RE-EMPLOYMENT STATUS

Pursuant to Education Code 88195 the following individuals are in the 39-month re-employment status, effective as indicated:

NameRe-employment PositionEffective DateMichael FordResearch Analyst3/13/09Eric MatosCustodian-Evening3/18/09Pedro SierraWarehouse Worker3/27/09

#### 14D. RELEASE FROM SERVICE

The following classified employee is being released by the District from classified employment during probationary period.

Employee

**Position** 

Effective Date

Ernesto Rivera

Student Employment Services

3/31/09

Specialist

### 14E. <u>CLASSIFIED TRANSACTIONS</u> (ENCLOSURE)

Approval of classified transactions including educational incentive salary placement and employment of short-term, non-academic hourly employees.

<sup>\*</sup>Includes 1 evening shift range increment

\$26,772.68

						Governing E	Board I	Minutes 4.15.09 Page 16 of 23
Action	ITEM 15. FACI	LITIES (I	TEMS A TH	ROUGH B)				
(Carried)	(Beasley/Wils							Diaz-Student
	M Aguilar Aye		ominguez ve	Roesch Aye	Salcido Aye	Valladolid Aye	S	Advisory Vote Aye
	15A.		GE ORDER	, ,				7,90
		15A1.	Change O	rder - Higher Ed	ducation Center at	San Ysidro/Final		
			Education	Center at San `	Change Order No. Ysidro to Jaynes Co ract amount of \$4,2	orporation, resulti		
		1.			rior of building at itenance purposes.	(b)		\$756.00
		2.		VC piping at barainage from ro	ase of building to of canopy. (a)			\$1,134.00
		3.		sting sewer clea nd add new clea	anout from previous anout box. (a)	3		\$814.00
		4.		d and cementit	ous backer board a g. (d)	and		\$1,168.00
		5.		plates to added for support. (b	d lighting on exterio )	or		\$825.00
		6.	to upper m		and fire rated dryw ort area, as require Architect. (c)			\$5,625.00
		7.	Provide ele site. (b)	ectrical utilities	credit for constructi	on	<{	\$2,906.38>
		8.		n east stair and	n) at the exterior wa paint cast iron pipe			\$301.00
		9.		ed drywall per D	raming at fire draft pivision of The State			\$1,378.00
		10.	Add mow of landscap		ional irrigation in su	ıpport		\$1,551.00
		11.	to the stuc- allow the d	co exterior of th listrict to provide stem without da	of canopy connect le building. This wi e maintenance for t mage to the stucco	ill the	Ş	\$17,872.00
		12.		emporary cons project. (b)	truction fencing for		<(	\$1,744.92>

Total Cost of Change Order

- (a) Unforeseen Conditions
- (b) District Requested Change
- (c) The Division of State Architect (DSA) Modifications
- (d) Design Omission
- Indicates Credit Amount

All of the above changes are within the 7% contingency budget allocated for this Project and are funded through Proposition AA Funds.

15B. <u>AWARD OF BID(S)</u> (ENCLOSURE) (Beasley/Wilson)

Award of Bid No. 154

Recommend award of Bid No. 154 for printing of SWC Academic & Continuing Education Class Schedules for the 2009-2010 fiscal year to San Dieguito Printers in the amount of \$235,582 from April 16, 2009 to April 16, 2010.

Action	
(Carried)	

16. APPROVAL OF AGREEMENTS - COST TO DISTRICT							
М	Aguilar	Dominguez	Roesch	s	Salcido	Valladolid	Diaz-Student Advisory Vote
	Aye	Aye	Aye		Aye	Aye	Aye

# 16A. <u>ACADEMIC AFFAIRS</u> (Meadows)

#### 16A1. AGREEMENT WITH IMPERIAL VALLEY COLLEGE (ENCLOSURE)

Ratify Agreement No. A2637.09 with Imperial Valley College, to operate the Imperial Valley Small Business Development Center, for the period January 1 to December 31, 2009, inclusive, in the amount of \$120,000.

#### 16A2. AGREEMENT WITH MIRACOSTA COLLEGE (ENCLOSURE)

Ratify Agreement No. A2641.09 with MiraCosta College, to operate the Small Business Development Center North San Diego County, for the period January 1 to December 31, 2009, inclusive, in the amount of \$204,500.

### 16A3. AGREEMENT WITH LUIS A. NUNEZ, JR. (ENCLOSURE)

Ratify Agreement No. A2644.09 with Luis A. Nunez, Jr., for the development and implementation of the Southwestern College Medical Laboratory Training Program, for the period March 12 to June 30, 2009, inclusive, in the amount of \$31,600.

### 16A4. AGREEMENT WITH CRITICAL THINKING INC./GISETC (ENCLOSURE)

Approve Agreement No. A2650.09 with Critical Thinking Inc./GISetc, for faculty training workshops on geospatial technology, for the period July 7, 2009 to July 30, 2012, inclusive, in the amount of \$24,000.

#### 16A5. AGREEMENT WITH REXTAG STRATEGIES CORP. (ENCLOSURE)

Approve Agreement No. A2633.09 with RexTag Strategies Corp., for student internship program, for the period April 16 to June 30, 2009, inclusive, in varied stipend amounts paid to interns.

# 16A6. AGREEMENT WITH SPACE AND NAVAL WARFARE SYSTEMS CENTER PACIFIC (ENCLOSURE)

Approve Agreement No. A2635.09 with Space and Naval Warfare Systems Center Pacific, to renew our existing partnership for student internship positions, for the period July 1, 2009 to June 30, 2012, inclusive, in varied stipend amounts paid to interns.

#### 16A7. STUDENT INTERNSHIP PROGRAM AGREEMENT (ENCLOSURE)

Approve Student Internship Program Agreement Template to be used in conjunction with industry agencies and educational institutions for the purpose of joint venture in the School of Mathematics, Science, and Engineering Student Internship Program in varied stipend amounts paid to interns.

Action	
(Carried)	

	iiF	:W						
	17.	APPRO	<b>VAL OF AGREEME</b>	NTS - INCOM	E/N	O COST TO I	DISTRICT (ITEMS A	THROUGH B)
	М	Aguilar	Dominguez	Roesch	s	Salcido	Valladolid	Diaz-Student Advisory Vote
ļ		Aye	Aye	Aye		Aye	Aye	Aye

### 17A. <u>ACADEMIC AFFAIRS</u>

### (Meadows)

### 17A1. AGREEMENT WITH CITY OF CORONADO (ENCLOSURE)

Approve Agreement No. AR2638.09 with the City of Coronado, for the Sea Camp Program, for the period July 6 to August 7, 2009, inclusive, in the amount of \$15,000 income to the District.

# 17A2. MEMORANDUM OF UNDERSTANDING WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS (ENCLOSURE)

Ratify Agreement No. MR4040.09 and 2008-2012 Local Plan for Career Technical Education with San Diego County Superintendent of Schools, to provide additional classroom, career, and job referral assistance services to Regional Occupational Program (ROP) students, for the period July 1, 2008 to June 30, 2009, in the amount of \$46,228 income to the District.

### 17A3. AGREEMENT WITH OSAKA JEKEI COLLEGE (ENCLOSURE)

Approve Agreement No. AR2651.09 with Osaka Jekei College, for the International Medical Office Support Educational and Cultural Seminar, for the period May 11 to May 13, 2009, inclusive, in the amount of \$8,000 income to the District.

# 17A4. AGREEMENT WITH HEALTHCARE FOUNDATION OF NORTHERN AND CENTRAL CALIFORNIA (ENCLOSURE)

Ratify Agreement No AR2640.09 with Healthcare Foundation of Northern and Central California, for the continued development of Southwestern College Medical Laboratory Technician (MLT) Program, for the period March 13, 2009 to February 26, 2010, inclusive, in the amount of \$47,000 income to the District.

### 17A5. AGREEMENT WITH PALOMAR POMERADO HEALTH (ENCLOSURE)

Approve Agreement No. A2639.09 with Palomar Pomerado Health, to serve as a clinical internship site, for the period April 16, 2009 to April 15, 2012, inclusive, at no cost to the District.

#### 17A6. AGREEMENT WITH PALOMAR POMERADO HEALTH (ENCLOSURE)

Approve Agreement No. A2647.09 with Palomar Pomerado Health, to serve as a business associate, for the period April 16, 2009 to April 15, 2012, inclusive, at no cost to the District.

# 17A7. AGREEMENT WITH FAMILY HEALTH CENTERS OF SAN DIEGO (ENCLOSURE)

Approve Agreement No. A2640.09 with Family Health Centers of San Diego, to serve as a clinical internship site, for the period July 1, 2009 to June 20, 2012, at no cost to the District.

#### 17A8. AGREEMENT WITH CALIFORNIA SMOG CERTIFICATION (ENCLOSURE)

Ratify Agreement No. AR2636.09 with California Smog Certification, for Smog

Procedures training, for the period January 7 to January 24, 2009, inclusive, in the amount of \$1,125 income to the District. The Governing Board approved the ratification of contract education agreements under \$10,000 at the August 13, 2008 Board meeting.

### 17B. STUDENT AFFAIRS

### (Suarez)

17B1. AGREEMENT WITH CENTRO DE SALUD DE LA COMUNIDAD DE SAN YSIDRO, INC., DBA SAN YSIDRO HEALTH CENTER, INC. (ENCLOSURE)

Approve agreement No. A2643.09 with Centro de Salud de la Comunidad de San Ysidro, Inc., DBA San Ysidro Health Center, Inc., for the Cooperative Work Experience Education Program, for the period April 16, 2009 to June 30, 2011, inclusive, at no cost to the District.

17B2. AGREEMENT WITH CHULA VISTA ELEMENTARY SCHOOL DISTRICT (ENCLOSURE)

Ratify Agreement No. A2621.09 with Chula Vista Elementary School District, for the AmeriCorps School Readiness Program, for the period February 1, 2009 to December 31, 2011, inclusive, at no cost to the District.

Action	
(Carried)	

18	ADOPT	RESOLUTION(S)					
М	Aguilar	Dominguez	Roesch	s	Salcido	Valladolid	Diaz-Student Advisory Vote
	Aye	Aye	Aye		Aye	Aye	Aye

Recommend adoption of the resolution(s) listed below:

# 18A. <u>RESOLUTION FOR CLASSIFIED COLLEGE EMPLOYEE WEEK</u> (ENCLOSURE) (Kerns)

Recommend adoption of resolution declaring the week of April 27-May 1, 2009, Classified College Employee Week in the Southwestern Community College District.

### Action (Carried)

### 19. CCCT BOARD OF DIRECTORS ELECTION

(Chopra)

1 1	ν	100103										
Γ		•										Diaz-Student
	S	Aguilar		Dominguez		Roesch	M	Salcido		Valladolid		Advisory Vote
		Aye		Aye		Aye		Aye		Aye		Aye

Seven (7) vacancies exist for California Community College Trustees (CCCT) Board of Directors. Consider nomination of candidates and submission of ballot to meet the April 25<sup>th</sup> deadline.

- 1. Cy Gulassa, Peralta CCD
- 2. Janet Chaniot, Mendocino-Lake CCD
- 3. Nancy Chadwick, Palomar CCD
- 4. Marcia Zableckis, Barstow CCD
- 5. Jerry Hart, Imperial CCD
- 6. John Rodgers, Kern CCD
- 7. Douglas Otto, Long Beach CCD
- 8. \*Manny Ontiveros, North Orange County CCD
- 9. Jacqueline Simon, MiraCosta CCD
- 10. Christopher Stampolis, West Valley-Mission CCD
- 11. \*Jeanette Mann, Pasadena Area CCD
- 12. Carmen Avalos, Cerritos CCD
- 13. Eva Kinsman, Copper Mountain CCD
- 14. \*Bernard "Bee Jay" Jones, Allan Hancock Joint CCD
- 15. Louise Jaffe, Santa Monica CCD

The Board nominated the following candidates:

- Nancy Chadwick, Palomar CCD
- 2. Jerry Hart, Imperial CCD
- 3. Jaqueline Simon, MiraCosta CCD
- 4. Christopher Stampolis, West Valley-Mission CCD

### Action (Carried)

### 20. CONSIDERATION OF STUDENT TRUSTEE PRIVILEGES

(Chopra)

s	Aguilar	Dominguez	Roesch	Salcido	М	Valladolid	Diaz-Student Advisory Vote
·	Aye	Aye	Aye	Aye		Aye	Aye

In accordance with Policy No. 2115 – Student Trustee, the Governing Board shall consider whether to afford the Student Trustee any of the following privileges:

- The privilege to make and second motions
- The privilege to receive compensation for meeting attendance at the level received by other members of the Governing Board
- The privilege to serve a term commencing on June 1

<sup>\*</sup>Incumbent

			Governing Board Minutes 4.15.09 Page 22 of 23							
	ITEM									
			Aguilar motioned to adjourn, seconded by Board Member Valladolid. The meeting at 11:15 p.m. and Items 21 through 26 were left in abeyance.							
Information	21. NON-ACTION ITEMS (ITEMS A THROUGH B)									
	21A. (Kerns)	DISTR	ICT POLICIES – FIRST READING							
	(Nems)	District	t of the ongoing review and revision of the Southwestern Community College Policy and Procedures Manual, the following policy appears before the Governing for first reading:							
		21A1.	Policy No. 7600 - District Police Department (ENCLOSURE)							
			First Reading. Information only. This is a new policy.							
	21B.	INFOR	MATION ITEMS							
	(Meadows)									
	,	21B1.	Grants Received by the Southwestern College Foundation							
			Defense Logistics Agency, "Procurement Technical Assistance Center Services (San Diego Contracting Opportunities Center)," in the amount of \$300,000, January 1, 2009 through December 31, 2009.							
			Note: This item was tabled at the March 11, 2009 Board Meeting.							
	(Beasley)	21B2.	General Fund Financial Report for Period Ending January 31, 2009 (ENCLOSURE)							
			Note: This item was tabled at the March 11, 2009 Board Meeting.							
	(Beasley)	21B3.	General Fund Cash Analysis for Period Ending January 31, 2009 (ENCLOSURE)							
			Note: This item was tabled at the March 11, 2009 Board Meeting.							
	(Suarez)	21B4.	Health Services Annual Report, Academic Year 2007-2008 (ENCLOSURE)							
			Note: This item was tabled at the March 11, 2009 Board Meeting.							
	(Beasley)	21B5.	General Fund Financial Report for Period Ending February 28, 2009 (ENCLOSURE)							
	(Beasley)	2126	General Fund Cash Analysis for Period Ending February 28, 2009 (ENCLOSURE)							
Administrative	22. ADMIN		TIVE REPORTS							
Reports	(Roesch) 22A.		MEADOWS, Ph.D., VICE PRESIDENT FOR ACADEMIC AFFAIRS							
	22B.	THOMAS BEASLEY, ACTING VICE PRESIDENT FOR BUSINESS AND FINANCIAL AFFAIRS								
	22C.	MICHA	EL KERNS, VICE PRESIDENT FOR HUMAN RESOURCES							

22D. ANGELICA SUAREZ, Ph.D., VICE PRESIDENT FOR STUDENT AFFAIRS

	ITEM				Page 23 of 23					
Senate/Union/	23.		TE/UNION/ASSOCIATION RE	PORTS						
Association Reports	(Roeso	23A. PROFESSOR VALERIE GOODWIN-COLBERT, PRESIDENT, ACADEMIC SENATE								
		23B.	23B. WANDA MAXWELL, PRESIDENT, CLASSIFIED SENATE							
		23C.	C. PHILIP LOPEZ, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)							
		23D.	MICHAEL SELBY, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)							
		23E.	TERRY DAVIS, PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)							
Superintendent/	24.		RINTENDENT/PRESIDENT'S	REPORT						
President's Report	(Roeso		. CHOPRA, Ph.D., SUPERINT	ENDENT/PRESIDENT						
Board Requests	25.	GOVERNING BOARD REQUESTS FOR INFORMATION								
for Information	(Roeso		ation Requested	Board Member	<u>Due Date</u>					
Governing Board Reports	<b>26.</b> (Roesc	GOVERNING BOARD REPORTS								
Board Reports		26A.	6A. STUDENT BOARD MEMBER LETICIA DIAZ							
		26B.	. BOARD MEMBER NICK AGUILAR							
		26C.	BOARD MEMBER TERRI VALLADOLID							
		26D.	BOARD MEMBER JORGE DOMINGUEZ, Ph.D.							
		26E.	BOARD VICE PRESIDENT YOLANDA SALCIDO							
		26F.	BOARD PRESIDENT JEAN	ROESCH, Ed.D.						
Closed Session	27. CLOSED SESSION / REPORT OF ACTION(S) (If Applicable) (Roesch)									
Adjournment	28. ADJOURNMENT 11:15 p.m. (Roesch)									
Information	29.	NEXT REGULAR MEETING								
	Wednesday, May 13, 2009 Southwestern College 900 Otay Lakes Road, Room 214 Chula Vista, CA 91910									
		Chopra	Chofra , Ph.D ard Secretary	Jean K	Poesch Ed.D					

Jean Roesch, Ed.D. Governing Board President