



MINUTES

**REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT**

**SOUTHWESTERN COLLEGE EDUCATION CENTER AT SAN YSIDRO
460 WEST SAN YSIDRO BLVD., ROOM 5103/5104**

- JEAN ROESCH, ED.D., GOVERNING BOARD PRESIDENT
- YOLANDA SALCIDO, GOVERNING BOARD VICE PRESIDENT
- NICK AGUILAR, GOVERNING BOARD MEMBER
- JORGE DOMINGUEZ, PH.D., GOVERNING BOARD MEMBER
- TERRI VALLADOLID, GOVERNING BOARD MEMBER
- LETICIA DIAZ, STUDENT GOVERNING BOARD MEMBER
- RAJ K. CHOPRA, PH.D., SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

6:00 p.m. Call to Order / Announcement of Closed Session Agenda
7:00 p.m. (Approximate) Reconvene in Open Session

Wednesday, February 11, 2009

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

In compliance with Government Code section 54957.5, non-exempt writing that are distributed to a majority or all of the board in advance of a meeting, may be viewed at Southwestern College, Office of the Superintendent/President, 900 Otay Lakes Road, Chula Vista, CA 91910; at our website by clicking on the following link www.swccd.edu; or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Mary Ganio, Executive Assistant to the Superintendent/President, at 619.482.6301 or email at mganio@swccd.edu.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	<p>1. CALL TO ORDER (Roesch) 6:04 p.m., Room 5103/5104</p> <p>Present: Aguilar, Roesch, Salcido Absent: Dominguez, Valladolid, Diaz (Student Board Member)</p> <p>Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.</p>
Announcement Closed Session Agenda	<p>2. ANNOUNCEMENT OF CLOSED SESSION AGENDA (Roesch) Members of the public may be present to hear the closed session announcements and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table).</p> <p>2A. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Michael Kerns Employee Organizations: CSEA, SCEA, SCCDAA, Confidentials Government Code Section 54957.6</p>

ITEM												
	2B.	PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code Section 54957										
Closed Session	3.	ADJOURN TO CLOSED SESSION (Roesch) Room 5100A										
Reconvene in Open Session	4.	RECONVENE IN OPEN SESSION (Roesch) 7:00 p.m., Room 5103/5104 Present: Roesch, Salcido, Dominguez, Valladolid, Aguilar, Diaz (Student Board Member)										
Pledge of Allegiance	5.	PLEDGE OF ALLEGIANCE (Roesch)										
Closed Session Announcement	6.	ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Roesch) <i>Board Member Roesch announced there was no report from closed session.</i>										
Action (Carried)	7.	APPROVAL OF MINUTES (ENCLOSURE) (Chopra)										
	M	Aguilar		Dominguez		Roesch		Salcido		Valladolid	S	Diaz-Student Advisory Vote
		Aye		Aye		Aye		Aye		Aye		Aye
		Regular Meeting, January 28, 2009										
		<i>Board Member Aguilar asked that the minutes be amended to reflect the following additional language, underlined below, be added to Item #11A:</i>										
		<i>Aguilar asked that procedure be reviewed to ensure that the public is able to understand that there is no special treatment given the apparent disparity in salary <u>that reflects faculty receiving a 15% to 20% salary increase while other employees are getting 1% and 2% increases.</u></i>										
		<i>Board President Roesch announced that there was a correction to Item #14C Resignations/Retirements. The effective date listed, 6/30/09, was corrected to be effective 6/1/09.</i>										
Presentation(s)	8.	PRESENTATION(S)										
		8A. <u>OPENING OF HIGHER EDUCATION CENTER AT SAY YSIDRO</u>										
		Presenters: Mark Meadows, Ph.D., Vice President for Academic Affairs; Silvia Cornejo-Darcy, Acting Dean, Higher Education Center at San Ysidro										
Oral Communication	9.	ORAL COMMUNICATION (Roesch)										
		Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.										
		An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."										
		<i>No persons appeared.</i>										

Action		ITEM																			
(Carried) Items #10 A, B, D, E		10. APPROVE CONSENT CALENDAR (ITEMS A THROUGH H)																			
		M	Aguilar		Dominguez		Roesch		Salcido	S	Valladolid	Diaz-Student Advisory Vote									
			Aye		Aye		Aye		Aye		Aye										
		Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.																			
		<i>Board Member Aguilar pulled for discussion Items #10C, F, G, H</i>																			
		10A. RATIFY/APPROVE FACILITY USE REQUEST(S) (Beasley/Wilson)																			
		Recommend ratification/approval of facility use requests listed below:																			
		<table border="1"> <thead> <tr> <th>Organization</th> <th>Facility Requested</th> <th>Purpose</th> <th>Date</th> <th>Total Charge</th> </tr> </thead> <tbody> <tr> <td>Bonita Vista High School (Music Program)</td> <td>Mayan Hall</td> <td>Holiday Concert</td> <td>12/17 – 12/18/08</td> <td>\$1,804.93</td> </tr> </tbody> </table>										Organization	Facility Requested	Purpose	Date	Total Charge	Bonita Vista High School (Music Program)	Mayan Hall	Holiday Concert	12/17 – 12/18/08	\$1,804.93
Organization	Facility Requested	Purpose	Date	Total Charge																	
Bonita Vista High School (Music Program)	Mayan Hall	Holiday Concert	12/17 – 12/18/08	\$1,804.93																	
		10B. RATIFY/APPROVE TRAVEL ADVANCE REQUESTS: (Beasley)																			
		Recommend ratification/approval of travel advance requests listed below:																			
		<table border="1"> <thead> <tr> <th>Employee</th> <th>Purpose</th> <th>Date</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>Ortvez, Tricia</td> <td>WinPrism Textbook Module Training Lincoln, NE</td> <td>3/20/09 - 4/3/09</td> <td>\$425.00</td> </tr> </tbody> </table>										Employee	Purpose	Date	Cost	Ortvez, Tricia	WinPrism Textbook Module Training Lincoln, NE	3/20/09 - 4/3/09	\$425.00		
Employee	Purpose	Date	Cost																		
Ortvez, Tricia	WinPrism Textbook Module Training Lincoln, NE	3/20/09 - 4/3/09	\$425.00																		
		10C. ADOPT COMMENDATION RESOLUTIONS (ENCLOSURE) (Kerns)																			
Item #10 C (Carried)		M	Aguilar		Dominguez		Roesch		Salcido		Valladolid	S	Diaz-Student Advisory Vote								
			Aye		Aye		Aye		Aye		Aye		Aye								
		Recommend adoption of commendation resolutions for individuals listed below:																			
		Carol Niekrasz, Administrative Secretary I, School of Health, Exercise Science & Athletics, completing 20.5 years of service																			
		<i>Board Member Aguilar expressed appreciation to staff for responses to questions he had submitted and asked that the questions and responses be included as part of the minutes of the meeting for brevity.</i>																			
		<i>Board Member Aguilar suggested that the immediate administrator or supervisor individualize the commendation resolution to recognize the individual's contribution and make the commendation meaningful. He asked if that would be done. Board Member Dominguez, assuming that it was already possible for management to add accolades, questioned whether the Board would be mandating or highly recommending. Board Member Valladolid questioned if it was being suggested that the Board require supervisors to add information. Board Member Salcido added that it was great to add accolades and individualize resolutions, but questioned to what extent. She stated that it would be best left to the administration to handle rather than for the board to give that direction, and not get into operations. Board Member Aguilar agreed and deferred to the President.</i>																			

ITEM

10D. RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S)

Recommend ratification/approval of employment of consultants listed below:

<u>Department</u> (Meadows)	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
Arts & Communication	Nunez, Marisol	Stage manager for theatre production, "El Jardin"	2/12/09– 4/4/09	Not to exceed \$400
Arts & Communication	Morton, Carlos	Performance royalties for theatre production, "El Jardin"	3/16/09– 4/4/09	Not to exceed \$420
Arts & Communication	Flores, Olga Villanueva	Costume designer for theatre production, "El Jardin"	2/12/09– 4/30/09	Not to exceed \$1,500
Arts & Communication	Dornob	Musical performance	2/25/09	Not to exceed \$250
Arts & Communication	Flores, Daniel	Dance performance	2/27/09– 2/28/09	Not to exceed \$960
Language & Literature	Santana, Patricia	Conduct 4 one-hour workshops for English 71 students	3/17/09– 3/18/09	Not to exceed \$500
(Suarez) Student Services	Patricia Santana	Part of the 2009 Women's History Month celebration. Ms. Santana will present a one-hour performance which will include selected readings from her award-winning novel. Students majoring in different disciplines would benefit from listening to Ms. Santana's presentation/performance. (Contract No. A2602.09)	3/17-3/18/09	Total not to exceed \$500
Student Services	Michelle K. Gorthy	Part of the 2009 Women's History Month celebration. Ms. Gorthy will be a guest speaker for the Women Taking the Lead to Save Our Planet: Colloquim Luncheon. Ms. Gorthy's specialty, The Greening of Community College Campuses, would benefit the campus and its community. (Contract No. A2594.09)	3/20/09	Total not to exceed \$600

10E. RATIFY VOLUNTEER SERVICES (ENCLOSURE)

(Beasley)

Recommend ratification of volunteer services effective January 13 through February 4, 2009.

ITEM

10F. ACCEPTANCE OF FEBRUARY 2009 CURRICULUM SUMMARY REPORT (ENCLOSURE)

(Meadows)

Item #10 F
(Carried)

M	Aguilar		Dominguez		Roesch		Salcido	S	Valladolid	Diaz-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye	Aye

Board Member Aguilar made the observation that this item only asks for acceptance of the report, it doesn't ask for approval of the course. He indicated that if the intent was to have the board approve, he moved acceptance of the summary and approval of courses as recommended in the report.

Recommend acceptance of February 2009 Curriculum Summary Report

The February 2009 Curriculum Summary Report is a compilation of the new and revised curriculum proposed by faculty and submitted to the Curriculum Committee November 6 through December 11, 2008. Faculty submit proposals for new and/or revised curriculum to the Curriculum Committee. The Curriculum Committee reviews and scrutinizes curriculum for academic rigor, transferability and/or occupational competencies, student benefit, and institutional fit, as stated in Title 5 and the State Chancellor's Curriculum Handbook. Once these and other considerations are met, the Curriculum Summary Report is forwarded to the Superintendent/President and Governing Board for review and approval before being sent to the State Chancellor's Office.

The Southwestern College Curriculum Committee reviewed and approved 1 new course, 3 course modifications, 1 course reactivation, and 1 program modification.

10G. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)

(Beasley)

Item #10 G
(Carried)

M	Aguilar		Dominguez		Roesch		Salcido	S	Valladolid	Diaz-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye	Aye

Board Member Aguilar asked that this item be referred to the Policy Review Committee to develop a policy to ensure the proper direction is given to staff on expenditure of funds and to give authority to the Superintendent/President to approve minor amounts. Board Member Salcido indicated that she was comfortable with the way it is currently being submitted to the Board and that she likes to see the expenditures. She added that she had no problem forwarding to the policy committee to bring a recommendation to the board.

General Fund Nos. 92773 – 93017
Blanket Fund Nos. B1466 – B1472

ITEM

10H. PAYMENT OF BILLS – DECEMBER 1-31, 2008 (ENCLOSURE)
(Beasley)

Item #10 H
(Carried)

	<i>Aguilar</i>		<i>Dominguez</i>		<i>Roesch</i>	<i>S</i>	<i>Salcido</i>	<i>M</i>	<i>Valladolid</i>	<i>Diaz-Student Advisory Vote</i>
	No		No		Aye		Aye		Aye	Aye

Board Member Aguilar noted that the list of checks/warrants listed do not include what they were for and who is being paid. He inquired if the checks had already been issued, and Tom Beasley replied that they had. Aguilar indicated that he asked for a policy for ratification of purchase orders or actions and found there was none. He further noted that if the board decided not to ratify, it was possible that individual employees would be responsible for expenditures. He stated that he wanted to know who the payees are before approving them.

Board Member Valladolid indicated that she understood that these were approved as line items in the budget and indicated that some of the checks may include payroll. She suggested referring to the policy committee to clarify.

Board Vice President Salcido indicated that this had been an ongoing issue and found in the past that it was cumbersome to compile all the warrants. The format was developed to eliminate cumbersome paperwork and added that if there is an issue with a warrant, additional information can be provided upon request.

Board Member Dominguez, for clarification, asked Beasley if a range of checks was payroll, and Mr. Beasley confirmed it was. Dominguez indicated he understood that it would be cumbersome but also understood Trustee Aguilar's concern. Suggested that staff could provide information on a range of checks.

Board Member Aguilar suggested that an easy way would be to make it an attachment to keep on record. Aguilar asked that the payee be listed for checks and indicated that he would not be voting in favor of the item. He indicated he understood payroll, but questioned general fund commercial purchases.

Superintendent Chopra indicated that, in his previous experiences, the Board has a check register which is a public document that is accessible, or checks are available for review at the board meetings.

ITEM																							
Action (Carried)	<p>11. ACCEPTANCE OF GENERAL OPERATIONAL FUNDS FOR YEAR ENDED JUNE 30, 2008 (ENCLOSURE) (Beasley)</p> <table border="1"> <tr> <td>S</td> <td>Aguilar</td> <td></td> <td>Dominguez</td> <td></td> <td>Roesch</td> <td></td> <td>Salcido</td> <td>M</td> <td>Valladolid</td> <td>Diaz-Student Advisory Vote</td> </tr> <tr> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </table> <p>Board Member Aguilar indicated that the agenda document reflected there was no fiscal impact and questioned who paid for it. It was confirmed that the district paid \$35,000. Aguilar asked that the record be clarified to reflect the cost. He further asked that page 34 be corrected to include the Higher Education Center at Otay Mesa as a Center. Superintendent Chopra stated that it would be included in the audit. Aguilar also asked for clarification that Otay Mesa was included in the audit report and was clean.</p> <p>Board Member Dominguez asked if Aguilar was questioning if Otay Mesa was included in the report and Aguilar responded that he was. Dominguez went on to note that Otay Mesa was included in the audit on page 4, although omitted from other pages. Board Member Aguilar indicated that staff indicated that it was an oversight and Otay Mesa was omitted from page 34.</p> <p>Superintendent Chopra indicated that the auditor was present. The Auditor also indicated that it was an oversight, and although it was a product of the district, he would retype and rebind it. Salcido questioned the cost.</p> <p>Board Member Aguilar suggested that on page 46 the staff's response to him should be included to make clear that recommended action had been implemented.</p> <p>Board Member Valladolid noted that the document reflected it was implemented.</p> <p>Superintendent Chopra indicated that the previous audit pointed out things were not being done. As a result, a consultant was brought in and audit recommendations were implemented.</p> <p>The Auditor indicated that he would correct page 34 at no additional cost. He stated that this was his 3rd year presenting and had seen improvement of the district's fiscal operations, especially in the past year with Tom Beasley and Laura Sales' involvement and Dr. Chopra's leadership. He reported that all findings from last year have been implemented. He added that the Chancellor's Office had a preferred format for audits and he was following the recommended format. In closing, he reported that overall, the audit went very, very well.</p> <p>Accept the audited financial statements for the General Operational Funds for year ended June 30, 2008.</p>	S	Aguilar		Dominguez		Roesch		Salcido	M	Valladolid	Diaz-Student Advisory Vote		Aye		Aye		Aye		Aye		Aye	Aye
	S	Aguilar		Dominguez		Roesch		Salcido	M	Valladolid	Diaz-Student Advisory Vote												
	Aye		Aye		Aye		Aye		Aye	Aye													
<p>12. REPORT ON AUDIT OF BOND FUND, JUNE 30, 2008 (ENCLOSURE) (Beasley)</p> <table border="1"> <tr> <td></td> <td>Aguilar</td> <td></td> <td>Dominguez</td> <td></td> <td>Roesch</td> <td>S</td> <td>Salcido</td> <td>M</td> <td>Valladolid</td> <td>Diaz-Student Advisory Vote</td> </tr> <tr> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </table> <p>Board Member Aguilar commended staff for getting a report with no findings or recommendations. He inquired who paid for it, and how much it cost. Tom Beasley replied that the district paid \$7,000. Aguilar asked that the record be corrected to reflect that the fiscal impact of this item was at a cost of \$7,000 to the District.</p> <p>Recommend acceptance of audited financial statements for the Bond Fund for year ended June 30, 2008.</p>		Aguilar		Dominguez		Roesch	S	Salcido	M	Valladolid	Diaz-Student Advisory Vote		Aye		Aye		Aye		Aye		Aye	Aye	
	Aguilar		Dominguez		Roesch	S	Salcido	M	Valladolid	Diaz-Student Advisory Vote													
	Aye		Aye		Aye		Aye		Aye	Aye													

Action
(Carried)

ITEM															
Action (Carried)	13. HUMAN RESOURCES – ACADEMIC														
	(Kerns)														
	<i>M</i>	<i>Aguilar</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>	<i>S</i>	<i>Valladolid</i>	<i>Diaz-Student Advisory Vote</i>				
	<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>	<i>Aye</i>					
	<p>13A. <u>ACADEMIC TRANSACTIONS (ENCLOSURE)</u></p> <p>Request approval of academic transactions. Transactions include adjustments of initial placement, reclassification, minimum qualifications equivalency, stipends and reassigned time.</p> <p>13B. <u>RESIGNATIONS/RETIREMENTS</u></p> <p>The following staff member has resigned effective as indicated and her resignation has been accepted by the Superintendent/President under delegation of powers:</p> <table style="margin-left: 40px;"> <thead> <tr> <th style="text-align: left;"><u>Employee</u></th> <th style="text-align: left;"><u>Position/Department</u></th> <th style="text-align: left;"><u>Effective Date</u></th> </tr> </thead> <tbody> <tr> <td>Margaret Ann Taylor (resignation)</td> <td>Professor of Nursing Higher Education Center at Otay Mesa</td> <td>01/16/09</td> </tr> </tbody> </table> <p><i>Board Vice President Salcido asked if there would be a replacement for the resigning professor of nursing, as it was important to maintain a ratio of nursing staff. Vice President Kerns indicated that the position was already replaced temporarily and would be opened up for recruitment.</i></p>									<u>Employee</u>	<u>Position/Department</u>	<u>Effective Date</u>	Margaret Ann Taylor (resignation)	Professor of Nursing Higher Education Center at Otay Mesa	01/16/09
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ITEM																																																																																																																				
Action (Carried)	<p>14. HUMAN RESOURCES – CLASSIFIED (Kerns)</p> <table border="1"> <tr> <td>M</td> <td>Aguilar</td> <td></td> <td>Dominguez</td> <td></td> <td>Roesch</td> <td></td> <td>Salcido</td> <td>S</td> <td>Valladolid</td> <td>Diaz-Student Advisory Vote</td> </tr> <tr> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </table> <p>14A. <u>EMPLOYMENT – BARGAINING UNIT</u></p> <p>Request approval of employment effective as indicated:</p> <table border="1"> <thead> <tr> <th>Employee</th> <th>Position</th> <th>Department</th> <th>Months of Service</th> <th>Range/Step</th> <th>Monthly Salary</th> <th>Effective Date</th> </tr> </thead> <tbody> <tr> <td>Thaao Streeter (new)</td> <td>Custodian-Evening</td> <td>Custodial</td> <td>12</td> <td>*Range 12 Step 1</td> <td>\$2,960</td> <td>02/12/09</td> </tr> <tr> <td>Roderick Curry (new)</td> <td>Custodian-Evening</td> <td>Custodial</td> <td>12</td> <td>*Range 12 Step 1</td> <td>\$2,960</td> <td>02/12/09</td> </tr> </tbody> </table> <p>* Includes evening and shift-differential increments.</p> <p>14B. <u>CLASSIFIED TRANSACTIONS (ENCLOSURE)</u></p> <p>Approval of classified transactions including educational incentive salary placement and for employment of short-term, non-academic hourly employees.</p> <table border="1"> <tr> <td>M</td> <td>Aguilar</td> <td></td> <td>Dominguez</td> <td></td> <td>Roesch</td> <td></td> <td>Salcido</td> <td>S</td> <td>Valladolid</td> <td>Diaz-Student Advisory Vote</td> </tr> <tr> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </table> <p>14C. <u>RESIGNATIONS/RETIREMENTS</u></p> <table border="1"> <tr> <td>M</td> <td>Aguilar</td> <td></td> <td>Dominguez</td> <td></td> <td>Roesch</td> <td></td> <td>Salcido</td> <td></td> <td>Valladolid</td> <td>S Diaz-Student Advisory Vote</td> </tr> <tr> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </table> <p>The following staff member will retire effective as indicated and her resignation has been accepted by the Superintendent/President under delegation of powers:</p> <table border="1"> <thead> <tr> <th>Employee</th> <th>Position/Department</th> <th>Effective Date</th> </tr> </thead> <tbody> <tr> <td>Carol Niekrasz (retirement)</td> <td>Administrative Secretary I School of Health, Exercise Science & Athletics</td> <td>06/1/09</td> </tr> </tbody> </table> <p>15. FACILITIES (Beasley/Wilson)</p> <table border="1"> <tr> <td>S</td> <td>Aguilar</td> <td></td> <td>Dominguez</td> <td></td> <td>Roesch</td> <td></td> <td>Salcido</td> <td>M</td> <td>Valladolid</td> <td>Diaz-Student Advisory Vote</td> </tr> <tr> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </table> <p><u>AWARD OF BID(S) (ENCLOSURE)</u> (Beasley/Wilson)</p> <p>Award of Amount from Bid No. 152</p> <p>Recommend approval to award the amount of \$97,343 from Bid No. 152 approved at the October 8, 2008 Governing Board meeting for Parking Lot Paving Repair, and Maintenance to Kirk Paving.</p>	M	Aguilar		Dominguez		Roesch		Salcido	S	Valladolid	Diaz-Student Advisory Vote		Aye		Aye		Aye		Aye		Aye	Aye	Employee	Position	Department	Months of Service	Range/Step	Monthly Salary	Effective Date	Thaao Streeter (new)	Custodian-Evening	Custodial	12	*Range 12 Step 1	\$2,960	02/12/09	Roderick Curry (new)	Custodian-Evening	Custodial	12	*Range 12 Step 1	\$2,960	02/12/09	M	Aguilar		Dominguez		Roesch		Salcido	S	Valladolid	Diaz-Student Advisory Vote		Aye		Aye		Aye		Aye		Aye	Aye	M	Aguilar		Dominguez		Roesch		Salcido		Valladolid	S Diaz-Student Advisory Vote		Aye		Aye		Aye		Aye		Aye	Aye	Employee	Position/Department	Effective Date	Carol Niekrasz (retirement)	Administrative Secretary I School of Health, Exercise Science & Athletics	06/1/09	S	Aguilar		Dominguez		Roesch		Salcido	M	Valladolid	Diaz-Student Advisory Vote		Aye		Aye		Aye		Aye		Aye	Aye
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Roderick Curry (new)	Custodian-Evening	Custodial	12	*Range 12 Step 1	\$2,960	02/12/09																																																																																																														
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Carol Niekrasz (retirement)	Administrative Secretary I School of Health, Exercise Science & Athletics	06/1/09																																																																																																																		
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ITEM										
Action <i>(Carried)</i>	16. APPROVAL OF AGREEMENTS – COST TO DISTRICT									
	16A. <u>BUSINESS AND FINANCIAL AFFAIRS</u>									
<i>M</i>	<i>Aguilar</i>		<i>Dominguez</i>		<i>Roesch</i>		<i>Salcido</i>	<i>S</i>	<i>Valladolid</i>	<i>Diaz-Student Advisory Vote</i>
	<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>	<i>Aye</i>
<p style="text-align: center;">AGREEMENT WITH ENGINEERING PARTNERS, INC. (ENCLOSURE)</p> <p>Approve Agreement No. A2601.09 with Engineering Partners, Inc., for outside lighting study and design plans, for the period February 12 to June 30, 2009, inclusive, in an amount not to exceed \$24,500.</p> <p><i>Board Member Aguilar indicated that he had questioned whether Items 16A, B and C were put out for bid and received a response that no bid was necessary. He questioned how we know Southwestern College is getting the best price.</i></p> <p><i>John Wilson responded that in this particular agreement, the firm had done previous work for the college perimeter road and fire line extension, and their fees were reasonable. The firm had already done portions of the study and the amount they bid was reasonable. Wilson indicated that he and his maintenance supervisor made the decision after consulting with Tom Beasley.</i></p> <p><i>Aguilar inquired if there was a policy to delegate the authority to staff; the Superintendent indicated that he would check. Aguilar inquired about sole source processing. Wilson indicated that these professional services fall under Government Code 536060 that does not require bidding. Wilson explained sole source items compared to these professional services.</i></p> <p><i>Aguilar referred this matter to the policy committee and indicated he was not sure it was appropriate to give staff the authority. He suggested that it puts them in jeopardy of being accused of self dealing, and it was best to have coverage for the board to point to policy.</i></p> <p><i>Board Member Dominguez questioned the code referred to by Wilson. Wilson stated that the code was specific for specialized skill levels and was not tied to a dollar amount.</i></p> <p><i>General Counsel Jonathan Pearl addressed the board and indicated that over the past meetings there have been questions regarding RFPs and bids. He suggested that he had resources that he would like to share about when it is appropriate to go out for RFPs. He also addressed the subject of ratifications and indicated that ratification is covered by existing law.</i></p> <p><i>Board Vice President Salcido stated that it would be a great tool to utilize and the expertise would be useful as they develop policies. She indicated that the board should be careful not to get into finer details.</i></p> <p><i>Aguilar stated that he assumed that work of the policy committee would be reviewed by counsel at the appropriate time and deferred to the President to make sure policy is consistent with the law.</i></p>										

ITEM

16B. HUMAN RESOURCES

Item 16B
(Carried)

S	Aguilar		Dominguez		Roesch		Salcido	M	Valladolid		Diaz-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

AGREEMENT WITH PORTFORD SOLUTIONS GROUP, INC. (ENCLOSURE)

Approve Agreement No. A2592.09, with Portford Solutions Group, Inc., to create electronic images of Southwestern College’s Human Resources files, for the period February 12 to December 31, 2009, inclusive, in an amount not to exceed \$30,000.

16C. STUDENT AFFAIRS

Item 16C
(Carried)

M	Aguilar		Dominguez		Roesch		Salcido	S	Valladolid		Diaz-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Board Member Aguilar questioned what the policy is for ratification of agreement and found there was no policy, only past practice. He again suggested that ratifications without policy may leave staff on the hook. He indicated that the Superintendent of the San Diego County Office of Education was authorized to sign some contracts, especially for grants to meet timelines. He suggested that staff was acting on their own and committing the district. Board Member Valladolid indicated that this issue had already been referred to the policy committee and called for the question.

AGREEMENT WITH ROBERT M. THIES (ENCLOSURE)


Ratify Agreement No. A2603.09 with Robert M. Thies, for project management services during the implementation phase of the Release 18 Project (R18) of the Datatel Colleague System, for the period January 28 to April 30, 2009, inclusive, in an amount not to exceed \$34,000.

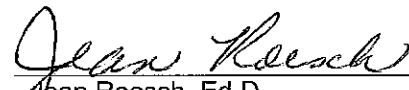
ITEM																									
Action (Carried)	17. APPROVAL OF AGREEMENTS – INCOME / NO COST TO DISTRICT																								
	<table border="1"> <tr> <td>M</td> <td>Aguilar</td> <td></td> <td>Dominguez</td> <td></td> <td>Roesch</td> <td></td> <td>Salcido</td> <td>S</td> <td>Valladolid</td> <td></td> <td>Diaz-Student Advisory Vote</td> </tr> <tr> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> </tr> </table> <p>17A. <u>ACADEMIC AFFAIRS</u></p> <p>17A1. AGREEMENT WITH SEMPRA GLOBAL (ENCLOSURE)</p> <p>Approve Agreement No. AR2600.09 with Sempra Global, for Small Business Development & International Trade Center training services, for the period March 1 to April 30, 2009, inclusive, in the amount of \$2,400 income to the District.</p> <p>17A2. AGREEMENT WITH VILLA LAS PALMAS HEALTHCARE CENTER (ENCLOSURE)</p> <p>Approve Agreement No. A2599.09 with Villa Las Palmas Healthcare Center, for providing clinical training experiences, for the period February 12, 2009 to December 31, 2012, inclusive, at no cost to the District.</p> <p>17B. <u>BUSINESS AND FINANCIAL AFFAIRS</u></p>	M	Aguilar		Dominguez		Roesch		Salcido	S	Valladolid		Diaz-Student Advisory Vote		Aye		Aye		Aye		Aye		Aye		Aye
M	Aguilar		Dominguez		Roesch		Salcido	S	Valladolid		Diaz-Student Advisory Vote														
	Aye		Aye		Aye		Aye		Aye		Aye														
Item 17B (Carried)	<table border="1"> <tr> <td>S</td> <td>Aguilar</td> <td></td> <td>Dominguez</td> <td></td> <td>Roesch</td> <td></td> <td>Salcido</td> <td>M</td> <td>Valladolid</td> <td></td> <td>Diaz-Student Advisory Vote</td> </tr> <tr> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> </tr> </table> <p>CITY OF SAN DIEGO PROPERTY EASEMENT AT THE HIGHER EDUCATION CENTER AT SAN YSIDRO (ENCLOSURE)</p> <p>Approve Agreement No. AR2589.09 with the City of San Diego, to provide a sewer access easement at the Higher Education Center at San Ysidro campus, at \$10,000 to benefit the District.</p> <p>17C. <u>STUDENT AFFAIRS</u></p>	S	Aguilar		Dominguez		Roesch		Salcido	M	Valladolid		Diaz-Student Advisory Vote		Aye		Aye		Aye		Aye		Aye		Aye
	S	Aguilar		Dominguez		Roesch		Salcido	M	Valladolid		Diaz-Student Advisory Vote													
	Aye		Aye		Aye		Aye		Aye		Aye														
Item 17C (Carried)	<table border="1"> <tr> <td></td> <td>Aguilar</td> <td></td> <td>Dominguez</td> <td></td> <td>Roesch</td> <td>S</td> <td>Salcido</td> <td>M</td> <td>Valladolid</td> <td></td> <td>Diaz-Student Advisory Vote</td> </tr> <tr> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> </tr> </table> <p>SERVICE LEARNING PROGRAM AGREEMENT WITH HEALTH AND HUMAN SERVICES AGENCY (ENCLOSURE)</p> <p>Approve Agreement No. A2593.09 with Health and Human Services Agency, for the Service Learning Program, for the period February 12, 2009 to June 30, 2011, inclusive, at no cost to the District.</p>		Aguilar		Dominguez		Roesch	S	Salcido	M	Valladolid		Diaz-Student Advisory Vote		Aye		Aye		Aye		Aye		Aye		Aye
		Aguilar		Dominguez		Roesch	S	Salcido	M	Valladolid		Diaz-Student Advisory Vote													
	Aye		Aye		Aye		Aye		Aye		Aye														

	ITEM
Information	<p>18. NON-ACTION ITEMS</p> <p>18A. <u>INFORMATION ITEMS</u> (Beasley)</p> <p>18A1. General Fund Financial Report for Period Ending December 31, 2008 (ENCLOSURE)</p> <p>(Beasley)</p> <p>18A2. General Fund Cash Analysis for Period Ending December 31, 2008 (ENCLOSURE)</p> <p>(Beasley)</p> <p>18A3. Quarterly Report CCFS 311Q for Period Ending December 31, 2008 (ENCLOSURE)</p> <p>(Suarez)</p> <p>18A4. Disability Support Services Annual Board Report–Academic Year 2007-2008 (ENCLOSURE)</p>
Administrative Reports	<p>19. ADMINISTRATIVE REPORTS (Roesch)</p> <p>19A. MARK MEADOWS, Ph.D., VICE PRESIDENT FOR ACADEMIC AFFAIRS</p> <p>19B. THOMAS BEASLEY, ACTING VICE PRESIDENT FOR BUSINESS AND FINANCIAL AFFAIRS</p> <p>19C. MICHAEL KERNS, VICE PRESIDENT FOR HUMAN RESOURCES <i>Board Member Salcido asked VP Kerns to talk about the letter received from the Chancellor’s Office. She then deferred to the Superintendent, and he deferred back to VP Kerns who reported that the district received a letter from Chancellor’s Office. The College had been on the their “watch list” regarding HR actions and past practice. Through Dr. Chopra’s leadership, the college has been taken off the “watch list” after a year and a half rather than two years. He complimented Dr. Chopra and staff in HR and the President’s Office for their hard work.</i></p> <p>19D. ANGELICA SUAREZ, Ph.D., VICE PRESIDENT FOR STUDENT AFFAIRS <i>Helen Elias was appointed to mayor’s committee on disability.</i></p>
Senate/Union/ Association Reports	<p>20. SENATE/UNION/ASSOCIATION REPORTS (Roesch)</p> <p>20A. PROFESSOR VALERIE GOODWIN-COLBERT, PRESIDENT, ACADEMIC SENATE</p> <p>20B. SILVIA LUGO, PIO, CLASSIFIED SENATE</p> <p>20C. VICTOR CHAVEZ, ON BEHALF OF PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA) <i>He thanked the board for serving the public and its commitment to the college. He sits on the negotiations team and reported an excellent session with district’s team.</i></p> <p>20D. MICHAEL SELBY, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)</p> <p>20E. TERRY DAVIS, PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)</p>

	ITEM						
Superintendent/President's Report	<p>21. SUPERINTENDENT/PRESIDENT'S REPORT (Roesch) RAJ K. CHOPRA, Ph.D., SUPERINTENDENT/PRESIDENT <i>Dr. Chopra gave accolades to staff who worked on the Center. He also acknowledged the Board for their leadership, and thanked staff for providing a historical overview of the center.</i></p>						
Board Requests for Information	<p>22. GOVERNING BOARD REQUESTS FOR INFORMATION (Roesch)</p> <table border="0"> <thead> <tr> <th><u>Information Requested</u></th> <th><u>Board Member</u></th> </tr> </thead> <tbody> <tr> <td><i>Release Time/Stipend Report, clarification on whether past practices are subject to consultation with collective bargaining units prior to changing practice</i></td> <td>Aguilar</td> </tr> <tr> <td><i>Stipends, Reassign Time Report (clarification of reassign time, how conflicts with stipends)</i></td> <td>Dominguez</td> </tr> </tbody> </table>	<u>Information Requested</u>	<u>Board Member</u>	<i>Release Time/Stipend Report, clarification on whether past practices are subject to consultation with collective bargaining units prior to changing practice</i>	Aguilar	<i>Stipends, Reassign Time Report (clarification of reassign time, how conflicts with stipends)</i>	Dominguez
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<i>Stipends, Reassign Time Report (clarification of reassign time, how conflicts with stipends)</i>	Dominguez						
Governing Board Reports	<p>23. GOVERNING BOARD REPORTS (Roesch)</p> <p>23A. STUDENT BOARD MEMBER LETICIA DIAZ</p> <p>23B. BOARD MEMBER NICK AGUILAR <i>Expressed appreciation for the time given to show his video of his trip to Washington DC.</i></p> <p>23C. BOARD MEMBER TERRI VALLADOLID</p> <p>23D. BOARD MEMBER JORGE DOMINGUEZ, Ph.D. <i>Encouraged the board to give detailed reports on conferences or events attended. He attended the Chula Vista Chamber Dinner and had the opportunity to talk to people from the City regarding a 4-year university. He also appreciated the time in a social setting he spent with the Superintendent. He thanked the college for letting him attend the dinner.</i></p> <p>23E. BOARD VICE PRESIDENT YOLANDA SALCIDO <i>Expressed happiness at the center after the long road to the dream. She acknowledged administration for making it happen and thanked Dr. Chopra for continuing to fulfill their dream of the center. Aguilar noted that he did not want to take credit for something he did not contribute to and complimented the board. He also commended staff and the board for the letter received from the Chancellor's office.</i></p> <p>23F. BOARD PRESIDENT JEAN ROESCH, Ed.D. <i>Thanked staff for hosting the board at the center. Reported that she attends the chamber in Coronado.</i></p>						
Closed Session	<p>24. CLOSED SESSION / REPORT OF ACTION(S) (If Applicable) (Roesch)</p>						
Adjournment	<p>25. ADJOURNMENT 8:35 p.m. (Roesch)</p>						
Information	<p>26. NEXT REGULAR MEETING</p> <p>Wednesday, March 11, 2009 Southwestern College 900 Otay Lakes Road, Room 214 Chula Vista, CA 91910</p>						

ITEM


Raj K. Chopra, Ph.D.
Governing Board Secretary


Jean Roesch, Ed.D.
Governing Board President