



MINUTES
REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
ROOM 214
SOUTHWESTERN COLLEGE

DAVID J. AGOSTO, GOVERNING BOARD PRESIDENT
 JEAN ROESCH, ED.D, GOVERNING BOARD VICE PRESIDENT
 JORGE DOMINGUEZ, PH.D., GOVERNING BOARD MEMBER
 YOLANDA SALCIDO., GOVERNING BOARD MEMBER
 TERRI VALLADOLID, GOVERNING BOARD MEMBER
 LETICIA DIAZ, STUDENT GOVERNING BOARD MEMBER
 RAJ K. CHOPRA, PH.D., SECRETARY TO GOVERNING BOARD
 AND SUPERINTENDENT/PRESIDENT

6:00 p.m. Call to Order / Announcement of Closed Session Agenda
 7:00 p.m. (Approximate) Reconvene in Open Session

Wednesday, August 13, 2008

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	<p>1. CALL TO ORDER (Agosto) 6:04 p.m., Building 210, Room 214</p> <p>Present: Agosto, Roesch, Salcido, Valladolid Absent: Dominguez, Diaz</p> <p>Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.</p>
Announcement Closed Session Agenda	<p>2. ANNOUNCEMENT OF CLOSED SESSION AGENDA (Agosto)</p> <p>Members of the public may be present to hear the closed session announcements and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table).</p> <p>2A. PUBLIC EMPLOYMENT Title: Academic Teaching Position Government Code Section 54957</p> <p><i>Valerie Goodwin-Colbert, Academic Senate President, addressed the Board regarding this item and the related documentation provided by the Academic Senate. She thanked the Board for their consideration of this item and the faculty recommendation.</i></p> <p>2B. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Michael Kerns Employee Organizations: CSEA, SCEA, SCCDAA, Confidentials Government Code Section 54957.6</p> <p>2C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE</p>

ITEM																	
Closed Session	<p>Government Code Section 54957</p> <p>3. ADJOURN TO CLOSED SESSION (Agosto) 6:05 p.m., Building 100, Conference Room A</p>																
Reconvene in Open Session	<p>4. RECONVENE IN OPEN SESSION (Agosto) 7:00 p.m., Room 214</p> <p>Present: Agosto, Dominguez, Roesch, Salcido, Valladolid Absent: Diaz</p>																
Pledge of Allegiance	<p>5. PLEDGE OF ALLEGIANCE (Agosto)</p>																
Closed Session Announcement	<p>6. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Agosto)</p> <p><i>President Agosto asked General Counsel Yuri Calderon to give the closed session report. The General Counsel reported the Board met in closed session and took one reportable action. The Board voted to reject a request for an academic teaching position. The motion was made by Trustee Salcido, seconded by Trustee Valladolid and the vote was 3 to 2, Trustee Dominguez and Trustee Agosto voting against. No further reportable action was taken in closed session.</i></p>																
Action (Carried)	<p>7. APPROVAL OF MINUTES (ENCLOSURE) (Chopra)</p> <table border="1"> <thead> <tr> <th>Agosto</th> <th>Dominguez</th> <th>M</th> <th>Roesch</th> <th>S</th> <th>Salcido</th> <th>Valladolid</th> <th>Diaz-Student Advisory Vote</th> </tr> </thead> <tbody> <tr> <td>Aye</td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td>Aye</td> <td>Absent</td> </tr> </tbody> </table>	Agosto	Dominguez	M	Roesch	S	Salcido	Valladolid	Diaz-Student Advisory Vote	Aye	Aye		Aye		Aye	Aye	Absent
Agosto	Dominguez	M	Roesch	S	Salcido	Valladolid	Diaz-Student Advisory Vote										
Aye	Aye		Aye		Aye	Aye	Absent										
Presentation(s)	<p>Regular Meeting, July 9, 2008 Special Meeting, August 6, 2008</p> <p><i>This item was discussed and voted on after the Presentations.</i></p> <p>8. PRESENTATION(S) (Kerns) <u>EMPLOYEE OF THE QUARTER OCTOBER – DECEMBER 2008</u></p> <p>Beverly DeLara, Admissions & Records Assistant</p> <p>Presenters: Jackie Osborne, Director of Human Resources; Teresa Alvarez, Admissions & Records Supervisor; Wanda Maxwell, Classified Senate President; Michael Selby, CSEA President</p>																
Oral Communication	<p>9. ORAL COMMUNICATION (Agosto)</p> <p>Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.</p> <p>An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."</p> <p><i>No persons appeared.</i></p>																

ITEM

Public Hearing

10. DISTRICT'S REQUEST TO NEGOTIATE
(Kerns)

Public Hearing on the Southwestern Community College District's initial proposal for negotiation of California School Employees' Association (CSEA) successor bargaining agreement. [Government Code Section 3547(a)]. The District wishes to open all articles of the 2006-2008 CSEA Contract for review.

Mike Selby suggested to the Board and Superintendent/President that a more specific set of proposals be submitted with respect to the Government Code.

General Counsel recommended the item be postponed and that a more detailed initial proposal be prepared that can be sunshined at another public hearing.

Action
(Carried)
Items A-K with
Item #11B pulled
for discussion

11. APPROVE CONSENT CALENDAR (ITEMS A THROUGH I)

	Agosto		Dominguez	S	Roesch		Salcido	M	Valladolid		Diaz-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Absent

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

Board Member Valladolid pulled Item #11B for discussion.

11A. RATIFY/APPROVE FACILITY USE REQUEST(S)
(Beasley/Wilson)

<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Total Charge</u>
Department of Motor Vehicles- State of California/ Delegated Testing Office	Rooms 7201A/B, 7202, 7214, 7215 at the HEC, National City	Motor Vehicle Field Representative Examination	7/26/08	\$1,150.
San Diego Pop Warner	DeVore Stadium	Coaches Clinic	6/29/08	No cost to District
Regents of the University of California	Room 751	Safe Pest Control Workshop	7/26/08	\$455.
Saint Augustine Catholic High School	DeVore Stadium/Team Rooms	Football Game	11/7/08	\$1,695.

11B. RATIFY/APPROVE TRAVEL ADVANCE REQUESTS
(Beasley/Sampson)

Item #11B
(Carried)

	Agosto		Dominguez		Roesch	S	Salcido	M	Valladolid		Diaz-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Absent

<u>Employee</u>	<u>Purpose</u>	<u>Date</u>	<u>Cost</u>
Orozco, Alejandro	28 th Annual International Conference on Critical Thinking, Berkeley, CA	7/21-24/08	\$505.

Board Member Valladolid requested a future presentation on this conference from Mr. Orozco.

ITEM

11C. RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S)

<u>Department</u>	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
(Chopra/Axsom) Small Business Development & International Trade Center	Tunstall, William	Consultant will assist in serving the clients of the SBDITC in the areas of Manufacturing	8/14/08– 6/30/09	Not to exceed \$2,999
(Chopra/Arnold) Arts & Communication	Imani, Mutima	Professional consultant for Dean and Chairs' one-day retreat in the School of Arts and Communication	8/14/08	Not to exceed \$1,000
(Sandoval)	Soroptimist International of Coronado	Group mentoring and/or workshops offered to Women's Resource Center and Center for Technical Education and Career Success to assist target groups with essay writing for scholarships and job applications. (Agreement No. A2486.08)	8/14/08- 6/30/09	No cost to District

11D. RATIFY FILING OF APPLICATION(S) TO MEET FILING DEADLINE(S)

Approval of filing of applications as listed below:

(Chopra/Gilstrap)

Department of Housing and Urban Development "Entrepreneurial Training for Home-Based Childcare Businesses" in the amount of \$600,000, October 1, 2008 through September 30, 2011.

Chancellor's Office of the California Community Colleges, "Mathematics, Engineering, Science Achievement (MESA) Program," for categorical funding in the amount of \$73,033, July 1, 2008 through June 30, 2009, inclusive.

11E. RATIFY/APPROVE ACCEPTANCE OF FUNDS

Ratification/approval for acceptance of funds as listed below:

(Chopra/Gilstrap)

City of San Diego, "Community Development Block Grant (CDBG) Micro-Enterprise Assistance," in the amount of \$30,000, July 1, 2008 through June 30, 2009. The application was approved by the Governing Board on March 12, 2008.

U.S. Small Business Administration, "Small Business Development Center (SBDC) Network San Diego/Imperial Counties," budget augmentation in the amount of \$78,631, January 1, 2008 through December 31, 2008. The augmented application was approved by the Governing Board on July 9, 2008.

Del Mar College, "National Geospatial Technology Center," subcontract in the amount of \$41,978 (year one), September 1, 2008 through August 31, 2009. The college was awarded a multi-year subcontract (September 1, 2008 through August 31, 2012) in the amount of \$190,664. The application was approved by the Governing Board on November 14, 2007.

ITEM

(Sandoval)

Soroptimist International Coronado will donate \$4,000 to the Southwestern College Women's Studies Trust. The funds will supply gift cards to cover emergency needs in the areas of transportation, childcare, food, textbooks and supplies. The amount of all gift card awards is anticipated to range from not less than \$25 to a maximum of \$100. Funds to be deposited into Account No. 8-29518-692730-00.

11F. AWARD OF DEGREES

(Sandoval)

Award degrees to candidates meeting graduation requirements at the close of spring semester 2008:

Spring 2008	Associate in Arts	433
	Associate in Science	170
	Certificate of Achievement	<u>194</u>
Grand Total		797

11G. CHANGE NOTICE NO. 1 WITH NORTHROP GRUMMAN (ENCLOSURE)

(Chopra/Axson)

Approve Change Notice No. 1 to Agreement No. AR2209.07 with Northrop Grumman Space & Mission Systems, Corp., for the Mentor Protégé Project with SenarioTek, which reduces the total contract value to reflect actual expenses of \$8,972.77 and closes the contract as of August 14, 2008. Original contract was approved by the Governing Board on October 10, 2007.

11H. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)

(Beasley/Wilson)

General Fund Nos. 88423 – 89109
Blanket Fund Nos. B1369 – B1387

11I. PAYMENT OF BILLS – JUNE 1-30, 2008 (ENCLOSURE)

(Beasley/Sampson)

ITEM										
Action (Carried)	12. HUMAN RESOURCES – ACADEMIC (ITEMS A THROUGH D)									
	(Kerns)									
	Agosto		Dominguez	S	Roesch		Salcido	M	Valladolid	
Aye		Aye		Aye		Aye		Aye		Absent
	12A. EMPLOYMENT OF ACADEMIC ADMINISTRATORS (ENCLOSURE)									
	Request approval of employment effective as indicated:									
	<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Months of Service</u>	<u>Range/ Step</u>	<u>Monthly Salary</u>	<u>Effective Date</u>			
	Mark Meadows, Ph.D.	Vice President for Academic Affairs	Academic Affairs	12	A/4 + \$2,000 Annual Doctorate stipend	\$11,278.66 (includes Doctorate stipend)	9/15/08			
	Devin Price	Interim Director, EMT/Paramedic Program, (Temporary, one-year replacement for the 2008-09 academic year only)	Higher Education Center at Otay Mesa	12	Q/8	\$6,400	8/14/08 – 6/30/09			
	12B. EMPLOYMENT OF FACULTY (ENCLOSURE)									
	Request approval of employment effective as indicated:									
	<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Months of Service</u>	<u>Range/ Step</u>	<u>Monthly Salary</u>	<u>Effective Date</u>			
	Denise Kohler	Assistant Professor of Nursing (Tenure track position)	Higher Education Center at Otay Mesa	10	*1/1	\$4,805.80	8/14/08			
	Luis Osuna, M.D.	Assistant Professor of Office Information Systems (Medical Assistant-Administrative and Clinical (Bilingual) (Tenure track position)	School of Business & Information Systems	10	*1/1	\$4,805.80	8/14/08			
	Nghiep Quan	Assistant Professor of Mathematics (Tenure track position)	School of Mathematics, Science & Engineering	10	*1/1	\$4,805.80	8/14/08			

ITEM

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Months of Service</u>	<u>Range/Step</u>	<u>Monthly Salary</u>	<u>Effective Date</u>
Victor Campos	Assistant Professor of Computer Systems, (Temporary non-tenure track sabbatical leave replacement for 2008-09 academic year only)	School of Business & Information Systems	10	*1/1	\$4,805.80	8/14/08 – 5/22/09

***Final salary/placement is contingent upon verification of education/experience.**

12C. CHANGE IN CONTRACT SERVICE

Recommend approval of listed change in contract service effective August 14, 2008:

<u>Employee</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>To</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>
Terry Davis	Director of Athletics School of Health, Exercise Science & Athletics 12 Months Range F/Step 8 \$10,389/Monthly (Academic Administrator Salary Schedule)		Dean School of Health, Exercise Science & Athletics 12 Months Range C/Step 8 \$11,651/Monthly (Academic Administrator Salary Schedule)

12D. HUMAN RESOURCES ACADEMIC TRANSACTIONS (ENCLOSURE)

Request approval of academic transactions. Transactions include adjustments of initial placement, reclassification, minimum qualifications equivalency, stipends, reassigned time, and stipend ratifications.

Action		ITEM																																																							
(Carried)		13. HUMAN RESOURCES – CLASSIFIED (ITEMS A THROUGH F)																																																							
		(Kerns)																																																							
		<u>Agosto</u>		<u>Dominguez</u>	<i>M</i>	<u>Roesch</u>		<u>Salcido</u>	<i>S</i>	<u>Valladolid</u>		<u>Diaz-Student</u>																																													
		<u>Aye</u>		<u>Aye</u>		<u>Aye</u>		<u>Aye</u>		<u>Absent</u>																																															
		<p>13A. <u>EMPLOYMENT</u></p> <p>Recommend approval of employment effective as indicated:</p> <table border="1"> <thead> <tr> <th><u>Employee</u></th> <th><u>Position</u></th> <th><u>Department</u></th> <th><u>Months of Service</u></th> <th><u>Range/Step</u></th> <th><u>Monthly Salary</u></th> <th><u>Effective Date</u></th> </tr> </thead> <tbody> <tr> <td>Alfredo Farah</td> <td>Clerical Assistant III/Technical Support (Replacement)</td> <td>Human Resources</td> <td>12</td> <td>15/1</td> <td>\$3,189</td> <td>8/14/08</td> </tr> <tr> <td>Tricia Ortivez</td> <td>Bookstore Buyer (Textbooks) (Replacement)</td> <td>Campus Bookstore</td> <td>12</td> <td>15/1</td> <td>\$3,189</td> <td>8/14/08</td> </tr> <tr> <td>Ruben Ronquillo</td> <td>Electrician (New)</td> <td>Maintenance</td> <td>12 (75% / .75 FTE)</td> <td>24/1</td> <td>\$2,987.25</td> <td>8/14/08</td> </tr> </tbody> </table> <p>13B. <u>ESTABLISHMENT OF CLASSIFIED BARGAINING UNIT CLASSIFICATION</u></p> <p>Recommend establishment of the classified bargaining unit classification as listed below:</p> <table border="1"> <thead> <tr> <th><u>Position</u></th> <th><u>Department</u></th> <th><u>Range</u></th> <th><u>Months of Service</u></th> <th><u>Monthly Salary</u></th> </tr> </thead> <tbody> <tr> <td>Campus Police Corporal</td> <td>Campus Police</td> <td>26</td> <td>12</td> <td>\$4,185</td> </tr> </tbody> </table> <p>13C. <u>CHANGE IN PERSONNEL CLASSIFICATION</u></p> <p>Recommend approval of listed change in classification effective August 14, 2008. Change in classification will not affect salary placement.</p> <table border="1"> <thead> <tr> <th><u>Employee</u></th> <th><u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u></th> <th><u>To</u></th> <th><u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u></th> </tr> </thead> <tbody> <tr> <td>Torrance Carrington</td> <td>Campus Police Sergeant 12 Months *Range 30/Step 6 \$5,620/Monthly</td> <td></td> <td>Campus Police Corporal 12 Months *Range 30/Step 6 \$5,620/Monthly</td> </tr> </tbody> </table> <p>*Includes 3 Ranges for Educational Incentive Program and 1 Range for Longevity</p>										<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Months of Service</u>	<u>Range/Step</u>	<u>Monthly Salary</u>	<u>Effective Date</u>	Alfredo Farah	Clerical Assistant III/Technical Support (Replacement)	Human Resources	12	15/1	\$3,189	8/14/08	Tricia Ortivez	Bookstore Buyer (Textbooks) (Replacement)	Campus Bookstore	12	15/1	\$3,189	8/14/08	Ruben Ronquillo	Electrician (New)	Maintenance	12 (75% / .75 FTE)	24/1	\$2,987.25	8/14/08	<u>Position</u>	<u>Department</u>	<u>Range</u>	<u>Months of Service</u>	<u>Monthly Salary</u>	Campus Police Corporal	Campus Police	26	12	\$4,185	<u>Employee</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>To</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>	Torrance Carrington	Campus Police Sergeant 12 Months *Range 30/Step 6 \$5,620/Monthly		Campus Police Corporal 12 Months *Range 30/Step 6 \$5,620/Monthly
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ITEM

13D. TEMPORARY CHANGE IN PERSONNEL STATUS

Recommend approval of the following temporary additional duties and compensation, effective as indicated. Temporary appointment shall continue based upon business necessity and is subject to amendments and termination at the discretion of the Superintendent/President.

<u>Employee</u>	<u>Position</u>	<u>Months/Service</u>	<u>Range/Step</u>	<u>Monthly Salary</u>	<u>To</u>	<u>Position</u>	<u>Months/Service</u>	<u>Range/Step</u>	<u>Monthly Salary</u>	<u>Effective Date</u>
Laura Sales	Accountant	12 months	*Range 36/Step 6	\$6,518/monthly (Classified Bargaining Unit Salary Schedule)		Controller	12 months	Range 31/Step 2	\$6,919/monthly (Classified Administrator Salary Schedule)	8/14/08

*Includes 1 Longevity Range Increment

13E. CLASSIFIED TRANSACTIONS (ENCLOSURE)

Approval and notification of classified transactions including educational incentive salary placement pursuant to District Policy No. 5233, out of classification pay pursuant to the CSEA Contract and employment of short-term, non-academic hourly employees for the 2007-2008 and 2008-09 academic years pursuant to Education Code Section 88003.

13F. RESIGNATIONS/RETIREMENTS

The following staff members have resigned effective as indicated, and the resignations have been accepted by the Superintendent/President under delegation of powers:

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Bernadette Sampson	Controller	8/15/08
Daniel C. Hill	Senior Systems Analyst	8/4/08

ITEM										
Action (Carried)	14. ACADEMIC ADMINISTRATOR HANDBOOK ADOPTION - SECOND READING (ENCLOSURE)									
	(Kerns)									
	Agosto		Dominguez	M	Roesch		Salcido	S	Valladolid	Diaz-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye	Absent
<p>Recommend adoption of the Academic Administrator Handbook. (First reading on June 11, 2008)</p> <p>The District's Academic Administrator Handbook has been revised to conform to education codes, District policies and current practices. It has been reviewed and approved by the Superintendent/President and the membership of the Southwestern Community College District Administrators Association.</p>										
Action (Carried)	15. FACILITIES									
	(Beasley/Wilson)									
	Agosto		Dominguez	S	Roesch		Salcido	M	Valladolid	Diaz-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye	Absent
<p>15A. <u>NOTICE OF COMPLETION</u></p> <p>Recommend approval and acceptance of the following completed projects, effective as indicated:</p> <p>T-Mobile Equipment Equipment Shelter and 12 Antennas on Existing Building Sites at Southwestern Community College District, Chula Vista Campus Project with T-Mobile, as satisfactorily completed as of July 9, 2008.</p>										

Action (Carried) Items A, B, C, D2 & E with Item #16D1 pulled for discussion	ITEM										
	16. APPROVAL OF AGREEMENTS – COST TO DISTRICT (ITEMS A THROUGH E)										
	Agosto		Dominguez	S	Roesch		Salcido	M	Valladolid	Diaz-Student Advisory Vote	
	Aye			Aye		Aye		Aye		Absent	
	<i>Board Member Dominguez pulled Item #16D1 for discussion.</i>										
	16A. <u>ACADEMIC AFFAIRS</u>										
	16A1. AGREEMENT WITH INTEGRATED GEOGRAPHIC INFORMATION SYSTEMS TECHNOLOGIES, INC. (ENCLOSURE)										
	(Chopra/Tyner)										
	Ratify Agreement No. A2496.08 with Integrated Geographic Information Systems (IGIS) Technologies, Inc., for development of geospatial e-learning curriculum for the Geospatial Technology (GST) Program, for the period August 1, 2008 to July 31, 2011, inclusive, in an amount not to exceed \$25,500.										
	16A2. AGREEMENT WITH SYSTEMATIC CHANGE IN ADVANCED TECHNOLOGICAL EDUCATION INC. (ENCLOSURE)										
	(Chopra/Tyner)										
	Ratify Agreement No. A2490.08 with the Systematic Change in Advanced Technological Education (SCATE) Inc., for external review of project evaluation for Geospatial Technology (GST) Program, for the period August 1, 2008 to July 31, 2011, inclusive, in an amount not to exceed \$16,050.										
	16A3. AGREEMENT WITH THE IMPERIAL BEACH LIFEGUARD ASSOCIATION (ENCLOSURE)										
	(Chopra/Kinney)										
	Ratify Agreement No. A2491.08 with the Imperial Beach Lifeguard Association, for the Marine Safety Service Training Program, for the period July 1, 2008 to June 30, 2009, inclusive, in an amount not to exceed \$15,840.										
	16B. <u>BUSINESS AND FINANCIAL AFFAIRS</u>										
	16B1. AGREEMENT WITH CAPORICCI & LARSON, CERTIFIED PUBLIC ACCOUNTANTS (ENCLOSURE)										
	(Beasley)										
	Recommend approval of Agreement No. A2497.08 with Caporicci & Larson, Certified Public Accountants, to compile financial statements and footnotes, in preparation for the annual audit for the fiscal year ending June 30, 2008, for the period August 14, 2008 to December 31, 2008, inclusive, in the amount of \$100 per hour, not to exceed \$13,000.										
	16C. <u>HUMAN RESOURCES</u>										
	16C1. AGREEMENT WITH LIEBERT CASSIDY WHITMORE (ENCLOSURE)										
	(Kerns)										
	Approve Agreement No. A2482.08 with Liebert Cassidy Whitmore, for training workshops through the Southern California Community College District Employment Relations Consortium, for the period August 14, 2008 through June 30, 2009, in the amount of \$2,600.										

ITEM											
Item#16D1 (Carried)	M	Agosto	S	Dominguez		Roesch		Salcido		Valladolid	Diaz-Student
		Aye		Aye		Aye		Aye		Aye	Advisory Vote Absent

16D.
(Sandoval)

STUDENT AFFAIRS

16D1. HEALTH SERVICES AGREEMENT WITH ALFRED SHIHATA, M.D.
(ENCLOSURE)

Approve Agreement No. A2488.08 with Alfred Shihata, M.D., for medical services to students at Southwestern Community College District, for the period August 14, 2008 to August 31, 2009, inclusive, in the amount of \$16,000.

Trustee Dominguez asked about the medical services provided to the students. Dean McClellan gave a brief overview of these services.

16D2. AGREEMENT WITH XAP CORPORATION (ENCLOSURE)

Approve ratification of Agreement No. A2483.08 with XAP Corporation, for online electronic admissions application for the California Community College System, for the period July 1, 2008 to June 30, 2012, inclusive, in the amount of \$68,420.

16E.
(Chopra)

SUPERINTENDENT/PRESIDENT

16E1. AGREEMENT WITH EDUCATION MANAGEMENT AND ASSISTANCE CORPORATION (ENCLOSURE)

Ratify Agreement No. A2478.08 with Education Management and Assistance Corporation (EdMAC), to conduct an external audit, for the period July 16, to December 31, 2008, inclusive, in the amount of \$1,000 per day plus expenses, not to exceed a total of \$5,000.

Action		ITEM									
(Carried)		17. APPROVAL OF AGREEMENTS – INCOME / NO COST TO DISTRICT (ITEMS A THROUGH C)									
		<i>Agosto</i>		<i>Dominguez</i>	<i>S</i>	<i>Roesch</i>		<i>Salcido</i>	<i>M</i>	<i>Valladolid</i>	<i>Diaz-Student</i>
		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>	<i>Advisory Vote</i>
		<p>17A. <u>ACADEMIC AFFAIRS</u></p> <p>17A1. AGREEMENT WITH THE CORONADO YACHT CLUB (ENCLOSURE) (Chopra/Kinney) Approve Agreement No. A2480.08 with the Coronado Yacht Club, for use of facilities, for the period August 14, 2008 to June 30, 2009, inclusive, at no cost to the District.</p> <p>17A2. AGREEMENT WITH U.S. SMALL BUSINESS ADMINISTRATION (ENCLOSURE) (Chopra/Axsom) Ratify Agreement No. AR2493.08 with the U.S. Small Business Administration, to operate the Small Business Development Center (SBDC) regional lead and three SBDC field centers to provide technical and training services to small businesses throughout San Diego and Imperial Counties, for the period January 1 to December 31, 2008, inclusive, in the amount of \$790,918 income to the District.</p> <p>17A3. AUGMENTED AGREEMENT WITH U.S. SMALL BUSINESS ADMINISTRATION (ENCLOSURE) (Chopra/Axsom) Ratify augmented Agreement No. A2494.08 with the U.S. Small Business Administration, to operate the Small Business Development Center (SBDC) regional lead and three SBDC field centers to provide technical and training services to small businesses throughout San Diego and Imperial Counties, for the period January 1 to December 31, 2008, inclusive, in the amount of \$78,631 income to the District.</p> <p>17A4. AGREEMENT WITH CHANCELLOR'S OFFICE OF THE CALIFORNIA COMMUNITY COLLEGES (ENCLOSURE) (Chopra/Tyner) Ratify Amendment to Agreement No. AR2119/2.07 with the Chancellor's Office of the California Community Colleges, for the Mathematics, Engineering, Science Achievement (MESA) Program, for the period July 1, 2007 to September 30, 2008, inclusive, in the amount of \$3,015 income to the District.</p> <p>17A5. RATIFICATION OF CONTRACT EDUCATION AGREEMENTS UNDER \$10,000 (ENCLOSURE) (Chopra/Axsom) Recommend the Governing Board accept ratification of contract education agreements with local business and industry, providing the income to the college is \$10,000 or less per contract, and the pre-approved contract agreement form has been utilized and has received the signature approval of the Superintendent/President.</p>									

ITEM

17B. BUSINESS AND FINANCIAL AFFAIRS
(Beasley)

17B1. AGREEMENT FOR PARTICIPATION IN THE 2009 CHANCELLOR'S OFFICE TAX OFFSET PROGRAM (COTOP) (ENCLOSURE)

Approve Agreement No. A2481.08 to continue participation with the Chancellor's Office Tax Offset Program (COTOP), for the period October 1, 2008 to December 29, 2009, inclusive, at no cost to the District.

17B2. SAN DIEGO GAS & ELECTRIC PROPERTY EASEMENT (ENCLOSURE)

Approve Agreement No. A2477.08 with San Diego Gas & Electric (SDG&E) to provide a utility easement at the Southwestern College Chula Vista Campus, at no cost to the District.

17C. STUDENT AFFAIRS
(Sandoval)

17C1. 2008-2011 SERVICE LEARNING PROGRAM AGREEMENTS WITH AGENCIES (ENCLOSURE)

Approve agreements with the agencies listed below, for Service Learning Program, for the period August 14, 2008 to June 30, 2011, inclusive, at no cost to the District.

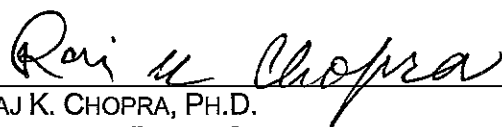
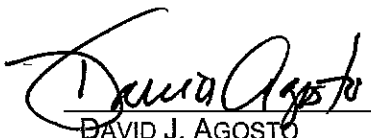
Health and Human Services Agency Agreement No. A2484.08
San Diego County "Smiles" Program Agreement No. A2485.08

17C2. AGREEMENT WITH NEWPORT DIVERSIFIED, INC., DBA SAN DIEGO GAMES (ENCLOSURE)

Approve Agreement No. A2487.08 with Newport Diversified, Inc., dba San Diego Games, for the right to maintain and operate coin-operated amusement equipment in the Student Center, for the period August 14, 2008 to August 31, 2009, inclusive, with an estimated revenue of \$10,000 to benefit the Associated Student Organization.

		ITEM									
Action (Carried)		18. CHANGE IN MATHEMATICS GRADUATION PROFICIENCY COURSE									
			Agosto		Dominguez	M	Roesch	S	Salcido		Valladolid
			Aye		Aye		Aye		Aye		Absent
		(Chopra/Tyner)									
		<p>Recommend Board approval for the change of the mathematics graduation proficiency course for associate degrees from Math 45 (Elementary Algebra), to Math 60 (Intermediate Algebra), or higher math course, effective for students enrolling for the first time in Fall 2008.</p> <p>The Curriculum Committee previously recommended, and the Board approved May 14, 2008, Math 60 as a new course that meets the graduation proficiency requirement for the associate degree. The current associate degree proficiency requirement, Math 45, is also coded as a basic skills course. However, new Title 5 regulations that define basic skills courses removed the previous ambiguity under which a course could serve both to "prepare" students for college-level work and also meet the graduation proficiency requirement. The new Title 5 language makes it explicit that any course which meets associate degree graduation requirements cannot simultaneously be coded as a basic skills course. Enrollments in basic skills courses, including Math 45, are used to calculate District allocations for Basic Skills categorical revenue. To preserve the District's previous Basic Skills funding levels and meet the explicit new language requirement of Title 5, the math proficiency standard for the associate degree should be changed to Math 60, enabling the District to keep intact the coding Math 45 as basic skills.</p>									
Action (Carried)		19. ADOPT RESOLUTION(S) (ENCLOSURE)									
			Agosto	S	Dominguez	M	Roesch		Salcido		Valladolid
			Aye		Aye		Aye		Aye		Absent
		(Beasley)									
		<p>Recommend adoption of the resolution listed below:</p> <p>19A. <u>RESOLUTION #1579 DESIGNATING TO ASCERTAIN AND CERTIFY THAT EACH EMPLOYEE OF DISTRICT HAS TAKEN THE OATH OF ALLEGIANCE (ENCLOSURE)</u></p> <p><i>Trustee Valladolid requested a copy of this oath.</i></p>									
Action (Carried)		20. ADOPT DISTRICT POLICIES – SECOND READING (ENCLOSURE)									
			Agosto		Dominguez	S	Roesch		Salcido	M	Valladolid
			Aye		Aye		Aye		Aye		Absent
		(Kerns)									
		<p>20A. <u>ADOPT DISTRICT POLICY NOS. 1200 AND 3420</u></p> <p>As part of the ongoing review and revision of the Southwestern Community College District Policy and Procedures Manual, the following policies appear before the Governing Board for adoption:</p> <p>First Reading July 9, 2008</p> <p>Policy No. 1200 District Mission & Philosophy</p> <p>Policy No. 3420 Equal Employment Opportunity</p> <p><i>Board Member Dominguez read Policy No. 1200.</i></p>									

	ITEM
<i>Information</i>	<p>21. NON-ACTION ITEMS (Kerns)</p> <p>21A. <u>DISTRICT POLICIES – FIRST READING (ENCLOSURE)</u></p> <p>First Reading. Information only.</p> <p>As part of the ongoing review and revision of the Southwestern Community College District Policy and Procedures Manual, the following policies appear before the Governing Board for First Reading:</p> <p>Policy No. 3050 Institutional Code of Professional Ethics</p> <p>Policy No. 3430 Prohibition of Harassment and Discrimination</p> <p><i>Board Member Dominguez read Policy No. 3050 and requested a copy of the previous Code of Ethics policy. Trustee Salcido suggested that, on a going ahead basis, when one policy replaces another, a copy of the previous policy be included with the agenda enclosure.</i></p> <p>21B. <u>INFORMATION ITEMS (ENCLOSURE)</u></p> <p>21B1. General Fund Financial Report for Period Ending June 30, 2008 (ENCLOSURE) (Beasley/Sampson)</p> <p>21B2. General Fund Cash Analysis for Period Ending June 30, 2008 (ENCLOSURE) (Beasley/Sampson)</p> <p>21B3. Quarterly Report CCFS 311Q for Period Ending June 30, 2008 (ENCLOSURE) (Chopra/Sampson)</p>
<i>Administrative Reports</i>	<p>22. ADMINISTRATIVE REPORTS (Agosto)</p> <p>22A. VICE PRESIDENT FOR ACADEMIC AFFAIRS</p> <p>22B. THOMAS BEASLEY, ACTING VICE PRESIDENT FOR BUSINESS AND FINANCIAL AFFAIRS</p> <p>22C. MICHAEL KERNS, ACTING VICE PRESIDENT FOR HUMAN RESOURCES</p> <p>22D. GREG R. SANDOVAL, VICE PRESIDENT FOR STUDENT AFFAIRS</p>
<i>Senate/Union/ Association Reports</i>	<p>23. SENATE/UNION/ASSOCIATION REPORTS (Agosto)</p> <p>23A. PROFESSOR VALERIE GOODWIN-COLBERT, PRESIDENT, ACADEMIC SENATE</p> <p>23B. WANDA MAXWELL, PRESIDENT, CLASSIFIED SENATE</p> <p>23C. PHILIP LOPEZ, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)</p> <p>23D. MICHAEL SELBY, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)</p> <p>23E. DEBBIE TRUJILLO, PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)</p>

	ITEM						
Superintendent/ President's Report	<p>24. SUPERINTENDENT/PRESIDENT'S REPORTS (Agosto) RAJ K. CHOPRA, Ph.D.</p>						
Board Requests for Information	<p>25. GOVERNING BOARD REQUESTS FOR INFORMATION (Agosto) <i>Board Members Valladolid, Roesch and Salcido expressed concerns about the way an item was added to the August 13, 2008 Regular Board Meeting Agenda without the Superintendent/President's knowledge. They asked the Superintendent/President for a report on how the item was added to the agenda. Board Member Dominguez also asked for information to be included in the report.</i></p> <table border="0"> <thead> <tr> <th><u>Information Requested</u></th> <th><u>Board Member</u></th> <th><u>Due Date</u></th> </tr> </thead> <tbody> <tr> <td>A report on the added agenda item on the August 13, 2008 Regular Board Meeting Agenda</td> <td>Valladolid, Roesch, Salcido, Dominguez</td> <td>9/10/08</td> </tr> </tbody> </table>	<u>Information Requested</u>	<u>Board Member</u>	<u>Due Date</u>	A report on the added agenda item on the August 13, 2008 Regular Board Meeting Agenda	Valladolid, Roesch, Salcido, Dominguez	9/10/08
<u>Information Requested</u>	<u>Board Member</u>	<u>Due Date</u>					
A report on the added agenda item on the August 13, 2008 Regular Board Meeting Agenda	Valladolid, Roesch, Salcido, Dominguez	9/10/08					
Governing Board Reports	<p>26. GOVERNING BOARD REPORTS (Agosto)</p> <p>26A. STUDENT BOARD MEMBER LETICIA DIAZ</p> <p>26B. BOARD MEMBER TERRI VALLADOLID</p> <p>26C. BOARD MEMBER YOLANDA SALCIDO</p> <p>26D. BOARD MEMBER JORGE DOMINGUEZ, PH.D.</p> <p>26E. BOARD VICE PRESIDENT JEAN ROESCH, Ed.D.</p> <p>26F. BOARD PRESIDENT DAVID J. AGOSTO</p>						
Closed Session	<p>27. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Agosto)</p>						
Adjournment	<p>28. ADJOURNMENT 8:20 p.m. (Agosto)</p>						
Information	<p>29. NEXT REGULAR MEETING</p> <p>Wednesday, September 10, 2008 Southwestern College 900 Otay Lakes Road Room 214 Chula Vista, CA 91910</p>						
	<p> RAJ K. CHOPRA, PH.D. GOVERNING BOARD SECRETARY</p>						
	<p> DAVID J. AGOSTO GOVERNING BOARD PRESIDENT</p>						