



MINUTES

REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ROOM 214 SOUTHWESTERN COLLEGE

TERRI VALLADOLID, GOVERNING BOARD PRESIDENT
DAVID J. AGOSTO, GOVERNING BOARD VICE PRESIDENT
JORGE DOMINGUEZ, PH.D., GOVERNING BOARD MEMBER
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
YOLANDA SALCIDO, GOVERNING BOARD MEMBER
ADRIAN DEL RIO, STUDENT BOARD MEMBER
RAJ K. CHOPRA, PH.D., SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

7:00 PM
Wednesday, August 8, 2007

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	1. CALL TO ORDER (Valladolid) 6:02 p.m., Room 214 Present: Agosto, Dominguez, Roesch, Salcido Absent: Valladolid Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive. <i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i>
Closed Session	2. ADJOURN TO CLOSED SESSION (Valladolid) 6:05 - 7:00 p.m., Room 100A (CONFA) 2A. CONFERENCE WITH LABOR NEGOTIATOR Government Code Section 54957.6 Negotiator: Fusako Yokotobi Employee Organizations: CSEA & SCEA 2B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code Section 54957(b)

	ITEM																						
Reconvene in Open Session	3. RECONVENE IN OPEN SESSION (Valladolid) 7:10 p.m., Room 214 Present: Agosto, Del Rio, Dominguez, Roesch, Salcido, Valladolid Absent:																						
Pledge of Allegiance	4. PLEDGE OF ALLEGIANCE (Valladolid) President Valladolid held a moment of silence in honor of Marilyn Lassman, the District's first female Board Member who passed away on Saturday, August 4.																						
Closed Session Announcement	5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Valladolid) No action.																						
Action (Carried)	6. APPROVAL OF MINUTES (ENCLOSURE) (Sandoval) <table><tr><td></td><td>Agosto</td><td></td><td>Dominguez</td><td>M</td><td>Roesch</td><td>S</td><td>Salcido</td><td></td><td>Valladolid</td><td>Del Rio-Student Advisory Vote</td></tr><tr><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td>Aye</td></tr></table> Special Meeting, July 6, 2007 Special Meeting, July 11, 2007 Regular Meeting, July 11, 2007 President Valladolid's and Superintendent/President Chopra's reports were moved up on the agenda. President Valladolid presented the Board vision, mission and goals for the next three years as established at the August 4, 2007 Board Retreat. A "Vision, Mission and Goals" brochure was distributed to all attendees. Superintendent/President Chopra commended the Board and all who participated in the initial goal process.		Agosto		Dominguez	M	Roesch	S	Salcido		Valladolid	Del Rio-Student Advisory Vote		Aye		Aye		Aye		Aye		Aye	Aye
	Agosto		Dominguez	M	Roesch	S	Salcido		Valladolid	Del Rio-Student Advisory Vote													
	Aye		Aye		Aye		Aye		Aye	Aye													
Oral Communication	7. ORAL COMMUNICATION (Valladolid) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does not constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3." Joel Levine, Ed.D., Dean, Languages and Humanities, spoke regarding the successful presentation made by SWC at the International Conference on Critical Thinking.																						
Information	8. FORMATION AND APPROVAL OF CONSENT AGENDA (Valladolid) Formation and approval of consent agenda. There were no items pulled for discussion.																						

ITEM

9D. <u>INSTITUTIONAL MEMBERSHIPS (ENCLOSURE)</u> (VP Administrative Affairs) Recommend approval of institutional memberships for inclusion in the 2007-08 adopted budget.				
9E. <u>RATIFY VOLUNTEER SERVICES (ENCLOSURE)</u> (VP Administrative Affairs) Ratification of volunteer services effective June 18 through October 5, 2007.				
9F. <u>RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S)</u>				
<u>Department</u> (Kinney) Small Business Development and International Trade Center (SBDITC)	<u>Consultant</u> Sandy Champlin	<u>Purpose</u> Consultant will provide guidance to clients of SBDITC in the area of Sales and Small Business Development	<u>Date</u> 8/9/07– 6/30/08	<u>Fee</u> Not to exceed \$2,999
(Kinney) Small Business Development and International Trade Center (SBDITC)	Dee Sanford	Area of Business Strategies and Marketing	8/9/07– 6/30/08	Not to exceed \$2,999
(Kinney) Small Business Development and International Trade Center (SBDITC)	Colette J. Shea	Area of Human Resources	8/9/07– 6/30/08	Not to exceed \$2,999
(Kinney) Small Business Development and International Trade Center (SBDITC)	Emilio Vargas	Area of Business Plans and Marketing	8/9/07– 6/30/08	Not to exceed \$2,999
(Kinney) Health, Exercise Science & Athletics	Lenihan, Selecky & Chadha Orthopaedics	Physician services for college athletes	8/20/07 – 5/23/08	\$1,800

	ITEM						
	9G. (Sandoval) <u>AWARD OF DEGREES</u> Award degrees to candidates meeting graduation requirements at the close of spring 2007 semester : <table> <tr> <td>371</td><td>Associate in Arts</td></tr> <tr> <td>156</td><td>Associate in Science</td></tr> <tr> <td><u>210</u></td><td>Certificate of Achievement</td></tr> </table> Grand Total 737 9H. <u>RATIFY/APPROVE AGREEMENTS – NO EXPENSE/INCOME TO THE DISTRICT</u> ACADEMIC AFFAIRS (Kinney) 9H1. AGREEMENT WITH COVENANT RETIREMENT COMMUNITIES WEST dba MOUNT MIGUEL COVENANT VILLAGE HEALTH FACILITY (ENCLOSURE) RECOMMENDATION Ratify Agreement No. A2154.07 with Mt. Miguel Covenant Village Health Facility, for clinical training for the health occupation program students, for the period from August 15, 2007 to June 30, 2012, inclusive, at no cost to the District. OVERVIEW This agreement provides a site where the health occupation program students obtain the clinical experience mandated by state regulations. The students' clinical experiences involve direct patient care for approximately 15 hours per week under the supervision of the nursing instructor. FISCAL IMPACT/FUNDING SOURCE No cost to the District. (Kinney) 9H2. AGREEMENT WITH KAISER FOUNDATION HOSPITALS (ENCLOSURE) RECOMMENDATION Approve fifth amendment to the Agreement No. A2171.07 with Kaiser Foundation Hospitals, for clinical training for the health occupation program students, for the period from August 15, 2007 to December 31, 2007, inclusive, at no cost to the District. OVERVIEW This agreement provides a site where the health occupation program students obtain the clinical experience mandated by state regulations. The students' clinical experiences involve direct patient care for approximately 15 hours per week under the supervision of the nursing instructor. The amendment is to correct an oversight in the previous amendment to include the nursing students in this agreement. FISCAL IMPACT/FUNDING SOURCE No cost to the District.	371	Associate in Arts	156	Associate in Science	<u>210</u>	Certificate of Achievement
371	Associate in Arts						
156	Associate in Science						
<u>210</u>	Certificate of Achievement						

	ITEM
	(Kinney) 9H3. AGREEMENT WITH AMERICAN DATABANK (ENCLOSURE) RECOMMENDATION Approve Agreement No. A2162.07 with American DataBank, to establish a student databank, for the period August 9, 2007 to July 31, 2010, inclusive, at no cost to the District. OVERVIEW The Service Agreement establishes an agreement between Southwestern Community College District and American Data Bank, in order to provide personal identifier record (SSN), employment references, civil and criminal records, motor vehicle records, credit records, education and credential verification, FBI finger print, OIG/GSA, EPSL, OFAC, workers' compensation claim history and other background information on student applicants/employees as required by the State for paramedic students. Students will incur the cost. FISCAL IMPACT/FUNDING SOURCE No cost to the District.
	(Kinney) 9H4. MEMORANDUM OF UNDERSTANDING WITH SAN DIEGO STATE UNIVERSITY (ENCLOSURE) RECOMMENDATION Authorize Memorandum of Understanding No. A2179.07 with San Diego State University, for Faculty Research Internship Program, for the period August 9, 2007 through June 30, 2008, inclusive, for a cost equivalent to the salary of faculty member at the time of participation. Funded from donations/grants. OVERVIEW The Faculty Research Internship Program with SDSU is established for the purpose of providing an enrichment experience to faculty eligible for the program. Faculty interns gain research experience in their area of study and acquire state-of-the-art skills for integration into their classroom instruction. FISCAL IMPACT/FUNDING SOURCE Account No. 1-38820-600400-730

	ITEM
	(Kinney) 9H5. AGREEMENT WITH YMCA CHILDCARE RESOURCE SERVICE (ENCLOSURE) RECOMMENDATION Ratification of Memorandum of Understanding No. MR4016.07 with YMCA of San Diego County, to provide childcare resource services, for the period from July 1, 2007 to June 30, 2008, inclusive, in the amount of \$3,000, income to the District. OVERVIEW The Memorandum of Understanding continues an established agreement between Southwestern Community College District and YMCA Childcare Resource Service in order to provide participation in the San Diego Cares stipend program for child development program students. The program will provide funds to support the San Diego Cares program with technical assistance, marketing, recruitment and participation support. FISCAL IMPACT/FUNDING SOURCE Account No. 1-38896-732130-651 (General Fund Restricted)
	(Kinney) 9H6. AGREEMENT WITH THE MEITETSU TRAVEL CORPORATION (ENCLOSURE) RECOMMENDATION Authorize Agreement No. AR2170.07 with the Meitetsu Travel Corporation, for student travel services, for the period August 18 through August 19, 2007, inclusive, in the amount of \$7,200, income to the District. OVERVIEW It is within the District's mission and philosophy to recognize its unique role in multicultural communication and education, and commitment to promoting, understanding and appreciating diversity of cultures. The District will facilitate collaboration with the local community to enhance competitive athletic experience. Southwestern College students will experience a cultural exchange of ideas related to baseball. Funds received will support post season competition for SWC Athletic programs. FISCAL IMPACT/FUNDING SOURCE Account No. 1-29540-083517-507

	ITEM
	(Kinney) 9H7. MEMORANDUM OF UNDERSTANDING WITH SAN DIEGO COUNTY WATER AUTHORITY (ENCLOSURE) RECOMMENDATION Ratify Agreement No. AR2156.07 with San Diego County Water Authority to provide cash match funding supporting the College's San Diego Contracting Opportunities Center (SDCOC), for the period July 1, 2006 through June 30, 2007, in the amount of \$30,000 income to the District. OVERVIEW The federal contract supporting the SDCOC requires a 1:1 cash match. The San Diego Water Authority has been a funding partner for the last several years. This agreement formalizes their support to the SDCOC and releases the \$30,000 from their Agency to the College. The release of grant contracts/agreements and/or corresponding changes in grant performance periods are frequently subject to significant delay at the discretion of the funding source. In this instance, SWC received the final agreement from the San Diego County Water Authority on June 25, 2007. FISCAL IMPACT/FUNDING SOURCE The San Diego County Water Authority provides the College with income of \$30,000, supporting the ongoing operations of the SDCOC. The agreement includes an 8% indirect rate for the College. Account No. 1-38896-709961-928
	(Kinney) 9H8. AGREEMENT WITH THE CHANCELLOR'S OFFICE OF THE CALIFORNIA COMMUNITY COLLEGES (ENCLOSURE) RECOMMENDATION Ratify agreement No. AR2119/2.07 with the Chancellor's Office of the California Community Colleges Grant Agreement No. 06-101-025, for the Mathematics, Engineering, Science Achievement (MESA) Program, for the period from July 1, 2006 to June 30, 2007, inclusive, in the amount of \$85,575, income to the District. OVERVIEW The SWC Mathematics, Engineering, Science Achievement (MESA) Program is a categorical program that has been funded every year since it was established in 1992. The goal of this program is to increase the number and academic success of economically disadvantaged students with majors in math, science, and engineering via mentoring, enrichment activities, and academic support services. The release of grant contracts/agreements and/or corresponding changes in grant performance periods are frequently subject to significant delay at the discretion of the funding source. In this instance, SWC received the final agreement from the California Community Colleges Chancellor's Office on October 4, 2006. FISCAL IMPACT/FUNDING SOURCE Account No. 1-38627-649971-713

	ITEM
	(Kinney) 9H9. AGREEMENT WITH THE CHANCELLOR'S OFFICE OF THE CALIFORNIA COMMUNITY COLLEGES (ENCLOSURE) RECOMMENDATION Ratify agreement No. A2119.07 with the Chancellor's Office of the California Community Colleges Amended Grant Agreement No. 06-101-025, for the Mathematics, Engineering, Science Achievement (MESA) Program, for the period from July 1, 2006 to June 30, 2007, inclusive, in the amount of \$3,500, income to the District. OVERVIEW The SWC Mathematics, Engineering, Science Achievement (MESA) Program is a categorical program that has been funded every year since it was established in 1992. The goal of this program is to increase the number and academic success of economically disadvantaged students with majors in math, science, and engineering via mentoring, enrichment activities, and academic support services. The augmented funds will be used for tutoring, academic excellence workshops, student travel, and leadership training, etc. The release of grant contracts/agreements and/or corresponding changes in grant performance periods are frequently subject to significant delay at the discretion of the funding source. In this instance, SWC received the final agreement from the California Community Colleges Chancellor's Office on June 11, 2007. FISCAL IMPACT/FUNDING SOURCE Account No. 1-38627-649971-713
	(Kinney) 9H10. AGREEMENT WITH THE BURNHAM INSTITUTE FOR MEDICAL RESEARCH (ENCLOSURE) RECOMMENDATION Authorize ratification of Agreement No. A2161.07 with the Burnham Institute for Medical Research, for student internship program, for the period June 15, 2007 through June 30, 2008, inclusive, funded by the Biotechnology Education and Training Sequence Investing (BETSI) Project. OVERVIEW The Student Summer Internship Program provides a unique working experience for students by exposing them to state-of-the-art equipment and the opportunity to work side-by-side with experts in their fields. This agreement provides for payment to student interns. Funds are provided through income from the BETSI Project agreement, without direct cost to the District. FISCAL IMPACT/FUNDING SOURCE Account No. 1-42430-040111-730

	ITEM
	(Kinney) 9H11. AGREEMENT WITH THE SALK INSTITUTE FOR BIOLOGICAL STUDIES (ENCLOSURE) RECOMMENDATION Authorize ratification of Agreement No. A2160.07 with the Salk Institute for Biological Studies, for student internship program, for the period June 15, 2007 through June 30, 2008, inclusive, funded by the Biotechnology Education and Training Sequence Investing (BETSI) Project. OVERVIEW The Student Summer Internship Program provides a unique working experience for students by exposing them to state-of-the-art equipment and the opportunity to work side-by-side with experts in their fields. This agreement provides for payment to student interns. Funds are provided through income from the BETSI Project agreement, without direct cost to the District. FISCAL IMPACT/FUNDING SOURCE Account No. 1-42430-040111-730
	SUPERINTENDENT/PRESIDENT (Chopra) 9H12. AGREEMENT WITH THE CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE (ENCLOSURE) RECOMMENDATION Ratify Grant Agreement No. AR2167.07 with the California Community Colleges Chancellor's Office, to augment Nursing Education Program funds for the period July 1, 2006 through June 30, 2007, with a performance extension to December 31, 2007, in the amount of \$49,795, income to the District. OVERVIEW The California Community Colleges Chancellor's Office augmented the 2006-07 grant award by \$49,795. The prior amount encumbered under the Nursing Capacity Building Grant Agreement for Year Two was \$110,977, increasing the total funds encumbered for fiscal year 2006-07 to \$160,772. This grant will enable SWC to expand its outstanding nursing program by creating a high quality alternative evening/weekend program for prospective students on the two-year waiting list. The release of grant contracts/agreements and/or corresponding changes in grant performance periods are frequently subject to significant delay at the discretion of the funding source. In this instance, SWC received the final agreement from the California Community Colleges Chancellor's Office on June 18, 2007. FISCAL IMPACT/FUNDING SOURCE Account No. 1-38620-126014-651

	ITEM
	(Chopra) 9H13. AGREEMENT WITH THE CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE (ENCLOSURE) RECOMMENDATION Ratify Agreement No. AR2168.07 with the California Community Colleges Chancellor's Office, to augment Nursing Education Program funds for the period July 1, 2006 to June 30, 2007, with a performance extension to June 30, 2008, in the amount of \$111,100, income to the District. OVERVIEW The California Community Colleges Chancellor's Office augmented the 2006-07 grant award by \$111,100. The prior amount encumbered under the Nursing Capacity Building Grant Agreement for Year Two was \$160,772, increasing the total funds encumbered for fiscal year 2006-07 to \$271,872. This grant will enable SWC to expand its outstanding nursing program by creating a high quality alternative evening/weekend program for prospective students on the two-year waiting list. The release of grant contracts/agreements and/or corresponding changes in grant performance periods are frequently subject to significant delay at the discretion of the funding source. In this instance, SWC received the final agreement from the California Community Colleges Chancellor's Office on June 25, 2007. FISCAL IMPACT/FUNDING SOURCE Account No. 1-38620-126014-651 (Chopra) 9H14. AGREEMENT WITH ONDAX, INC. (ENCLOSURE) RECOMMENDATION Authorize Agreement No. AR2178.07 with Ondax, Inc., for Small Business Technology Transfer (STTR) Program Allocation Of Rights In Intellectual Property And Rights, for the period June 1, 2007 through May 31, 2008, inclusive, in the amount of \$30,000, to benefit the District. This item was approved by the Governing Board for acceptance of funds on July 11, 2007. OVERVIEW The Cooperative Agreement between Ondax, Inc. and Southwestern Community College District allocates rights in intellectual property and rights to carry out follow-on research, development, or commercialization between the parties relating to the STTR funding agreement awarded by the National Science Foundation (NSF) to Ondax, Inc. to fund the proposal entitled "Characterization of Glass Holographic Gratings in the Mid to Far Infrared Range." FISCAL IMPACT/FUNDING SOURCE No cost to the District.

	ITEM
	9I. <u>RATIFY FILING OF APPLICATION(S) TO MEET FILING DEADLINE(S):</u> (Kinney) 9I1. Chancellor's Office of the California Community Colleges, "Mathematics, Engineering, Science Achievement (MESA) Program", for categorical funding in the amount of \$85,575, July 1, 2006 – June 30, 2007, inclusive. 9I2. Chancellor's Office of the California Community Colleges, "Mathematics, Engineering, Science Achievement (MESA) Program", for augmented categorical funding in the amount of \$3,500, July 1, 2006 – June 30, 2007, inclusive. 9I3. University of California Office of the President, "Mathematics, Engineering, Science Achievement (MESA) Program", for funding to host a Leadership Institute for MESA programs in southern California in the amount of \$13,026, July 1, 2006 – June 30, 2007, inclusive. 9I4. Chancellor's Office of the California Community Colleges, "Mathematics, Engineering, Science Achievement (MESA) Program", for categorical funding in the amount of \$81,500 July 1, 2007 – June 30, 2008, inclusive.
	9J. <u>ACCEPTANCE OF FUNDS</u> (Chopra) 9J1. California Community Colleges Chancellor's Office, "Nursing Capacity Building Program, "first amendment augmentation in the amount of \$49,795, and grant performance period extension from July 1, 2006 to December 31, 2007. This item was approved by the Governing Board for application of funds on June 13, 2007. (Chopra) 9J2. California Community Colleges Chancellor's Office, "Nursing Capacity Building Program," second amendment augmentation in the amount of \$111,100, and grant performance period extension from July 1, 2006 to June 30, 2008. This item was approved by the Governing Board for application of funds on July 11, 2007. (Chopra) 9J3. California Community Colleges Chancellor's Office, "Nursing Capacity Building Program, in the amount of \$110,069 (year three), July 1, 2007 through June 30, 2008. This item was approved by the Governing Board for application of funds on April 19, 2006. (Chopra) 9J4. California Community Colleges Chancellor's Office/Grossmont Community College District, "Workforce Investment Act Governor's Discretionary Fund Nurse Education Initiative for Associate Degree Nursing," subcontract in the amount of \$38,400 (year three), July 1, 2007 through June 30, 2008. This item was approved by the Governing Board for application of funds on August 10, 2005. (Chopra) 9J5. Ondax, Inc., "Nanofabrication of Optical Structures," subcontract in the amount of \$30,000, June 1, 2007 through May 31, 2008. This item was approved by the Governing Board for application of funds on January 10, 2007. (Kinney) 9J6. Chancellor's Office of the California Community Colleges, Mathematics, Engineering, Science Achievement (MESA) Grant Agreement No. 06-101-025, in the amount of 85,575, July 1, 2006 through June 30, 2007.

ITEM

(Kinney)

9J7. Chancellor's Office of the California Community Colleges, Mathematics, Engineering, Science Achievement (MESA) Amended Grant Agreement No. 06-101-025, in the amount of \$3,500, July 1, 2006 through June 30, 2007.

9K ACCEPTANCE OF GIFT(S)

(VP Administrative Affairs)

Accept the following gift(s) for anticipated use as indicated:

Miscellaneous medical equipment and supplies, valued at approximately \$50,000, donated by Sharp Coronado Hospital, to be used in the nursing skills laboratory, in the School of Technology and Human Services.

9L. AWARD/ADDENDUM/REJECTION OF BIDS

(VP Administrative Affairs)

Addendum to Bid Award

Bid No. 138

Recommend approval of addendum to bid award amount for the Fire Life Safety/Perimeter Road Construction Project at Southwestern College. Bid tabulations provided by the contractor were incorrect by a difference of \$2,411.00. The amount to be awarded for this project is \$7,228,621.00.

9M CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)

(VP Administrative Affairs)

General Fund Nos. 78787 - 79757

Blanket Fund Nos. B1253 – B1258

9N PAYMENT OF BILLS – JUNE 7, 2007 – JULY 9, 2007 (ENCLOSURE)

(VP Administrative Affairs)

	ITEM																
Action (Carried) Approved as Amended	10. HUMAN RESOURCES – ACADEMIC																
		Agosto	M	Dominguez		Roesch	S	Salcido		Valladolid		Del Rio-Student Advisory Vote					
		Aye		Aye		Aye		Aye		Aye		Aye					
Deleted	10A. <u>RESIGNATION/RETIREMENT</u>																
	Under delegation of powers, the Superintendent/President has accepted the resignation of the following academic employee(s):																
	<table><tr><td><u>Employee</u></td><td><u>Position</u></td><td><u>Effective Date</u></td></tr><tr><td>Debra Fitzsimons</td><td>Vice President for Administrative Affairs</td><td>7/19/07</td></tr></table>											<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>	Debra Fitzsimons	Vice President for Administrative Affairs	7/19/07
	<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>														
	Debra Fitzsimons	Vice President for Administrative Affairs	7/19/07														
	10B. <u>APPROVE EMPLOYMENT AS INDICATED (ENCLOSURE)</u>																
	<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos/ Svc</u>	<u>Class/ Range</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>									
	Sandra Tyahla (Replacement)	Assistant Professor of Nursing Programs – Nursing Lab Instructor (tenure track position)	School of Technology and Human Services	10	I-1*	\$4,597.50	\$45,975.00	8/17/07									
	Kimberly Maloney (Replacement)	Assistant Professor of Nursing Programs (temporary, non-tenure track position for 2007-08 academic year only)	School of Technology and Human Services	10	I-1*	\$4,597.50	\$45,975.00	8/17/07 – 5/23/08									
	Lucas Buehler (New Position)	Assistant Professor of Biology (tenure track position)	School of Mathematics , Science and Engineering	10	I-1*	\$4,597.50	\$45,975.00	8/17/07									
Samone Sayasenh (New Position)	EOPS Counselor (tenure track position)	Student Support Services	11	I-1*	\$4,597.36	\$50,571.00	8/13/07										
Cecilia Medina (New Position)	EOPS Counselor (tenure track position)	Student Support Services	11	I-1*	\$4,597.36	\$50,571.00	8/13/07										
*Final salary placement contingent upon verification of education/experience.																	

ITEM

10C. APPROVE ESTABLISHMENT OF THE FOLLOWING NEW POSITION(S):

10C.1. Establish one Director of Crown Cove Aquatic Center (New Classification/New Position)

<u>Position</u>	<u>Division</u>	<u>Range</u>	<u>Months of Service</u>
Director of Crown Cove Aquatic Center	Academic Affairs	Q	12

OVERVIEW

Under the administrative direction of the Dean of the Higher Education Center at National City, this position will plan, organize, direct, and manage the operations of the District's Crown Cove Aquatic Center; supervise academic and classified staff; and perform administrative support duties related to the operation of the Crown Cove Aquatic Center. Additionally this position will provide leadership for the growth of the Aquatic Center credit, noncredit, and fee-funded programs. The Director of the Crown Cove Aquatic Center position was included in the Higher Education Center, National City staffing proposal approved at the June 13, 2007 Governing Board meeting.

FISCAL IMPACT/FUNDING SOURCE

1-41220-089905-000 (District Funding)

10D. HOURLY ACADEMIC EMPLOYMENT (ENCLOSURE)

Recommend approval of 642 adjunct faculty for the Fall 2007 session, subject to provisions of established policy and contingent upon final determination of staff members; and further, recommend the Superintendent/ President be authorized to employ additional hourly academic staff as may be needed for the Fall 2007 session.

	ITEM																																																																			
Action (Carried)	11. HUMAN RESOURCES – CLASSIFIED (Yokotobi)																																																																			
		Agosto		Dominguez	M	Roesch		Salcido		Valladolid	S	Del Rio-Student Advisory Vote																																																								
		Aye		Aye		Aye		Aye		Aye		Aye																																																								
11A. RESIGNATION/RETIREMENT																																																																				
Under delegation of powers, the Superintendent/President has accepted the resignation/retirement of the following classified employee(s):																																																																				
<table><tr><td><u>Employee</u></td><td><u>Position</u></td><td><u>Effective Date</u></td></tr><tr><td>Betty Havey</td><td>Clerical Assistant III (retirement)</td><td>8/01/07</td></tr><tr><td>Sadie Cochran</td><td>Word Processor (resignation)</td><td>8/03/07</td></tr><tr><td>Karen Denise Reyes</td><td>Bookstore Buyer (resignation)</td><td>7/27/07</td></tr></table>													<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>	Betty Havey	Clerical Assistant III (retirement)	8/01/07	Sadie Cochran	Word Processor (resignation)	8/03/07	Karen Denise Reyes	Bookstore Buyer (resignation)	7/27/07																																												
<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>																																																																		
Betty Havey	Clerical Assistant III (retirement)	8/01/07																																																																		
Sadie Cochran	Word Processor (resignation)	8/03/07																																																																		
Karen Denise Reyes	Bookstore Buyer (resignation)	7/27/07																																																																		
11B. RATIFY AND APPROVE THE FOLLOWING EMPLOYMENT APPOINTMENTS																																																																				
<table><tr><td><u>Employee</u></td><td><u>Position</u></td><td><u>Department</u></td><td><u>Mos./ Svc.</u></td><td><u>Range/ Step</u></td><td><u>Mon. Salary</u></td><td><u>Annual Salary</u></td><td><u>Effective Date</u></td></tr><tr><td>Russell Stolzoff (New)</td><td>Instructional Assistant II (EMT/ Paramedic)</td><td>Higher Education Center, Otay Mesa</td><td>12</td><td>20-1</td><td>\$3,226</td><td>\$38,712</td><td>7/16/07</td></tr><tr><td>Robert Smith (New)</td><td>Campus Police Officer</td><td>Campus Police</td><td>12</td><td>21-1</td><td>\$3,306</td><td>\$39,672</td><td>8/09/07</td></tr><tr><td>Gen Murofushi (Replacement)</td><td>Campus Police Officer</td><td>Campus Police</td><td>12</td><td>21-1</td><td>\$3,306</td><td>\$39,672</td><td>8/09/07</td></tr><tr><td>Diana Diaz (New)</td><td>Benefits Specialist</td><td>Payroll Services</td><td>12</td><td>30-1</td><td>\$4,131</td><td>\$49,572</td><td>8/09/07</td></tr><tr><td>Heidi Noemi Angeles (Replacement)</td><td>Bookstore Buyer</td><td>Bookstore</td><td>12</td><td>15-1</td><td>\$2,851</td><td>\$34,212</td><td>8/09/07</td></tr><tr><td>Heather Anderson (New)</td><td>Instructional Lab Technician- Science (Biology)</td><td>School of Math Science & Engineering</td><td>12</td><td>24-1</td><td>\$3,561</td><td>\$42,732</td><td>8/09/07</td></tr></table>													<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Svc.</u>	<u>Range/ Step</u>	<u>Mon. Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>	Russell Stolzoff (New)	Instructional Assistant II (EMT/ Paramedic)	Higher Education Center, Otay Mesa	12	20-1	\$3,226	\$38,712	7/16/07	Robert Smith (New)	Campus Police Officer	Campus Police	12	21-1	\$3,306	\$39,672	8/09/07	Gen Murofushi (Replacement)	Campus Police Officer	Campus Police	12	21-1	\$3,306	\$39,672	8/09/07	Diana Diaz (New)	Benefits Specialist	Payroll Services	12	30-1	\$4,131	\$49,572	8/09/07	Heidi Noemi Angeles (Replacement)	Bookstore Buyer	Bookstore	12	15-1	\$2,851	\$34,212	8/09/07	Heather Anderson (New)	Instructional Lab Technician- Science (Biology)	School of Math Science & Engineering	12	24-1	\$3,561	\$42,732	8/09/07
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ITEM

11C. CHANGE(S) IN PERSONNEL STATUS

<u>Employee</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>To</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>
Efren Barrera	Clerical Assistant III/Technical Support (Classified Bargaining Unit position) 12 Months Range *16/Step 6 \$3,555/Monthly		Human Resources Technician-Academic (Confidential position) 12 Months Range *14/Step 4 \$4,961/Monthly

* Includes two (2) ranges for educational incentive.

11D. RECLASSIFY POSITION ASSIGNMENT (NO INCUMBENT):

11D1. Reclassify position assignment as listed (No Incumbent):

Change in contract service from 50% to 100% effective 8/09/07

<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>To</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>
Bookstore Operations Assistant Bookstore 12 Months (50%) Range 13/Step 1 \$1,357/Monthly		Bookstore Operations Assistant Bookstore 12 Months (100%) Range 13/Step 1 \$2,714/Monthly

OVERVIEW

This position will provide the necessary support to operate the bookstores located at our Higher Education Centers in Otay Mesa, National City, and San Ysidro. Additionally, this position will allow for consistent hours of operation at the various bookstores and provide students with the student support services necessary for the educational success at Southwestern College. At the February 23 Governing Board Meeting, a 50% position was approved for the Higher Education Center at Otay Mesa; however, with additional resources from the restricted bookstore budget, the remainder 50% position can now be funded, in order to advertise for a 1.0 FTE position.

11E. RATIFY/APPROVE EMPLOYMENT OF SHORT-TERM, NON-ACADEMIC, HOURLY EMPLOYEES, FOR THE 2006-2007/2007-2008 ACADEMIC YEAR (ENCLOSURE)

Ratify/approve employment of 20 short-term, non-academic, hourly employees, for the 2006-2007 academic year and 153 short-term, non-academic hourly employees, for the 2007-2008 academic year, pursuant to Education Code Section 88003.

	ITEM											
Action (Carried)	12. APPROVAL OF AGREEMENTS (EXPENSE TO DISTRICT)											
		Agosto		Dominguez	S	Roesch	M	Salcido		Valladolid		Del Rio-Student Advisory Vote
		Aye		Aye		Aye		Aye		Aye		Aye
	Trustee Salcido stated for the record that she is voting in support of Item #12D with reluctance given the amount of the shuttle but is moving ahead since this information has already been given to the community. Student Trustee Del Rio stated that the ASO approved a resolution supporting the pilot van shuttle in the amount of \$9,750. He, on behalf of the students, recommends an evaluation of the pilot program and its effectiveness at the end of the fall semester. Superintendent/President Chopra stated that a needs assessment would be conducted, led by the ASO with technical support from the District. He anticipates that report will go to Board in November recommending whether or not the shuttle pilot program should be continued. <u>ACADEMIC AFFAIRS</u> 12A. AGREEMENT WITH SANFORD I. BERNSTEIN (ENCLOSURE) (Kinney) RECOMMENDATION Authorize ratification of Agreement No. A2159.07 with Sanford I. Bernstein, for services as Institutional Liaison, for the period from June 15 to August 30, 2007, inclusive, for the amount of \$5,000. OVERVIEW Dr. Bernstein will serve as Institutional Liaison between San Diego State University (SDSU) and Southwestern College Biotechnology students as outlined in the BETSI Project NSF Grant. He will arrange and coordinate hosting students for internship research and training at SDSU. FISCAL IMPACT/FUNDING SOURCE Account No. 1-45120-040111-730 12B. AGREEMENT WITH THOMAS M. WAHLUND (ENCLOSURE) (Kinney) RECOMMENDATION Authorize ratification of Agreement No. A2158.07 with Thomas M. Wahlund, for services as Institutional Liaison, for the period from June 15 to August 30, 2007, inclusive, for the amount of \$5,000. OVERVIEW Dr. Wahlund will serve as Institutional Liaison between California State University, San Marcos (CSUSM) and Southwestern College Biotechnology students as outlined in the BETSI Project NSF Grant. He will arrange and coordinate hosting students for internship research and training at CSUSM. FISCAL IMPACT/FUNDING SOURCE Account No. 1-45120-040111-730											

ITEM

ADMINISTRATIVE AFFAIRS

12C. AGREEMENT WITH SUPERINTENDENT OF SCHOOLS, SAN DIEGO COUNTY
(ENCLOSURE)

(VP for Administrative Affairs)

RECOMMENDATION

Authorize Agreement No. A2181.07 with the Superintendent of Schools, San Diego County for access to financial data effective August 9, 2007 through June 30, 2010, in the amount of \$3,386.

OVERVIEW

The District is required to maintain parallel fiscal records with the San Diego County Office of Education (County). This parallel system requires ongoing financial data reconciliation on a monthly and/or on a quarterly basis. The reconciliation has historically been completed using paper reports generated from the County's Financial System. The County has offered Districts on line access to the financial information for a minimal fee. This access would be very beneficial to our District as we can take advantage of real time on line access to the financial data. Additionally, the access will afford our Fiscal Department to quickly and efficiently complete the reconciliation process instead of waiting for end of the quarter or a few weeks in the subsequent month for prior month's fiscal data.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45110-672000-000

12D. AGREEMENT WITH EL CAMINO LIVERY (ENCLOSURE)

(VP Administrative Affairs)

RECOMMENDATION

Authorize Agreement No. A2177.07 with El Camino Livery, for shuttle services, for the period August 20 through December 19, 2007, inclusive, for a cost not to exceed \$62,847.00.

OVERVIEW

The need for transportation services was prompted by the impending closure of the Higher Education Center in San Ysidro and the desire to minimize the impact to students served by the San Ysidro Center. This shuttle service was initially designed to facilitate transportation for students between the Higher Education Center in San Ysidro to the Higher Education Center in Otay Mesa. However, in an effort to extend this service to all students served by the District, this proposal was expanded to include a pilot program that would connect all Southwestern College locations

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45110-600700-990

ITEM

STUDENT AFFAIRS

(Sandoval)

- 12E. AGREEMENT WITH THE REGENTS OF THE UNIVERSITY OF CALIFORNIA
PUENTE PROJECT (ENCLOSURE)

RECOMMENDATION

Recommend ratification of Memorandum of Understanding (MOU) No. M4015.07 with the Regents of the University of California Puente Project, for implementation of a Puente Community College Program, for the period July 1, 2007 through June 30, 2008, inclusive, for a cost not to exceed \$5,000.

OVERVIEW

The Memorandum of Understanding is entered into annually between the Regents of the University of California, on behalf of the Puente Project, and Southwestern Community College District, on behalf of Southwestern College. The Puente Community College Program implementation guidelines are incorporated into the MOU by reference, and outline program responsibilities, roles, and expectations for Puente statewide, and the District. The mission of the Puente Project is to increase the number of educationally underserved students who enroll in four-year college and universities, earn degrees, and return to the community as leaders and mentors to future generations.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-4320-631001-000 (In-kind District support of \$5,000)

SUPERINTENDENT/PRESIDENT

(Chopra)

- 12F. AGREEMENT WITH COBRO CONSULTING (ENCLOSURE)

RECOMMENDATION

Authorize ratification of Agreement No. A2175.07 with CoBro Consulting, to provide data management and evaluation services, for the period August 1, 2007 through June 30, 2008, inclusive, for an amount not to exceed \$120,000.

OVERVIEW

CoBro Consulting proposes to conduct six research-related projects during the 2007/2008 fiscal year, as well as provide ad hoc consulting services, on an as needed basis. The projects are:

1. Preparation for 2009 WASC Accreditation
2. Design and Provide Content for SWC Institutional Research & Planning Office Website
3. CalWORKS Program Evaluation
4. ESL Student Course-Taking Patterns Study
5. Student Equity Report
6. EOPS Studies

CoBro Consulting will provide these services, as detailed in their proposal, in an effort to enable Southwestern College to meet accreditation goals, foster a culture of evidence, and encourage data-driven decision making by providing reliable and timely data and research results.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45110-666200-000 \$73,500

Account No. 1-47650-643200-472 \$46,500

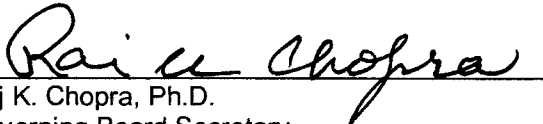
Action
(Carried)

Action
(Carried)

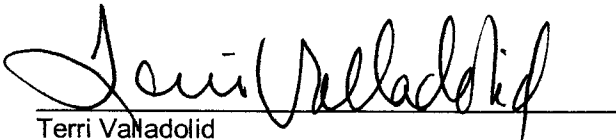
Action
(Carried)

	ITEM
Information	18. NON-ACTION ITEMS <u>INFORMATION ITEMS</u> (VP Administrative Affairs) 18A. GENERAL FUND FINANCIAL REPORT FOR PERIOD ENDING JUNE 30, 2007 (ENCLOSURE) (VP Administrative Affairs) 18B. GENERAL FUND CASH ANALYSIS FOR PERIOD ENDING JUNE 30, 2007 (ENCLOSURE) (VP Administrative Affairs) 18C. QUARTERLY REPORT CCFS 311Q FOR PERIOD ENDING JUNE 30, 2007 (ENCLOSURE)
Administrative Reports	19. ADMINISTRATIVE REPORTS (Valladolid) 19A. WILLIAM C. KINNEY, ACTING VICE PRESIDENT FOR ACADEMIC AFFAIRS 19B. VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS 19C. FUSAKO YOKOTOB, VICE PRESIDENT FOR HUMAN RESOURCES 19C1. Human Resources Transaction Report (ENCLOSURE) 19D. GREG R. SANDOVAL, VICE PRESIDENT FOR STUDENT AFFAIRS 19E. RAJ K. CHOPRA, Ph.D., SUPERINTENDENT/PRESIDENT
Senate/Union/ Association Reports	20. SENATE/UNION/ASSOCIATION REPORTS (Valladolid) 20A. PROFESSOR VALERIE GOODWIN, PRESIDENT, ACADEMIC SENATE 20B. URSULA MORRIS WILLIAMS, PRESIDENT, CLASSIFIED SENATE 20C. PROFESSOR JANET MAZZARELLA, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA) 20D. LARRY LAMBERT, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) 20E. MIA MCCLELLAN, PRESIDENT-ELECT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)

ITEM									
Board Requests for Information	21. GOVERNING BOARD REQUESTS FOR INFORMATION (Valladolid)								
	<table><tr><th>Information Requested</th><th>Board Member</th><th>Due Date</th></tr><tr><td>1. PASS Program Update</td><td>Salcido</td><td>9/12/07</td></tr><tr><td>2. Breakdown of \$1 Million Expenditure</td><td>Salcido</td><td>10/3/07 Budget Workshop</td></tr></table>	Information Requested	Board Member	Due Date	1. PASS Program Update	Salcido	9/12/07	2. Breakdown of \$1 Million Expenditure	Salcido
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1. PASS Program Update	Salcido	9/12/07							
2. Breakdown of \$1 Million Expenditure	Salcido	10/3/07 Budget Workshop							
Governing Board Reports	22. GOVERNING BOARD REPORTS (Valladolid)								
	22A. STUDENT TRUSTEE ADRIAN DEL RIO 22B. TRUSTEE YOLANDA SALCIDO 22C. TRUSTEE JORGE DOMINGUEZ, Ph.D. 22D. TRUSTEE JEAN ROESCH, Ed.D. 22E. VICE PRESIDENT DAVID J. AGOSTO 22F. PRESIDENT TERRI VALLADOLID								
Closed Session	23. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Valladolid)								
Adjournment	24. ADJOURNMENT – 8:04 p.m. (Valladolid)								
Information	25. NEXT REGULAR MEETING								
	Wednesday, September 12, 2007 7:00 p.m. Southwestern College 900 Otay Lakes Road, Room 214 Chula Vista, CA								



Raj K. Chopra, Ph.D.
Governing Board Secretary



Terri Valladolid
Governing Board President