



**SUGGESTED ORDER OF BUSINESS/MINUTES**  
**REGULAR MEETING, GOVERNING BOARD**  
**SOUTHWESTERN COMMUNITY COLLEGE DISTRICT**  
**Room 214**  
**SOUTHWESTERN COLLEGE**

TERRI VALLADOLID, GOVERNING BOARD PRESIDENT  
 DAVID J. AGOSTO, GOVERNING BOARD VICE PRESIDENT  
 JORGE DOMINGUEZ, PH.D., GOVERNING BOARD MEMBER  
 JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER  
 YOLANDA SALCIDO, GOVERNING BOARD MEMBER  
 HECTOR RIVERA, STUDENT BOARD MEMBER  
 GREG R. SANDOVAL, ACTING SECRETARY TO GOVERNING BOARD  
 AND ACTING SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, March 14, 2007

**COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	<b>ITEM</b>																						
<b>Call to Order</b>	<p><b>1. CALL TO ORDER</b>            (Valladolid)            7:35 p.m., Room 214</p> <p>Present: Agosto, Dominguez, Roesch, Salcido, Valladolid, Rivera</p> <p>Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.</p> <p><i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i></p>																						
<b>Pledge of Allegiance</b>	<p><b>2. PLEDGE OF ALLEGIANCE</b>            (Valladolid)</p>																						
<b>Action (Carried)</b>	<p><b>3. APPROVAL OF MINUTES (ENCLOSURE)</b>            (Sandoval)</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 10%;"></td> <td style="width: 10%;">Agosto</td> <td style="width: 10%;"></td> <td style="width: 10%;">Dominguez</td> <td style="width: 10%;">S</td> <td style="width: 10%;">Roesch</td> <td style="width: 10%;">M</td> <td style="width: 10%;">Salcido</td> <td style="width: 10%;"></td> <td style="width: 10%;">Valladolid</td> <td style="width: 10%;">Rivera-Student Advisory Vote</td> </tr> <tr> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </table> <p>Regular Meeting, February 14, 2007            Special Meeting, February 23, 2007 (<i>Amendment</i>)            Special Meeting, February 24, 2007</p>		Agosto		Dominguez	S	Roesch	M	Salcido		Valladolid	Rivera-Student Advisory Vote		Aye		Aye		Aye		Aye		Aye	Aye
	Agosto		Dominguez	S	Roesch	M	Salcido		Valladolid	Rivera-Student Advisory Vote													
	Aye		Aye		Aye		Aye		Aye	Aye													

	ITEM
<b>Presentation(s)</b>	<p><b>4. PRESENTATION(S)</b></p> <p>A. <u>MATHEMATICS, ENGINEERING, SCIENCE ACHIEVEMENT (MESA) PROGRAM</u></p> <p>Presenters Vice President for Academic Affairs; Kathy Tyner, Dean, School of Mathematics, Science and Engineering; Dr. Raga Bakhiet, Interim MESA Director</p> <p>B. <u>PASS PROGRAM</u></p> <p>Presenters: Ron Dyste, Vice President for Academic Affairs; Debra Fitzsimons, Ed.D., Vice President for Administrative Affairs</p> <p><i>Board Members Salcido and Agosto discussed funding for the PASS Program. Acting Superintendent/President Sandoval indicated that a monthly report on the PASS Program would be provided to the Board.</i></p>
<b>Oral Communication</b>	<p><b>5. ORAL COMMUNICATION</b> (Valladolid)</p> <p>Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.</p> <p>An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."</p> <p><i>Alma Aguilar, Academic Senate President, addressed the Board regarding 1) the Superintendent/President job announcement and suggested the Board consider a job description, 2) March 15<sup>th</sup> letters, and 3) a draft resolution to be adopted by the Academic Senate regarding General Counsel's questioning related to the Maas investigation.</i></p> <p><i>Deana Alonso, faculty member, addressed the Board regarding the Search Advisory Committee and asked the Board to consider moving the Senate/Union/Association reports to the beginning of the agenda.</i></p> <p><i>The following individuals spoke in support of Dr. Joel Levine, Dean of School of Languages and Humanities:</i></p> <p><i>Bertha Rose Williams</i> <i>Olano Michel</i> <i>Frank Carroll</i> <i>Leslie Yoder</i></p> <p><i>Janet Mazzarella, SCEA President gave an update on faculty bargaining process and provided a handout of district litigation costs.</i></p> <p><i>Andrew MacNeill, faculty member, addressed the Board regarding chairs and reassigned time.</i></p> <p><i>Madelyn Overton, student, addressed the Board regarding concerns of losing Art Stone as an instructor of a PE class for disabled students.</i></p> <p><i>Terry Davis, Interim Dean, School of Health, Exercise Science &amp; Athletics, spoke regarding the need for a full-time faculty member for a PE class for disabled students.</i></p> <p><i>Corina Soto, faculty member, addressed the Board regarding enrollment and short-term classes.</i></p>

**Action**  
(Carried)  
Item 6 A, C, D, E,  
F, G, H, I

ITEM										
6. APPROVE CONSENT CALENDAR (ITEMS A THROUGH I)										
	Agosto		Dominguez	S	Roesch	M	Salcido		Valladolid	Rivera-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye	Aye

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

A. RATIFY/APPROVE FACILITY USE REQUEST(S)  
(Fitzsimons)

Organization	Facility Requested	Purpose	Date	Total Charge
Martin Bayless Sports Camp	DeVore Stadium	Youth Sports Camp	March 30 <sup>th</sup> thru April 1, 2007	\$5,052.50
Amnesty International	Mayan Hall	Border Issues Conference/Speakers	February 3, 2007	\$1,370.00
Dream Visions, Inc.	DeVore Stadium	Fit 4 the Future: Health & Fitness Fair	April 28, 2007	\$740.00
San Diego County Soccer League	Soccer Field	Soccer Games (two each Sunday)	February 18 thru April 15, 2007	\$2,380.00

Item 6 B  
(Carried)

	Agosto		Dominguez	S	Roesch	M	Salcido		Valladolid	Rivera-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye	Abstain

B. RATIFY/APPROVE TRAVEL ADVANCE REQUESTS:  
(Fitzsimons)

Employee	Purpose	Date	Cost
Castillo, Victor	California Community College Economic & Workforce Development Conference & SBDC Conference	2/27-3/2/07	\$776.47
Fagan, Kathleen	Foster Youth Success Initiative Liaison Training Workshop	2/21-23/07	\$421.24
Finn, Scott	Tech Ed 2007	3/26-28/07	\$730.83
Hill, Robert	32 <sup>nd</sup> Annual ACCCA Conference	2/21-23/07	\$800.00
Newhouse, Heidi	Datatel User's Group Conference	3/10-14/07	\$1,159.74
Perez, Vince	Datatel Users Group Conference	3/11-14/07	\$1,378.82
Rivera, Hector	2007 Community College National Legislative Summit	2/11-14/07	\$185.00
Trujillo, Debbie	ASBDC Spring Conference	3/12-15/07	\$1,000.00
Valencia, Melody	Foster Youth Success Initiative Liaison Training Workshop	2/21-23/07	\$95.00

C. RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S)

Department	Consultant	Purpose	Date	Fee
Small Business Development and International Trade Center	Shea, Colette	Contractor will provide guidance to clients of the SBDITC in the area of Human Resources	3/15-6/30/07	Not to Exceed \$2,999

ITEM	
D. (Sandoval)	<p><u>RATIFY/APPROVE THE FOLLOWING AGREEMENTS FOR ACCEPTANCE OF FUNDS</u></p> <p>State of California, Department of Boating and Waterways, "Department of Boating and Waterways Grant," in the amount of \$28,500, February 1, 2007 through January 31, 2008. This application was approved by the Governing Board on January 10, 2007.</p>
E. (Fitzsimons)	<p><u>ACCEPT GIFT(S) FOR ANTICIPATED USE AS INDICATED</u></p> <p>\$500 cash donated by Andy Hartzell of G. Hartzell &amp; Son, to be used in the Dental Hygiene Program.</p>
F. (Fitzsimons)	<p><u>RATIFY VOLUNTEER SERVICES (ENCLOSURE)</u></p> <p>Ratification of volunteer services effective February 1, 2007 through June 30, 2007.</p>
G.	<p><u>APPROVAL OF 5% RAISE IN BOARD MEMBER STIPENDS</u></p> <p>Pursuant to Education Code Section 72024(e), the Governing Board may increase the compensation of Board members by up to 5% on an annual basis. Upon approval of this resolution, the monthly Board stipend would increase from \$400 per month to \$420 per month, effective immediately.</p>
H. (Fitzsimons)	<p><u>CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)</u></p> <p>General Fund Nos. 75404 -76194 Blanket Fund Nos. B1233 - B1236</p>
I. (Fitzsimons)	<p><u>PAYMENT OF BILLS – JANUARY 11, 2007 – FEBRUARY 20, 2007 (ENCLOSURE)</u></p>

**Action (Carried)**

**ITEM**

**7. ACCEPT THE AUDITED FINANCIAL STATEMENTS FOR THE GENERAL OPERATIONAL FUNDS AND PROP AA BOND FUND FOR YEAR ENDED JUNE 30, 2006 (ENCLOSURE)**  
(Fitzsimons)  
This item was presented to the Board and tabled on February 14, 2007.

	Agosto		Dominguez	M	Roesch	S	Salcido		Valladolid	Rivera-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye	Aye

**OVERVIEW**

Pursuant to Education Code Section 41010-41023, "each fiscal year, each county superintendent of schools shall provide for an audit of all funds under his or her jurisdiction and control and the governing board of each local educational agency shall either provide for an audit of the books and accounts of the local educational agency."

The District's financial audits were conducted by Messner and Hadley, LLP, Certified Public Accountants, in accordance with auditing standards. It is their opinion that the financial statements present fairly, in all material respects, the financial position of Southwestern Community College District, as of June 30, 2006 and the respective changes in net assets and cash flows, for the fiscal year then ended in conformity with accounting principles.

The results of the audit disclosed no instances of non-compliance that are required to be reported under Government Auditing Standards. Messner and Hadley, LLP noted no matters involving the internal controls over financial reporting and its operation that they consider to be material weaknesses. Messner and Hadley, LLP noted three non-material matters involving the internal control over financial reporting as described in the audit.

All recommendations from previous years have been implemented and noted in the audit.

**Action (Carried)**

**8. SUPERINTENDENT/PRESIDENT SEARCH ADVISORY COMMITTEE**

	Agosto	S	Dominguez		Roesch	M	Salcido		Valladolid	Rivera-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye	Aye

Ratify appointments to the Search Advisory Committee.

<u>Group</u>	<u>Name</u>
1. SCEA	Deana Alonso
2. Academic Senate	Alma Aguilar
3. CSEA	Wanda Maxwell
4. Classified Senate	Rebeca Montalvan Toth
5. Administrators Association	Terry Davis
6. Adjunct Faculty	Noreen Maddox
7. Foundation	Peter Mabrey
8. Student	Hector Rivera
9. Community Member	Sue Coyle
10. Community Member	Gonzalo Rojas
11. Community Member	Yolanda Hernandez
12. Vice President	Fusako Yokotobi

**ITEM**

*Alma Aguilar requested that the Board consider the addition of a faculty member, Dean Aragoza, to represent Student Services.*  
*She reported findings of her students' class assignment which revealed campaign contributions from search committee members for Board Member Salcido's reelection campaign and Acting Superintendent/President Sandoval's campaign. She requested that Search Committee Members Yolanda Hernandez and VP Yokotobi be replaced due to possible conflict of interest. Board Member Salcido requested that General Counsel advise on the possible conflict. General Counsel indicated there was no conflict as there was no foreseeable financial impact.*  
*Board President Valladolid stated that the Board was comfortable with the Search Committee because of the search firm and noted that the committee has always been an advisory committee to the Board.*

**Action  
(Carried)  
#9A**

**9. HUMAN RESOURCES – ACADEMIC  
(Yokotobi)**

	Agosto		Dominguez	S	Roesch	M	Salcido		Valladolid	Rivera-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye	Aye

*Alma Aguilar acknowledged the listed faculty, specifically the faculty who were granted tenure status.*

**9A. REEMPLOYMENT OF TENURE-TRACK ACADEMIC STAFF**

9A1. Recommend approval of one-year reemployment contract for the 2007-08 academic year for the following two (2) probationary academic employees completing less than one full year of service:

Clarence Amaral  
Edward Carberry

9A2. Recommend approval of one-year reemployment contract for the 2007-08 academic year for the following one (1) probationary academic employee completing her first full year of service:

Leannah Padilla

9A3. Recommend approval of one-year reemployment contract for the 2007-08 academic year for the following thirteen (13) probationary academic employees completing their first full year of satisfactory service:

Luis Bohorquez  
David Brady  
Nora Corral  
Heather Eudy  
Jose Ibarra  
Linda Jones, D.C.  
Thomas Murray, Ph.D.

Jorge Pastrana, D.M.A.  
Gabriella Penaloza  
Laura Ryan  
Elisabeth Shapiro, J.D.  
Elizabeth Smith  
Susan Yonker

9A4. Recommend approval of two-year reemployment contract for the 2007-09 academic years for the following nine (9) probationary academic employees completing their second full year of satisfactory service:

Russell Bonine  
Shannon Gracey  
David Hecht, Ph.D.  
Alexander Juden  
Hok Kong Lee, Ph.D.

Cynthia McDaniel, Ed.D.  
Susan Schoenrock  
John Tolli, Ph.D.  
Perry Vasquez

**ITEM**

9A5. The following twenty-seven (27) probationary academic employees have completed their third full year of satisfactory service, and, pursuant to contract, shall be reemployed for the 2007-08 academic year:

- |                            |                            |
|----------------------------|----------------------------|
| Jonathan Atwater           | Eric Maag                  |
| Fredric Ball               | Maria E. Martinez          |
| John Beach                 | Cynthia McGregor, Ph.D.    |
| Clark Binley               | Carmen Nieves              |
| Francisco Bustos, Jr.      | Mark Pentilescu            |
| Maria Constein             | David Preciado             |
| Sandra Corona, Ph.D.       | Marisol Rendon Ober        |
| Yvette Duncan              | Bruce Smith                |
| Zaydie Feria               | Marisa Soler-McElwain      |
| Surian Figueroa            | Gail Stockin               |
| Adriana Garibay            | Mustafa Tont               |
| Christopher Hayashi        | Charles Waggoner           |
| Tinh-Alfredo Khuong, Ph.D. | Janelle Williams Melendrez |
| Linda Lukacs, D.D.S.       |                            |

9A6. Recommend approval of reemployment and tenure status for the 2007-08 academic year for the following two (2) contract (probationary) academic employees completing their fourth full year of satisfactory service. (With acceptance of this offer of reemployment and by reporting to duty, these employees will gain regular (permanent) academic status effective with their fifth year of service):

- |                |             |
|----------------|-------------|
| Linda McDonald | Mark Sisson |
|----------------|-------------|

9B. REVISION TO APPROVED 2006-2007 SABBATICAL LEAVE (ENCLOSURE)

#9B-C  
(Carried)

Agosto		Dominguez	S	Roesch	M	Salcido		Valladolid	Rivera-Student Advisory Vote
Aye		Aye		Aye		Aye		Aye	Aye

Recommend revised sabbatical leave of absence be granted to academic personnel identified by the Sabbatical Leave Review Board, in accordance with provisions of the Southwestern College Education Association (SCEA) Contracts, subject to available funding. Grant Miller has requested to extend approved leave by one semester due to a military assignment during Spring 2007.

*Alma Aguilar spoke regarding Professor Miller's sabbatical.*

**ITEM**

9C. APPROVE ESTABLISHMENT OF THE FOLLOWING NEW POSITIONS:

Establish two (2) EOPS Counselors (Existing Classification)

<u>Position</u>	<u>Division</u>
EOPS Counselor, (Tenure-Track Positions)	Student Affairs

OVERVIEW

One of the many requirements in accordance with title 5 regulations mandates that Extended Opportunities Programs and Services (EOPS)/Cooperative Agencies Resources for Education (CARE) must meet with a counselor three times within each semester. In order to meet the demands of an excess of 3,000 students, it is necessary to hire two additional counselors in an attempt to reduce the counselor to student ratio with the intention of improving student success.

FISCAL IMPACT/FUNDING SOURCE

1-42230-643200-472



**Action  
(Carried)**  
  
#10-11

ITEM										
<b>10. HUMAN RESOURCES – CLASSIFIED</b> (Yokotobi)										
	<i>Agosto</i>		<i>Dominguez</i>	<i>M</i>	<i>Roesch</i>	<i>S</i>	<i>Salcido</i>		<i>Valladolid</i>	<i>Rivera-Student Advisory Vote</i>
	<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>	<i>Aye</i>

10A. APPROVE THE FOLLOWING EMPLOYMENT APPOINTMENTS:

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Svc.</u>	<u>Range/ Step</u>	<u>Mon. Salary</u>	<u>Annual Salary</u>	<u>Eff. Date</u>
Marco Guerrero (Replacement)	Instructional Lab Technician- Microcompu ter	Division of Learning Resources	12	24-1	\$3,561	\$42,732	3/15/07
Alexana Garcia (Replacement)	Human Resources Assistant	Human Resources	12	15-1	\$2,851	\$34,212	3/19/07

10B. CHANGE(S) IN PERSONNEL STATUS

Approve listed change in contract service due to promotion, effective 3/15/07.

<u>Employee</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>To</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>
Wanda Maxwell	Financial Aid Technician, Financial Aid 12 Months Range 20 /Step 6 \$3,925/Month		Transfer Center Specialist, Transfer Center 12 Months Range 24/Step 5 \$4,166/Month

10C. APPROVE ESTABLISHMENT OF THE FOLLOWING NEW POSITIONS:

Establish two (2) EOPS Technicians (Existing Classification)

<u>Position</u>	<u>Division</u>	<u>Range/ Step</u>	<u>Months of Service</u>	<u>Monthly Salary</u>
EOPS Technician (2) - Bargaining Unit	Student Affairs	20-1	12	\$3,226

OVERVIEW

Currently, Extended Opportunities Programs and Services (EOPS)/Cooperative Agencies Resources for Education (CARE) at Southwestern College is the second largest program in the State of California and the budget has increased accordingly. In order to maintain the level of excellence and standards associated with EOPS/CARE, the two proposed EOPS Technician positions are critical in accomplishing that goal. These two additional positions will allow us to process paperwork at a more efficient rate, maintain proper documentation in accordance with title 5 regulations, and appropriately track students in terms of retention and persistence.

FISCAL IMPACT/FUNDING SOURCE

1-42120-643200-472

**ITEM**

10D. RATIFY/APPROVE EMPLOYMENT OF SHORT-TERM, NON-ACADEMIC, HOURLY EMPLOYEES, FOR THE 2006-07 ACADEMIC YEAR (ENCLOSURE)

Ratify/approve employment of 31 short-term, non-academic, hourly employees, for the 2006-07 academic year, pursuant to Education Code Section 88003, and contingent upon determination of staff members.

**Action**  
(Carried)

**11. FACILITIES**  
(Fitzsimons)

	<i>Agosto</i>		<i>Dominguez</i>	<i>M</i>	<i>Roesch</i>	<i>S</i>	<i>Salcido</i>		<i>Valladolid</i>	<i>Rivera-Student</i>
	<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>	<i>Advisory Vote</i>

A. AWARD RFP/BID

Award of RFP

RFP No. 87a Award RFP for Construction Materials Testing and Inspection Services for the 800/850 Music Building and the Fire Life Safety Perimeter Road Project to Ninyo & Moore in an amount not to exceed \$125,000. The District reviewed eight (8) proposals and Ninyo & Moore provided the most comprehensive and lowest cost proposal. The RFP was advertised in the San Diego Daily Transcript on February 9, 2007.

Award of BID

BID No. 136 Award Bid to San Dieguito Printers for class schedules for Fall 2007, Spring 2008, and Summer 2008 in the amount of \$276,464. The District reviewed two (2) bids and San Dieguito Printers provided the most comprehensive and lowest cost proposal. The Bid was advertised in the San Diego Daily Transcript on February 14, & 21, 2007

		ITEM								
<b>Action (Carried) #12A1</b>	<b>12. APPROVAL OF AGREEMENTS (ENCLOSURES)</b>									
	<i>Agosto</i>		<i>Dominguez</i>	<i>S</i>	<i>Roesch</i>	<i>M</i>	<i>Salcido</i>		<i>Valladolid</i>	<i>Rivera-Student Advisory Vote</i>
	<i>Aye</i>		<i>Recuse</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>	<i>Aye</i>

12A. ACADEMIC AFFAIRS

12A1. AGREEMENT WITH SWEETWATER UNION HIGH SCHOOL DISTRICT

RECOMMENDATION

Ratify Agreement No. AR2029.07 with the Sweetwater Union High School District, to provide a training in Community Emergency Response Team (CERT), for the period February 14 through 22, 2007, inclusive, in the amount of \$2,000, income to the District.

OVERVIEW

Southwestern College is offering a noncredit course, NC 17, Community Emergency Response Team Training (CERT), open to all prospective students, but scheduled at the Chula Vista Middle School for the convenience of Sweetwater Union High School District employees. This contract provides funding to purchase equipment and supplies necessary to teach this course.

FISCAL IMPACT/FUNDING SOURCE

Income generated will allow the continued offering of the CERT course.

Account No. 1-38835-701300-934

#12A2 – A7  
(Carried)

<i>Agosto</i>		<i>Dominguez</i>		<i>Roesch</i>	<i>M</i>	<i>Salcido</i>		<i>Valladolid</i>	<i>S</i>	<i>Rivera-Student Advisory Vote</i>
<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>

12A2. AGREEMENT WITH EPISCOPAL COMMUNITY SERVICES

RECOMMENDATION

Ratify Agreement No. A2019.07 with Episcopal Community Services, to provide four Professional Development Academy workshops, on February 19, 2007, in the amount of \$3,600, income to the District.

OVERVIEW

Southwestern College is providing four short-term customized training courses for Episcopal Community Services staff exclusively; these courses carry no college credit nor will state apportionment be collected. Fees charged cover the cost of instruction.

FISCAL IMPACT/FUNDING SOURCE

There is no additional cost to the District generated by this contract.

Account No. 1-38835-701300-934

ITEM

12A. ACADEMIC AFFAIRS - CONTINUED

12A3. AGREEMENT WITH THE THIRD AVENUE VILLAGE ASSOCIATION

RECOMMENDATION

Authorize Agreement No. AR2033.07 with the Third Avenue Village Association, to provide three Customer Service workshops, for the period March 6 through May 1 2007, inclusive, in the amount of \$1,500, income to the District.

OVERVIEW

Southwestern College is providing three short-term customized training courses for the Third Avenue Village Association exclusively; these courses carry no college credit nor will state apportionment be collected. Fees charged cover the cost of instruction.

FISCAL IMPACT/FUNDING SOURCE

There is no additional cost to the District generated by this contract.

Account No. 1-38835-701300-934

12A4. AGREEMENT WITH U.S. NAVY EXCHANGE

RECOMMENDATION

Ratify Agreement No. AR2032.07 with U.S. Navy Exchange to provide a Building High Performance Teams workshop, on March 9, 2007, in the amount of \$500, income to the District.

OVERVIEW

Southwestern College is providing a short-term customized training courses for the Navy Exchange staff exclusively; this course carries no college credit nor will state apportionment be collected. Fees charged cover the cost of instruction.

FISCAL IMPACT/FUNDING SOURCE

There is no additional cost to the District generated by this contract.

Account No. 1-38835-701300-934

ITEM

12A. ACADEMIC AFFAIRS - CONTINUED

12A5. AGREEMENT WITH NETWORKING INTERPRETING SERVICES

RECOMMENDATION

Ratify Agreement No. A2031.07 Networking Interpreting Services to provide interpreting services for deaf student enrolled in an ROP course, for the period January 23 through May 25, 2007, for a cost not to exceed \$16,560.

OVERVIEW

The ROP contract with the San Diego County Office of Education provides funds to support students needing additional services. For the Spring 2007 semester a deaf student enrolled in an ROP course: Welding/Exhaust System Fabrication and Installation. This course is not available for college credit.

FISCAL IMPACT/FUNDING SOURCE

ROP funds to be used to pay for this service.

Account No. 1-45120-701990-749

12A6. AGREEMENT WITH COUNTY OF SAN DIEGO HEALTH AND HUMAN SERVICES AGENCY CHILD WELFARE SERVICES

RECOMMENDATION

Ratify Agreement No. 231, with County of San Diego Health and Human Services Agency Welfare Services, to establish an affiliate partnership, for the period from January 1 to December 31, 2007, inclusive, at no cost to the District.

OVERVIEW

The Memorandum of Understanding continues an established agreement between Southwestern Community College District and the County of San Diego Health and Human Services Agency Child Welfare Services, in order to provide a practicum site for child development program students. Child development students are required to complete a supervised field experience class at agencies that provide services related to their area of specialty in the major.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

ITEM

12A. ACADEMIC AFFAIRS - CONTINUED

12A7. AGREEMENT WITH BLACKBOARD, INC.

RECOMMENDATION

Authorize Agreement No. A2034.07 with Blackboard, Inc., for Online Learning System Managed Contact Center, for the period April 1, 2007 through March 31, 2008, inclusive, for a cost not to exceed \$38,300 annually.

OVERVIEW

Purchase of this service will provide students and faculty, 24/7/365 days per year help desk, with live telephone support, live chat support, a support portal and knowledge base, enterprise reporting and satisfaction tracking, and account management. The college will be provided with an account manager who is responsible for implementation, operations, monthly reporting, and ensuring that all facets of the support infrastructure meet or exceed stated service levels.

This agreement will have no impact on the contract classified staff located in the Online Learning Center. Funds will be reallocated from the classified hourly budget, resulting in a net savings of approximately \$6,000.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-42326-611001-000

*Alma Aguilar spoke in support of the agreement which would support Online classes.*

**ITEM**

12B. ADMINISTRATIVE AFFAIRS

#12B - D  
(Carried)

	Agosto	S	Dominguez		Roesch	M	Salcido		Valladolid	Rivera-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye	Aye

12B1. AGREEMENT WITH NINYO & MOORE

RECOMMENDATION

Authorize Agreement No. A2026.07 with Ninyo & Moore for construction and materials testing services for the 800/850 music buildings remodel and the fire life safety/perimeter road project, for the period March 15, 2007 through July 31, 2008, inclusive, for a cost not to exceed \$125,000.

OVERVIEW

The Division of the State Architect (DSA) requires inspection of materials and testing of products installed in community college facilities. These services are required throughout the term of the project and reports are forwarded to DSA for review and approval. The District received eight (8) proposals and after a thorough review Ninyo & Moore has provided the most comprehensive proposal meeting the requirements of the Request for Proposal. This is a Proposition AA and State Construction project.

FISCAL IMPACT/FUNDING SOURCE

No impact to General Fund. State Construction Fund 50% / Proposition AA 50%

12B2. AGREEMENT WITH KEENAN & ASSOCIATES

RECOMMENDATION

Authorize Agreement No. A2027.07 with Keenan & Associates to provide a web-based application named BenefitBridge for employee benefit program, for the period August 1, 2007 through July 31, 2010, inclusive, at no cost to the district.

OVERVIEW

The District provides for health and welfare benefits for retired and active employees. Currently, all benefit selections and review are done manually. This agreement will provide for a web-based application named BenefitBridge to be developed by Keenan & Associates which provides services for their client's employees and employee dependents to review available benefits and control various aspects of employee programs offered by the District. This agreement can be cancelled with a thirty (30) day prior written notice.

FISCAL IMPACT/FUNDING SOURCE

No impact to General Fund.

*Janet Mazzarella addressed concerns regarding the insurance broker. Debra Fitzsimons clarified that the item was not for broker services but for Web-based services.*

ITEM

12B. ADMINISTRATIVE AFFAIRS

12B3. AGREEMENT WITH LPA, INC.

RECOMMENDATION

Authorize Agreement No. A2028.07 with LPA, Inc. for architectural services for the chemistry storeroom remodel for the period March 15 through September 20, 2007, inclusive, for a cost not to exceed \$50,000 billed on an hourly basis.

OVERVIEW

During the annual fire inspection in fall of 2006, the Chula Vista Fire Department notified the District that the chemistry storeroom where chemicals are stored did not meet current fire codes. The District is required to remodel the storeroom to install exhaust fans for ventilation and materials on the walls to make the room more fire resistant. This modification requires the plans be completed by a licensed architect and the services will be performed on an hourly basis because of the size and complexity of this project. The District selected the architectural firm, LPA, Inc., because of their experience with previous projects in our District. This contract was not bid because it was below the bid threshold.

FISCAL IMPACT/FUNDING SOURCE

No impact to General Fund. Proposition AA funds will be used for this project.

12B4. AGREEMENT WITH JOHN CUMMINGS

RECOMMENDATION

Authorize Agreement No. A2038.07 with John Cummings, an expert on MIS and enrollment data, for the development of a full time equivalent student (FTES) reporting system, for the period March 15 through June 30, 2007, inclusive, in an amount not to exceed \$12,000.

OVERVIEW

This agreement will provide for a system to extract data from the Colleague software system related to course offerings, class size, and faculty load to estimate FTES per class. The data can be extracted to perform analysis utilizing Excel and Access databases which will greatly improve the District's ability to perform different scenarios related to the generation of FTES. This will provide management the information necessary to determine if a proposed scheduled class is capable of generating the desired number of FTES.

FISCAL IMPACT/FUNDING SOURCE

1-45110-678000-000



ITEM

12B. ADMINISTRATIVE AFFAIRS - CONTINUED

12B5. AGREEMENT WITH VICENTI, LLOYD & STUTZMAN LLP

Authorize Agreement No. A2040.07 with Vicenti, Lloyd & Stutzman LLP, business consultants and CPAs for the preparation of the district's indirect cost rate proposal, for the period March 15 through May 31, 2007, inclusive, for an amount not to exceed \$4,000.

OVERVIEW

Some programs awarded by the Federal Government require that the District has an approved Facilities and Administrative Rate also known as Indirect Cost Rate. The Facilities and Administrative Rate is for grants, contracts, and/or other agreements issued or awarded to the District by all Federal Agencies of the United States of America, in accordance with the cost principles and provisions mandated by the Office of Management and Budget (OMB) Circular A-21. These rates shall be used for pricing and billing purposes and may be reimbursable by various federal agencies.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45210-672000-000

12C. STUDENT AFFAIRS

12C1. AGREEMENT WITH COUNTY OF SAN DIEGO REGIONAL COMMUNICATION SYSTEM (RCS)

RECOMMENDATION

Authorize Agreement No. A2020.07 with County of San Diego Regional Communication System (RCS), for services needed to improve public safety and public service communications within the regional communications area, for the period from March 15, 2007 to March 15, 2012, inclusive, for the amount of \$73.38 per month/per radio not to exceed \$20,000 annually.

OVERVIEW

The Southwestern Community College District Police Department has recently purchased new 800 MGHZ law enforcement radios to enable the department to communicate directly and effectively with local law enforcement agencies. This agreement will allow the Southwestern College Police Department to link with the RCS wireless voice communications network, which provides a high degree of coverage throughout San Diego County. The fees associated with this agreement cover radio maintenance, radio programming and connection to RCS.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45110-695000-334

ITEM

12D. SUPERINTENDENT/PRESIDENT

12D1. AGREEMENT WITH R. MICHAEL SATO, R.M.S. ORGANIZATION  
CONSULTING AND TRAINING

RECOMMENDATION

Authorize Agreement No. A3041.07 with R. Michael Sato, R.M.S. Organization Consulting and Training, for consulting services, as requested from March 15, 2007 through December 31, 2007, inclusive, for the amount of \$200/hour or \$1,600 per day plus expenses.

OVERVIEW

The purpose of this agreement is to permit consulting services as may be requested by the Governing Board in follow-up to the Board strategic planning workshop and retreat held February 24, 2007. Those services include providing insights to the Governing Board and/or District Administration to discuss the Strategic Plan, develop and implement key goals, enhanced District operational and program effectiveness and overall strategies for the District's continued success.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45110-661000-000

12D2. AGREEMENT WITH HAZARD, YOUNG, ATTEA & ASSOCIATES, LTD

RECOMMENDATION

Ratify Agreement No. A3042.07 with Hazard, Young, Attea & Associates Ltd., for consultant services for the search for a permanent superintendent/president, for the period from February 15, 2007 through completion of a superintendent/president search process, for the amount of \$35,000 plus expenses.

OVERVIEW

The purpose of the consultant services is to assist the Governing Board in the search for a permanent superintendent/president.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45110-661000-000

**ITEM**

12D. SUPERINTENDENT/PRESIDENT - CONTINUED

12D3. AGREEMENT WITH STATE OF CALIFORNIA, DEPARTMENT OF BOATING AND WATERWAYS

RECOMMENDATION

Ratify Agreement No. AR2025.07 with State of California, Department of Boating and Waterways, for the purchase of boating equipment and as supplemental funding in the form of scholarships for youth in the surrounding communities, for the period from February 1, 2007 to January 31, 2008, inclusive, for the amount of \$28,500, income to the District.

OVERVIEW

On January 10, 2007, the Governing Board approved the application to the Department of Boating and Waterways for a grant to purchase boating equipment and as supplemental funding in the form of scholarships for youth in the surrounding communities. An agreement amendment was received in the amount of \$28,500, funding the second year of the original agreement approved by the Governing Board on March 8, 2006, with a term of February 1, 2006 through January 31, 2021.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-38699-089901-502

		ITEM									
<b>Action</b> (Carried)		<b>13. ADOPT RESOLUTION(S) (ENCLOSURE)</b>									
		Agosto		Dominguez	M	Roesch	S	Salcido		Valladolid	Rivera-Student Advisory Vote
		Aye		Aye		Aye		Aye		Aye	

ADOPT RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

(Fitzsimons)

OVERVIEW

This is a resolution required by the San Diego County Office of Education in order to authorize individuals to receive mail and pick up payroll warrants.

FISCAL IMPACT/FUNDING SOURCE

None

**Information**

**14. NON-ACTION ITEMS**

14A. INFORMATION ITEMS

(Sandoval)

14A1. Health Services Annual Report, Academic Year 2005-2006 (ENCLOSURE)

RECOMMENDATION

For information and discussion only.

OVERVIEW

The Health Services Report for 205-2006 provides an overview of activities and services provided by the Health Services program.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District

(Sandoval)

14A2. 2005-2006 Grievance and Order Annual Report (ENCLOSURE)

RECOMMENDATION

For information and discussion only.

OVERVIEW

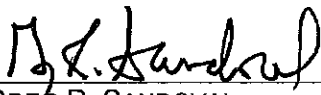

The Standards of Student Conduct Board Policy and Procedures were updated and revised in December 2006. This policy and procedures give the campus community specific guidelines in reporting student grievances and student misconducts.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District

	ITEM
	<p>14A3. 2005-2006 Student Activities Report (ENCLOSURE) (Sandoval)</p> <p>RECOMMENDATION</p> <p>For information and discussion only.</p> <p>OVERVIEW</p> <p>The Student Activities Report for 2005–2006 provides an overview of events sponsored by the Office of Student Activities, campus clubs/organizations, and the Associated Student Organization (ASO).</p> <p>FISCAL IMPACT/FUNDING SOURCE</p> <p>No cost to the District</p> <p>14A4. General Fund Financial Report for Period Ending February 20, 2007 (ENCLOSURE) (Fitzsimons)</p> <p>14A5. General Fund Cash Analysis for Period Ending January 31, 2007 (ENCLOSURE) (Fitzsimons)</p>
<p><b>Administrative Reports</b></p>	<p><b>15. ADMINISTRATIVE REPORTS</b> (Valladolid)</p> <p>A. RON DYSTE, VICE PRESIDENT FOR ACADEMIC AFFAIRS</p> <p>B. DEBRA FITZSIMONS, Ed.D., VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS <i>Dr. Fitzsimons provided a budget calendar.</i></p> <p>C. FUSAKO YOKOTOBI, VICE PRESIDENT FOR HUMAN RESOURCES 1. Human Resources Report (ENCLOSURE)</p> <p>D. GREG SANDOVAL, VICE PRESIDENT FOR STUDENT AFFAIRS</p> <p>E. GREG SANDOVAL, ACTING SUPERINTENDENT/PRESIDENT</p>
<p><b>Senate/Union/ Association Reports</b></p>	<p><b>16. SENATE/UNION/ASSOCIATION REPORTS</b> (Valladolid)</p> <p>A. PROFESSOR ALMA AGUILAR, PRESIDENT, ACADEMIC SENATE</p> <p>B. REBECA MONTALVAN TOTH, PRESIDENT, CLASSIFIED SENATE</p> <p>C. PROFESSOR JANET MAZZARELLA, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)</p> <p>D. LARRY LAMBERT, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)</p> <p>E. DEBBIE TRUJILLO, VICE PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)</p>
<p><b>Board Discussion</b></p>	<p><b>17. DISCUSSION OF POTENTIAL ENGAGEMENT OF GOVERNMENTAL RELATIONS SERVICES</b> (Valladolid)</p> <p><i>The Board discussed the engagement of governmental relations services. Acting Superintendent/President will provide the Board with a proposal for consideration.</i></p>

	ITEM										
<b>Board Requests for Information</b>	<p><b>18. GOVERNING BOARD REQUESTS FOR INFORMATION</b> (Valladolid)</p> <table border="0"> <thead> <tr> <th><u>Information Requested</u></th> <th><u>Board Member</u></th> </tr> </thead> <tbody> <tr> <td>MESA Program</td> <td>Salcido</td> </tr> <tr> <td>BETSI Program</td> <td>Salcido</td> </tr> <tr> <td>Clarification on Withdrawals</td> <td>Rivera</td> </tr> <tr> <td>Governmental Relations Services</td> <td>Dominguez</td> </tr> </tbody> </table> <p><i>President Valladolid inquired about the Board's preference for enclosures for contracts. There was consensus to have contracts included as enclosures for new agreements.</i></p>	<u>Information Requested</u>	<u>Board Member</u>	MESA Program	Salcido	BETSI Program	Salcido	Clarification on Withdrawals	Rivera	Governmental Relations Services	Dominguez
<u>Information Requested</u>	<u>Board Member</u>										
MESA Program	Salcido										
BETSI Program	Salcido										
Clarification on Withdrawals	Rivera										
Governmental Relations Services	Dominguez										
<b>Governing Board Reports</b>	<p><b>19. GOVERNING BOARD REPORTS</b> (Salcido)</p> <ul style="list-style-type: none"> <li>A. STUDENT TRUSTEE HECTOR RIVERA</li> <li>B. TRUSTEE YOLANDA SALCIDO</li> <li>C. TRUSTEE JORGE DOMINGUEZ, Ph.D.</li> <li>D. TRUSTEE JEAN ROESCH, Ed.D.</li> <li>E. VICE PRESIDENT DAVID J. AGOSTO</li> <li>F. PRESIDENT TERRI VALLADOLID</li> </ul>										
<b>Closed Session</b>	<p><b>20. ADJOURN TO CLOSED SESSION</b> (Salcido)</p> <p>10:30 p.m., Building 100, Conference Room A.</p> <ul style="list-style-type: none"> <li>A. PUBLIC EMPLOYEE APPOINTMENT Title: Superintendent/President Interim Superintendent/President (Government Code Section 54957(b))</li> <li>B. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Fusako Yokotobi Employee Organizations: CSEA &amp; SCEA Government Code Section 54957.6</li> <li>C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957(b))</li> <li>D. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9) San Diego Superior Court Case No. GIC 874235 San Diego Superior Court Case No. GIC 877086</li> </ul>										
<b>Reconvene in Open Session</b>	<p><b>21. RECONVENE IN OPEN SESSION</b> (Valladolid)</p> <p>11:27 p.m., Room 214</p> <p>Present: Agosto, Dominguez, Salcido, Valladolid Absent: Roesch, Rivera</p>										

	ITEM
<b>Closed Session Announcement</b>	<b>22. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable)</b> (Valladolid) <i>Board President Valladolid announced that the Board voted unanimously to appoint Greg Sandoval as Interim Superintendent/President. Motion was made by Salcido and seconded by Roesch.</i>
<b>Adjournment</b>	<b>23. ADJOURNMENT – 11:27 p.m.</b> (Valladolid)
<b>Information</b>	<b>24. NEXT REGULAR MEETING</b>  Wednesday, April 18, 2007
	 _____ GREG R. SANDOVAL GOVERNING BOARD SECRETARY (INTERIM)
	 _____ TERRI VALLADOLID GOVERNING BOARD PRESIDENT