SOUTHWESTERN COLLEGE

SUGGESTED ORDER OF BUSINESS/MINUTES

REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ROOM 214 SOUTHWESTERN COLLEGE

CHRISTINE ARANDA, ED.D., GOVERNING BOARD PRESIDENT YOLANDA SALCIDO, GOVERNING BOARD VICE PRESIDENT DAVID J. AGOSTO, GOVERNING BOARD MEMBER JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER TERRI VALLADOLID, GOVERNING BOARD MEMBER LUIS QUINONEZ, STUDENT BOARD MEMBER NORMA L. HERNANDEZ, SECRETARY TO GOVERNING BOARD AND SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, November 9, 2005

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

specific agenda ite	em is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.
	ITEM
Call to Order	1. CALL TO ORDER
	(Aranda)
	6:00 p.m., Building 100, Conference Room A
	Present: Agosto, Aranda, Roesch, Salcido Absent: Valladolid
	Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.
	Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.
Closed Session	2. ADJOURN TO CLOSED SESSION
	(Aranda) 6:01 - 7:30 p.m., Building 100, Conference Room A.
	A. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Marcie Sinclair Employee Organizations: CSEA Government Code Section 54957.6

Government Code Section 54956.9 Superior Court Case No. GIC 831766

B.

CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION

United States District Court Case No. 04 CR 2233-JAH

ITEM CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION C. Government Code Section 54956.9(b) (3 potential cases) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE D. Government Code Section 54957 **RECONVENE IN OPEN SESSION** Reconvene in Open Session (Aranda) 7:48 p.m., Room 214 Present: Agosto, Aranda, Roesch, Salcido, Quiñonez (Student Trustee) Absent: Valladolid Pledge of 4. PLEDGE OF ALLEGIANCE Allegiance (Aranda) Closed Session ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) 5. (Aranda) Announcement Board President Aranda announced that the Board took action in closed session to ratify an agreement in the matter of Superior Court Case No. GIC 831766. Moved by Salcido, seconded by Roesch, the vote was unanimous. **APPROVAL OF MINUTES (ENCLOSURE)** Action 6. (Carried) (Hernandez) Quinonez-Student S Μ Salcido Valladolid Advisory Vote Agosto Aranda Roesch Aye Aye Aye Aye Absent Aye Regular Meeting, October 12, 2005 Student Board 7. **SWEARING IN OF NEW STUDENT BOARD MEMBER** Member Oath (Aranda) Luis Quinonez, Associated Student Organization President/Student Trustee Presentation(s) 8. PRESENTATION(S) (Note: 3-5 minutes per presentation) Irma Alvarez and Norris Nagao, co-chairs of the Diversity Advisory Committee, presentation of the Diversity Initiative. (ENCLOSURE) B. Proposition AA Report

- 1. John Wilson, Senior Director of Business, Operations & Facilities, Proposition AA Annual Report. (ENCLOSURE)
- 2. John Wilson, Senior Director of Business, Operations & Facilities, Proposition AA Update PowerPoint Presentation.

Oral Communication

9. ORAL COMMUNICATION

(Aranda)

ITEM

(Note: 3 minutes per speaker)

Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does *not* constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may *briefly* respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

Joan Stroh, Academic Senate, addressed the Board regarding item #11 and read a statement of concerns.

Andrew MacNeill, faculty member, addressed concerns regarding the budget.

Larry Lambert, classified staff member, addressed the Board regarding the placement of reports on the agenda; support of Staff Development program; and equality for the classified contract.

The following individuals spoke in support of CSEA and a fair contract:

Linda Hernandez, Lucia Cardona, Angelina Stuart, Robin McCubbin

Judith Bornholdt, faculty member, spoke in support of the staff development program.

Joi Blake, Academic Senate President, read a statement by the Executive Committee of the Academic Senate regarding the placement of reports on the agenda; read a resolution in support of professional development opposing the move of the Staff Development program from Academic Affairs; and provided a report of the Academic Senate.

Janet Mazzarella, SCEA President, provided information regarding compressed calendar.

Action (Carried)

10. GOVERNING BOARD ORGANIZATIONAL MEETING

(Aranda)

							Quinonez-Student
Agosto	Aranda	Μ	Roesch	S	Salcido	Valladolid	Advisory Vote
Aye	Aye		Aye		Aye	Absent	Aye

Recommend approval of establishment of annual Governing Board Organizational Meeting on Wednesday, December 14, 2005, in accordance with Education Code Sections 35143 and 72000 (2) (A).

Information

11. GOVERNING BOARD AGENDA AND REPORTING PROTOCOLS (Aranda)

Discussion of Board agenda and reporting protocols. After discussion, it was decided that Board Members Aranda and Roesch would work with the Superintendent/President to develop protocols.

Action (Carried)

12. CONSENT CALENDAR (ITEMS A THROUGH H)

Agosto	S	Aranda	М	Roesch	S	Salcido	Valladolid	Quinonez-Student Advisory Vote	
Ave		Ave		Ave		Ave	Absent	Ave	

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

A. FACILITY USE REQUEST(S)

(Fitzsimons)

Recommend ratification and approval of listed facility use request(s):

				r aye .	7 UI Z
ITEM					
Organization SOCAL Scorpions Women's Professional Football Team	Facility Requested DeVore Stadium, Team Rooms, and Locker Rooms	Purpose Football Playoff Game	<u>Date</u> October 29, 2005	Charge Rental/Excess \$1855	\$460
Cathedral High School	DeVore Stadium and Team Rooms	Football Game (vs St. Augustine High School)	October 22, 2005	\$890	\$540
San Diego Youth Football and Cheer Conference	DeVore Stadium	Division II Football Championship Games	November 20, 2005	\$1890	\$700
Sweetwater Union High School District	DeVore Stadium	District Band Pageant	November 22, 2005	No Charge	\$980
Allen Elementary School	Mayan Hall, Green Room and Dressing Rooms	Variety Show	January 4 & 5, 2006	\$1145	\$942
Japanese American Historical Society	Mayan Hall, Green Room and Dressing Rooms	Cultural Dance Performance	January 28, 2006	*\$600	\$693

Co-Sponsored by SWC School of Arts & Communication; Rental Fees Waived.

B. <u>ADVANCE TRAVEL PAYMENT AGREEMENT(S)</u>

(Fitzsimons)

Recommend approval of the following advance travel payment agreement(s):

<u>Employee</u>	<u>Purpose</u>	<u>Date</u>	Cost
Tadlock, Steve	2005 CalWORKs Partnerships	11/14-16/05	\$465.00
	Summit		

C. <u>EMPLOYMENT OF CONSULTANT(S)</u>

Recommend ratification and approval of employment of the following consultant(s):

<u>Department</u> (Gauvreau)	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
Small Business Development & International Trade Center	Sandy Champlain	Sales and Marketing	On-call, as needed for the 2005–06 college year	Not to exceed \$2,999
Higher Education Center at National City	Dental Ed Inc., Joy Howard BSN, RN	OSHA training to Dental Hygiene Program faculty and administrators	11/29/05	\$753.88
School of Arts and Communication	Musicians	Holiday Concert	12/4/05	Not to exceed \$1,350
(Sandoval) Outreach/Financial Aid	Frank Jonasson	Conduct Financial Aid FAFSA Workshops at eight SUHSD Schools	1/5/06- 1/2 5 <u>6</u> /06	\$1, <u>46</u> 00

Page 5 of 2 **ITEM** APPLICATION(S) D. (Hernandez) Recommend approval of filing of the following application(s) to meet filing deadline(s): City of Santee, "San Diego Contracting Opportunities Center (SDCOC)", in the amount of \$15,000, July 1, 2005 through June 30, 2006. Foundation for California Community Colleges, "AmeriCorps Local Emergency Readiness Teams (ALERT) Project," in the amount of \$70,644, August 1, 2005 through December 31, 2006. State of California - Department of Boating & Waterways, "Department of Boating and Waterways," in the amount of \$30,000, February 1, 2006 through June 30, 2014. California Community College Chancellor's Office, "CalWORKS/TANF," in the amount of \$387,991 (CalWORKS Program \$279,529/CalWORKS Childcare 40,000/TANF \$68,462), July 1, 2005 through June 30, 2006. ACCEPTANCE OF FUNDS E. (Hernandez) Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies: Housing and Urban Development (HUD) - Hispanic Serving Institutions Serving Institutional Assisting Communities (HSIAC), "Microenterprise Family Child Care Program," in the amount of "\$600,000, November 1, 2005 through October 31, 2008. This item was approved by the Governing Board for application of funds on July 13, 2005. U.S. Department of Education, "Child Care Access Means Parents in School Program," in the amount of \$56,301, October 1, 2005 through September 30, 2006. This item was approved by the Governing Board for application of funds on August 10, 2005. F. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE) (Fitzsimons) General Fund Nos. 64492 – 65354 Blanket Fund Nos. B1089 - B1097

PAYMENT OF BILLS, MONTH OF OCTOBER 2005 (ENCLOSURE)

CURRICULUM SUMMARY REPORT NOVEMBER 2005 (ENCLOSURE)

G.

Η.

(Fitzsimons)

(Gauvreau)

Effective

Date

11-1-05 to

6-30-06

Action (Carried)

ITEM

13. HUMAN RESOURCES – CLASSIFIED (ITEMS A THROUGH D)

(Y	0	k	O	to	bi)

Agosto	S	Aranda	М	Roesch	Salcido	Valladolid	Quinonez-Student Advisory Vote
Aye		Aye		Aye	Aye	Absent	Aye

A. <u>EMPLOYMENT</u>

Recommend ratification and approval of listed employment effective as indicated:

			Mos./	<u> </u>	Range	<u>Monthly</u>	<u>Annual</u>	<u>Effective</u>
Employee	<u>Position</u>	Department	Serv.		/Step	Salary	Salary	<u>Date</u>
Melody	EOPS	EOPS Office	ce	12	20-1	\$3,022.00	\$36,264.00	11-10-05
Valencia	Technician							
	(replacement))						

Mos./

Serv.

12

B. RE-EMPLOYMENT OF PROJECT-FUNDED PERSONNEL

Recommend ratification and approval of continuation of the following project-funded employee, effective as indicated and contingent upon authorization of grant funds. Continuation of employment beyond June 30, 2006 is contingent upon re-funding of project(s):

Range

/Step

23-8

Monthly

Salary

\$6,409.00

Annual

Salary

\$76,908.00

Employee Cynthia Nagura	Position Hispanic Serving Institution Assisting Communities (HSIAC) Project Director, Temporary, project-funded position (62.5% Project	Department Higher Education Center at National City
	•	

C. REPLACEMENT OF CLASSIFIED POSITIONS FOR 2005-06

Position Carpenter/Lead Trades Person	<u>Department</u> Maintenance Department	<u>Range</u> 29	Months/Service 12
Lead Custodian- Evening	Custodial Department	11	12
PC Systems Technician	Computer Systems and Services	28	12
Teacher, Child Development Center	School of Technology & Human Services, Child Development Center/Lab	16	12

D. <u>SHORT-TERM AND SUBSTITUTE CLASSIFIED EMPLOYMENT</u> (ENCLOSURE)

Recommend ratification and approval of 18 Classified staff for the 2005-06 Academic year, pursuant to Education Code Section 88003 and contingent upon determination of staff members.

	ITEM									Page 7	of 2		
Action (Carried)	14. FACILITIES (ENCLOSURE)												
	(Fitzsimons) Agosto	Aran	nda M	М	Roesch	S	Salcido	Vallad	lolid	Quinonez-Stud Advisory Vote	lent		
	Aye	Aye			Aye		Aye	Abser	nt	Aye			
	A.	CHANG	E ORDE	ERS	<u> </u>								
		(ASC) p	roject fo	rme	erly knowr	n as		g Assistanc	e Center	emic Success Ce (LAC), resulting in .08.			
	Bid No.	100 -											
		1.											
		2.	Demoliti power.		removed	pow	er to door; n	eed to rest	ore	\$1,628.4	1 1		
		re necessita (b)	ated	\$18,101.6	3								
		alls to	\$746.5	i9									
		5. Install tamper switch on fire suppression system. (d)									32		
	6. DSA required three columns to be fire protected after being exposed to make them compliant with building codes. (c)									 4			
		7. Finish interior concrete columns found to be defective to provide a finished interior space. (a)								\$4,939.0	00		
		8.	Power fo	or e	lectronic	white	e board. (b)			\$324.4	1 1		
		9.	Change	out	t cost for	High	Voltage Sw	vitch gear.	(a)	\$2,200.0	00		
		10.	Addition exterior	\$904.3	35								
		11.	Credit to	Di:	strict for s	self-p	erformed la	indscape w	ork.	(\$5,500.0	0)		
		12.	Cost of	mat	erials for	low	voltage light	ting control	points. (a	a) \$949.0)0		
	Total									\$29,971.6	30		
	(a)	Unfores	een Con	nditi	ons								
	(b)	District	Request	ed (Change								
	(c)	The Div	ision of S	Stat	e Archite	ct (D	SA) Modific	ation					
	(d)	Design	Omissio	n									

	LITTA						Governing	Page 8 of 2		
Action	ITEM 15. AGREEI	MENTS (ITEMS A	A THROU	JGH D)	(ENCLOSI	URE)				
(Carried) Approved as Amended	Agosto Aye	Aranda S Aye	Roescl Aye		Salcido Aye	ν	/alladolid Absent	Quinonez-Student Advisory Vote Aye		
	Recommend approval of listed agreements effective as indicated; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur. A. ACADEMIC AFFAIRS									
	Department 1. Technology & Human Services	Organization Yosemite Community College District		Purpose Implementation of the Child Development Training Consortium			Effective Perio 8/1/05–7/31/06			
	2. Technology & Human Services	San Francisco Community Col District	Implementation of the California Early Childhood Mentor Program			9/1/05–6/30/06	No Cost			
Deleted	3. Health, Exercise Science & Athletics			Provide educational and cultural experiences for Japanese baseball athletic training students			8/20-8/22/05 11/18-11/23/0	Approximate \$6,000 \$13,700 benefit to the District		
	4. Continuing Education, Economic & Workforce Develop.	tion, Superintendent of mic & Schools orce		Regional Occupational Program (ROP) Perkins Agreement to provide additional classroom, career, and job referral assistance services to ROP students			7/1/05–6/30/06	\$76,706 to the benefit of the District		
	B. <u>ADMINISTRATIVE AFFAIRS</u>									
	Department 1. Payroll & Risk Management			Purpose Actuarial study of retiree health liabilities (GASB 45)		Effective Perio 11/10/05- 6/30/06	Cost to District \$5,600			
	C. <u>HUMAN RESOURCES</u>									
	Department 1. Human Resources	Organization Law Firm of Atk Andelson, Loya & Romo		Purpo Specia	<u>se</u> al legal serv	vices	Effective Perio 11/10/05 to 12/31/06	Cost to District Not to exceed \$200 per hour		
	2. Human Resources	Community Col League of Califo		Policy service	consultatio es	n	11/10/05 to 12/31/06	\$21,600 plus expenses		
	D. <u>SUPERINTENDENT/PRESIDENT</u>									
Amended contract	Department 1. Superintendent/President	Organization KH Consulting (Group	Purpo Reorg Study	<u>se</u> anizational		Effective Perio 11/10/05 to 3/31/06	Cost to District \$77,010		

	ITEM	, ago 5 0, 2					
Information		ACTION ITEMS (ENCLOSURE)					
	For ir	information and discussion only.					
	A.	INFORMATION ITEMS					
		(Gauvreau) 1. College for Kids Annual Report					
		(Fitzsimons) 2. Parking for Winter Intersession					
		(Sandoval) 3. Fall 2005 First Census Enrollment Report					
		(Sandoval) 4. 2004-2005 Student Employment Services Report					
Administrative	17. ADM	INISTRATIVE REPORTS					
Reports	(Aranda) (Note	e: 3 minutes per report)					
	A.	ACADEMIC AFFAIRS – MR. GAUVREAU					
	В.	ADMINISTRATIVE AFFAIRS – DR. FITZSIMONS 1. General Fund Financial Report for Period Ending September 30, 2005 (ENCLOSURE)					
		 Quarterly Report CCFS 311Q for Period Ending September 30, 2005 (ENCLOSURE) 					
	C.	HUMAN RESOURCES – MS. YOKOTOBI 1. Salary Formula 2. Interest-Based Bargaining					
	D.	STUDENT AFFAIRS - MR. SANDOVAL (Absent)					
	E.	SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ					
Senate/Union /Association		ATE/UNION/ASSOCIATION REPORTS					
Reports	(Aranda) (Note	e: 3 minutes per report)					
	A.	Professor Joi Lin Blake, President, Academic Senate					
	В.	Wanda Maxwell, President, Classified Senate					
	C.	Professor Janet Mazzarella, President, Southwestern College Education Association (SCEA)					
	D.	Michael Ford, Ph.D., President, California School Employees Association (CSEA)					
	E.	Angelica Suarez, Ph.D., Vice President, Southwestern Community College District Administrators Association (SCCDAA)					

	ITEN#			Page 10 of 2			
Governing Board Reports	19. (Aranc		ERNING BOARD REPORTS				
		A.	STUDENT TRUSTEE LUIS QUINONEZ				
		B.	TRUSTEE JEAN ROESCH, Ed.D.				
		C.	TRUSTEE DAVID J. AGOSTO				
		D.	TRUSTEE TERRI VALLADOLID				
		E.	VICE PRESIDENT YOLANDA SALCIDO				
		F.	PRESIDENT CHRISTINE ARANDA, Ed.D.				
Closed Session	20. (Aranc	20. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Aranda)					
Adjournment	21. ADJOURNMENT – 10:28 p.m. (Aranda)						
Information	22.	NEXT	REGULAR MEETING				
	Wednesday, December 14, 2005 (Tentative)						
			RNANDEZ BOARD SECRETARY				
			· · · · · · · · · · · · · · · · · ·				
			CHRISTINE ARANDA, ED.D.				
			GOVERNING BOARD PRESIDENT				