



SUGGESTED ORDER OF BUSINESS/MINUTES
REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
Room 214
SOUTHWESTERN COLLEGE

CHRISTINE ARANDA, Ed.D., GOVERNING BOARD PRESIDENT
 YOLANDA SALCIDO, GOVERNING BOARD VICE PRESIDENT
 DAVID J. AGOSTO, GOVERNING BOARD MEMBER
 JEAN ROESCH, Ed.D., GOVERNING BOARD MEMBER
 TERRI VALLADOLID, GOVERNING BOARD MEMBER
 LUIS BANAGA, STUDENT BOARD MEMBER
 NORMA L. HERNANDEZ, SECRETARY TO GOVERNING BOARD
 AND SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, October 12, 2005

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	1. CALL TO ORDER (Aranda) 5:45 p.m., Building 100, Conference Room A Present: Agosto, Aranda, Roesch, Salcido, Valladolid Absent: Banaga (Student Trustee) Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive. <i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i>
Closed Session	2. ADJOURN TO CLOSED SESSION (Aranda) 5:46 - 7:30 p.m., Building 100, Conference Room A. A. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Marcie Sinclair Employee Organizations: CSEA Government Code Section 54957.6 B. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION Government Code Section 54956.9 Superior Court Case No. GIC 831766 United States District Court No. 04 CR 2233-JAH Superior Court Case No. GIS 010381

	ITEM																								
	C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code Section 54957 D. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Government Code Section 54956.9(b) (1 potential case)																								
Reconvene in Open Session	3. RECONVENE IN OPEN SESSION (Aranda) 7:45 p.m., Room 214 Present: Agosto, Aranda, Roesch, Salcido, Valladolid Absent: Banaga (Student Trustee)																								
Pledge of Allegiance	4. PLEDGE OF ALLEGIANCE (Aranda)																								
Closed Session Announcement	5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Aranda) <i>Board President Aranda announced that the Board took action to reject an appeal under the sexual harassment policy. The motion made by David Agosto, seconded by Jean Roesch. The vote was unanimous.</i>																								
Action (Carried)	6. APPROVAL OF MINUTES (ENCLOSURE) (Hernandez) <table><tr><td></td><td>Agosto</td><td></td><td>Aranda</td><td></td><td>Roesch</td><td>S</td><td>Salcido</td><td>M</td><td>Valladolid</td><td></td><td>Banaga-Student Advisory Vote</td></tr><tr><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Absent</td></tr></table>		Agosto		Aranda		Roesch	S	Salcido	M	Valladolid		Banaga-Student Advisory Vote		Aye		Aye		Aye		Aye		Aye		Absent
	Agosto		Aranda		Roesch	S	Salcido	M	Valladolid		Banaga-Student Advisory Vote														
	Aye		Aye		Aye		Aye		Aye		Absent														
	Regular Meeting, September 14, 2005																								
Senate/Union /Association Reports	7. SENATE/UNION/ASSOCIATION REPORTS (Aranda) A. Professor Joi Lin Blake, President, Academic Senate B. Wanda Maxwell, President, Classified Senate C. Professor Janet Mazarella, President, Southwestern College Education Association (SCEA) D. Michael Ford, Ph.D., President, California School Employees Association (CSEA) E. William Kinney, President, Southwestern Community College District Administrators Association (SCCDAA)																								
Presentation(s)	8. PRESENTATION(S) Fusako Yokotobi, Vice President for Human Resources; Bob Gauvreau, Vice President for Academic Affairs; Shelly Hess, Director of Instructional Services; Wanda Maxwell, Classified Senate President, presentation of Outstanding Classified Employee Award, October to December, presented to Patricia Gil, Instructional Services Specialist. Bob Gauvreau, Vice President for Academic Affairs; Viara Giraffe, Dean, School of Social Sciences & International Studies; Danielle McAneney, Professor, Psychology; students of psychology; presentation of Psi Beta Honorary Society.																								

	ITEM
Oral Communication	9. ORAL COMMUNICATION (Aranda) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3." <i>Gail Stockin, faculty member, discussed the importance of Staff Development and ongoing Web page development training.</i> <i>Andre MacNeill, faculty member, addressed the Board in opposition to the Otay Mesa Center project.</i> <i>Robert Unger, faculty member, addressed the Board regarding developing a program discontinuance policy as soon as possible.</i> <i>Linda Hernandez, classified staff, addressed the Board regarding Item #13, specifically the assignment of the Administrative Assistant for the VP for Human Resources; CSEA negotiations; and the global reclassification.</i> <i>Angie Stuart, faculty member, addressed the Board regarding the reassignment of Staff Development and her support of a fair contract for classified staff.</i> <i>Joan Stroh, faculty member, addressed the Board in support of the Academic Senate's resolution in opposition to the Otay Mesa project; asked for support to oppose Prop 74, 75 and 76; and invited the Board to attend a presentation by Jonathan Lightman, FACCC, on October 20.</i> <i>Jaime Salazar, Chicano Latino Coalition, updated the Board on the coalition's recent activities and informed the Board that a formal proposal to name a building in honor of Cesar Chavez would be submitted for the Board's consideration.</i>

Action (Carried)	ITEM									
	10. CONSENT CALENDAR (ITEMS A THROUGH I)									
	Agosto		Aranda		Roesch	M	Salcido	S	Valladolid	Banaga-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye	Absent
Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.										
A. <u>FACILITY USE REQUEST(S)</u> (Fitzsimons)										
Recommend ratification and approval of listed facility use request(s):										
	<u>Organization</u>		<u>Facility Requested</u>		<u>Purpose</u>		<u>Date</u>		<u>Charge Rental/Excess</u>	
	City of Chula Vista, Personnel		Student Union East		Maintenance Worker Applicant Written Test		Sept. 14, 2005		\$135 \$160	
	San Diego Youth Football and Cheer Conference		DeVore Stadium and Team Rooms		Division II Football Championship Games		Nov. 20, 2005		\$1260 \$1330	
	Sweetwater Union High School District <i>*Rental Fee Waived.</i>		DeVore Stadium		District Band Pageant		Nov. 22, 2005		No Charge \$980	
B. <u>ADVANCE TRAVEL PAYMENT AGREEMENT(S)</u> (Fitzsimons)										
Recommend ratification and approval of the following advance travel payment agreement(s):										
	<u>Employee</u>		<u>Purpose</u>		<u>Date</u>		<u>Cost</u>			
	Banaga, Luis		Student Body Government Presidential Summit		10/7-8/05		\$148.54			
	Castillo, Victor		CITD Quarterly Meeting		9/22-23/05		\$262.58			
	Constein, Maria		CAPED Conference		10/9-12/05		\$1,030.00			
	Flood, Malia		CAPED Conference		10/9-12/05		\$715.00			
	Johnson, Cheryl		On Course II		10/15-18/05		\$117.00			
	Moffat, Craig		Student Body Government Presidential Summit		10/7-8/05		\$168.54			
	Tuyay, Felix		Filipino American Educators Association		10/14-15/05		\$130.00			
C. <u>EMPLOYMENT OF CONSULTANT(S)</u>										
Recommend ratification and approval of employment of the following consultant(s):										
	<u>Department (Gauvreau)</u>		<u>Consultant</u>		<u>Purpose</u>		<u>Date</u>		<u>Fee</u>	
	School of Arts & Communication		Nelson Abalos		Website for Telemedia Department		10/13/05– 10/31/05		\$500	
			Gilbert C. Castellanos		Master Classes & Performance		12/5/05– 12/10/05		\$800	
			April Leon		Costume Designer for “La Posada Magica”		10/13/05– 12/16/05		\$1,000	

ITEM					
	(Gauvreau) School of Mathematics, Science & Engineering	Judith M. Heitz	Guest lecturer for the BETSI Project Leadership Institute	9/15/05– 9/30/05	\$340
	(Gauvreau) Title V	Erik Herz	Presentation on "Webcast In a Box"	10/12/05	\$500
	(Gauvreau) Small Business Development & International Trade Center	Jose Luis Fernandez	Bilingual Small Business Start-Up	On-call, as needed for the 2005-06 college year	Not to exceed \$2,999
		Larry Johnson	Computer Network Support		
		Mike Yang	Operations Management		
	(Hernandez) Superintendent/ President	Cindra Smith	CCLC Policy & Procedure Workshop	11/10/05	Not to exceed \$1,000
	D. (Hernandez)	<u>APPLICATION(S)</u>			
		Recommend approval of filing of the following application(s) to meet filing deadline(s):			
		California Economic Development Department Workforce Investment Act Funds, "Automotive Technician Apprenticeship Program," in the amount of \$569,546, December 1, 2005 through December 31, 2007.			
	E. (Fitzsimons)	<u>ACCEPTANCE OF GIFT(S)</u>			
		Recommend acceptance of the following gift for anticipated use as indicated:			
		Hand-Carved Statue of a Yaqui Indian Medicine Man, valued at approximately \$350; donated by Jorge and Lupe Sandoval; to be displayed in the Anthropology room (464); in the School of Social Sciences and International Studies.			
	F. (Sandoval)	<u>AWARD OF DEGREES</u>			
		Recommend award of degrees to candidates meeting graduation requirements at the close of Summer Semester 2005:			
		Summer 2005	Associate in Arts	195	
			Associate in Science	37	
			Certificate of Achievement	<u>72</u>	
		Grand Total		304	

ITEM

G. FACULTY EMERITI
(Hernandez)

Recommend the following staff be granted Emeritus status under District policy, as recommended by the Academic Senate.

<u>Faculty Member</u>	<u>School</u>	<u>Discipline</u>	<u>Hire Date</u>	<u>Retirement Date</u>
Joseph Peretta	Tech. & Human Services	Automotive Technology	2/3/71	5/28/04
Robert Schneider	Arts and Communication	Telemedia	9/6/72	5/28/05
Berke McKelvey	Arts and Communication	Music	9/1/88	5/28/05
Raschel Parsons	Business & Info' Systems	Business	9/1/88	5/28/05
Timothy Mathis	Business & Info' Systems	Electronics	9/4/74	5/28/05
Pamela Ellis	Languages and Humanities	French, English	8/29/80	5/28/05
Anna Ingalls	Languages and Humanities	English, ESL	9/6/66	5/28/05
Joe Leonard	Languages and Humanities	English	9/14/70	5/28/05
Teresa Thomas	Math, Science & Engineering	Biology	8/29/80	5/28/05
Diane Short	Math, Science & Engineering	Mathematics	8/15/84	5/28/05
Susan Wing	Math, Science & Engineering	Biology	9/4/75	5/28/05
Mei-Lan Shaw	Math, Science & Engineering	Mathematics	9/10/69	5/27/05
Michael Clark	Math, Science & Engineering	Biology	9/10/69	5/28/05
Fernando Lopez- Lopez	Math, Science & Engineering	Astronomy and Physics	9/4/74	5/28/05
Roger Bailey	Social Sciences & Inter'l Studies	Psychology	8/5/68	5/28/05
Arthur Diaz	Social Sciences & Inter'l Studies	History, Mexican Amer. Studies	9/6/72	5/28/05
Gary Neely	Social Sciences & Int'l Studies	History	9/8/71	5/28/05

H. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)
(Fitzsimons)

General Fund Nos. 63821 – 64491
Blanket Fund Nos. B1084 – B1088

I. PAYMENT OF BILLS, MONTH OF SEPTEMBER 2005 (ENCLOSURE)
(Fitzsimons)

	ITEM																																					
Action (Carried)	11. HUMAN RESOURCES – ACADEMIC (Yokotobi)																																					
		Agosto		Aranda	S	Roesch		Salcido	M	Valladolid	Banaga-Student Advisory Vote																											
		Aye		Aye		Aye		Absent		Aye	Absent																											
A. LEAVE OF ABSENCE Pursuant to provisions set forth in <u>Article IV, Section F of the Academic Administrator Handbook</u>, and in accordance with the employee’s request, recommend ratification and approval of the following long-term personal leave of absence without pay, effective as indicated: Alexander Juden, Director of Mathematics Engineering Science Achievement Program (M.E.S.A.), School of Math, Science and Engineering, from August 19, 2005 through June 30, 2006. B. CHANGE IN CONTRACT SERVICE Recommend ratification and approval of listed changes in contract service, effective as indicated: <table><tr><td></td><td></td><td></td><td>Mos./Serv. Range/Step</td><td></td><td>Mos./Serv. Range/Class</td><td>Effective</td></tr><tr><td><u>Employee</u></td><td><u>Position</u></td><td><u>Monthly Salary</u></td><td><u>To</u></td><td><u>Monthly Salary</u></td><td><u>Date</u></td><td></td></tr><tr><td>Walter Justice</td><td>Professor of Exercise Science/ Head Football Coach to Professor of Exercise Science</td><td>*11 Mos Class V Step 13 \$80,712/ann. (Academic Contract Salary Schedule)</td><td></td><td>10 Mos Class V Step 13 \$73,375/ann. (Academic Contract Salary Schedule)</td><td>7-01-05</td><td></td></tr><tr><td>Michael Pompa</td><td>Professor of Exercise Science to Professor of Exercise Science/ Head Football Coach</td><td>10 Mos Class III Step 16-13 \$75,268/ann. (Academic Contract Salary Schedule)</td><td></td><td>*11 Mos Class III Step 16-13 \$82,795/ann. (Academic Contract Salary Schedule)</td><td>7-01-05</td><td></td></tr></table> *Includes one (1) additional month of service for on-staff Head Coach														Mos./Serv. Range/Step		Mos./Serv. Range/Class	Effective	<u>Employee</u>	<u>Position</u>	<u>Monthly Salary</u>	<u>To</u>	<u>Monthly Salary</u>	<u>Date</u>		Walter Justice	Professor of Exercise Science/ Head Football Coach to Professor of Exercise Science	*11 Mos Class V Step 13 \$80,712/ann. (Academic Contract Salary Schedule)		10 Mos Class V Step 13 \$73,375/ann. (Academic Contract Salary Schedule)	7-01-05		Michael Pompa	Professor of Exercise Science to Professor of Exercise Science/ Head Football Coach	10 Mos Class III Step 16-13 \$75,268/ann. (Academic Contract Salary Schedule)		*11 Mos Class III Step 16-13 \$82,795/ann. (Academic Contract Salary Schedule)	7-01-05	
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ITEM				
D. <u>REPLACEMENT OF CLASSIFIED POSITION FOR 2005-06</u>				
	<u>Position</u>	<u>Department</u>	<u>Range</u>	<u>Months Service</u>
	Grants Technician	Institutional Advancement	22	12
	Clerical Assistant III	Child Development Center	13	12
	Instructional Assistant I	Language Acquisition Center, School of Languages & Humanities	16	10

ITEM

D. CHANGE(S) IN CONTRACT SERVICE

Recommend approval of listed change in contract service, effective as indicated:

<u>Employee</u>	<u>Position</u>	<u>Mos./Range/Step</u>	<u>To</u>	<u>Mos./Range/Step</u>	<u>Effective Date</u>
Thomas Beasley	Director of Fiscal Services	12 Mos. Range 31 Step 8	To	12 Mos. Range 31 Step 8	10-13-05
	Director of Payroll and Risk Management (Change in Classification; no change in salary)	\$7,807/mo. \$93,684/ann		\$7,807/mo. \$93,684/ann	

Action
(Carried)

15. OPTIMED VOLUNTARY HEALTH INSURANCE PROGRAM FOR PART-TIME EMPLOYEES (ENCLOSURE)

S	Agosto		Aranda		Roesch	M	Salcido		Valladolid		Banaga-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Absent

Recommend approval of sponsorship of the Keenan & Associates OptiMed Health Plan for part-time employees and authorize the Superintendent/President or her designee to execute the necessary plan documents.

	ITEM																																								
Action (Carried)	16. AGREEMENTS (ENCLOSURE)																																								
		Agosto		Aranda		Roesch	M	Salcido	S	Valladolid		Banaga-Student Advisory Vote																													
		Aye		Aye		Aye		Aye		Aye		Absent																													
	Recommend approval of listed agreements effective as indicated; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur. A. <u>ACADEMIC AFFAIRS</u> <table><tr><td><u>Department</u></td><td><u>Organization</u></td><td><u>Purpose</u></td><td><u>Effective Period</u></td><td><u>Cost to District</u></td></tr><tr><td>1. Technology & Human Services</td><td>Foundation for California Community Colleges</td><td>Conduct a Referee and Lane Technician Training Program</td><td>10/1/05–8/31/06</td><td>No Cost \$1,000 per month to the benefit of the District</td></tr><tr><td>2. Higher Education Center at National City</td><td>San Diego Dental Seminars, Inc.</td><td>Partnership to offer enhanced opportunities to satisfy licensee's continuing education requirements</td><td>10/13/05–6/30/07</td><td>No Cost District receives 40% of net profit from seminars</td></tr><tr><td>3. Staff Development</td><td>Skip Downing</td><td>Strategies for Creating Success in College and in Life Workshop</td><td>11/11/05-11/13/05</td><td>Not to exceed \$13,000</td></tr></table> B. <u>SUPERINTENDENT/PRESIDENT</u> <table><tr><td><u>Department</u></td><td><u>Organization</u></td><td><u>Purpose</u></td><td><u>Effective Period</u></td><td><u>Cost to District</u></td></tr><tr><td>1. Superintendent/President</td><td>Law Office of Patrick K. O'Toole</td><td>Legal Services</td><td>9/7/05</td><td>\$250 per hour plus reasonable expenses</td></tr></table>											<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>	1. Technology & Human Services	Foundation for California Community Colleges	Conduct a Referee and Lane Technician Training Program	10/1/05–8/31/06	No Cost \$1,000 per month to the benefit of the District	2. Higher Education Center at National City	San Diego Dental Seminars, Inc.	Partnership to offer enhanced opportunities to satisfy licensee's continuing education requirements	10/13/05–6/30/07	No Cost District receives 40% of net profit from seminars	3. Staff Development	Skip Downing	Strategies for Creating Success in College and in Life Workshop	11/11/05-11/13/05	Not to exceed \$13,000	<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>	1. Superintendent/President	Law Office of Patrick K. O'Toole	Legal Services	9/7/05	\$250 per hour plus reasonable expenses
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		Aye		Aye		Aye		Aye		Aye		Absent																													
	Recommend adoption of listed resolution(s): RESOLUTION TO PURCHASE SHADE STRUCTURES Recommend adoption of resolution for Shade America, Inc., dba Shade Structures, to provide shade structures, for the period October 13, 2005 through June 30, 2006, in an amount not to exceed \$29,827; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.																																								

	ITEM
Administrative Reports	18. ADMINISTRATIVE REPORTS (Aranda) A. ACADEMIC AFFAIRS – MR. GAUVREAU B. FISCAL AFFAIRS – DR. FITZSIMONS 1. General Fund Financial Report for Period Ending August 31, 2005 (ENCLOSURE) C. HUMAN RESOURCES – MS. YOKOTOB 1. Human Resources Report (ENCLOSURE) 2. Staff Diversity Report (ENCLOSURE) D. STUDENT AFFAIRS – MR. SANDOVAL E. SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ <i>The Superintendent/President announced that Student Trustee Luis Banaga has resigned. The Vice President of the Associated Student Organization will assume the Student Trustee responsibilities in accordance with policy and will be sworn in at the November Board meeting.</i>
Governing Board Reports	19. GOVERNING BOARD REPORTS (Aranda) A. STUDENT TRUSTEE LUIS BANAGA - <i>Absent</i> B. TRUSTEE JEAN ROESCH, Ed.D. C. TRUSTEE DAVID J. AGOSTO D. TRUSTEE TERRI VALLADOLID E. VICE PRESIDENT YOLANDA SALCIDO F. PRESIDENT CHRISTINE ARANDA, Ed.D.
Closed Session	20. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Aranda)
Adjournment	21. ADJOURNMENT – 9:45 p.m. (Aranda)
Information	22. NEXT REGULAR MEETING Wednesday, November 9, 2005
	NORMA L. HERNANDEZ GOVERNING BOARD SECRETARY
	CHRISTINE ARANDA, Ed.D. GOVERNING BOARD PRESIDENT